SULLIVAN LIVESTOCK
& RURAL SERVICES

NEW CLIENTS INFORMATION PACK

INFORMATION INCLUDED

- **New Client Form**
- **How to Register for a Livestock Production Assurance (LPA) account**
- **eNVD Web: How to create an eNVD**
- **eNVD Web: How to PRINT an eNVD**
- **Sample NVD**
- **HOW TO: Create or upload documents in your LPA account**
- **LPA On-Farm Biosecurity Management Plan Template**
- **Livestock Auction Terms & Conditions of Sale**
- **RBE Information**
- **Branding Requirements**
- **NLIS Tag Requirements**

FAQ's

I have never Sold Cattle through Sullivan Livestock before, what form do I need to set up my details?

- You will need to fill in a Client Details Form, which can be obtained by printing from our website or collecting one from our office.

My Details have changed (GST Status, Address/phone/email, Bank Account etc.) What do I need to do?

- It is the vendor's responsibility to Notify the Sullivan Livestock Office of any changes to their GST status, Address/phone/email, Bank Account etc. **BEFORE** the sale of their Cattle. Please fill in a new Client Details Form or advise us through our Contact Us Form on our website.

What paperwork do we need to sell cattle at a Sale?

All cattle Sales require –

- A fully accredited NVD that has your PIC number printed on it by computer.
- WE **DO NOT** ACCEPT APP QR CODE NVD'S
- Edition C0720. No other/older versions will be accepted. If you do not have this form you will need to phone the MLA on 1800 683 111 or visit: https://www.mla.com.au/login-with-mymla-page/ to order your printed NVD Book or to obtain an Digital eNVD.
- The cost involved to register for LPA is $90 +GST for 2 years.
- If you have not sold with us previously, you will also need to complete a Client Details form which can be downloaded from our website or obtained by phoning our office on 54829252.
- information on the LPA Accreditation process can be found here https://youtu.be/nMji8IZLwzc

Do cattle need to be fitted with a NLIS tag?

- Yes all cattle must be fitted with a NLIS device before being transported from Property to Saleyards.

I recently sold cattle at one of you sales, when can I expect payment?

- Payment is 10 workings days from the date of sale. We post out a payment remittance to vendors in the post on the day that payment is made.

Do cattle need to be branded?

- All Cattle over 100kg must be branded when they are offered for sale in Queensland.
- For more information visit **https://www.business.qld.gov.au/industries/farms-fishing-forestry/agriculture/animal/move/brand-earmark/cattle-horse/types**

What are the fees and charges we can expect when selling cattle through Sullivan Livestock?

Gympie Meatworks & Liveweight Store Sales
AGENT FEES
Commission: 5% + GST
Reading Fee: $1.00 + GST per head

GOVT. FEES
Govt Trans Levy: $5.00 (NO GST) per head

COUNCIL YARD DUES
Liveweight Sales $9.09 + GST per head
* Dipping (If applicable) $2.09 + GST per head

Woolooga Sales
AGENT FEES
Commission: 5% + GST
Reading Fee: $1.00 + GST per head

Yard Dues $8.00 + GST per head
* Dipping (If applicable) $2.00 + GST per head

GOVT. FEES
Govt Trans Levy: $5.00 (NO GST) per head

What time do cattle have to be at the yards ready for sale day?

Gympie Meatworks & Liveweight Store Sales

- Cattle have to be at the Saleyards by 6pm on the Sunday night prior to Monday's Sale
- Yardman are at the yards ready to start receiving cattle at 9 am.

Woolooga Sales

- Curfew is strictly 6pm on the Wednesday Night prior to Thursday's Sale, Cattle must be at the Woolooga Saleyards before 6pm.
- Yardman are at the Woolooga yards ready to start receiving at 12 noon

Do I Need To Transfer My NLIS Tags?

- NO. You DO NOT need to transfer your NLIS tag numbers to us. As part of our service, Sullivan Livestock transfer all NLIS tags from your PIC onto the SALEYARD PIC and then onto the BUYERS PIC.

HOW TO COMPLETE YOUR NVD CORRECTLY.

Consigned to & Destination information for our sales are as follows
Destination PIC: QDWG2000
Gympie Regional Council
Destination Address: Saleyards Rd, Gympie 4570
Consigned to: Sullivan Livestock & Rural Services
53 Tozer Street Gympie 4570

SULLIVAN LIVESTOCK & RURAL SERVICES

53 Tozer Street, GYMPIE QLD 4570. Postal Address: PO BOX 1143, GYMPIE QLD 4570
Phone: (07) 54829252 Email: sales@sullivanlivestock.com.au

CODE:

Office Use Only
Checked & changed in

L/Exchange ☐
Stockyard ☐
Q/Books ☐
Signed:

CLIENT DETAILS FORM

NAME: _____

ADDRESS: _____

_____

TELEPHONE (Bus. Hrs.): _____

EMAIL ADDRESS: _____

PIC NO: (Property Identification Number): ☐☐☐☐☐☐☐☐

BRAND: _____

BANK A/C DETAILS – BANK NAME: _____

BRANCH: _____

BSB NUMBER: _____

A/C NUMBER: _____

A/C NAME: _____

Sullivan Livestock & Rural Services undertakes not to supply any of these bank account details to third parties.

ABN:_____

Please indicate which of the following applies to the above named account – tick one box only:

Registered for GST ☐ Hobby Farmer Status ☐

Not registered for GST with ABN ☐

I/We, …….. agree that Sullivan Livestock & Rural Services has my/our authority to produce Recipient Created Tax Invoices (RCTI) where applicable on my/our behalf for the abovementioned entities under the following terms and conditions:

1. Sullivan Livestock & Rural Services may issue tax invoices, on my/our behalf, in respect of supplies made by me/us, where appropriate.

** PLEASE SIGN REVERSE **

2. I/We shall not issue tax invoices in respect to supplies made by me where Sullivan Livestock & Rural Services has produced a Recipient Created Tax Invoice on my/our behalf.

3. I/We acknowledge that I/we are registered for GST at the time of entering into this agreement and that I will notify Sullivan Livestock & Rural Services if I/we cease to be registered.

Sullivan Livestock & Rural Services acknowledges that it is registered at the time of entering into this agreement and we will notify you if we cease to be registered or if we cease to satisfy any of the requirements of generating Recipient Created Tax Invoices.

Sullivan Livestock & Rural Services indemnifies the supplier for any liability for GST and penalty that may arise from an understatement of the GST payable, as result of Sullivan Livestock & Rural Services' error on any supply for which it issues a Recipient Created Tax Invoice.

I/We, …….. agree that all stock consigned to Sullivan Livestock & Rural Services are to be sold under the Delcredere Insurance Scheme at no cost to the seller and that Sullivan Livestock & Rural Services guarantee payment for the stock.

Signed: _____ Date: _____
Vendor

Signed: _____ Date: _____
Sullivan Livestock & Rural Services

How to Register for a Livestock Production Assurance (LPA) account

LPA is the Australian livestock industry's on-farm assurance program covering food safety, traceability, animal welfare and biosecurity. It provides evidence of your livestock's history and on-farm practices when livestock are bought or sold.

You will need to set up an LPA account and complete your Self-Assessment to gain LPA accreditation, which will allow access to National Vendor Declaration (NVD) books or the electronic National Vendor Declaration (eNVD), which are the legal movement documents needed when transporting livestock off your property.

Please follow the steps below to help you register and set-up your LPA account.

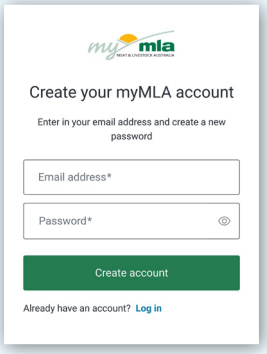
Who does this apply to?

- new landowners or livestock producers
- existing landowners or livestock producers who have purchased a new property.

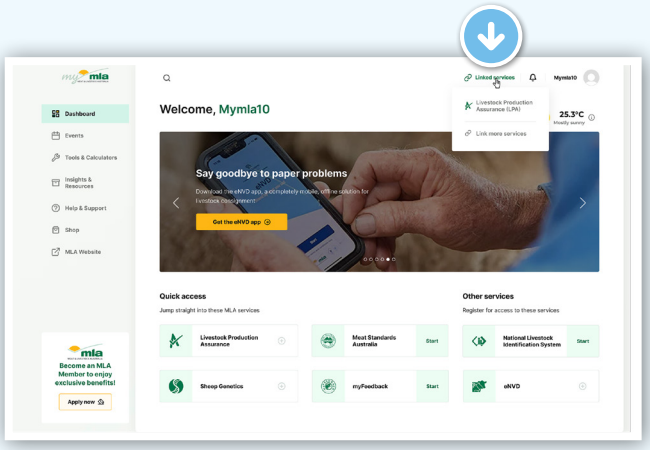
Navigate to the LPA Registration page

1 If you do not already have one, create a myMLA account. For more information on how to create a myMLA account, visit **integritysystems.com.au/link-accounts-in-mymla**.

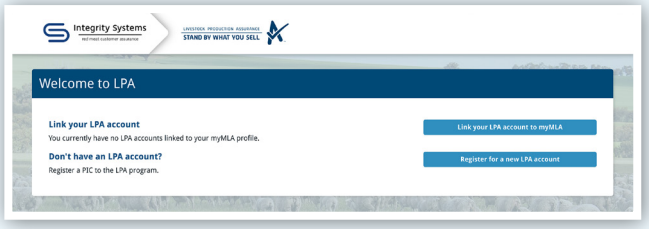
Login to your myMLA account.



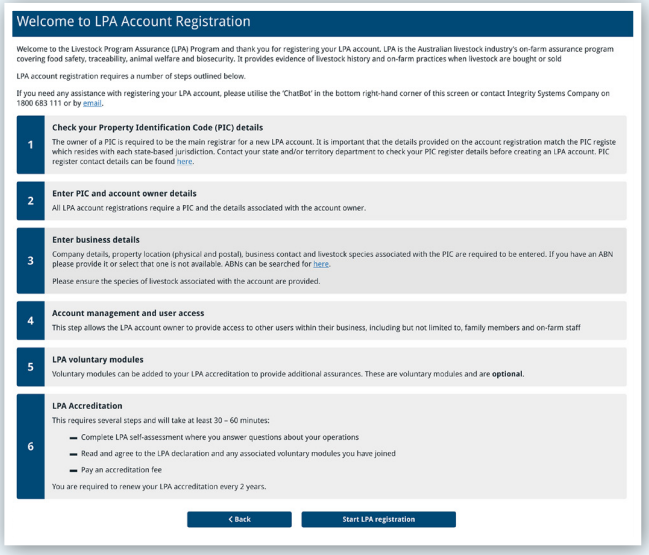
2 Under **Linked services** on your myMLA dashboard, click on **link more services** then select **Livestock Production Assurance** to begin your LPA registration. You can also toggle on **Livestock Production Assurance** to make it available under the **Quick Access** section of your dashboard.



3 Select **Register for a new LPA account** to begin the registration process.



4 You will see a summary of the steps you need to take to become accredited with LPA. Read through these steps and click on the **Start LPA registration** button to start the process.



The LPA Registration Process

1 Check your Property Identification Code (PIC) details

Before entering your PIC, use our search tool to check if it is already LPA accredited. Access our search tool at **lpa.nlis.com.au/search**.

If your PIC is already accredited, you can contact ISC Customer Service to confirm the details and they can provide further guidance.

If you have recently purchased a property, or are unsure who the registered Property Identification Code owners are, you can confirm the property ownership details by:

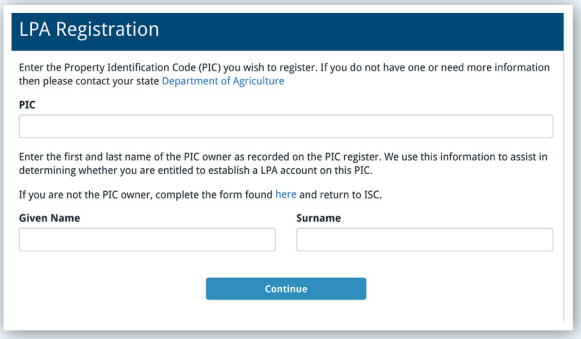
- Contacting your state or territory department of primary industries to confirm the owner's details.
- Searching the PIC register on the National Livestock Identification System (NLIS) to confirm the PIC owner's details.

Please note, due to privacy legislation in Northern Territory, PIC owner details do not appear in the NLIS.

If you are agisting or leasing a property, you must have written authority from the property owner to register an LPA account for that PIC. Download and complete the LPA Third-Party Authorisation form **integritysystems.com.au/lpa-third-party-authorisation-form/.** If you need further assistance, contact ISC Customer Service.

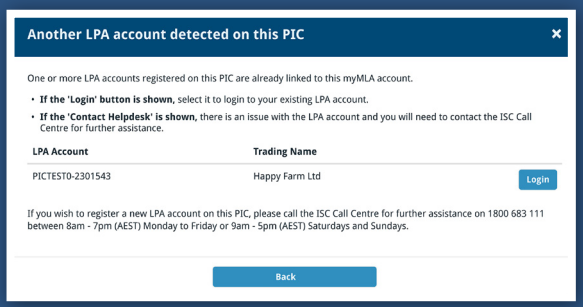
2 Enter your Property Identification Code

Enter your Property Identification Code (PIC) and the owner's name as recorded with your state or territory for the PIC you are registering.

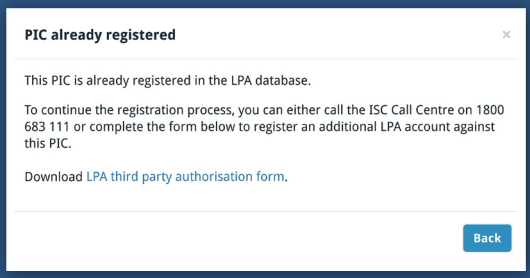


If we find that your myMLA account already has an existing LPA account for the PIC you are trying to register, you will receive the following message.

You can select **login** to skip the registration process.



If an LPA account already exists for the PIC you are trying to register and your myMLA account does not match any of the details we have on record you will receive this message.

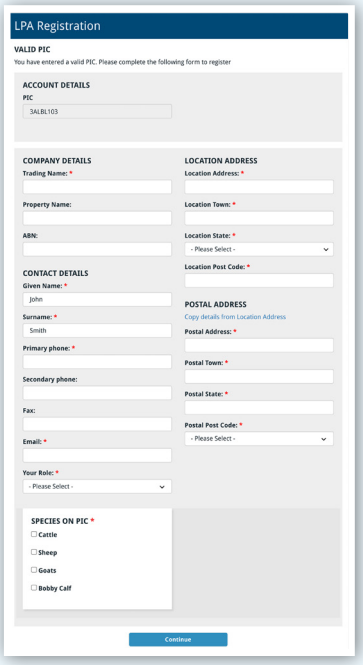


If you are the PIC owner, contact ISC Customer Service on 1800 683 111 to close the existing account and register a new one.

If you are an agistee looking to get access to NVDs for this PIC, you will need to download the third-party authorisation form and request the PIC owner give you the authority to register for a third-party LPA account for their PIC.

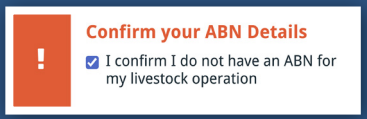
3 Enter business details

Enter the company, contact and property address details for the new LPA account. These details should match the PIC details you registered with your state or territory department.



- Enter your company's Australian Business Number (ABN). You can look up your ABN if required at **abr.business.gov.au**.

If you do not have an ABN, you can leave that section blank. Once you have completed the form, click **Continue**. The prompt below will then appear. Click the checkbox to confirm you do not have an ABN.

