



INFORMATION INCLUDED

- New Client Form
- Livestock Production Assurance Accreditation & Renewal
- Sign UP TO myMLA
- Create a myMLA account and link your integrity systems accounts
- HOW TO: Create or upload documents in your LPA account
- LPA On-Farm Biosecurity Management Plan Template
- eNVD Web: How to create an eNVD
- Sample NVD

FAQ's

I have never Sold Cattle through Sullivan Livestock before, what form do I need to set up my details?

- You will need to fill in a Client Details Form, which can be obtained by printing from our website or collecting one from our office.

My Details have changed (GST Status, Address/phone/email, Bank Account etc.) What do I need to do?

- It is the vendor's responsibility to Notify the Sullivan Livestock Office of any changes to their GST status, Address/phone/email, Bank Account etc. BEFORE the sale of their Cattle. Please fill in a new Client Details Form or advise us through our Contact Us Form on our website.

What paperwork do we need to sell cattle at a Sale?

All cattle Sales require -

- A fully accredited NVD that has your PIC number printed on it by computer.
- WE DO NOT ACCEPT APP QR CODE NVD'S
- Edition C0720. No other/older versions will be accepted. If you do not have this form you will need to phone the MLA on 1800 683 111 or visit: <https://www.mla.com.au/login-with-mymla-page/> to order your printed NVD Book or to obtain an Digital eNVD.
- The cost involved to register for LPA is \$90 +GST for 2 years.
- If you have not sold with us previously, you will also need to complete a Client Details form which can be downloaded from our website or obtained by phoning our office on 54829252.
- information on the LPA Accreditation process can be found here <https://youtu.be/nMji8IZLwzc>

Do cattle need to be fitted with a NLIS tag?

- Yes all cattle must be fitted with a NLIS device before being transported from Property to Saleyards.

I recently sold cattle at one of you sales, when can I expect payment?

- Payment is 10 workings days from the date of sale. We post out a payment remittance to vendors in the post on the day that payment is made.

Do cattle need to be branded?

- All Cattle over 100kg must be branded when they are offered for sale in Queensland.
- For more information visit <https://www.business.qld.gov.au/industries/farms-fishing-forestry/agriculture/animal/move/brand-earmark/cattle-horse/types>

What are the fees and charges we can expect when selling cattle through Sullivan Livestock?

Gympie Meatworks & Liveweight Store Sales

AGENT FEES

Commission: 5% + GST

Reading Fee: \$1.00 + GST per head

GOVT. FEES

Govt Trans Levy: \$5.00 (NO GST) per head

COUNCIL YARD DUES

Liveweight Sales \$8.46 + GST per head

* Dipping (If applicable) \$1.96 + GST per head

Woolooga Sales

AGENT FEES

Commission: 5% + GST

Reading Fee: \$1.00 + GST per head

Yard Dues \$6.00 + GST per head

* Dipping (If applicable) \$2.00 + GST per head

GOVT. FEES

Govt Trans Levy: \$5.00 (NO GST) per head

What time do cattle have to be at the yards ready for sale day?

Gympie Meatworks & Liveweight Store Sales

- Cattle have to be at the Saleyards by 6pm on the Sunday night prior to Monday's Sale
- Yardman are at the yards ready to start receiving cattle at 9 am.

Woolooga Sales

- Curfew is strictly 6pm on the Wednesday Night prior to Thursday's Sale, Cattle must be at the Woolooga Saleyards before 6pm.
- Yardman are at the Woolooga yards ready to start receiving at 12 noon

Do I Need To Transfer My NLIS Tags?

- NO. You DO NOT need to transfer your NLIS tag numbers to us. As part of our service, Sullivan Livestock transfer all NLIS tags from your PIC onto the SALEYARD PIC and then onto the BUYERS PIC.

HOW TO COMPLETE YOUR NVD CORRECTLY.

