

## ***GUIDELINES FOR ROADWORKS APPLICATIONS***

### ***1.1 DEFINITIONS***

Applicant	The entity that applied for the permit for works within EARC road reserve.
Superintendent:	General Manager of Technical and Infrastructure Services in Nhulunbuy (see List of Contacts below)
Superintendent's Rep:	Regional Manager – Transport Infrastructure in Nhulunbuy (see List of Contacts below)
EARC:	East Arnhem Regional Council
Permit:	The permit for works within EARC road reserve.
TMP:	Traffic Management Plan
TGS:	Traffic Guidance Scheme

### ***1.2 SUBMIT APPLICATION***

EARC will not consider an application for a Permit unless the Applicant submits the application for a Permit to the Superintendent, accompanied by a TMP and TGS, not less than 5 working days prior to the proposed event commencing. The Applicant is to ensure all documents are accurate and compliant prior to submission. Failure to comply with these requirements may result in processing delays.

### ***1.3 TRAFFIC CONTROL STATEMENT***

A signed traffic control statement that is developed by the author of the TMP is to be co-signed by the Applicant and provided to EARC with the application for the Permit. The traffic control statement will confirm that the Standards and Provision for Traffic have been met and shall include the following:

- An explanation as to how compliance has been achieved.
- That the traffic control featured within the TGSs are compliant for day and night use (if applicable).
- An explanation where the Standards and Provision for Traffic have not been met, providing details of the risk assessment regarding the treatments that will be implemented in order to mitigate any risks to an acceptable level.
- Confirmation that site visit/s have occurred collectively with the Applicant, any contractors that will be involved in the works, and the Work Zone Level 1 Accredited / Traffic Management Designer 1 (TMD1) author of the TMP.
- Confirmation that the staging of the event has been identified and provided within the TMP and that it meets the requirements specified within the Provision for Traffic.



#### 1.4 VARIATIONS

If the Applicant wishes to vary any part of an application for a Permit after it has been submitted, the Applicant must make any such request for variation to the Superintendent not less than 5 working days prior to the proposed works commencing.

#### 1.5 APPLICANT'S RESPONSIBILITY

Although TMPs and TGSs are appraised by EARC officers, which include Community Development Coordinators and the Superintendent for appropriateness, the Applicant remains responsible for actual compliance with all relevant Australian Standards and laws. EARC, its agents and staff accept no liability for loss or damage arising from grant of a Permit (or any TMP's or TGS's within the application for a Permit).

#### 1.6 COSTS AND FEES

The Applicant must pay all costs and fees associated with the application for the Permit including other permits, clearances, repairs and reinstatement works required under the Permit. The fee for the application for the Permit is **\$160.00 incl. GST**.

#### LIST OF CONTACTS

### **ALL permit applications to be submitted to the Nhulunbuy Office**

#### **NHULUNBUY**

##### **General Manager of Technical & Infrastructure Services**

7 Westal Street, Nhulunbuy NT 0880

Telephone: 08 8986 8930

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## **Regional Manager - Transport Infrastructure**

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## **Contacts for Other Regional EARC Offices**

### **YIRRKALA**

Regional Manager – Council Services

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### **GUNYANGARA**

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## **RAMINGINING**

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## **GALIWINKU**

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