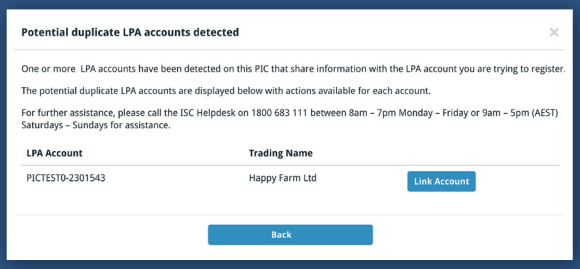


- Select your role - owner, manager, person responsible for livestock, or none of the above.
- Nominate the species of livestock you will have on your property. This will determine the questions you will be asked later in your Self-Assessment.
- Enter the location details of the property and the postal address, if that is different.
- The location address must match the address registered to the PIC. If your postal address is the same as your property address, select **Copy details from location address**.

Click **Continue** at the bottom of page once details are completed.

If we find there is already an LPA account registered to the PIC that has the same or similar business details as what you have submitted above, you will receive the following message.

Contact ISC Customer Service for further assistance.



4 Add additional users

You can add additional users to your LPA account to grant family members, property managers, on-farm staff and agents or advisors access to your LPA account.

There are two levels of access that can be granted to additional users.

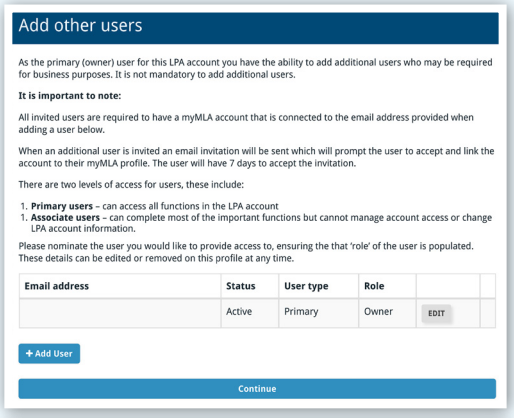
Primary users can access all account functions. This is the same access level as your own.

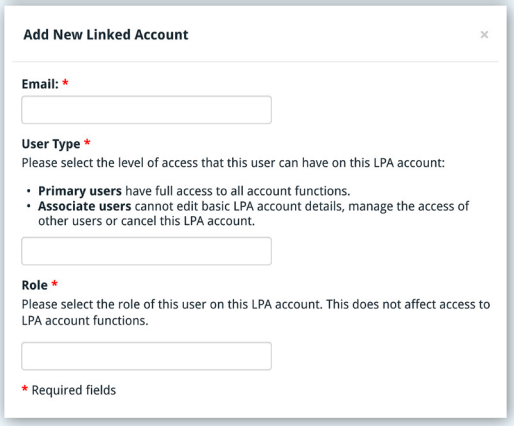
Associate users have limited access. They cannot change LPA account information (such as contact details, location address, postal address, or species), withdraw your LPA account, or view, add or remove other users.

All users must have a myMLA account to be added on your LPA account. If they do not have an existing myMLA account, they will receive an email with information on how to create one when you add them as a user

To add a user:

- Click **+Add user**.
- Enter their email address, the user type (primary or associate) and role in the business.
- An invitation will be sent to the user providing access to this LPA account or prompting them to set up a myMLA account.
- Once all users have been added, click **Continue**.





5 Complete LPA voluntary modules

Select any voluntary modules you wish to complete as part of your LPA accreditation. To learn more about each module, visit **integritysystems.com.au/voluntary-modules/**

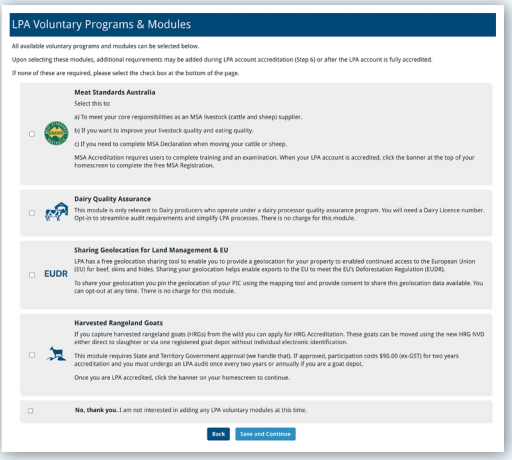
Click the check box beside the modules you would like to complete. This ensures that questions relating to these modules are automatically added to your Self-Assessment.

Please note, to obtain Harvested Rangeland Goat (HRG) accreditation, you are required to submit paperwork to your state or territory department of primary industries.

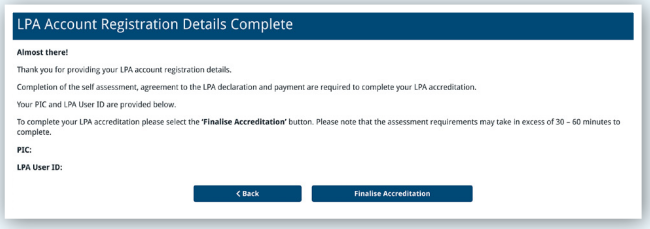
If you are not interested in selecting any voluntary modules at this time, click **I am not interested**.

You can join these modules at any time after your LPA account has been registered and accredited.

Click **Save and Continue**.



Congratulations, this completes the account registration process.



6 Begin your LPA accreditation

You will be prompted to complete your LPA accreditation for your new LPA account. Once your LPA account is accredited, you will have access to NVD books and the eNVD.

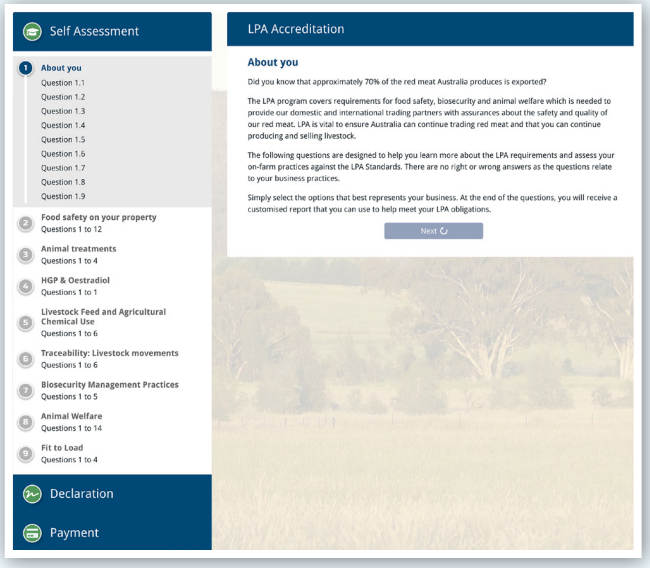
Click **Finalise Accreditation**, which will take you through the four steps of accreditation.

They are:

- Completing the LPA Self-Assessment.
- Completing the LPA voluntary module questions based on information you entered during registration.
- Read and agree to the LPA declaration and any voluntary module declarations.
- Pay the $99 accreditation fee.

On completion, you will receive your LPA accreditation certificate, an individualised recommendation report, and your animal welfare management plan.

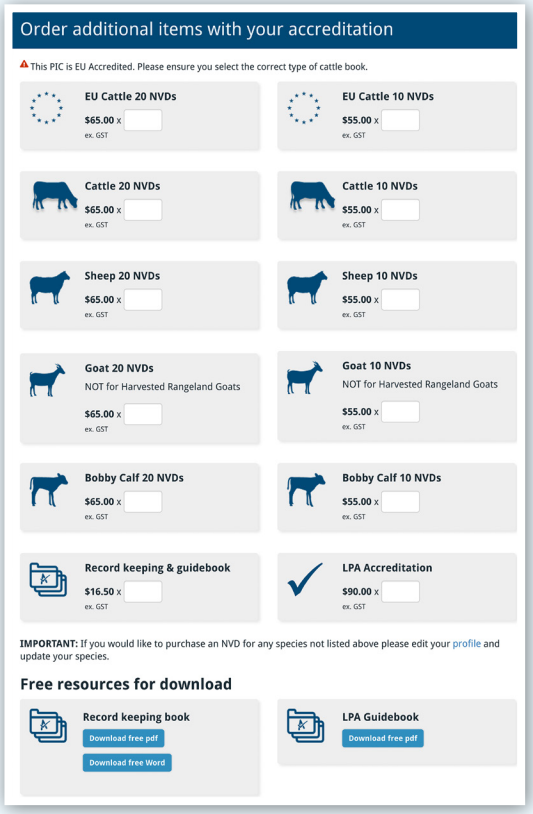
You are required to renew your LPA accreditation every 2 years. You will start receiving reminders 6 months prior to your reaccreditation date.



7 Access National Vendor Declaration and eNVD

Once you are LPA accredited, you will have access to the NVD and the eNVD.

Completing an NVD or eNVD when your livestock is moved off your property proves the livestock comes from an LPA-accredited property. This provides assurance to livestock buyers and the entire value chain that your livestock have been managed in line with LPA rules and standards.



For more information

Call the Integrity Systems Company (ISC) Customer Service team on 1800 683 111

ISC Customer Service operating hours are:

- 8am to 7pm (AEST) Monday to Friday
- 9am to 5pm (AEST) Saturday and Sunday

Alternatively, you can speak with the 24/7 ISC ChatBot from our website homepage at **integritysystems.com.au** or email us at **lpa@integritysystems.com.au**.

State or Territory Department of Primary Industries

You are required to contact your state or territory department of primary industries to complete some of the steps above.

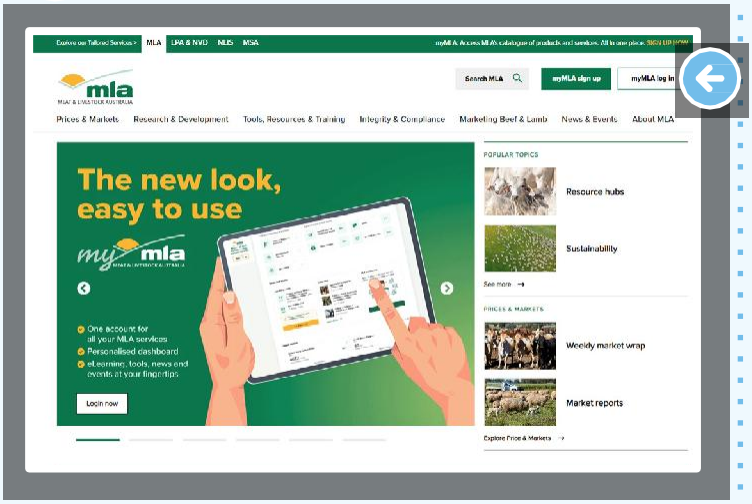
Visit **integritysystems.com.au/about/contacts/** to find the contact details for your state or territory.

eNVD web:
how to create an eNVD

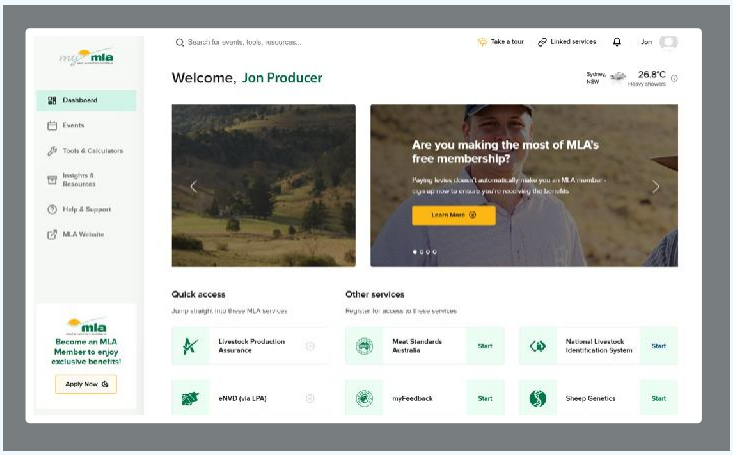
Producers

The electronic National Vendor Declaration (eNVD) system is the faster, easier way to complete livestock consignments – including the LPA NVD, MSA vendor declaration, national health declarations and NFAS forms. Follow these steps to use the eNVD system and create your livestock consignment on your mobile device, tablet or desktop computer.

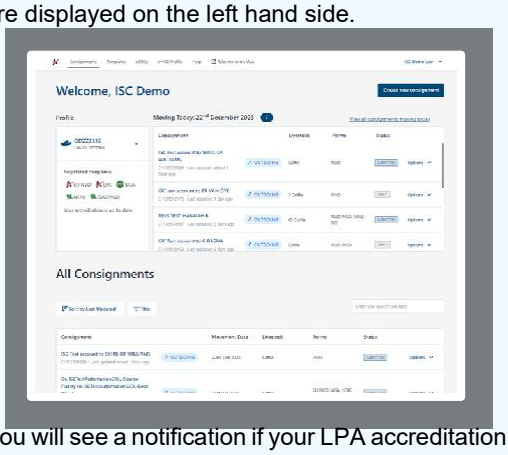
1 From the MLA homepage (www.mla.com.au), click on the **'myMLA log in'** button in the top right corner.



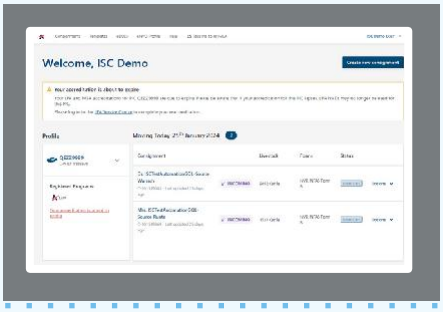
2 From the myMLA dashboard, click on the eNVD tile or access eNVD via the **'Linked services'** dropdown in the top menu. If you don't have a myMLA account or don't have your LPA account linked to myMLA, follow the steps from '**www.integritysystems.com.au/link-accounts-in-mymla**' to sign up to myMLA and/or link your account.



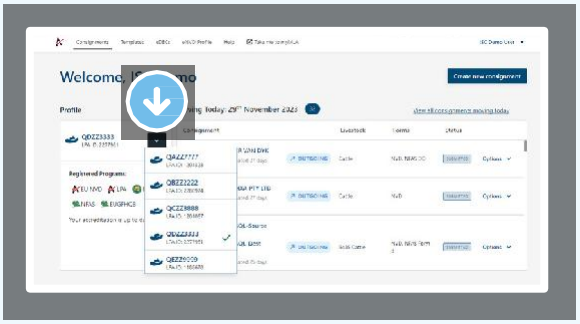
3 You'll now see the eNVD home page. This screen displays a list of all consignments moving today, as well as a list of all consignments associated with your account. All registered programs associated with this PIC are displayed on the left hand side.



You will see a notification if your LPA accreditation is expired or due for renewal.



4 The system now allows you to change between roles, for example, if you have multiple properties linked to your account or operate as a producer and a transporter. Click the drop-down arrow next to your PIC to select a different role.

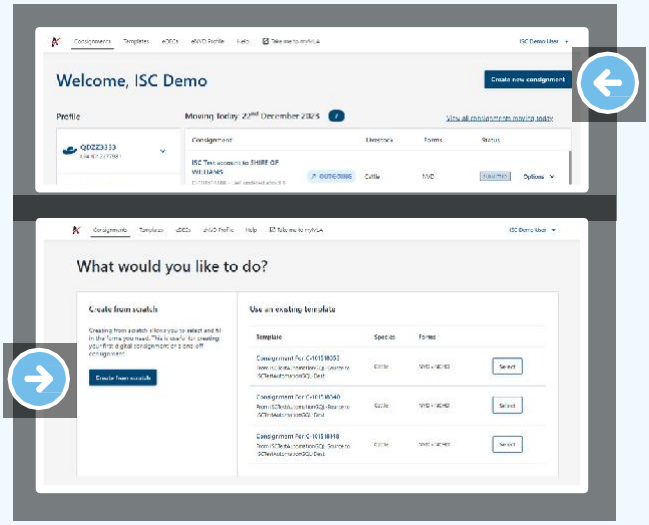


MEAT & LIVESTOCK AUSTRALIA

Integrity Systems
red meat customer assurance
A subsidiary of Meat & Livestock Australia

LPA NLIS

5 Click **‘Create new consignment’** at the top of the screen. Select **‘create from scratch’** to create a new consignment from scratch or, if you’ve created a template from a previous consignment that you would like to use, select the template from those listed in the **‘Use an existing template’** box.

