

MINUTES FOR MINSTER ZONING BOARD OF APPEAL

06/09/2026

7:00 PM

Zoning Board Present (P) or Absent (A):

Steve Bruns	A	Brad Garmann, Pres	P
Ned Sielschott	P	Eric Schmiesing	P
Jean Hinker	P	Jim Hearn	P
Don Harrod ZA	P		

Also Present:

I. The public hearing was called to order by Brad Garmann at 7:00 pm.

- a) A conditional use permit request by Ted Heckman, owner of a short-term rental at 8 North Hanover Street in Minster. Mr. Heckman would like to continue to operate their short-term rental under the provisions of the zoning code regulating short-term rentals. For the continued use of the property as a short-term rental the zoning code states that a conditional use permit must be renewed annually by the Zoning Board of Appeals. No one was present to speak about the situation, but Harrod explained everything that was submitted was up to date. N. Sielschott asked if everything was being paid into the county. Harrod replied that it was. Sielschott also asked about the short-term lease agreement stating that there was not one as identified in the application material. B. Garmann asked about renting the space out for longer than 14 days. Harrod stated that this is one of the things that he is not compliant on, but so far it has not presented any issues.

II. The regular meeting was called to order by President Garmann at 7:05 pm.

III. The minutes from May 12, 2026, meeting were read. There were no changes to the minutes. J. Hinker motioned and N. Sielschott seconded to approve the minutes. All voted in favor of the motion to approve the minutes.

IV. New Business

- a) A conditional use permit request by Ted Heckman, owner of a short-term rental at 8 North Hanover Street in Minster. Mr. Heckman would like to continue to operate their short-term rental under the provisions of the zoning code regulating short-term rentals. For the continued use of the property as a short-term rental the zoning code states that a conditional use permit must be renewed annually by the Zoning Board of Appeals. Being no further discussion, N. Sielschott made a motion to approve the conditional use permit request. This was seconded by E. Schmiesing. A vote was taken with all voting in favor.

V. Old Business

There were no old business presented to the board.

VI. Comments:

Harrod mentioned that he had a call from a pool contractor inquiring whether auto-covers for pools would be acceptable in lieu of a fence. Harrod said that several communities are doing away with the fence requirement as long as an auto-cover is installed. B. Garmann asked what about a pool that had an auto cover but it didn't completely cover the pool. Harrod advised the group to think about any changes that the zoning board would want to make relating to fences and auto covers for pool. Harrod would also check with Stolly Insurance to get their opinion on auto covers and the definition of a pool versus a sauna or hot tub.

VII. Adjournment

N. Sielschott motioned and J. Hinker seconded a motion to adjourn at 7:12 pm. Motion passed.