Consigned to & Destination information for our sales are as follows

Destination PIC: QDWG2000

Gympie Regional Council

Destination Address: Saleyards Rd, Gympie 4570

Consigned to: Sullivan Livestock & Rural Services

53 Tozer Street Gympie 4570



LIVESTOCK AUCTION TERMS AND CONDITIONS OF SALE

CHAPTER ONE - PRELIMINARY

- (a) A vendor is bound by these terms and conditions by offering livestock for sale by auction.
- (b) An agent (which includes an auctioneer) is bound by these terms and conditions by conducting an auction sale.
- (c) A buyer is bound by these terms and conditions by bidding at auction.
- (d) *Competition and Consumer Act (Cth) 2010*
- It is unlawful for parties that are, or otherwise would be, in competition with each other to make, or give effect to, a contract, arrangement or understanding that contains a provision relating to:
- i. price-fixing;
 - ii. restraining output in the production and supply chain;
 - iii. allocating customers, suppliers or territories;
 - iv. bid-rigging; or
 - v. collective bidding.
- Large fines and other sanctions may be imposed for unlawful conduct.**
2. (e) In these terms the expression auctioneer, agent, buyer and vendor respectively include the servants, contractors and agents of each of them. The auctioneer, agent, buyer and vendor shall be wholly responsible for the acts and omissions of their respective servants, contractors and agents. The term "auctioneer" include, as far as the law and context permits, the vendor's agent.
- (f) When used in these terms the expression "companion animals" means all animals originating from the same property on a particular day. Where lots are split and sent to multiple establishments, then all of these animals shall be regarded as companions.
3. The following applies in interpreting these terms and conditions:
- (a) The following words have the following meanings:
- Fees means allowances, charges, rates, costs and other expenses incurred or retained by the vendor in respect of the sale and purchase of the livestock, including, without limitation, transaction taxes, yard and weigh dues, carriage, advertising and rebates, and whether paid for, or incurred, by the agent.
- Livestock means animals auctioned pursuant to these terms and conditions; and
- Price means the amount at which the lot has been sold to the buyer referred to in clause 1 of these terms and conditions
- i. plus any Fees and other expenses incurred in relation to the purchase of livestock that are payable by the buyer; and
 - ii. plus any GST added in accordance with clause 12.
- (b) These terms and conditions are subject to legislation or regulation in the State in which the auction is conducted and in the event of any conflict with the legislation or regulation will prevail. The provisions of these terms and conditions are in addition to, and do not derogate from, the duties and rights of vendors, agents and buyers set out in legislation and regulation in the State in which the auction is conducted.

