



Ames Automotive Employment Application

Thank you for your interest in joining the Ames Automotive team. We hire for both character and skill. Please complete this application as thoroughly as possible.

Personal Information

Full Name: _____

Address: _____

City, State, ZIP: _____

Phone Number: _____

Email Address: _____

Position Applying For:

☐ Automotive Technician

☐ Service Advisor

☐ General Service Technician

☐ Other: _____

Date Available to Start: _____

Legally authorized to work in the U.S.? ☐ Yes ☐ No

Valid Driver's License? ☐ Yes ☐ No

Employment History

Employer #1

Company: _____

Position: _____

Dates Employed: _____

Supervisor: _____

Reason for Leaving:

May we contact this employer? ☐Yes ☐No

Employer #2

Company: _____

Position: _____

Dates Employed: _____

Supervisor: _____

Reason for Leaving:

May we contact this employer? ☐Yes ☐No

Education & Certifications

Highest Level Completed:

☐High School ☐Trade School ☐Associate Degree ☐Bachelor's Degree ☐Other

Relevant Certifications (ASE, NYS Inspection, etc.):

Skills & Experience

Technician Skills:

☐Diagnostics ☐Electrical ☐Engine Repair ☐Brakes ☐Suspension
☐Alignments ☐Programming ☐NYS Inspection License ☐ASE Certified

Service Advisor Skills:

☐Customer Service ☐Sales ☐Automotive Knowledge ☐Parts Experience
☐Scheduling ☐Computer Skills ☐Tekmetric ☐Mitchell/ShopKey

Getting to Know You

- Why do you want to work at Ames Automotive?

- What does great customer service mean to you?

- What kind of work environment helps you do your best?

- What are you hoping to achieve in your career over the next 3–5 years?

- Our motto is 'The Mechanics You Can Trust.' What does trust mean to you?

Multiple Choice

Which of these is most important to you?

- ☐ Helping people
- ☐ Learning and growing
- ☐ Being part of a great team
- ☐ Earning the highest paycheck
- ☐ Solving difficult problems

When something goes wrong, what do you believe is the best first step?

- ☐ Figure out who is responsible
- ☐ Fix the problem first, then learn from it
- ☐ Ask someone else to handle it
- ☐ I'm not sure

If you finish your work early and notice a coworker falling behind, what would you most likely do?

- ☐ Offer to help
- ☐ Ask if they need anything
- ☐ Wait until I'm asked
- ☐ Focus on my own responsibilities

Which statement sounds most like you?

- ☐ I enjoy mastering one thing.
- ☐ I enjoy learning new things all the time.
- ☐ I like a balance of both.

Imagine a customer walks in frustrated and upset. What do you think they need from you first?

- ☐ Someone to prove them wrong
- ☐ Someone to fix the vehicle
- ☐ Someone to listen and understand before solving the problem
- ☐ Someone to explain company policy

References

Reference #1

Name: _____

Relationship: _____

Phone Number: _____

Reference #2

Name: _____

Relationship: _____

Phone Number: _____

Applicant Certification

I certify that the information provided in this application is true and complete to the best of my knowledge. I understand that providing false or misleading information may result in disqualification from employment consideration or termination if employed.

I authorize Ames Automotive to verify the information provided in this application and contact references and previous employers as permitted.

Applicant Signature: _____

Date: _____