

Meyers Management Move Out Form

Thank you for renting with us! Please:

- Place this completed form in an envelope with your keys and garage remote (if applicable)
- Return it to the office at **4 Bayard Road, Suite 1**
- If after hours, use the secure drop box outside of **Building 4**

Building and Apartment Number: _____

Your Lease End Date: _____

Please Note: Your lease remains in effect until your official lease end date. Returning keys does not terminate the lease.

The security deposit will **be returned to the tenant who paid it** by mailed check or eCheck. If no forwarding address or banking information is provided, it will be sent to the tenant's last known address.

SECURITY DEPOSIT REFUND PREFERENCE (Check One):

eCheck (Direct Deposit – U.S. bank account required)

eCheck: You will receive an email to submit banking information. If not received within one (1) week of your lease end date, the refund will be mailed. Banking information must be accurate and cannot be changed once submitted.

Printed Check mailed to Forwarding Address

Mailed Check: Will be sent to your forwarding address. Security deposits are not available on the move-out date.

Write the forwarding address of the tenant who paid the deposit below:

Name: _____

Address: _____

(See Back)

PLACE ALL KEYS TO YOUR APARTMENT AND MAILBOX IN AN ENVELOPE (IF APPLICABLE, INCLUDE GARAGE REMOTE)

ALL KEYS RETURNED (You will be charged for unreturned keys and/or garage remotes):

YES NO N/A

GARAGE DOOR REMOTE RETURNED:

YES NO N/A

ALL FURNITURE REMOVED (You will be charged for removal of any furniture left in or at the property)

YES NO

APARTMENT LEFT IN BROOM SWEEP CONDITION:

YES NO N/A

Lease Agreement Section 8: MOVE-OUT CHARGES

1. Automatic Standard Deductions (Not Damage-Related)

Landlord shall automatically deduct the following standard charges from the Security Deposit upon move-out. These charges apply regardless of the condition of the Property and are intended to cover routine professional cleaning required at the end of tenancy:

(A) For professionally steam cleaning carpet (with additional charges applicable for stain removal and carpet repair, if necessary) and/or hardwood or LVP floor cleaning (check applicable amount): Studio: \$55.00
1Bed: \$75.00 2Bed: \$85.00 3Bed: \$118.00 4Bed: \$150.00

(B) For professionally cleaning the entire Property: Studio: \$70.00 1Bed: \$80.00 2Bed: \$90.00 3Bed:
\$112.00 4Bed: \$135.00

IF KEYS ARE RETURNED TO THE LANDLORD BEFORE THE LAST DAY OF THE LEASE, TENANT ACKNOWLEDGES THAT THIS DOES NOT CONSTITUTE AN ACCEPTANCE OF POSSESSION AND/OR TENANT'S SURRENDER OF THE APARTMENT AND THAT THE LEASE ENDING DATE REMAINS AS INDICATED ON THE LEASE.