CHAPTER TWO - STANDARD TERMS OF SALE

4. Subject to any reserve price, and to the right, prior to the fall of the hammer, of the vendor to withdraw any lot without deferring the reserve, the highest bid shall be the buyer.
5. The auctioneer has the right to bid on behalf of the vendor provided that right is modified prior to the commencement of the sale and is subject to State law.
6. A bid cannot be made or accepted after the fall of the hammer unless, in accordance with clause 8, the auctioneer deems it to put the lot up again.
7. Prior to the fall of the hammer the vendor shall inform the bid and reserve any bid or the final price called by the auctioneer at the fall of the hammer shall be the amount at which the lot has been sold.
8. In the event of a disputed bid, the auctioneer is the sole arbiter of the successful bidder or the auctioneer may decide to put the lot up again. The auctioneer's decision is final.
9. The auctioneer may refuse to accept any bid which, in the auctioneer's opinion, is not in the best interest of the vendor and need not give reasons for doing so.
10. A bidder shall be deemed to be a principal unless, prior to bidding, the bidder has given to the auctioneer a copy of written authority to bid for or on behalf of another person.
11. The successful bidder at a livestock auction sale must give to the auctioneer at the fall of the hammer:
- i. the purchaser's name;
 - ii. the old card number which identifies the purchaser;
 - iii. the name of the person on whose behalf the successful bid was made; and
 - iv. the Property Identification Code (known as the "PIC") of destination.
12. The auction shall be conducted on the basis that the bid price shall be exclusive of Goods and Services Tax (GST). GST shall be added after the fall of the hammer for those sales subject to GST.
13. The vendor warrants:
- i. That the vendor has (or will have) the right to sell the livestock at the time of delivery; and
 - ii. That the purchaser will obtain title on completion of the purchaser's obligations under these terms and conditions.
14. If a vendor does not comply with any of these terms and conditions, which include the requirements of State law, my livestock is knocked down to that buyer may be re-sold by public auction or private contract in whatever lots and manner the auctioneer decides. The resale may be with or without notice and shall be at the buyer's risk. The buyer is responsible for all loss and expense arising out of a resale and is not entitled to any reselling profit.
15. The buyer of livestock must pay the agent the full amount of the purchase price in immediate funds on receipt of tax invoice. Payment is required prior to delivery. If there is some reason for delay in payment in an agreement between the buyer and the auctioneer that was made before the fall of the hammer, if before delivery, payment has not been made then clauses 20 to 23 apply.
16. No person may bid unless, prior to the commencement of the sale, that person has made arrangements satisfactory to the auctioneer for payment for livestock purchased. If bids in this condition are inherently accepted, delivery shall not be given until the purchase money is paid and any law, rule or practice to the contrary is accordingly disregarded as far as possible.
17. (a) Cattle sold on a liveweight basis that are weighed post-sale are at the risk and expense of the buyer upon the fall of the hammer.
- (b) Cattle sold on a liveweight basis that are weighed post-sale are at the risk and expense of the buyer immediately after weighing.
- (c) All livestock other than cattle sold on a liveweight basis are at the risk and expense of the buyer upon the fall of the hammer.
18. (a) Subject to the clause the sale is complete on the fall of the hammer.
- (b) The time for rejection is the time commencing on the fall of the hammer and ending at the first of:
- i. delivery is taken by a representative of the buyer;
 - ii. departure of the animal from the purchaser's delivery pen; or
 - iii. one hour after the fall of the hammer.
- i. In the case of pre-sale weighing, sold; or
 - ii. In the case of post-sale weighing, weighed.
- (c) During the time for rejection the buyer may reject any animal which is lame, blind or diseased where that condition existed prior to the fall of the hammer but could not be reasonably observed when the animal was in the selling pen.
- (d) If the purchaser rejects an animal during the time for rejection then the sale is deemed to be cancelled and the animal is returned to the vendor or sold on such terms as any buyer and the agent may agree, after the agent has disclosed the reason for rejection to that buyer.
- (e) This subclause applies only to cattle which are sold in Queensland at auction for slaughter. The agent has responsibility for the prevention of loss or escape (but not death, sickness or injury) of those cattle from the time of the fall of the hammer, for delivery to the vendor, to the buyer's destination or to a nominated transport or nominated transhipment. This responsibility ends at the start of those lots boarding the buyer's nominated transport or sunset on the day after the sale. This

subclause does not apply if the agent makes an announcement to that effect prior to sale.