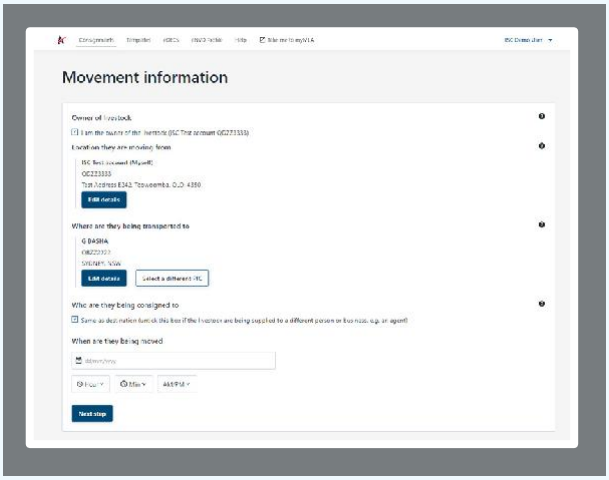


6 Enter movement information details for the livestock being consigned, including the:

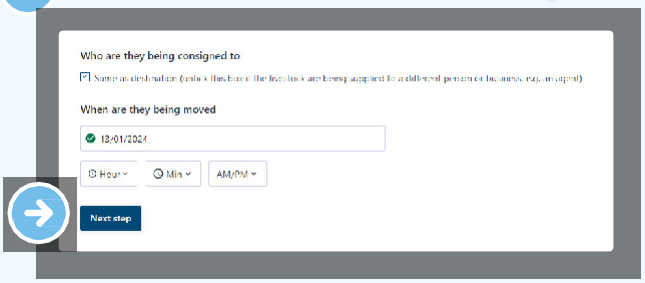
- owner of the livestock
- location they are moving from
- where they are being transported to (the destination)
- who they are being consigned to (the consignee)
- when they are being moved.

In some instances when transporting livestock, the consignee and the destination may be different. For example, when transporting livestock to be sold at a saleyard, the consignee is the agent but the destination and destination PIC is the saleyard location.

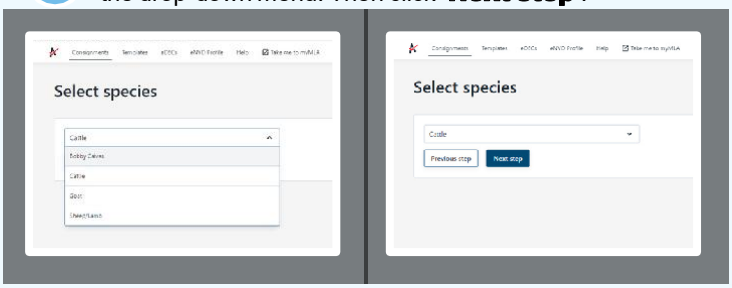
When the consignee and details are different, the full address for both must be completed and the destination PIC must be for the physical destination the livestock are being transported to. If the agent or business does not have a PIC, add their details as the consignee (minus the PIC) and their email can also be added as a **‘Viewer’** later in the consignment - see page 5 for more detail.



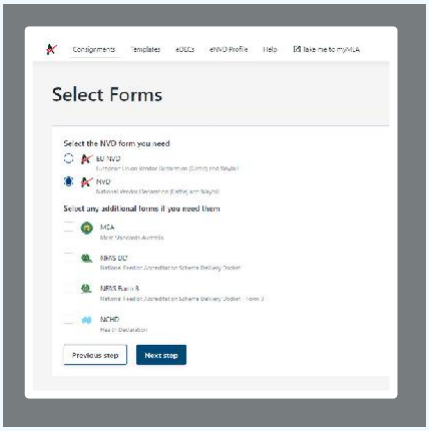
7 When all details are complete, click **‘Next step’**.



8 Select the species of livestock you will be moving from the drop-down menu. Then click **‘Next step’**.

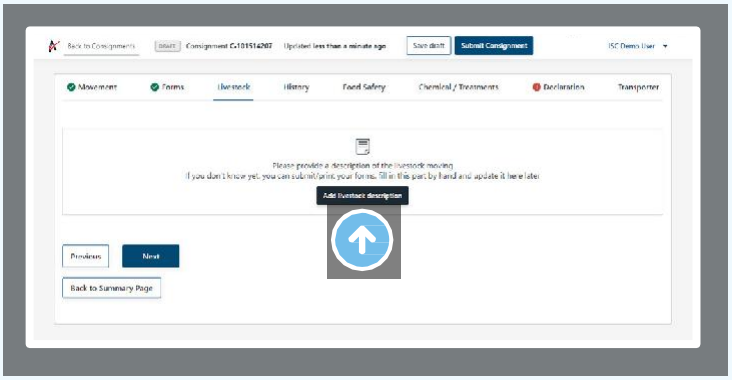


9 A consignment will require at least an LPA NVD. Select the LPA NVD (or the EU LPA NVD if you are consigning EU-accredited cattle) and then tick the box next to any other forms you may require such as MSA, NFAS or health declaration forms. Then click **‘Next step’**.

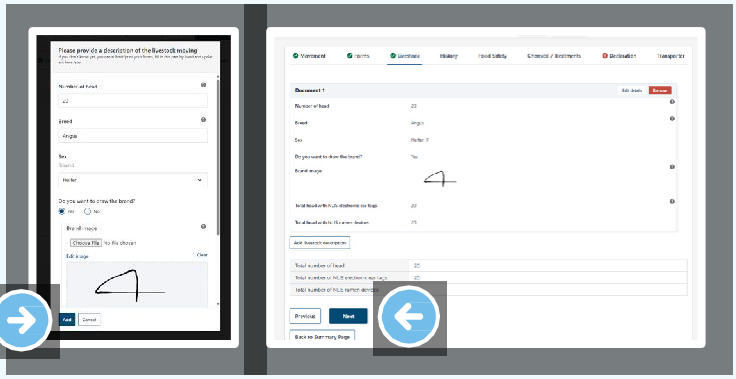


Note: Forms will appear based on the accreditations you hold. If a form does not appear that should be there, you may need to check your accreditation for that particular program.

10 Now provide a description of the livestock you’re moving by clicking ‘**Add livestock description**’.



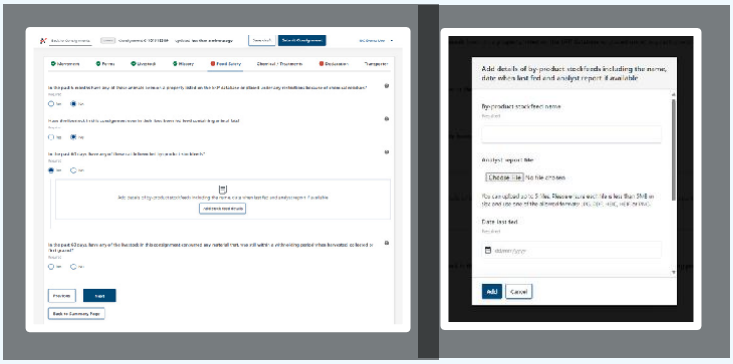
11 Fill out all the details of the livestock in the pop-up box before clicking **‘Add’**. You can add as many livestock descriptions as you like. You can draw your brand using your mouse or a finger if you’re using a touch device. When you have all the livestock descriptions completed for the consignment, click **‘Next’**.

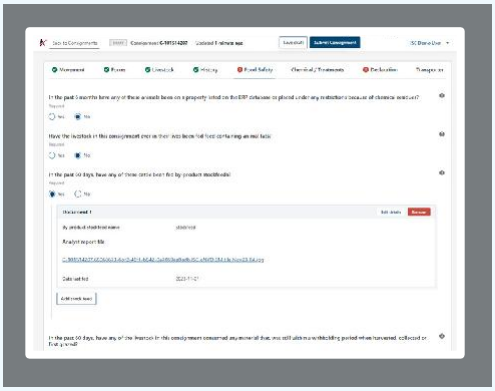


12 Complete the history, food safety and chemical treatments sections relevant to the consignment. These sections have the same questions as the paper version of the forms you’ve selected.

Where relevant, you can upload files to attach to the consignment, for example, in the by-product stockfeeds section. You can upload up to five JPG, PDF, HEIC, HEIF or PNG files, each less than 5MB in size.

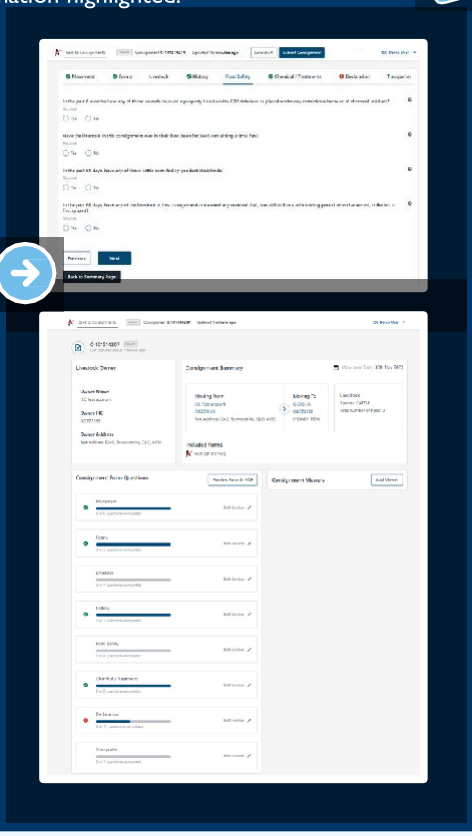
When complete, click **‘Next’** to continue.





At any time while completing the eNVD, you can click **‘Back to Summary Page’** at the bottom of the screen. You will view a summary of your consignment with areas still requiring completion or missing information highlighted.

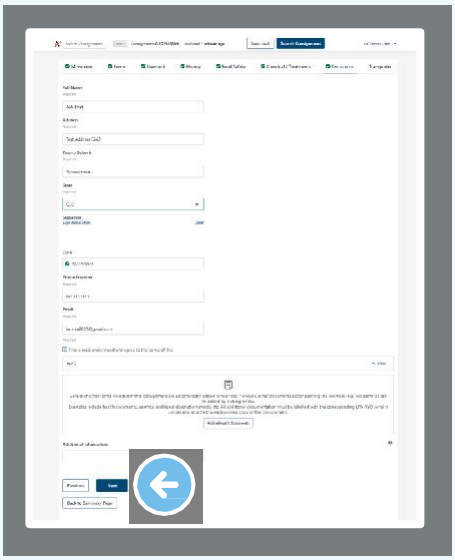




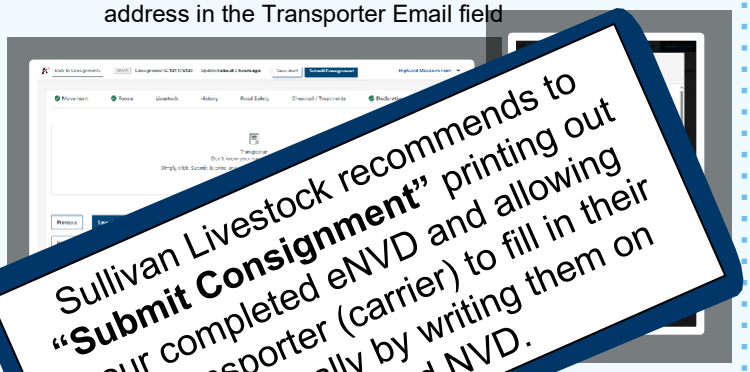
13 On the declaration page, you only need to sign once, and the signature is applied to all forms you’ve completed. When you sign the eNVD, you are declaring your livestock are meeting the LPA requirements. Fill in your details and click **‘Next’**.

Further details, such as tick permits or residue reports, can be uploaded as attachments on the Declaration page. You can upload up to five JPG, PDF, HEIC, HEIF or PNG files, each less than 5MB in size.

Any attachments will be added to the consignment when it is submitted.



14 Transporters can use the eNVD system to manage their consignments and add other drivers to the consignment. To add a Transporter to your consignment, select **'Add transporter'** and add their registered myMLA email address in the Transporter Email field



Sullivan Livestock recommends to **"Submit Consignment"** printing out your completed eNVD and allowing your transporter (carrier) to fill in their details manually by writing them on the printed NVD.

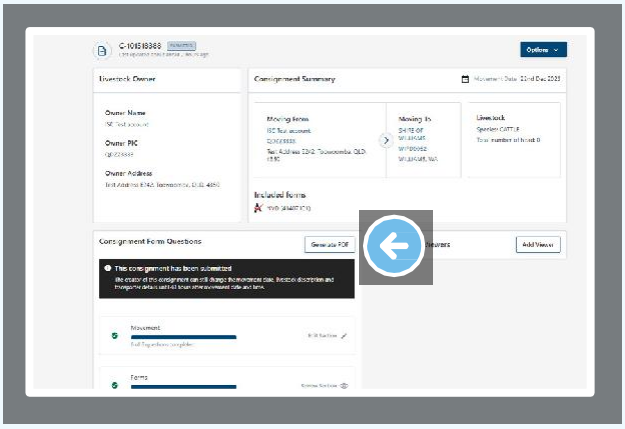
to add your
ignment, then it is
your transporter to complete
port section on your mobile device
bmit the consignment. While offline you
to do a QR code transfer of the consignment from your device to your transporter's device.

The transporter should complete the next section, either from their eNVD account or on your mobile device. If they are not able to accept eNVDs, you can print a PDF version to give them, or send it via SMS or email.

Once your transporter has completed the form, click **'Save draft'** or **'Submit Consignment'** to submit the consignment.

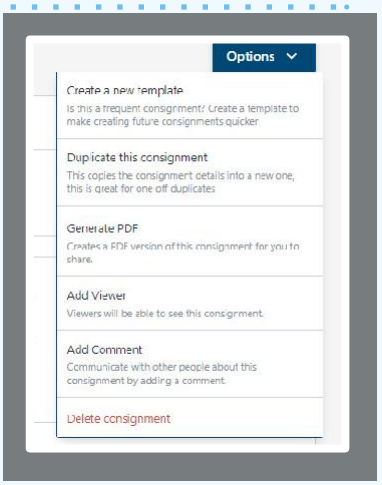
ADDITIONAL STEP: GENERATE PDF TO SHARE CONSIGNMENTS

15 After submitting your consignment, you will be taken to the consignment summary page. If your transporter and other receivers are not able to receive consignments digitally, you can click on **'Generate PDF'** and print out three copies of the document - one for your records, one for the receiver and one for the transporter.



The movement date, livestock description and transporter section can also be updated for 48 hours after the consignment is submitted, if required.

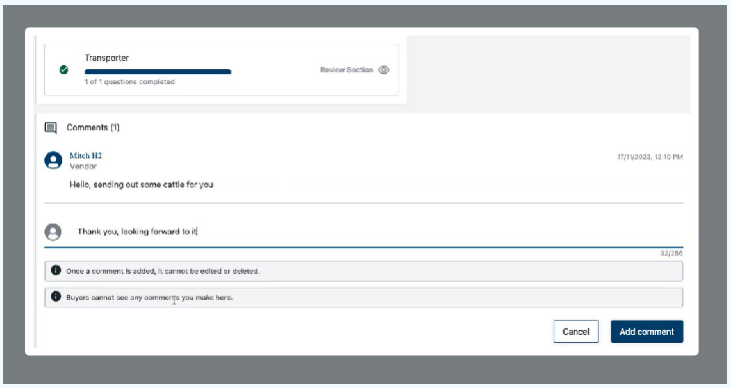
16 You can also select the **'Options'** dropdown menu at the top of the screen to generate the PDF, create a new template from the consignment, duplicate the consignment, add a viewer, add a comment or delete the consignment.



