

May 5, 2026
Tuesday - 6:30 p.m.
Village of Minster Council Chambers

- 1) Call to Order
- 2) Public Hearing on an application for a zoning map amendment.
- 3) Approval of the meeting minutes of April 21, 2026.
- 4) Introduction of Visitors:
 - a)
- 5) Ordinances and Resolutions:
 - a) Resolution 26-04-01: Discussion, third and final reading of an ordinance adopting a sales tax reimbursement policy in compliance with Ohio Auditor of State Bulletin 2025-013.
 - b) Ordinance 26-04-01: Discussion, suspend, pass and adopt an ordinance approving an enterprise zone agreement with Globus Printing and Packaging Inc., pursuant to the enterprise zone regulations.
 - c) Ordinance 26-04-03: Discussion and second reading of an ordinance establishing a two-hour limited parking area on Fourth Street in Minster, Ohio.
 - d) Ordinance 26-04-04: Discussion and second reading of an ordinance allowing parking on the west side of South Lincoln Drive in Minster, Ohio.
 - e) Ordinance 26-05-01: Discussion, acceptance of bids, suspend, pass and adopt an ordinance awarding the bid for the Fourth Street Brick Repair Project and declaring an emergency.
 - f) Ordinance 26-05-02: Discussion and first reading of an ordinance to uphold the Minster Planning Commission's recommendation to deny the zoning map amendment to change the current zoning from a General Commercial C-2 Zone to a Single-Family Residential R-1 Zone on South Garfield Street.
 - g) Ordinance 26-05-03: Discussion, suspend, pass and adopt an ordinance amending Ordinance 25-12-01 and establishing a salary administration plan providing for consideration of increases in compensation on an annual basis.
 - h) Resolution 26-05-01: Discussion and first reading of a resolution declaring it necessary to improve certain streets within the Village of Minster. Such improvements will include the installation of drive approaches, curb and gutter.
 - i) Ordinance 26-05-04: Discussion and first reading of an ordinance enacting sections 75.022, 75.023, 75.024 and 75.025 of the codified ordinances of the village of Minster to require helmets to be worn by individuals under the age of 18 while operating or riding on an

electric bicycle or low-speed micromobility devices; to require such devices to have headlights and taillights and to prohibit class three electric bicycles from operating on public sidewalks.

6) Committee Reports and Discussion Items:

Streets: Nicole, Trey, and Travis
Safety: Nicole, Curt, Josh
Parks: Curt, Josh, Nicole
Personnel: Curt, Craig, Josh

Finance/Audit: Travis, Craig, Trey
Utilities: Josh, Nicole, Travis
Econ. Development: Trey, Travis, Craig
Community Engagement and Development:
Craig, Curt, Trey

7) Old Business:

a)

8) New Business:

- a) Discussion and motion to approve invoices over \$3,000.00.
- b) Discussion and motion to hire part time personnel for the summer.
- c) Discussion and motion to move Mathew Dawson from Operator IV to an Operator VI in the water/wastewater department.
- d) Discussion and motion to purchase a Kubota Side by Side for the Public Works Department.
- e) Discussion and motion to purchase financial and accounting software through the cooperative purchasing program Sourcewell.
- f) Discussion and motion to seek bids for four 2500 KVA electrical transformers.
- g) Discussion and motion to purchase a 37-foot aerial bucket truck for the electrical department through the cooperative purchasing program

9) Administrator's Report

10) Invoices: \$ 1,004,014.87

11) Discussion and motion to enter into executive session to discuss the purchase of land.

12) Motion to adjourn