

# Emmanuel Lutheran Foundation Grant Application Form 2025-26

**COMPLETE APPLICATIONS MUST BE RECEIVED BY October 17, 2025**  
**NOTIFICATION OF GRANT AWARDS & AMOUNTS IS November 10, 2025**  
**DEADLINE FOR SUBMITTING PAYMENT REQUESTS IS April 3, 2026**  
**A SHORT DESCRIPTION OF OUTCOMES w/ PHOTOS IS DUE May 8, 2026**

## 1. APPLICANT INFORMATION

Name \_\_\_\_\_

Email \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone (\_\_\_\_\_) \_\_\_\_\_

## 2. SUPERVISOR ACKNOWLEDGEMENT (LHS Vice Principal B. Hitchcock, LHP Director L. Diaz, or ELC Pastor Rick Hall)

Name \_\_\_\_\_

Email \_\_\_\_\_

Acknowledgement signature \_\_\_\_\_

## 3. PROJECT/PROGRAM INFORMATION

A. Project/Program Name \_\_\_\_\_

B. Amount Requested \$ \_\_\_\_\_

C. Completed application should include:

Project Proposal: Please attach a one-page written proposal that addresses the three areas that follow. Confine your request to a single

program or project. Questions regarding the application form and proposal may be directed to Brian Hollowaty by email at the address below.

- A clear and concise summary of the project or program. What are the purposes or benefits, and who will it serve? What activities are planned?
- The amount being requested, and how the funds would be used. Providing cost estimates from vendors/suppliers on an additional page may be beneficial to the proposal. If additional sources of funding will be used, please include that source and amount.
- A timeline. Please include a clear outline of project/program dates. Include the date for sending a short description of outcomes with photos, in order to show the impact(s) of the grant.

### **Payment Process Information**

ELF requires that payment requests be submitted by April 3, 2026. Payment is completed through the use of the credit card provided by the LHS Principal, LHP Director, or ELC Administrator Ancel Sitton (in the Church Office). ELF then covers that cost.

Recipients are requested to note Emmanuel Lutheran Foundation as the funding source in all project publicity.

### **Submit the completed application form & proposal by OCT 17, 2025!**

- 1) Email to [brian@losangelesbrands.com](mailto:brian@losangelesbrands.com) or
- 2) Deliver a hard copy to the ELF mailbox in the Emmanuel Lutheran Church Administrative Building, 6020 Radford Ave, North Hollywood, CA 91606

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The Emmanuel Lutheran Foundation grows through generous gifts that are prudently invested and prayerfully dispersed to support the ministries of Emmanuel Lutheran Church, including Laurel Hall School and Preschool.

A gift to the Foundation is truly *“A GIFT THAT KEEPS GIVING!”*

#### For ELF Use Only

Date application received

Date notified

Date funds dispersed

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