19. (a) Subject to the right of rejection in Clause 18, all conditions and warranties expressed or implied by law are hereby excluded from the sale to the extent that the law permits. All conditions and warranties for the conveyance of the lots and any sold with all faults, if any. No compensation shall be given for any faults, imperfections, errors of description, number in or of any lots sold or otherwise.
- (b) Any claim or objection arising out of an error or misdescription in the provision of relevant information in terms of legislation or regulation concerning the National Livestock Identification System (NLIS) or the PIC may be lodged with the Australian Animal Identification and Registration Authority (AAIR) within 10 days of the fall of the hammer. No objection, resolution or claim against the vendor or agent in respect of such error or misdescription can be made after that time.
- (c) Any statements made by the vendor or the auctioneer whether in writing or orally to the effect that any female has been pregnancy tested or scanned positive shall mean any requires only that a certificate in writing shall be issued by a scanner signed by the vendor or agent stating that the female has been tested or scanned on the date specified in the certificate and that it is the opinion of the scanner or the vendor or agent that the female was pregnant on that date.
- (d) For slaughter cattle, the agent undertakes to make every reasonable effort to ensure that the NLIS cattle devos number is transferred from the sleyard PIC to the purchaser's PIC on the NLIS database no later than midnight on the day of the sale.
- (e) For other slaughter livestock the agent undertakes to make every reasonable effort to ensure that the NLIS information is transferred from the sleyard PIC to the purchaser's PIC on the NLIS database no later than midnight on the day of the sale.
- (f) Where livestock have a food safety or marketability status derived from the National Vendor Declaration (NVD) under the NLIS/NMP database, the agent will inform the buyer by pre-sale catalogue and/or announce the status prior to the offering of the lots.
20. If delivery is made to, or possession obtained by, the buyer or its representative before full payment of the Price, then until full payment is received, the buyer:
- i. does not acquire title to the livestock;
 - ii. holds the livestock as bailee only for the vendor;
 - iii. must act in fiduciary capacity in its relationship with the vendor;
 - iv. must store the stock separately or as they are readily distinguishable from other livestock owned by the buyer;
 - v. is responsible for the safety and well-being of the livestock;
 - vi. may make a bona fide sale for market value of any or all of the livestock. As between the buyer and the subsequent buyer, the sale shall be made by the buyer in its own name and not as agent for the vendor, however as between the vendor and buyer, the sale shall be made as bailee only for the vendor; and
 - vii. must keep and account for the proceeds of any subsequent sale separately from its other money and hold those proceeds, together with the benefits of any rights against subsequent buyers, on trust for the vendor.
21. The purchaser agrees that:
- i. Clause 20 creates a registrable security interest under the Personal Property Securities Act (Cth) 2009 (PPSA);
 - ii. The Purchaser acknowledges the rights of the Seller (and/or the Agent if Clause 25 applies) to register a financing statement under the PPSA with respect to the security interest created by this clause;
 - iii. The Livestock are collateral for the purposes of the PPSA;
 - iv. to the extent permitted, the Purchaser waives any right the Purchaser has under the PPSA to receive notices and
 - v. the date upon which the security interest created by this clause comes into force is the first date on which livestock are delivered pursuant to this contract.
22. The buyer may not make any claim against the vendor for actions by the vendor or its agent under clauses 20 to 23 and including the vendor and its agent for any loss, damage, cost, expense, penalties, fines or claims suffered by the vendor, the agent or any person or entity arising from the vendor exercising its rights under clauses 20 or 21.
- 23.1. Clause 23 applies whenever the agent pays the vendor before being paid by the buyer, which the agent is not bound to do. The agent is then the discreditable agent of the vendor.
- 23.2. The vendor hereby gives notice to the buyer of the assignments referred to in clause 23.3.
- 23.3. When this clause applies, in addition to any rights of the agent that arise by operation of the law, the parties agree that, subject to clause 23.5 the agent is subrogated to all rights of the vendor under these terms and conditions against the buyer.
- 23.4. The vendor acknowledges that the agent may take enforcement, repossession or other action to recover any livestock for which the buyer has not paid in full or the Price of such livestock, owing by the buyer under these terms and conditions:
- i. when this clause does not apply, as agent of the vendor (including by repossessing the livestock); and
 - ii. when this clause applies, on the agent's own behalf exercising the rights of the vendor (by subrogation or assignment) under these terms and conditions (whether in the vendor's name or not) and, where the livestock has not passed to the agent, by selling the livestock as agent of the vendor without the agent having to account to the vendor for the proceeds of sale).
- 23.5. The agent may at any time, assign, transfer, retransfer or otherwise dispose of any or all of its rights under these terms and conditions and any debt created pursuant to it (including, without limitation, the rights assigned to it under clause 23.3).
- 23.6. The vendor hereby irrevocably appoints the agent as the vendor's attorney to:
- i. do at any time and in any manner as the agent thinks fit all acts necessary or desirable to park or improve the rights and interests mentioned in clause 23.4 to be afforded, to the agent under these terms and conditions and
 - ii. appoint one or more sub-attorneys to do anything that the agent may do as the vendor's attorney.
- 23.7. These terms and conditions do not render the agent liable to the buyer as vendor nor liable to a buyer to set off against the agent any right the buyer may have against the vendor or otherwise.
- 23.8. The buyer acknowledges that the provisions of this clause 23 are intended solely for the benefit of the agent (and its assigns) and the vendor. The liabilities and obligations of the buyer will not be in any way affected:
- i. by this clause 23, other than as expressly provided; or
 - ii. by the failure of the agent or the vendor either of them to comply with the terms of this clause 23.
- 23.9. The buyer must pay all amounts payable to the vendor or the agent under these terms and conditions without any deduction, withholding, set off or counterclaim whatsoever, whether the benefit of a deduction, withholding, set off or counterclaim is alleged to exist in favour of the buyer as against the vendor or the agent in any capacity whatsoever or any other person including any assignee of the vendor or the buyer's interests under these terms and conditions.
24. (a) The agent agrees that he is liable to pay to the vendor the Price, less commission as is agreed between the vendor and the agent, and in the absence of any agreement such amount as is reasonable, and less the fees that are payable by the vendor that were incurred by the agent on behalf of the vendor in relation to the sale of the livestock.
- (b) In the event that the buyer pays the Price or part of it direct to the vendor, then the agent has no liability to the vendor for the amount of such payment, provided that the vendor is not in arrears in respect of the bill of lading or delivery note. In respect of the same livestock, then the vendor must repay the agent that amount and the agent may debit that amount to an account held in the name of the vendor by the agent.
- (c) Regardless of whether or not a sale has occurred the agent may, but is not under obligation so to do, instead of deducting payment due to the vendor, or any amount due to the vendor, deduct the amount and fees to be accounted held in the name of the vendor by the agent.
25. (a) The vendor has been retained by the vendor as auctioneer for the purpose of selling the livestock comprised in the lots. The terms of