17 Your consignment is now complete.

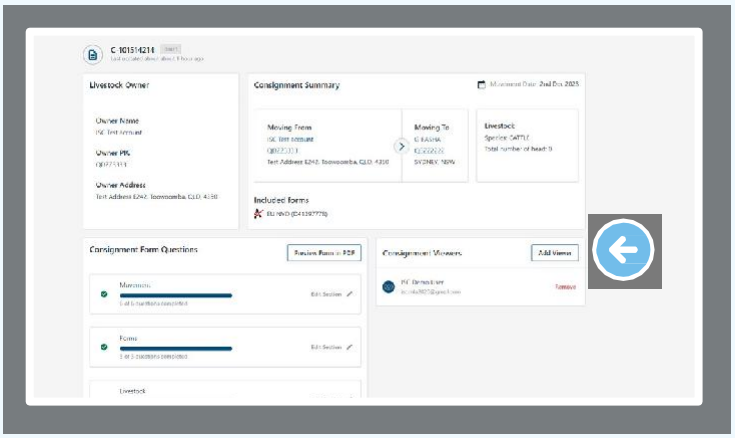
COMMENTS

If you are the creator, receiver, transporter or viewer of a consignment, you are able to add comments to that consignment. Comments cannot be edited or deleted, enabling an accurate history to be viewable.



ADDING VIEWERS

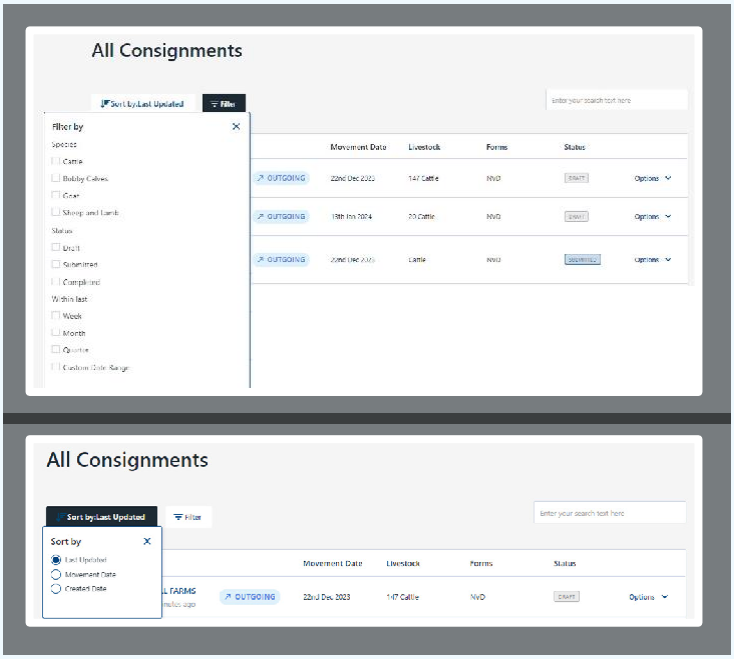
It is now possible to add third parties, like your agent or livestock buyer for example, to a consignment. This feature allows these users to review, comment and share your consignment. They cannot edit any of the information within the consignment itself.



To view eNVDs, all viewers need to have a myMLA registered email address.

VIEW CONSIGNMENTS

To view and edit a consignment, or print a copy, you can navigate from the eNVD home page. The **'All Consignments'** list can be sorted by the date the consignment was last updated, the movement date and the created date. It can also be filtered by species, status and within a custom time frame.

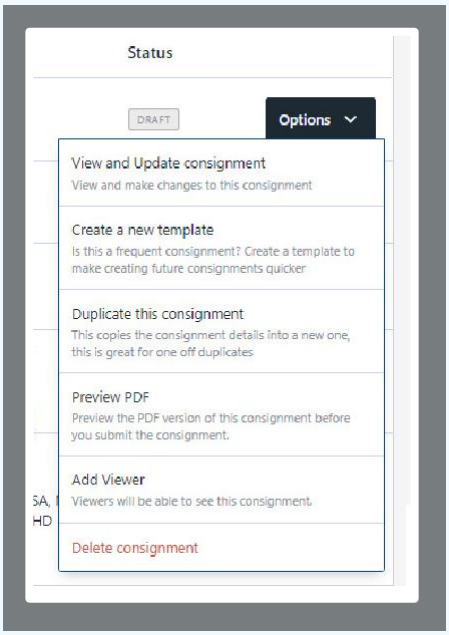


OPTIONS

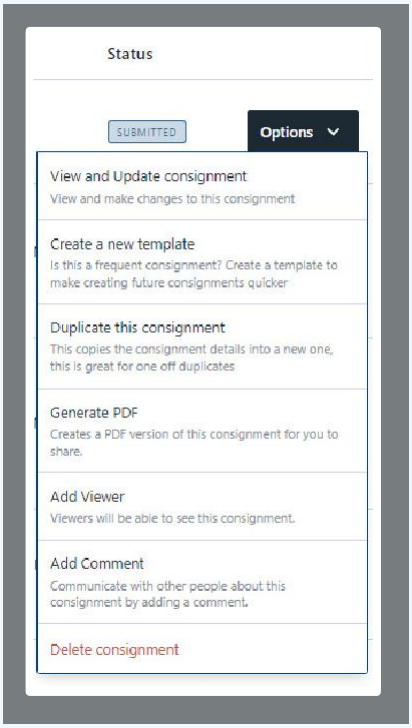
From the summary page, it is easy to create a duplicate consignment or template or generate a PDF version of the eNVD.

To do this, select the **'Options'** dropdown next to the selected consignment. Depending on the consignment status, you'll be presented with different options. The same drop-down menu appears on the individual consignment page:

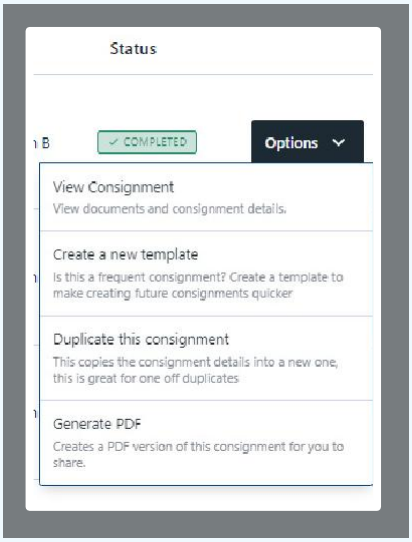
Draft:



Submitted:



Completed:

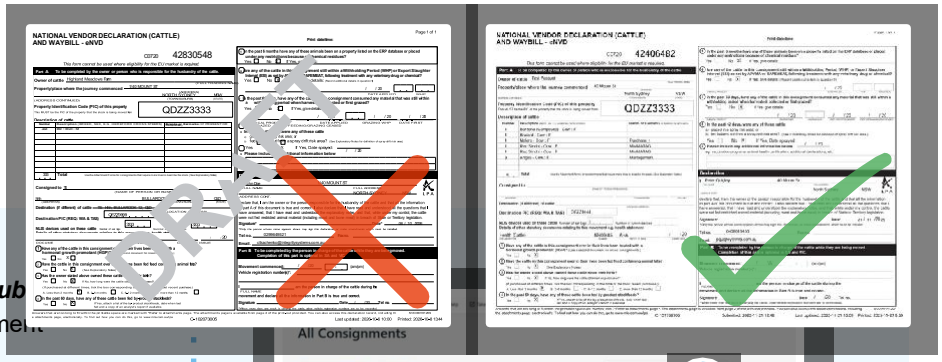


For more information and support on the eNVD Livestock Consignments app, visit www.integritysystems.com.au/envd-help or contact ISC Customer Service on 1800 683 111.

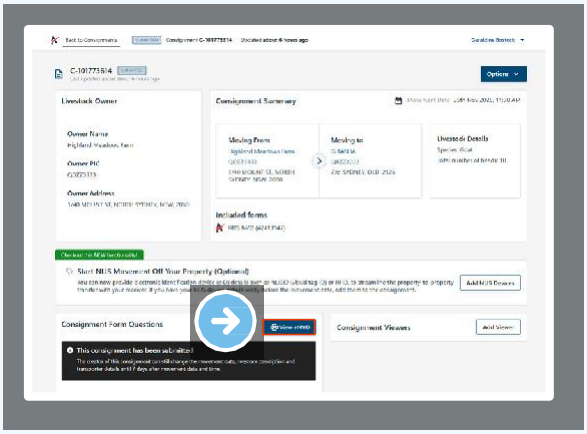
eNVD web:
How to print an eNVD

Before using eNVD, check your transporter and receiver, including saleyards and agents, are ready to receive digital consignments. If your receiver isn't using eNVD, you can still use eNVD.

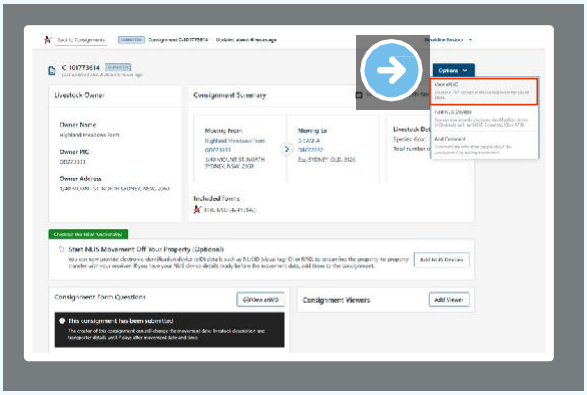
If you have prepared an eNVD and want to print a copy to share with your transporter, make sure you have **submitted** the consignment. Printed draft eNVDs cannot be used as valid

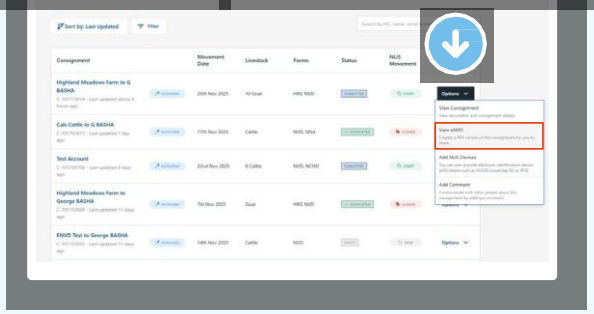


1. To share a consignment you have just ***sub*** select **View eNVD** from the Consignment Summary page.

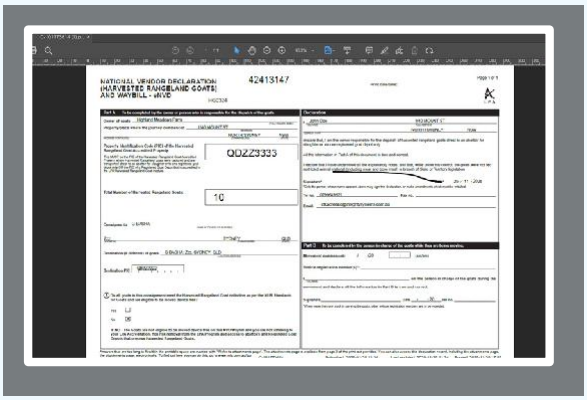


2. You can also select **View eNVD** from the **Options** dropdown on the summary page, or in the Consignment List.





3. Print out three copies of the document - one for your records, one for the receiver and one for the transporter.



4. You can also attach this PDF to an email and send.

eNVDs - receivers can only accept submitted consignments. Once the eNVD is submitted, all receivers using the platform can view a digital copy in their account, even if the transporter's details are incomplete or missing.

6972_print

NATIONAL VENDOR DECLARATION (CATTLE) AND WAYBILL

C0720 | 38888888

This form cannot be used where eligibility for the EU market is required.

Part A To be completed by the owner or person who is responsible for the husbandry of the cattle.

Owner of cattle ..... (FULL TRADING NAME)

Property/place where the journey commenced ..... (ADDRESS)

(ADDRESS CONTINUED) ..... (TOWN/SUBURB) ..... (STATE)

Property Identification Code (PIC) of this property
This MUST be the PIC of the property that the stock is being moved from: ABCD1234

Description of cattle

Number	Description (BREED, SEX, E.G. HEREFORD CROSS STEERS)	Brands or Earmarks (IF PRESENT OR REQUIRED)
	Total	Use the Attachment Forms for consignments that require more lines to describe the stock. (See Explanatory Notes)

Consigned to ..... (NAME OF PERSON OR BUSINESS)

(ADDRESS) ..... (TOWN/SUBURB) ..... (STATE)

Destination (if different) of cattle ..... (LOCATION ADDRESS)

Destination PIC (REQ: WA & TAS)

NLIS devices used on these cattle Number of ear tags ..... Number of rumen devices .....

Details of other statutory documents relating to this movement e.g. health statement

DOCUMENT TYPE ..... NUMBER ..... OFFICE OF ISSUE ..... EXPIRY DATE / /20

1 Have any of the cattle in this consignment ever in their lives been treated with a hormonal growth promotant (HGP)? (Use a second document for mixed consignments.)
Yes ☐ No ☐

2 Have the cattle in this consignment ever in their lives been fed feed containing animal fats?
Yes ☐ No ☐ (See Explanatory Notes)

3 Has the owner stated above owned these cattle since their birth?
Yes ☐ No ☐ If No, how long were the cattle obtained or purchased?
(If purchased at different times, tick the box corresponding to the time of the most recent purchase.)
A. Less than 2 months ☐ B. 2–6 months ☐ C. 6–12 months ☐ D. more than 12 months ☐

4 In the past 60 days, have any of these cattle been fed by-product stockfeeds?
Yes ☐ No ☐ If Yes, attach a list of the by-product stockfeeds, date when last fed and a copy of an analyst's report if available.

5 In the past 6 months have any of these animals been on a property listed on the ERP database or placed under any restrictions because of chemical residues?
Yes ☐ No ☐ If Yes, give details: .....

6 Are any of the cattle in this consignment still within a Withholding Period (WHP) or Export Slaughter Interval (ESI) as set by APVMA or SAFEMEAT, following treatment with any veterinary drug or chemical?
Yes ☐ No ☐ If Yes, give details: (Record additional details in question 9)

CHEMICAL PRODUCT ..... DATE APPLIED / /20 WHP ..... ESI (IF SET) .....

7 In the past 60 days, have any of the cattle in this consignment consumed any material that was still within a withholding period when harvested, collected or first grazed?
Yes ☐ No ☐ If Yes, give details:

CHEMICAL PRODUCT ..... DATE APPLIED / /20 GRAZING WHP ..... DATE FIRST FED/GRAZED / /20 DATE FEEDING/GRAZING CEASED / /20

8 In the past 42 days, were any of these cattle
a) grazed in a spray risk area; or
b) fed fodders cut from a spray drift risk area? (See Explanatory Notes for definition of spray drift risk area.)
Yes ☐ No ☐ If Yes, Date sprayed: / /20

9 Please include any additional information below
eg: vaccination programs, animal health certification, additional declarations, etc.

Declaration

I ..... FULL NAME ..... FULL ADDRESS

ADDRESS CONT. .....

LPA™

declare that, I am the owner or the person responsible for the husbandry of the cattle and that all the information in part A of this document is true and correct. I also declare that I have read and understood all the questions that I have answered, that I have read and understood the explanatory notes, and that, while under my control, the cattle were not fed restricted animal material (including meat and bone meal) in breach of State or Territory legislation.

Signature* ..... **Date*** / /20

*Only the person whose name appears above may sign this declaration, or make amendments which must be initialled.

Tel no. ..... **Fax no.** .....

Email. .....

Part B To be completed by the person in charge of the cattle while they are being moved. Completion of this part is optional in SA and VIC.

Movement commenced: / /20 : (am/pm)

Vehicle registration number(s)*: .....

I ..... FULL NAME **am the person in charge of the cattle during the movement and declare all the information in Part B is true and correct.**

Signature ..... **Date** / /20 **Tel no.** .....

*When more than one truck is carrying the cattle, other vehicle registration numbers are to be recorded.

SAMPLE

safemeat

Integrity Systems
red meat customer assurance

The LPA NVD is your declaration and guarantee to buyers.

Make sure it is complete and correct, so you can stand by what you sell.

Who is responsible for completing the LPA NVD?

Part A: The cattle owner or the person responsible for the husbandry of the cattle.

Part B: The livestock carrier.

Who keeps the copies?

Top sheet: (White) goes with the cattle to the purchaser.

Middle sheet: (Green) goes to the carrier.

