Village of Minster, Ohio
Council Meeting Minutes
Tuesday, October 20, 2026

Call to Order

Council convened at 6:30 PM in Council Chambers with the following council members present: Travis Wilges, Josh Osterloh, Trey Steele, Curt Albers. Also, present were Craig Oldiges (Mayor), Don Harrod (Administrator), Jim Hearn(Solicitor), and Jim Cain (Fiscal Officer).

Mayor Oldiges called the meeting to order with the Pledge of Allegiance.

Eric Morris (Police Chief), along with representatives from The Daily Standard and The Evening Leader were also in attendance.

Approval of the meeting minutes of October 6, 2026

October 6, 2026 minutes

A motion to to accept the Minutes form October 6, 2026 by Curt Albers and Trey Steele.
Motion: Passed.
Yae: Travis Wilges, Josh Osterloh, Trey Steele, Curt Albers
Nay: None
Abstain: None

A motion to excuse Clune and Sherman by Trey Steele and Travis Wilges. Motion: Passed.
Yae: Travis Wilges, Josh Osterloh, Trey Steele, Curt Albers
Nay: None
Abstain: None

Introduction of Visitors:

Ordinances and Resolutions:

Ordinance 26-09-02: Discussion, third and final reading of an ordinance renaming various streets within the Village of Minster.

A few weeks ago, I met with the County Engineer and the County GIS manager about the county's efforts to get the addressing system in line with the County's 9-1-1 system. As you know late last year, the village gave authority to the County Engineer to assign addresses to parcels within the village. The County Engineer and the GIS Manager are now making sure all the street names reflect what was dedicated and what is in the 9-1-1 system.

The village has two streets that have naming discrepancies that the County engineer would like to have clarified so that they match the 9-1-1 system. The first street in question is Midway Drive. The County has the name of this street as Midway North. The village refers to it as Midway Drive and has signage that reflects this. The second street is Industrial Drive. The County has the name of this street as Industrial Park Drive. The Village refers to it as Industrial Drive. When these two streets were dedicated years ago, they were dedicated as Midway North and Industrial Park Drive.

The County is asking that the village pass legislation that formally adopts the names used by

the village for these two streets. The County will then change their records to reflect the names commonly used by the Village. In your packet is a copy of an ordinance that does this. This would be the third and final reading of the ordinance. Once passed, I will send a copy to the county.

A motion to for the third and final reading, passing and adopting Ordinance 26-09-02 by Josh Osterloh and Curt Albers. Motion: Passed.

Yae: Travis Wilges, Josh Osterloh, Trey Steele, Curt Albers

Nay: None

Abstain: None

Resolution 26-10-03: Discussion, suspend, pass and adopt a resolution accepting the amounts and rates as determined by the Budget Commission; authorizing the necessary tax levies; certifying them to the County Auditor and declaring an emergency.

Each year the Auglaize County Budget Commission establishes the rate of each tax necessary to be levied within and without the ten-mill limitation for the following fiscal year. The County Auditor's tax rate estimates to be levied inside the ten-mil limit is 1.829345 mills for the general fund and 3.0 mills for the tax rate levied outside of the ten-mil limit for the Fire and EMS levy. This mileage would generate approximately $348,700.00 for the General Fund and $362,152.00 for the Fire and EMS Fund.

The resolution requests that the Council accept the amounts and rates as determined by the Budget Commission. To do so, Council would need to pass a resolution.

A motion to first reading of Resolution 26-10-03 by Travis Wilges and Curt Albers. Motion: Passed.

Yae: Travis Wilges, Josh Osterloh, Trey Steele, Curt Albers

Nay: None

Abstain: None

Summary of Agenda Items

Committee Reports and Discussion Items:

Streets: Nicole, Trey, and Travis

No report

Safety: Nicole, Curt, Josh

No report

Parks: Curt, Josh, Nicole

There will be a ribbon cutting for the completion of the renovations at Paris St. Park on October 21 at 5pm.

Personnel: Curt, Craig, Josh

The committee met and discussed upcoming health care renewal and a possible GIS intern.

Finance/Audit: Travis, Craig, Trey

No report

Utilities: Josh, Nicole, Travis

No report

Econ. Development: Trey, Travis, Craig
No report

Community Engagement and Development: Craig, Curt, Trey
No report

Old Business

New Business:

Discussion and motion to approve invoices over $3,000.00.
In your packet is a list of invoices that are over $3,000.00. The list below are purchases that were authorized by the Administrator by the Ordinance that council passed authorizing the Administrator to make purchases up to $25,000.00. However, the State Auditors have told us that any purchase over $3,000.00 must be approved by Council utilizing this method. The purchases are as follows:

AWESOME FAMILY ENTERTAINMENT, LLC	$ 6,286.94	ICE RINK FOR WINTERFEST
CITY OF ST. MARY'S	$ 20,206.71	3RD QTR TAX COLLECTION FEE
TEREX USA, LLC	$ 414,867.00	NEW DIGGER TRUCK ELECTRIC DEPT
ECHO ELECTRIC	$ 10,200.00	NEW TRANSFORMER 50KVA
FERGESON WATERWORKS	$ 4,521.26	MANHOLE PARTS
PVS NOLWOOD CHEMICALS	$ 9,049.90	WWTP CHEMICALS ALUMINUM SULFATE
STATEWIDE FORD	$ 71,922.00	NEW POLICE TRUCK
UNITED SYSTEMS & SOFTWARE	$ 5,364.19	RADIO READER AND METER PARTS
BARRETT PAVING	$ 338,235.00	2026 MINOR STREET RESURFACING
CHILLTEX	$ 4,270.00	COMPRESSOR REPLACEMENT AND SERVICE WWTP
MINSTER AREA LIFE SQUAD	$ 24,125.00	3RD QUARTER PAYMENT
ANIXTER INC,	$ 3,464.00	METER SOCKETS
BUSCHUR ELECTRIC INC	$ 3,324.07	REPAIR GEN SET AT RESCUE BLDG
BUSCHUR ELECTRIC INC	$ 4,037.01	REPAIR GENERATOR AT LUEDEKE WELL
IRBY	$ 4,735.00	LINE SUPPLIES
UTILITIES INSTRUMENTATION SERVICE	$ 5,150.00	OIL TESTS AT SUBSTATIONS, NIDEC, AND BATTERY TESTS

A motion to to approve invoices over $3,000.00 by Josh Osterloh and Trey Steele. Motion: Passed.
Yae: Travis Wilges, Josh Osterloh, Trey Steele, Curt Albers
Nay: None
Abstain: None

Discussion and motion to approve the September 2026 Income Tax Report as submitted by the City of St. Marys.

The City of St. Mary's is reporting that we received $383,950.32 in income tax dollars for the month of September 2026. This brings us to a total of $3,727,803.71 for the first nine months of the year. Council usually accepts the report from the City of St. Mary's by the passage of a motion.

A motion to to accept the September 2026 Income Tax Report submitted by the City of St. Mary's by Curt Albers and Trey Steele. Motion: Passed.
Yae: Travis Wilges, Josh Osterloh, Trey Steele, Curt Albers
Nay: None
Abstain: None

Discussion and motion to allow Harmony for Ohio to utilize several streets in Minster for their annual Turkey Trot on November 26th.

Harmony for Ohio has once again requested the use of several streets in the Village to hold their annual Turkey Trot on Thanksgiving Day. The annual run starts at the high school and uses a part of Seventh Street as well as Lincoln Street, a part of First Street, Cleveland Street, and parts of Frankfort, Sixth and Hanover Streets before ending at the high school. The event starts at 9:00 am and is usually finished around 10:00 am.

The annual event causes no issues for the village. Council usually passes a motion allowing Harmony for Ohio to utilize the streets.

A motion to to allow Harmony for Ohio to utilize several streets for the annual Turkey Trot November 26th. by Josh Osterloh and Trey Steele. Motion: Passed.
Yae: Travis Wilges, Josh Osterloh, Trey Steele
Nay: None
Abstain: Curt Albers

Administrator's Report

Administrator's Report for October 20, 2026

1. Finfrock Construction continues to make progress on the north Garfield Street project. Finfrock is installing the main water line down Garfield Street and should have that line installed shortly. Once testing of the line is complete, they will begin running service laterals to the individual properties along Garfield Street.

2. Leaf pick-up began on Wednesday, October 14th. Crews will be going out daily, weather permitting, to pick up leaves.

3. Scott Langenkamp has been testing fire hydrants throughout the village. To date he has 151 out of the 262 hydrants tested.

4. Public Works crews are finishing the crosswalk on State Route 66 where the multi-use trail crosses from one side of the State Route to the other south of Minster. There is still no word on when the Department of Natural Resources will begin work on the trail.

5. On October 21st at 5:00 pm, there will be a ribbon cutting and opening event for the playground equipment, splash pad and shelter house at Paris Street Park. All are invited to come to the park for the ceremony.

Police Chief Report

Police Chief Report for October 20, 2026

Receipts: $2,891,599.03

Receipts

A motion to to approve September receipts of $2,891,599.03 by Travis Wilges and Trey Steele.
Motion: Passed.
Yae: Travis Wilges, Josh Osterloh, Trey Steele, Curt Albers
Nay: None
Abstain: None

Invoices: $1,182,489.68

Invoices

A motion to to pay invoices of $1,182,489.68 by Curt Albers and Josh Osterloh. Motion: Passed.
Yae: Travis Wilges, Josh Osterloh, Trey Steele, Curt Albers
Nay: None
Abstain: None

Executive Session to Discuss the Purchase of Land

There was no executive session as several counce

Motion to adjourn

A motion to Adjourn at 6:45 by Curt Albers and Josh Osterloh. Motion: Passed.
Yae: Travis Wilges, Josh Osterloh, Trey Steele, Curt Albers
Nay: None
Abstain: None

Craig Oldiges, Mayor

James Cain, Fiscal Officer

Recorded & typed by James Cain