Bottom sheet: (Pink) stays in the book and should be kept for auditing purposes.

How do I order copies of the LPA NVD?

1 Go to www.integritysystems.com.au/nvd or
2 Phone 1800 683 111

Where do I go for more information?

Go to www.integritysystems.com.au/lpa

Do not amend the pre-printed PIC. This NVD can ONLY be used for cattle located on this PIC.

Complete all details about the livestock. Use a separate line for each different group, split by breed and sex.

Contact receiver, agent or saleyards to find out correct destination PIC. The consignee can be different to the destination. When selling at a salyards the consignee will be the agent and the destination (and PIC) will be the saleyards.

Only tick Yes or No in questions 1 to 8. Do not tick both.

If some of the consignment require you to tick Yes then this applies to the entire consignment.

NATIONAL VENDOR DECLARATION (CATTLE) AND WAYBILL

C0720 3888888888

This form cannot be used where eligibility for the EU market is required.

Part A To be completed by the owner or person who is responsible for the husbandry of the cattle.

Owner of cattle: David Grazier — Wintergreen Pastoral Co. (FULL TRADING NAME)

Property/place where the journey commenced: 'Wintergreen' RMB 123 (ADDRESS)

Coonamble Rd (ADDRESS CONTINUED) — Warren (TOWN/SUBURB) — NSW (STATE)

Property Identification Code (PIC) of this property (This MUST be the PIC of the property that the stock is being moved from): NA123456

Description of cattle

Number	Description (BREED, SEX, E.G. HEREFORD CROSS STEERS)	Brands or Earmarks (IF PRESENT OR REQUIRED)
12	Angus Steers	
5	Hereford Heifers	
17	**Total**	

Use the Attachment Forms for consignments that require more lines to describe the stock. (See Explanatory Notes)

Consigned to: John Burrows, Burrows Livestock Agency (NAME OF PERSON OR BUSINESS)

12 Main St (ADDRESS) — Warren (TOWN/SUBURB) — NSW (STATE)

Destination (if different) of cattle: Warren Saleyards — 50 Saleyards Rd, Warren, NSW (LOCATION, ADDRESS)

Destination PIC (REQ: WA & TAS): NA234567

NLIS devices used on these cattle Number of ear tags: 17 Number of rumen devices:

Details of other statutory documents relating to this movement e.g. health statement

DOCUMENT TYPE — NUMBER — OFFICE OF ISSUE — EXPIRY DATE / /20

1 **Have any of the cattle in this consignment ever in their lives been treated with a hormonal growth promotant (HGP)?** (Use a second document for mixed consignments.) Yes ☐ No ☑

2 **Have the cattle in this consignment ever in their lives been fed feed containing animal fats?** Yes ☐ No ☑ (See Explanatory Notes)

3 **Has the owner stated above owned these cattle since their birth?** Yes ☐ No ☑ If No, how long were the cattle obtained or purchased? (If purchased at different times, tick the box corresponding to the time of the most recent purchase.)
A. Less than 2 months ☐ B. 2–6 months ☐ C. 6–12 months ☐ D. more than 12 months ☑

4 **In the past 60 days, have any of these cattle been fed by-product stockfeeds?** Yes ☐ No ☑ If Yes, attach a list of the by-product stockfeeds, date when last fed and a copy of an analyst's report if available.

5 **In the past 6 months have any of these animals been on a property listed on the ERP database or placed under any restrictions because of chemical residues?** Yes ☐ No ☑ If Yes, give details:

6 Are any of the cattle in this consignment still within a Withholding Period (WHP) or Export Slaughter Interval (ESI) as set by APVMA or SAFEMEAT, following treatment with any veterinary drug or chemical? Yes ☑ No ☐ If Yes, give details: (Record additional details in question 9)

Dewize Pouron (CHEMICAL PRODUCT) — 29 / 4 /2020 (DATE APPLIED) — 14 (WHP) — (ESI (IF SET))

7 **In the past 60 days, have any of the cattle in this consignment consumed any material that was still within a withholding period when harvested, collected or first grazed?** Yes ☑ No ☐ If Yes, give details:

Hotshot Herbicide (CHEMICAL PRODUCT) — 25 / 3 /2020 (DATE APPLIED) — 7 (GRAZING WHP) — 30 / 3 /2020 (DATE FIRST FED/GRAZED) — 15 / 4 /2020 (DATE FEEDING/GRAZING CEASED)

8 **In the past 42 days, were any of these cattle**
a) grazed in a spray risk area; or
b) fed fodders cut from a spray drift risk area? (See Explanatory Notes for definition of spray drift risk area.)
Yes ☐ No ☑ If Yes, Date sprayed: / /20

9 **Please include any additional information below**
eg: vaccination programs, animal health certification, additional declarations, etc.

Cattle health declaration (attached), vaccinated with 5 in 1 (2 doses) as weaners

Declaration

I David Grazier (FULL NAME) 'Wintergreen' RMB 123 (FULL ADDRESS)

Coonamble Rd Warren NSW (ADDRESS CONT.)

LPA

declare that, I am the owner or the person responsible for the husbandry of the cattle and that all the information in part A of this document is true and correct. I also declare that I have read and understood all the questions that I have answered, that I have read and understood the explanatory notes, and that, while under my control, the cattle were not fed restricted animal material (including meat and bone meal) in breach of State or Territory legislation.

Signature* David Grazier **Date*** 4 / 5 /2020

*Only the person whose name appears above may sign this declaration, or make amendments which must be initialled.

Tel no. 02 9463 9000 **Fax no.** 02 9463 9111

Email dgrazier@email.com.au

Part B To be completed by the person in charge of the cattle while they are being moved. Completion of this part is optional in SA and VIC.

Movement commenced: / /20 : (am/pm)

Vehicle registration number(s)*:

I (FULL NAME) **am the person in charge of the cattle during the movement and declare all the information in Part B is true and correct.**

Signature **Date** / /20 **Tel no.**

*When more than one truck is carrying the cattle, other vehicle registration numbers are to be recorded.

If your PIC has had an Extended Residue Program (ERP) status (e.g. EW, OC or CT) in the past 6 months, tick Yes.

Do not send cattle to slaughter if they are still within **Withholding Periods (WHP) or Export Slaughter Intervals (ESI)**.

Information about ESI and WHP for all livestock species can be found at www.apvma.gov.au/ESI

Make sure you read and understand what you are signing, including that cattle must not have been fed **Restricted Animal Material (RAM)**.

An unsigned LPA NVD is invalid.

The carrier should fill in Part B.

© Copyright Integrity Systems Company 2020. Livestock Production Assurance logo is a registered trademark of Integrity Systems Company Limited. *The LPA NVD is for cattle, sheep and lambs, EU cattle, goats, and bobby calves. Travel documents (such as waybills and travelling stock statements) are required by State Governments in Western Australia, New South Wales, Tasmania and Queensland. They are optional in South Australia and Victoria. The LPA NVD is not recognised as a legal document for stock movements in the Northern Territory.

14 September 2020

How to:
Create or upload documents in your LPA account

Livestock Production Assurance

You can now manage your records for LPA accreditation online.

Good records and systems are the foundation of the red meat integrity system. For more information on record keeping, see the final page of this flyer.

- Biosecurity Plans, Animal Welfare Management Plans and Property Risk Assessments can be completed and saved online.
- Templates for other LPA records are available to download.
- All LPA records can be stored online within your LPA account.

STEP 1: Log in to myMLA and access your LPA account

myMLA is your new easy-access gateway to LPA. If you haven't already, set up a myMLA profile and link your LPA account.

find out more here

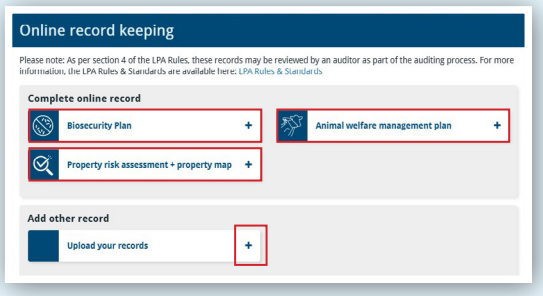
SIGN UP TO mymla MEAT & LIVESTOCK AUSTRALIA

STEP 2: Go to Record Keeping on the home page or via your Account section.



STEP 3: Complete or add your records:

- A Biosecurity Plan, Animal Welfare Management Plan, or Property Risk Assessment can be created by selecting the record and completing the questions.
- To add a record to your LPA account, select Upload Your Records, add the record, and choose the category that best matches the document.



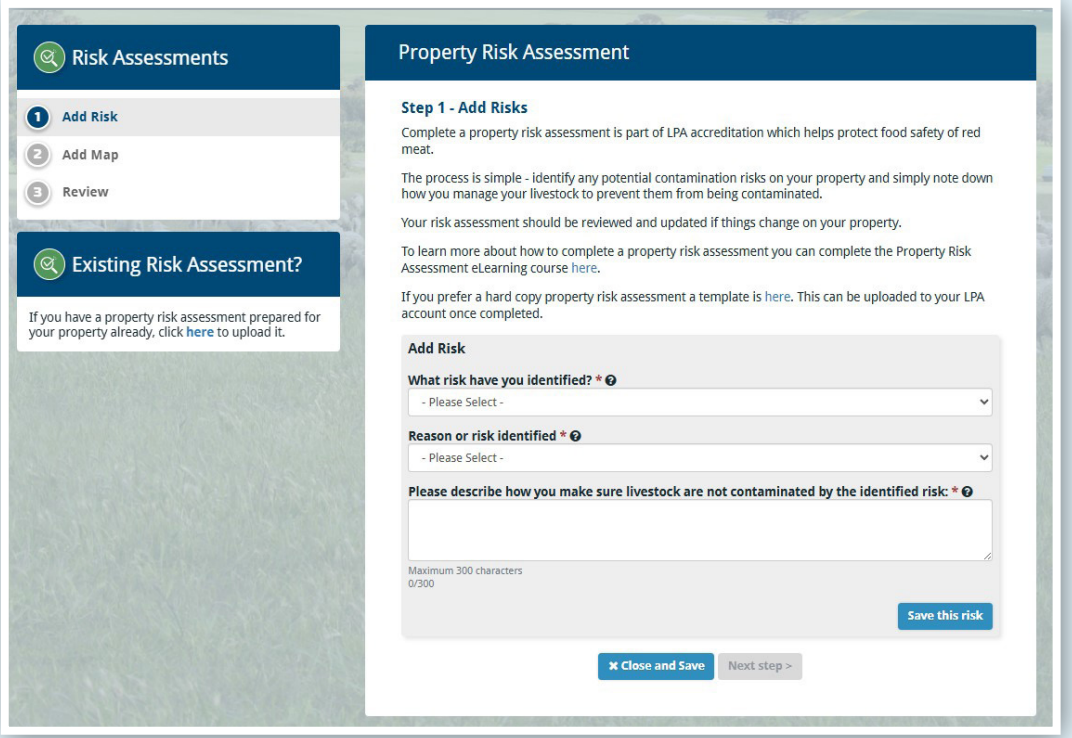
Ph 1800 683 111 | lpa@integritysystems.com.au | integritysystems.com.au

MEAT & LIVESTOCK AUSTRALIA

Integrity Systems
red meat customer assurance

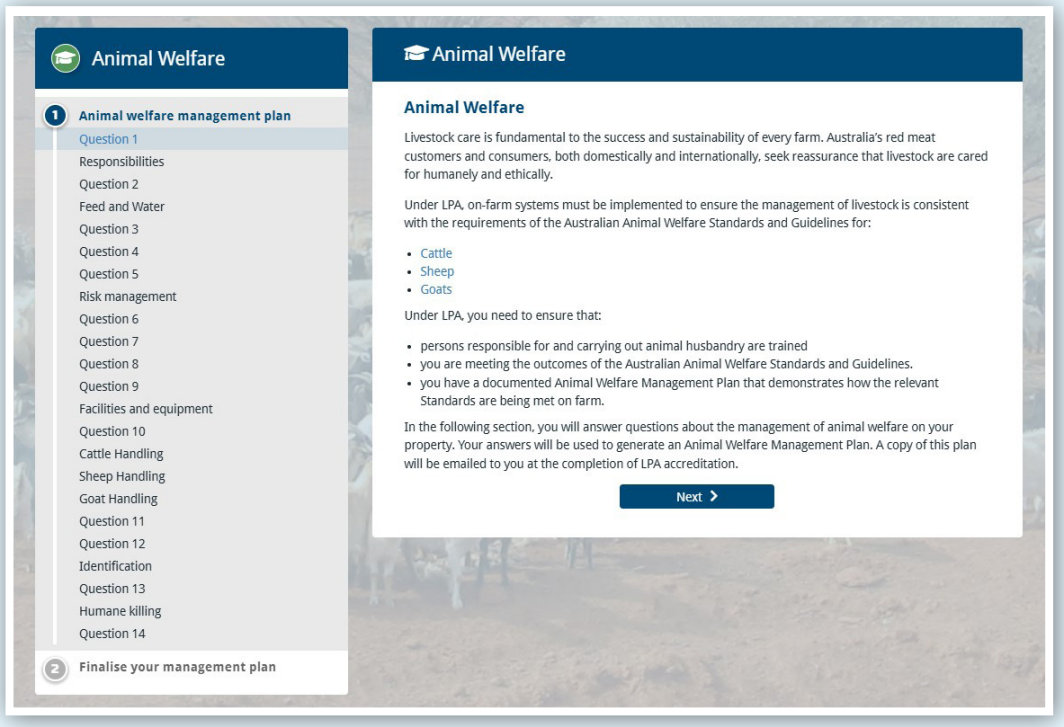
Property Risk Assessment:

1. Add the risks, include all details relating to risks on your property, adding each different risk separately.
2. Upload a farm map showing where those risks are located.
3. You can edit or delete added risks and documents if required before finalising.



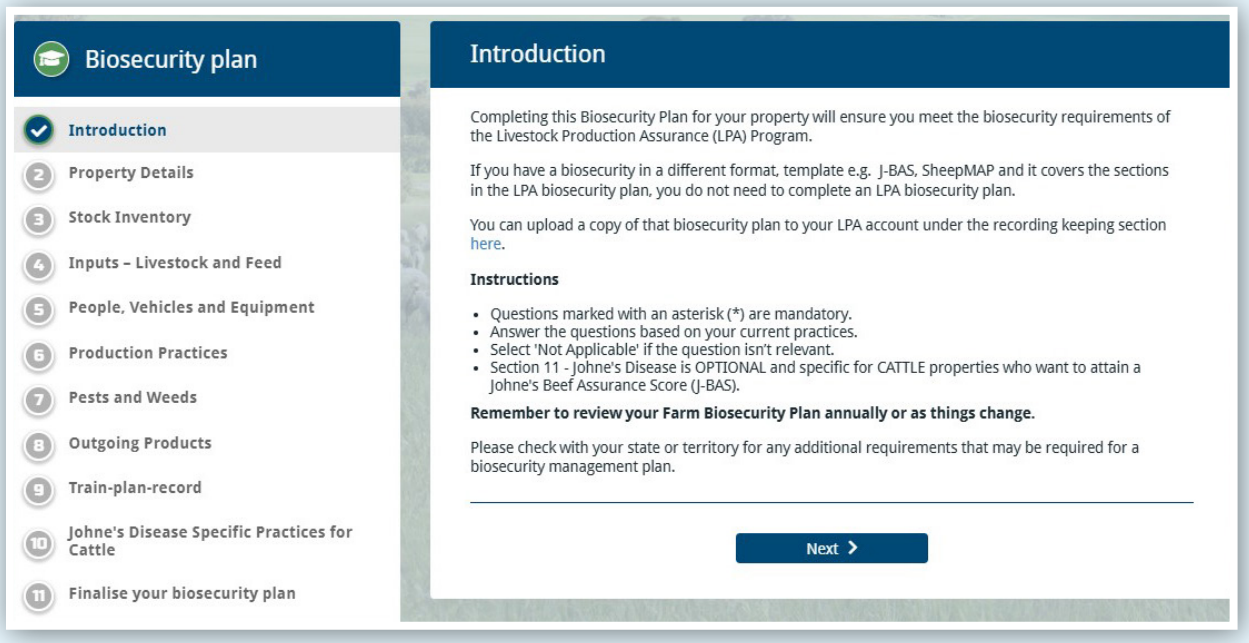
Animal Welfare Management Plan:

1. Confirm your species and your on-farm activities.
2. Complete the Animal Welfare questions.
3. Review your Animal Welfare Management Plan.



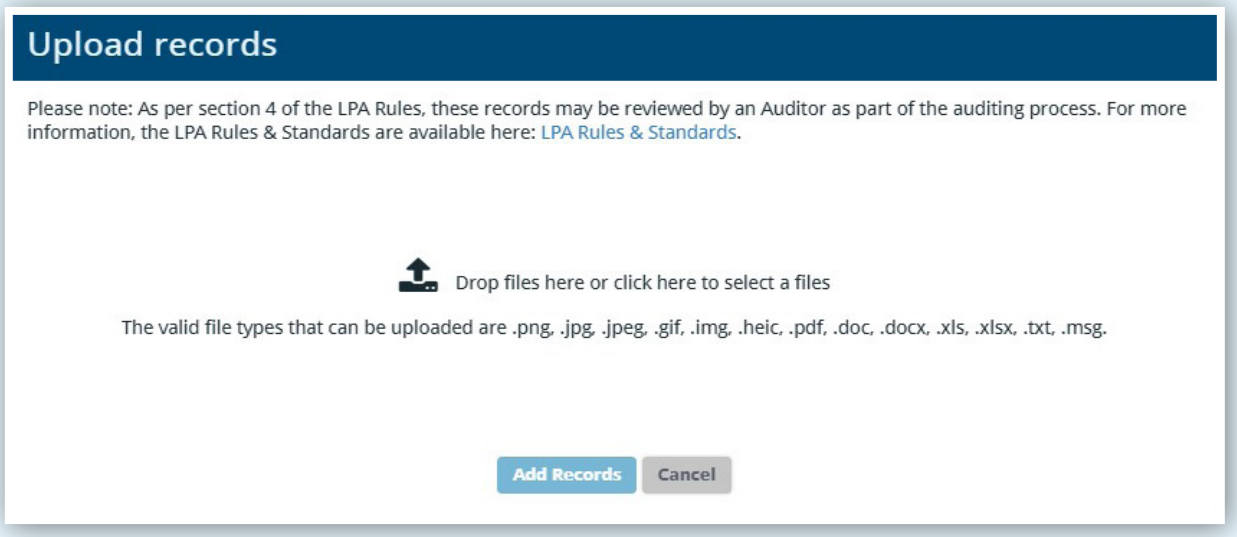
Biosecurity Plan:

1. Complete the biosecurity questions.
2. Review the biosecurity plan that has been created.
3. Check your biosecurity plan and update as required.



Adding other records:

1. Upload a file by selecting it from your device or dragging and dropping it into the upload area.
2. Select the category the document relates to.
3. Click Add Record to save the record to your LPA account.



How to keep good records for the red meat integrity system

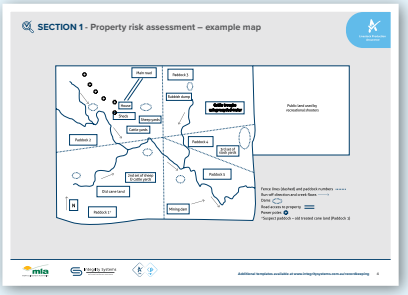
It's important to make sure your integrity system records are accurate and up to date. Good records:

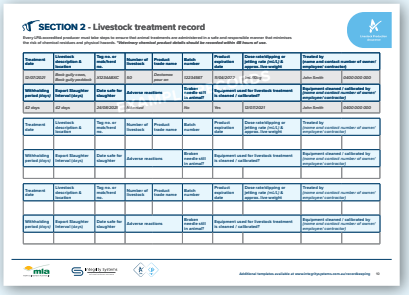
- provide the information required to correctly complete your LPA NVDs and eNVDs.
- are essential in the event of a biosecurity or animal disease incident.
- are required for audits.

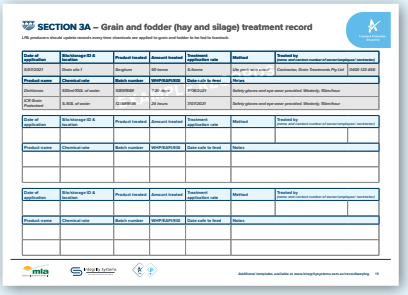
There is no perfect formula for record keeping. Some producers find keeping clear notes in a diary or record book works well while others use a farm management software program or computer spreadsheet.

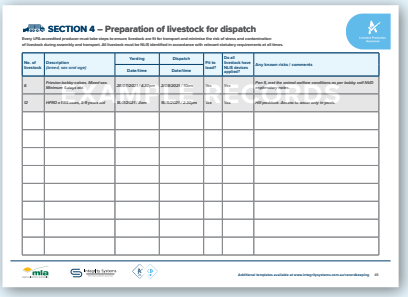
Integrity Systems has created record keeping templates which include all the details that must be recorded for LPA. These are available from Integrity Systems Customer Service or are free on the Integrity Systems website in Microsoft Word, Excel and Adobe PDF formats. Visit integritysystems.com.au/recordkeeping



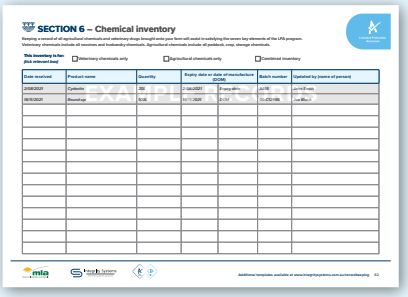


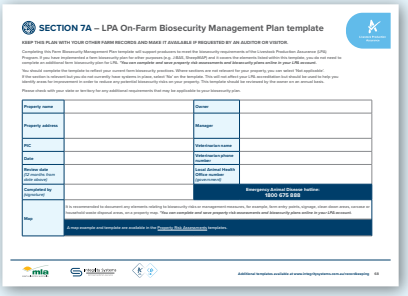


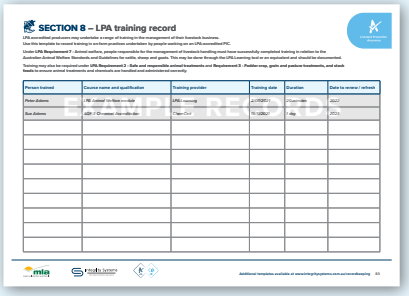


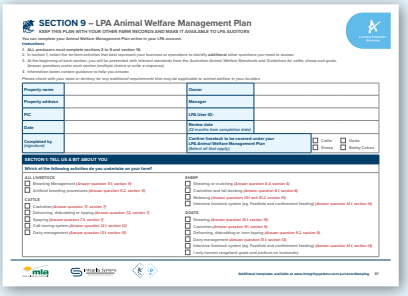












Ph 1800 683 111 | lpa@integritysystems.com.au | integritysystems.com.au

MEAT & LIVESTOCK AUSTRALIA

Integrity Systems
red meat customer assurance

7306

LPA REQUIREMENT #6 – LPA On-Farm Biosecurity Management Plan template

Livestock Production Assurance

KEEP THIS PLAN WITH YOUR OTHER FARM RECORDS AND MAKE IT AVAILABLE IF REQUESTED BY AN AUDITOR OR VISITOR.

Completing this Farm Biosecurity Management Plan template will support producers to meet the biosecurity requirements of the Livestock Production Assurance (LPA) Program. If you have implemented a farm biosecurity plan for other purposes (e.g. J-BAS, SheepMAP) and it covers the elements listed within this template, you do not need to complete an additional farm biosecurity plan for LPA. ***You can complete and save property risk assessments and biosecurity plans online in your LPA account.***

You should complete the template to reflect your current farm biosecurity practices. Where sections are not relevant for your property, you can select 'Not applicable'. If the section is relevant but you do not currently have systems in place, select 'No' on the template. This will not affect your LPA accreditation but should be used to help you identify areas for improvement in order to reduce any potential biosecurity risks on your property. This template should be reviewed by the owner on an annual basis.

Please check with your state or territory for any additional requirements that may be applicable to your biosecurity plan.

Property name		**Owner**	
Property address		**Manager**	
PIC		**Veterinarian name**	
Date		**Veterinarian phone number**	
Review date *(12 months from date above)*		**Local Animal Health Office number** *(government)*	
Completed by *(signature)*		**Emergency Animal Disease hotline: 1800 675 888**	
Map	It is recommended to document any elements relating to biosecurity risks or management measures, for example, farm entry points, signage, clean down areas, carcase or household waste disposal areas, on a property map. ***You can complete and save property risk assessments and biosecurity plans online in your LPA account.***		
	A map example and template are available in the Property Risk Assessments templates.		

STOCK INVENTORY	
Stock Type (i.e. cattle, sheep, goats)	**Stock number (average for the year)**

STOCK INVENTORY	
Stock Type (i.e. cattle, sheep, goats)	Stock number (average for the year)

1	INPUTS – LIVESTOCK AND FEED						
1.1	Livestock	Yes	No	N/A	Recommended measures	Actioned?	Comments
1.1.1	Are all stock that arrive on the property (including livestock travelling back to the property from shows, agistment or contract joining) checked for their health status?	☐	☐	☐	Pre-purchase inspection for introduced stock conducted.	☐	
					Hygiene and quarantine strategies in place to manage livestock returning to the property.	☐	
1.1.2	Are all introduced livestock accompanied with information on animal treatments and is a health status provided via a National Vendor Declaration (NVD) and Animal Health Declaration (AHD)?	☐	☐	☐	NVDs received for all purchased livestock.	☐	
					AHD obtained for further information on livestock health, where required.	☐	
1.1.3	Do all introduced livestock (including livestock travelling back to the property from shows, agistment or contract joining) undergo a period of quarantine where practical?	☐	☐	☐	Where practical, newly introduced livestock are segregated, observed and treated.	☐	
1.1.4	Do all introduced livestock have sufficient time to empty out in the yards prior to their release?	☐	☐	☐	Livestock given 24-48 hours holding for empty out (including any time off feed before arrival).	☐	
1.1.5	Are all incoming livestock identified and recorded in accordance with NLIS requirements?	☐	☐	☐	Livestock are checked for identification on arrival.	☐	
					When receiving livestock, confirm the NLIS transfer is completed within 48 hours.	☐	
1.2	Feed	Yes	No	N/A	Recommended measures	Actioned?	Comments
1.2.1	Is stock feed inspected on delivery to ensure it is fit for purpose (e.g. free from pest damage and visual contaminants)? If damaged or contaminated, is there a plan in place for its return or disposal?	☐	☐	☐	Stock feed inspected on arrival and checked to ensure it matches what was ordered.	☐	
					If stock feed is spoilt, feed is returned or a disposal plan is implemented.	☐	
1.2.2	Is stock feed stored in a manner that prevents contamination by livestock, vermin, wildlife, feral and domestic animals and other feed types e.g. those containing Restricted Animal Material (RAM)?	☐	☐	☐	RAM and non-RAM products are segregated to minimise accidental feeding.	☐	
					Livestock feed is stored protected from vermin, wildlife and pests, where practical.	☐	
2	PEOPLE, VEHICLES AND EQUIPMENT						
2.1	People, vehicles and equipment	Yes	No	N/A	Recommended measures	Actioned?	Comments
2.1.1	Are there strategies in place to minimise the risk of disease incursion onto the property by visitors or machinery? *(continued on next page)*	☐	☐	☐	Where reasonable and practical, the number of entry points is reduced.	☐	
					Entry signage such as farm biosecurity signs, or directions to office/house for sign-in, provided.	☐	
					A visitor log of people in regular contact with farm animals (contractors, shearers, vets, stock agents) is maintained.	☐	
					Own vehicle used to transport contractors and visitors rather than their vehicle.	☐	
					Farm contractors such as veterinarians, livestock agents and transport vehicles notified of permitted areas of access prior to entry.	☐	

2	**PEOPLE, VEHICLES AND EQUIPMENT** *(continued)*						
2.1	**People, vehicles and equipment**	**Yes**	**No**	**N/A**	**Recommended measures**	**Actioned?**	**Comments**
2.1.1	Are there strategies in place to minimise the risk of disease incursion onto the property by visitors or machinery? *(from previous page)*				The lending of equipment is minimised, and if lent, equipment and vehicles cleaned down before use on farm.	☐	
					Vehicles and equipment cleaned prior to moving from a high-risk area to a low-risk area.	☐	
					'Come clean, go clean' practices encouraged from visitors including agents and stock contractors.	☐	
					Clean down equipment or facilities provided for farm contractors and visitors to clean their boots and equipment.	☐	
					Clean down areas marked on property map.	☐	
					Register of companies/organisations who have authorised access to your property (such as utility companies and mining or gas companies) is maintained, detailing any negotiated arrangements around access.	☐	
					Risk assessment for each entity completed, identifying the risks involved (such as the treatment of power poles or vegetation with chemicals) and the processes in place to manage the risks.	☐	
					Utility workers informed to make contact before accessing the property where practicable.	☐	
					Utility providers informed of any complications, including high biosecurity risks, to drive on designated tracks, abide by signage, avoid moving through certain areas of high risk and leave gates as they find them.	☐	
					Workers returning to work from overseas trips or overseas workers have clean boots and are well.	☐	
3	**PRODUCTION PRACTICES**						
3.1	**Livestock monitoring**	**Yes**	**No**	**N/A**	**Recommended measures**	**Actioned?**	**Comments**
3.1.1	Are livestock inspected regularly to ensure the early detection of sick animals?	☐	☐	☐	Routine stock inspections conducted.	☐	
					Frequency of livestock inspections increased during periods of higher risk (e.g. increased insect and wildlife activity or growing periods for weeds).	☐	
					Aware of the signs and symptoms of infectious diseases.	☐	

3	PRODUCTION PRACTICES *(continued)*						
3.2	**Animal health management**	**Yes**	**No**	**N/A**	**Recommended measures**	**Actioned?**	**Comments**
3.2.1	Have you implemented practices that help protect your livestock from diseases endemic to your region?	☐	☐	☐	Best practice management practices for livestock health and welfare documented and updates reviewed as they arise.	☐	
					Subscribed to local bulletins and in regular communication with local vet about disease risks.	☐	
					In regular contact with neighbours to discuss any issues on their farms.	☐	
3.2.2	Do you seek advice from a veterinarian or government officer in relation to any unusual sickness or death event?	☐	☐	☐	Unusual signs of disease reported as soon as possible to vet or local animal health authority.	☐	
					In the event of a disease outbreak, affected and suspected animals isolated and treated where necessary.	☐	
3.2.3	Have you implemented any strategies for managing livestock diseases on-farm (e.g. Johne's disease)?	☐	☐	☐	Where applicable, relevant disease management strategies documented and reviewed on a regular basis.	☐	
					Veterinary advice on disease risks sought where relevant.	☐	
3.3	**Carcase, manure, and waste management**	**Yes**	**No**	**N/A**	**Recommended measures**	**Actioned?**	**Comments**
3.3.1	Are carcase disposal and household garbage areas contained and secure to prevent access by livestock, feral animals and wildlife?	☐	☐	☐	Dead animal pits and garbage tips fenced off to prevent livestock and feral animals accessing carcases and food waste.	☐	
					Where practical, carcases disposed of immediately in a way that takes into account environmental and public considerations (e.g. burning, burial or composting).	☐	
					Disposal sites marked on property map.	☐	
3.3.2	Are you minimising the risk of salmonella or botulism when applying chicken litter?	☐	☐	☐	All litter is stored in fenced off areas.	☐	
					A period of at least three weeks allowed between application of litter and grazing.	☐	
3.4	**Fences**	**Yes**	**No**	**N/A**	**Recommended measures**	**Actioned?**	**Comments**
3.4.1	Are fences, especially boundary fences, regularly inspected and adequately maintained?	☐	☐	☐	Existing fences regularly inspected and maintained.	☐	
					Fencing replaced where required.	☐	

4	PESTS AND WEEDS						
4.1	**Pests and weeds**	**Yes**	**No**	**N/A**	**Recommended measures**	**Actioned?**	**Comments**
4.1.1	Are there documented feral animal, wildlife and weed-control programs in operation and do they include monitoring and management activities?	☐	☐	☐	Feral animal, wildlife and weed-control plans documented as required.	☐	
					In regular contact with neighbours and regional feral animal, wildlife and weed control groups to maximise the effectiveness of control programs.	☐	
5	**OUTGOING PRODUCTS**						
5.1	**Outgoing products**	**Yes**	**No**	**N/A**	**Recommended measures**	**Actioned?**	**Comments**
5.1.1	Are all livestock moved off the property accompanied with information on animal treatments, and is a health status provided via an NVD/eNVD and AHD?	☐	☐	☐	NVD/Waybills completed for all livestock movements off the property.	☐	
					AHD completed to provide further information on livestock health where necessary.	☐	
6	**TRAIN – PLAN - RECORD**						
6.1	**Training**	**Yes**	**No**	**N/A**	**Recommended measures**	**Actioned?**	**Comments**
6.1.1	Do all personnel responsible for management and husbandry understand their role in the implementation of biosecurity practices on-farm, and know how to identify sick and injured livestock?	☐	☐	☐	Personnel training and instruction on animal health and welfare, including disease reporting, conducted.	☐	
					Emergency contact lists displayed in noticeable places on farm and all staff know where they are.	☐	
					Personnel have completed the LPA Learning modules.	☐	
6.1.2	Do all personnel responsible for management and husbandry know where to find contact details for the local vet(s) and government animal health officer(s), and what to do in the event of a suspected emergency animal disease?	☐	☐	☐	EAD Watch Hotline (1800 675 888) is displayed in a common and visible location.	☐	
6.2	**Documentation and record keeping**	**Yes**	**No**	**N/A**	**Recommended measures**	**Actioned?**	**Comments**
6.2.1	Do you record animal health activities and treatments to maintain herd/flock health history and provide accurate NVDs/eNVDs and AHDs when selling livestock?	☐	☐	☐	Livestock treatments accurately recorded.	☐	
6.2.2	Are all vulnerable personnel working on the property vaccinated for identified risk diseases such as Q Fever and tetanus and, where appropriate, have stock been vaccinated to prevent animal-to-human transmissible diseases such as leptospirosis?	☐	☐	☐	Vaccination records from staff requested/on file.	☐	
					Vaccination programs on property implemented if necessary and records maintained.	☐	
6.2.3	Do you review your farm biosecurity management plan annually?	☐	☐	☐	Biosecurity activities to be undertaken over the next 12 months identified and documented.	☐	
					Regular property inspections for actual or potential biosecurity issues undertaken.	☐	

LPA REQUIREMENT #6 – LPA On-Farm Biosecurity Management Plan – Queensland producers

Livestock Production Assurance

QUEENSLAND PRODUCERS, please complete this section.

7	QUEENSLAND BIOSECURITY MANAGEMENT PLAN REQUIREMENTS	
I DECLARE:		
This is a biosecurity management plan in accordance with Section 41B of the Queensland Biosecurity Regulation 2016.		☐
The purpose of this plan is to state the measures to prevent, control or stop the spread of biosecurity matter into, at, or from the management areas as defined in the biosecurity management plan, pursuant to the Queensland Biosecurity Regulation 2016.		☐
Signage is in place at the entry to all areas covered by this biosecurity management plan to instruct visitors to contact the person and sign in either in a visitor logbook or using the Farm Check-In app.		☐
This plan is available to all visitors during business hours.		☐

_____

[producer name]

_____

[producer signature if printed]

LPA REQUIREMENT #6 – LPA On-Farm Biosecurity Management Plan – Johne's Disease specific practices for cattle

Livestock Production Assurance

COMPLETING THIS SECTION IS *OPTIONAL*. **You can complete and save property risk assessments and biosecurity plans online in your LPA account.*

- This section is for producers running CATTLE who want to attain a Johne's Beef Assurance Score (J-BAS)
- A veterinarian's signature is only required if this section is completed AND only if a J-BAS 7 or 8 score is desirable
- A veterinarian's signature is voluntary for J-BAS score 6 and below
- A veterinarian's signature is NOT required for any other sections of the LPA on-farm biosecurity management plan template

8	JOHNE'S DISEASE SPECIFIC PRACTICES FOR CATTLE						
8	**JOHNE'S DISEASE SPECIFIC PRACTICES**	**Yes**	**No**	**N/A**	**Recommended measures**	**Actioned?**	**Comments**
8.1.1	Do you know the Johne's Disease (JD) status and level of risk of the livestock being introduced?	☐	☐	☐	Relevant questions asked on the JD checklist.	☐	
					Cattle Health Declarations requested from sellers and retained for seven years.	☐	
					JD status of introductions and risk management practices recorded.	☐	
8.1.2	Are all suspect clinical cases investigated and notified to state department as required?	☐	☐	☐	Veterinary investigation of suspect cases conducted.	☐	
					Clinical cases reported as per state legislation.	☐	
8.1.3	If there is JD on the property, is the potential exposure minimised to limit the spread of infection (or risk of infection) through the culling of infected livestock, grazing management and vaccination, as appropriate?	☐	☐	☐	If JD on property, work with veterinarian to prioritise high-risk animals for culling including clinical cases, suspect clinical cases, test-positive animals, animals originated from high-risk sources, etc.	☐	
					Young animals not grazed in high-risk areas e.g. adjacent to high-risk neighbours with infected livestock, land grazed by clinical or suspect cases.	☐	
8.1.4	If there are other JD susceptible ruminants on the property (e.g. sheep, goats or alpaca), do you prevent them from co-grazing with cattle, and/or have practices (e.g. testing and vaccination) in place to minimise JD risk?	☐	☐	☐	JD status of other species on the property determined and, if suspected infected or of unknown JD status, co-grazing prevented if possible.	☐	
					Sheep and goats vaccinated as appropriate.	☐	
8.1.5	If JD infection is detected, are risks within the herd assessed and people who have previously received cattle as coming from a low-risk herd been notified to enable them to manage their revised risk?	☐	☐	☐	Herd health monitored.	☐	
					People who have received animals notified of higher risk than first thought/advised.	☐	
8.1.6	Only for J-BAS 7 and 8 – Has there been veterinary oversight in the development of this biosecurity plan?	☐	☐	☐	Veterinarian oversight into biosecurity plan and testing provided.	☐	
					Vet has signed below.	☐	
8.1.7	Only for J-BAS 7 and 8 – Has a triennial Check Test been completed with negative results (or Sample Test if progressing to a higher J-BAS level)?	☐	☐	☐	Triennial Check Test completed.	☐	
					Laboratory results recorded and property managed based on outcomes.	☐	

Veterinary declaration:

I, _____

[vet name]

have discussed with the person filling out the optional Section 7B of this template the major biosecurity risks relating to Johne's Disease, and plans to manage these risks, appropriate to the individual farm.

_____

[vet signature if printed]*

** Inclusion of the vet's signature is required for J-BAS 7 and 8, but voluntary for 6 and below. By signing, the vet is stating that the discussion has occurred.*

LIVESTOCK AUCTION TERMS AND CONDITIONS OF SALE

CHAPTER ONE - PRELIMINARY

1. (a) A vendor is bound by these terms and conditions by offering livestock for sale by auction.

(b) An agent (which includes an auctioneer) is bound by these terms and conditions by conducting an auction sale.

(c) A buyer is bound by these terms and conditions by bidding at auction.

(d) Competition and Consumer Act (Cth) 2010

It is unlawful for parties that are, or otherwise would be, in competition with each other to make, or give effect to, a contract, arrangement or understanding that contains a provision relating to:

i. price-fixing; or
ii. restricting outputs in the production and supply chain; or
iii. allocating customers, suppliers or territories; or
iv. bid-rigging; or
v. collusive bidding.

Large fines and other sanctions may be imposed for unlawful conduct.

2. (a) In these terms the expression auctioneer, agent, buyer and vendor respectively includes the servants, contractors and agents of each of them. The auctioneer, agent, buyer and vendor shall be wholly responsible for the acts and omissions of their respective servants, contractors and agents. The term "auctioneer" includes, so far as the law and context permits, the vendor's agent.

(b) When used in these terms the expressions "companion animals" means all animals originating from the same property on a particular day. Where lots are split and sent to multiple establishments, then all of these animals shall be regarded as companions.

3. The following applies in interpreting these terms and conditions:

(a) The following words have the following meanings:

Fees means all levies, charges, fees, costs and other expenses incurred or relating to these terms and conditions and the sale and purchase of livestock including, without limitation, transaction levies, yard and weigh dues, cartage, advertising and rebates, and whether paid for, or incurred, by the agent;

Livestock means animals auctioned pursuant to these terms and conditions; and

Price means the amount at which the lot has been sold to the buyer referred to in clause 7 of these terms and conditions

(i) plus any Fees and other expenses incurred in relation to the purchase of livestock that are payable by the buyer; and

(ii) plus any GST added in accordance with clause 12.

(b) These terms and conditions are subject to legislation or regulation in the State in which the auction is conducted and in the event of any conflict then the legislation or regulation will prevail. The provisions of these terms and conditions are in addition to, and do not derogate from, the duties and rights of vendors, agents and buyers set out in legislation and regulation in the State in which the auction is conducted.

CHAPTER TWO - STANDARD TERMS OF SALE

4. Subject to any reserve price, and to the right, prior to the fall of the hammer, of the vendor to withdraw any lot without declaring the reserve, the highest bidder shall be the buyer.

5. The auctioneer has the right to bid on behalf of the vendor provided that right is notified prior to the commencement of the sale and is subject to State law.

6. A bid cannot be made or accepted after the fall of the hammer unless, in accordance with clause 8, the auctioneer decides to put the lot up again.

7. Prior to the fall of the hammer the auctioneer shall announce the last bid and receive any further bids. The last price called by the auctioneer at the fall of the hammer shall be the amount at which the lot has been sold.

8. In the event of a disputed bid, the auctioneer is the sole arbitrator of the successful bidder or the auctioneer may decide to put the lot up again. The auctioneer's decision is final.

9. The auctioneer may refuse to accept any bid which, in the auctioneer's opinion, is not in the best interest of the vendor and need not give reasons for doing so.

10. A bidder shall be deemed to be a principal unless, prior to bidding, the bidder has given to the auctioneer a copy of written authority to bid for or on behalf of another person.

11. The successful bidder at a livestock auction sale must give to the auctioneer at the fall of the hammer:

(a) the purchaser's name; or

(b) the bid card number which identifies the purchaser; or

(c) the name of the person on whose behalf the successful bid was made; and

(d) the Property Identification Code (known as the "PIC") of destination.

12. The auction shall be conducted on the basis that the bid price shall be exclusive of Goods and Services Tax (GST). GST shall be added after the fall of the hammer for those sales subject to GST.

13. The vendor warrants;

(a) That the vendor has (or will have) the right to sell the livestock at the time of delivery; and

(b) That the purchaser will obtain title on completion of the purchaser's obligations under this contract including payment.

14. If a buyer does not comply with any of these terms and conditions, which includes the requirements of State law, any livestock knocked down to that buyer may be re-sold by public auction or private contract in whatever lots and manner the auctioneer decides. The re-sale may be with or without notice and shall be at the buyer's risk. The buyer is responsible for all loss and expense arising out of a re-sale and is not entitled to any resulting profit.

15. The buyer of livestock must pay the agent the full amount of the purchase price in immediate funds on receipt of a tax invoice. Payment is required prior to delivery unless some other time for payment is specified in an agreement between the buyer and the auctioneer that was made before the fall of the hammer. If, before delivery, payment has not been made then clauses 20 to 23 apply.

16. No person may bid unless, prior to the commencement of the sale, that person has made arrangements satisfactory to the auctioneer for payment for livestock purchased. If bids in breach of this condition are inadvertently accepted, delivery shall not be given until the purchase money is paid and any law, rule or practice to the contrary is accordingly negatived as far as possible.

17. (a) Cattle sold on a liveweight basis that are weighed pre-sale are at the risk and expense of the buyer upon the fall of the hammer.

(b) Cattle sold on a liveweight basis that are weighed post-sale are at the risk and expense of the buyer immediately after weighing.

(c) All livestock other than cattle sold on a liveweight basis are at the risk and expense of the buyer upon the fall of the hammer.

18. (a) Subject to this clause the sale is complete on the fall of the hammer.

(b) The time for rejection is the time commencing at the fall of the hammer and ending at the first of:

(i) delivery is taken by a representative of the buyer;

(ii) departure of the animal from the purchaser's delivery pen; or

(iii) one hour after the last animal is:

a. in the case of pre-sale weighing, sold; or

b. in the case of post-sale weighing, weighed.

(c) During the time for rejection the buyer may reject any animal which is lame, blind or diseased where that condition existed prior to the fall of the hammer but could not be reasonably observed when the animal was in the selling pen.

(d) If the purchaser rejects an animal during the time for rejection then the sale of that animal is cancelled and the animal is returned to the vendor or sold on such terms as any buyer and the agent may agree, after the agent has disclosed the reason for rejection to that buyer.

(e) This subclause applies only to cattle which are sold in Queensland at auction for slaughter. The agent has responsibility for the prevention of loss or escape (but not death, sickness or injury) of those cattle from the time of the fall of the hammer, for delivery to and from the scales, to the buyer's delivery pen and onto the buyer's nominated transport. This responsibility ends at the earlier of those cattle boarding the buyer's nominated transport or sunset on the day after the sale. This subclause does not apply if the agent makes an announcement to that effect prior to sale.

19. (a) Subject to the right of rejection in Clause 18, all conditions and warranties expressed or implied by law are hereby excluded from the sale to the extent that the law allows. All lots are open for inspection prior to the commencement of the sale and are sold with all faults, if any. No compensation shall be given for any faults, imperfections, errors of description, number in or of any lots sold or otherwise.

(b) Any claim or objection arising out of an error or misdescription in the provision of relevant information in terms of legislation or regulation concerning the National Livestock Identification Scheme (NLIS) must be made by 5:00pm on the seventh day after the fall of the hammer. No objection, requisition or claim against the vendor or agent in respect of such error or misdescription can be made after that time.

(c) Any statements made by the vendor or the auctioneer whether in writing or orally to the effect that any female has been pregnancy tested or scanned positive shall mean and require only that a certificate in writing shall be supplied to the buyer signed by a qualified veterinary surgeon or certified scanner certifying that the said female has been tested or scanned on the date specified in the certificate and that in the opinion of the surgeon or scanner was pregnant on that date.

(d) For slaughter cattle, the agent undertakes to make every reasonable effort to ensure that any NLIS cattle device number is transferred from the saleyard PIC to the purchaser's PIC on the NLIS database no later than midnight on the day of the sale.

(e) For other slaughter livestock the agent undertakes to make every reasonable effort to ensure that the NLIS information is transferred from the saleyard PIC to the purchaser's PIC on the NLIS database no later than midnight on the day of the sale.

(f) Where livestock have a food safety or market eligibility status derived from the National Vendor Declaration (NVD) and/or the NLIS/ERP database, the agent will inform the buyers by presale catalogue and/or announce the status prior to the offering of those lots.

20. If delivery is made to, or possession obtained by, the buyer or its representative before full payment of the Price, then until full payment is received, the buyer:

(a) does not acquire title to the livestock;

(b) holds the livestock as bailee only for the vendor;

(c) must act in a fiduciary capacity in its relationship with the vendor;

(d) must store the stock separately or so that they are readily distinguishable from other livestock owned by the buyer;

(e) is responsible for the safety and well being of the livestock;

(f) may make a bona fide sale for market value of any or all of the livestock. As between the buyer and the subsequent buyer, the sale shall be made by the buyer in its own name and not as agent for the vendor, however as between the vendor and buyer, the sale shall be made as bailee and agent for the vendor; and

(g) must keep and account for the proceeds of any subsequent sale separately from its other money and hold those proceeds, together with the benefits of any rights against subsequent buyers, on trust for the vendor.

21. The purchaser agrees that:

(a) Clause 20 creates a registrable security interest under the Personal Property Securities Act (Cth) 2009 (PPSA);

(b) the Purchaser acknowledges the rights of the Seller (and/or the Agent if Clause 25 applies) to register a financing statement under the PPSA with respect to the security interest created by this clause;

(c) the Livestock are collateral for the purposes of the PPSA;

(d) to the extent permitted, the Purchaser waives any right the Purchaser has under the PPSA to receive notices; and

(e) the date upon which the security interest created by this clause comes into force is the first date on which livestock are delivered pursuant to this contract

22. The buyer may not make any claim against the vendor for actions by the vendor or its agent under clauses 20 or 21 and indemnifies the vendor and its agent against any loss, damage, costs, expenses, penalties, fines or claims suffered by the vendor, the agent or any person or entity arising from the vendor exercising its rights under clauses 20 or 21.

23.1. Clause 23 applies whenever the agent pays the vendor before being paid by the buyer, which the agent is not bound to do. The agent is then the del credere agent of the vendor at law.

23.2. The vendor hereby gives notice to the buyer of the assignments referred to in clause 23.3.

23.3. When this clause applies, in addition to any rights of the agent that arise by operation of the law, the parties agree that, subject to clause 23.5 the agent is subrogated to all rights of the vendor under these terms and conditions against the buyer.

23.4. The vendor acknowledges that the agent may take enforcement, repossession or other action to recover any livestock for which the buyer has not paid in full, or the Price of such livestock, owing by the buyer under these terms and conditions:

(a) when this clause does not apply, as agent of the vendor (including by reselling the livestock); and

(b) when this clause applies, on the agent's own behalf exercising the rights of the vendor by subrogation or assignment under these terms and conditions (whether in the vendor's name or not) and, where title to the livestock has not passed to the agent, by selling the livestock as agent of the vendor without the agent having to account to the vendor for the proceeds of sale.

23.5. The agent may at any time, assign, transfer, securitise or otherwise dispose of all or any of its rights under these terms and conditions and any debts created pursuant to it (including, without limitation, the rights assigned to it under clause 23.3).

23.6. The vendor hereby irrevocably appoints the agent as the vendor's attorney to:

(a) do at any time and in any manner as the agent thinks fit all acts necessary or desirable to perfect or improve the rights and interests afforded, or intended to be afforded, to the agent under these terms and conditions; and

(b) appoint one or more sub-attorneys to do anything that the agent may do as the vendor's attorney.

23.7. These terms and conditions do not render the agent liable to the buyer as vendor nor entitle the buyer to set off against the agent any right the buyer may have against the vendor or otherwise.

23.8. The buyer acknowledges that the provisions of this clause 23 are intended solely for the benefit of the agent (and its assigns) and the vendor. The liabilities and obligations of the buyer will not be in any way affected:

(a) by this clause 23, other than as it expressly provides; or

(b) by the failure of the agent or the vendor or either of them to comply with the terms of this clause 23.

23.9. The buyer must pay all amounts payable to the vendor or the agent under these terms and conditions without any deduction, withholding, set off or counterclaim whatsoever, whether the benefit of a deduction, withholding, set off or counterclaim is alleged to exist in favour of the buyer as against the vendor or the agent in any capacity whatsoever or any other person including any assignor of the vendor's or the buyer's interests under these terms and conditions.

24. (a) The agent agrees that he is liable to pay to the vendor the Price, less such commission as is agreed between the vendor and the agent, and in the absence of any agreement such amount as is reasonable, and less the Fees that are payable by the vendor that were incurred by the agent on behalf of the vendor in relation to the sale of the livestock.

(b) In the event that the buyer pays the Price or part of it direct to the vendor then the agent has no liability to the vendor for the amount of such payment. Further, if the agent pays the vendor any amount which the buyer also pays direct to the vendor in respect of the same livestock, then the vendor must repay the agent that amount and the agent may debit that amount to an account held in the name of the vendor by the agent.

(c) Regardless of whether or not a sale has occurred the agent may, but is not under obligation so to do, instead of deducting payments owed to it by the vendor, debit the amount of the commission and fees to an account held in the name of the vendor by the agent.

25. (a) The auctioneer has been retained by the vendor as auctioneer for the purpose of selling the livestock comprised in the lots. The terms of engagement between the auctioneer and the vendor do not extend to the provision of advice by the auctioneer to the vendor in relation to the safety or otherwise of the sale ring, the saleyards and the surrounding environments.

(b) The vendor, the agent and the buyer agree to comply with their several duties under the Australian Animal Welfare Standards and Guidelines for the Land Transport of Livestock and further to consign, manage, receive, transport and handle livestock in accordance with any other or additional requirements of animal welfare legislation specific to the jurisdiction in which livestock are consigned, managed, received, transported and handled in the course of the auction process.

CHAPTER THREE – VENDOR WARRANTY FOR CORRECT PRESENTATION AND DECLARATION

26. This chapter applies only in the case of livestock and their companion animals sold at auction for slaughter when the buyer is the slaughterer and the livestock are transported direct from the sale yard to the meatworks at which they are slaughtered. This chapter does not apply if the buyer is a trader who subsequently resells the livestock to a slaughterer. A slaughterer is any person who pays the AMPC Processor levy.

27. The warranty of a vendor is that livestock and their companion animals offered for sale at auction:

(a) pass government and other regulatory authority requirements and inspections at the time of slaughter;.

(b) are of merchantable quality;

(c) carry an NLIS device in accordance with State law;

(d) in the case where a representation has been made in the pre-sale catalogue that the livestock have particular characteristics or are fit for a particular purpose or market, and such representations are based on information in any document, the livestock will have those characteristics or will be fit for the particular purpose or market; and

(e) all information in any document provided by the vendor is true, complete and correct in all material respects.

28. In the event of a breach by the vendor of the vendor's warranty and provided such breach is notified by the buyer to the agent by 5:00pm on the 7th day after the fall of the hammer then the buyer is not liable to pay the portion of the Price of such of the vendor's livestock to which the breach applies.

29. However if the breach by the vendor is such that the livestock are not rejected outright but are instead downgraded then the buyer will pay the value of the livestock at their next highest and best use.

30. In the case of a breach by the vendor of the vendor's warranty then the vendor will also be liable to the buyer for any further losses which the buyer might establish but the buyer will take all reasonable steps in co-operation with the agent and vendor to mitigate both the effect of the breach and the amount of any loss.

31. Where a sentinel animal of a lot tests positive for chemical residue, or foreign material contamination and provided such test is certified and notified as required by these vendor warranty terms, then:

(a) the buyer will be entitled to delay payment for the price of all livestock in that lot only; or

(b) the vendor has the option, at the vendor's cost, of collecting the companion animals, if allowed by law; or of having the livestock slaughtered in which event the risk of further condemnations will be that of the vendor. Where product integrity is potentially jeopardised, the Processor has the right to refuse slaughter and send the livestock back to the consigning property at the vendor's cost.

32. The auctioneer is liable to the buyer in respect of any breach of the vendor's warranty arising out of:

(a) any error, by the auctioneer, of transcription of information from the NVD completed by the vendor to the pre-sale catalogue or the buyers post-sale summary;

(b) any failure by the auctioneer to notify the buyer, prior to bidding, of any breach by the vendor of the warranty of the vendor if the buyer establishes that the agent knew of such breach prior to the sale; and

(c) any failure by the auctioneer to announce prior to bidding, or disclose in the pre-sale catalogue, that the vendor has failed to provide a NVD that is complete in all material aspects.

CHAPTER FOUR - OWNERS RISK FOR CONDITION OF CATTLE

33. This chapter applies only in the case of cattle and their companion animals sold at auction for slaughter when the buyer is the slaughterer and the cattle are transported direct from the sale yard to the meatworks at which they are slaughtered. This chapter does not apply if the buyer is a trader who subsequently resells cattle to a slaughterer. A slaughterer is any person who pays the AMPC Processor levy.

34. Owners risk reflects the producer's responsibility to provide slaughter cattle for sale that are fit for human consumption. Cattle are fit for human consumption if they are not condemned as unfit by government. Owners risk applies if the condemnation is due to a condition in the animal which the buyer establishes, by the relevant government certificate, existed prior to the fall of the hammer.

35. A buyer with the benefit of owners risk protection is not liable to pay the Price of that animal to the vendor. The buyer remains nevertheless liable for all costs incurred after the fall of the hammer in transport, slaughter, testing and disposal of the animal.

36. Owners risk protection is available to the buyer of cattle to which this chapter applies if all of the following are satisfied:

(a) a certificate is issued by government which states the relevant NLIS RFID tag number and PIC, the date of the certificate, the reason for condemnation and that the reason for condemnation existed prior to the fall of the hammer;

(b) the certificate is received by the selling agent either in its original form or by fax or electronic communication in the form of data, text or imaging by 5:00pm on the 7th day after the fall of the hammer; and

(c) if the condemnation is due to chemical residue the certificate follows testing in a government approved laboratory which establishes maximum residue limits in excess of the Australian limit.

37. Owners risk does not apply, and the buyer must pay for the cattle, if the reason for condemnation is any of bruising, fever, partial condemnation or emaciation.

CHAPTER FIVE - NOTICES REQUIRED BY LEGISLATION

NSW Property, Stock and Business Agents Act 2002 Warnings

Penalties for collusive practices. It is an offence against the Property, Stock and Business Agents Act 2002 for a person to do any of the following as a result of a collusive practice, or to induce or attempt to induce another person by a collusive practice to do any of the following:

(i) to abstain from bidding; or

(ii) to bid to a limited extent only; or

(iii) to do any other act that might prevent free and open competition.

Severe penalties may be imposed on persons convicted of collusive practices.

The auctioneer has the right to make one bid on behalf of the vendor if the auctioneer clearly and precisely announces that fact prior to the sale.

Tasmania Legislation. An auctioneer conducting a public auction must not appear to acknowledge the making of a bid if no bid was made. A person must not participate in collusive practices by way of making or receiving an unlawful promise to abstain from bidding, not to bid except to a limited extent or do any other thing which may prevent free and open competition.

WA Auction Sales Act 1973 s31 NOTICE.
It is an offence to:

(i) induce or attempt to induce another person to abstain from bidding by means of a promise, expressed or implied, that the other person will have the right to elect to take over as buyer or to toss or draw lots to establish who is to become the owner;

(ii) abstain or agree to abstain from bidding as a result of such a promise;

(iii) knowingly enter or permit or cause to be entered in the auctioneer's record any name other than that of the actual successful bidder;

(iv) enter in the auctioneer's record the name of the buyer other than that of the actual successful bidder; or

(v) in the case of successful bidder supply wrong information as to the name of the buyer to the auctioneer or to any person, firm or corporation on whose behalf the sale is conducted.

The vendor, or any person on behalf of the vendor, or the auctioneer have the right to make no more than three bids.

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These Livestock Auction Terms & Conditions of Sale are provided to ALPA members as recommended terms and conditions only.

ENSURING YOUR RBE IS UP TO DATE WITH DPI

Renew or update your biosecurity entity registration

The registration period for a biosecurity entity is 3 years.

You must confirm your registered biosecurity entity (RBE) details or provide advice that you no longer need to be registered before the end of your existing registration term.

If you have provided your email address on your biosecurity entity registration account, you will receive a registration renewal reminder at least 42 days before the due date.

Who must register

If you own or keep Cattle in Queensland, you must be registered as a biosecurity entity: **Registration is free if you don't meet the Australian Taxation Office ruling of carrying out the business of primary production (TR 97/11)** as a result of owning the animals.

Why you need to register

In an animal disease emergency, having accurate information about where livestock and beehives are kept allows us to:

- assess risk
- trace movements
- keep you informed.

Update your details

Log in at **https://biosecurityregistration.daf.qld.gov.au/rbe-soft-authentication/** to:

- renew or confirm your registration
- update your contact details
- update the species and numbers of animals or hives you own or keep
- update the locations or properties where you keep your animals or hives
- pay the fee if it applies
- view and download a report with the information held on the register for you
- access pre-authorised NLIS device order forms.

Update or renew your registration

Log in at **https://biosecurityregistration.daf.qld.gov.au/rbe-soft-authentication/**

1. If you have forgotten your username and/or password, follow the prompts and one will be sent to you.
2. Choose 'Registrations' from the sidebar.
3. Click the red drop-down arrow next to the RBE number and details you wish to renew.
4. Follow the prompts.
5. Ensure all details relating to the RBE holder and animals kept are correct before submitting.
6. Pay any applicable fee.

SULLIVAN LIVESTOCK & RURAL SERVICES

BRANDING REQUIREMENTS

Branding Submissions for Cattle

You must consider the following submission information when applying for a brand or earmark:

- Email all brand and earmark applications to brands@dpi.qld.gov.au.
- **Do not enter credit card details on the application form.**
- Payments are processed via BPoint. You will be contacted by a member of staff regarding payment when your application is being processed.
- There is currently a **40-working-day turnaround period** for all applications.

Cattle must be branded when they are offered for sale in Queensland.
Exemptions exist for any of the following:

- registered stud cattle sold at approved stud cattle sales
- cattle under 100kg live weight
- cattle from another state or territory, if they are either
  - taken directly to an abattoir
  - or
  - have been purchased over the scales at the feedlot in Queensland and are kept at a registered cattle feedlot in Queensland until they are slaughtered.

Submitting annual returns for cattle and horses

If you own a registered cattle or horse brand, or registered cattle earmark, **you must complete a brands return in January every year**. *If you do not submit a return for 3 consecutive years, your brand (and associated symbols and marks) may be cancelled.*

Before submitting, registered owners should check that their registration details are correct by using the Brands database (iBrands) and searching My Brands. **For further assistance, contact the Customer Service Centre on 13 25 23, or (07) 3404 6999 for interstate callers**

When brand or earmark details are unchanged
If your details haven't changed, you may submit your return by 1 of these methods:

- online using the Brands database (iBrands) – you will also need your PIC number or certificate number of the registered brand
- complete the brands return form (PDF, 509KB), then print and mail your form or
  Alternatively, you can scan and email the form to brands@dpi.qld.gov.au.
- lodge at your local Department of Primary Industries office—you will also need your PIC number or certificate number of the registered brand.

When your details have changed
If your details have changed, use the Brands database (iBrands), go to My Brands and use the 'change of details' option.

How we use annual brand returns
These returns are used to:

- update the brands register
- identify brands being incorrectly used
- allow cancellation of brands no longer in use so they can be reissued to other applicants
- check that earmarks are being used in the correct district for which they are registered
- check that the brand is correctly registered
- identify the need for a transfer, change of address or name, or other action as necessary.

NLIS TAGS

Livestock owners and the NLIS

Property identification code (PIC)

Property identification codes (PICs) are given to a place where livestock are located or held. PICs make up part of the requirement for the National Livestock Identification System (NLIS). Animal movements are recorded against PICs on the NLIS database.

Anyone in Queensland who keeps the threshold number of livestock is a registerable biosecurity entity and must be registered with Biosecurity Queensland to be allocated a PIC.

NLIS requirements

There are specific NLIS requirements when moving different types of livestock in Queensland. All cattle, sheep, goats and pigs must be fitted with an approved NLIS device when moving between properties identified with a different PIC. All movements must be reported to the NLIS database within 48 hours of livestock arriving at the destination.

NLIS devices are permanent devices that must not be removed once fitted, and will remain for the lifetime of that animal. If a device is lost, the animal must be retagged with an approved NLIS device before moving off the property.

Ordering NLIS devices

To order an NLIS device you must first verify your PIC and obtain an official order form from Biosecurity Queensland. Complete the relevant sections and have a biosecurity inspector sign the order form.

Lodge the order form with your rural agent or directly with the manufacturer (specifying your serial number sequence if required).

Please allow sufficient time between ordering the tags and when they are required to be used.

For further assistance, contact the Customer Service Centre on 13 25 23, or (07) 3404 6999 for interstate callers