agreement between the auctioneer and the vendor do not extend to the provision of advice by the auctioneer to the vendor in relation to the safety or otherwise of the sale ring, the yards and the surrounding environments.

- (b) The vendor, the agent and the buyer agree to comply with their several duties under the Australian Animal Welfare Standards and Guidelines for the Land Transport of Livestock and further to consign, manage, receive, transport and handle animals in accordance with the relevant state or territory animal welfare legislation specific to the jurisdiction in which livestock are consigned, managed, received, transported and handled in the course of the auction process.

CHAPTER THREE - VENDOR WARRANTY FOR CORRECT PRESENTATION AND DECLARATION

26. This chapter applies only in the case of livestock and their companion animals sold at auction for slaughter when the buyer is the slayer and the livestock are transported direct from the sale yard to the meatworks at which they are slaughtered. This chapter does not apply if the buyer is a trader who subsequently resells the livestock to a slayer. A slayer is any person who pays the AMPC Processor levy.
27. The warranty of a vendor that livestock and their companion animals offered for sale at auction:
- i. pass government and other regulatory authority requirements and inspections at the time of slaughter;
 - ii. be of merchantable quality;
 - iii. carry an NLIS device in accordance with State law;
 - iv. in the case where a representation has been made in the pre-sale catalogue that the livestock have particular characteristics or are fit for a particular purpose or market, the representation is true and accurate in that the livestock will have those characteristics or be fit for that particular purpose or market; and
 - v. all information in any document provided by the vendor is true, complete and correct in all material respects.

28. In the event of a breach by the vendor of the vendor's warranty and provided such breach is notified by the buyer to the agent by 8:00pm on the 7th day after the fall of the hammer that the buyer is not liable to pay the portion of the Price of such of the vendor's livestock to which the breach applies.
29. However if the breach by the vendor is such that the livestock are rejected outright but are instead downgraded then the buyer will pay the value of the livestock at their next highest and best uses.
30. In the case of a breach by the vendor of the vendor's warranty then the vendor will also be liable to the buyer for any further losses which the buyer might sustain but the buyer will take all reasonable steps in co-operation with the agent and vendor to mitigate both the effect of the breach and the amount of any loss.

31. Where a continual animal of a lot is positive for chemical residue, or foreign material contamination and provided such test is certified and notified as required by the vendor warranty terms, then:
- i. the buyer will be entitled to daily payment for the price of all livestock in that lot only;
 - ii. the vendor has the option, at the vendor's cost, of collecting the companion animals, if allowed by law, or of having the livestock slaughtered in which event the risk of further contamination will rest with that of the vendor. Where product integrity is potentially jeopardised, the Processor has the right to refuse slaughter and send the livestock back to the conditioning property of the vendor's cost.

32. The auctioneer is liable to the buyer in respect of any breach of the vendor's warranty existing out of:
- i. any error by the auctioneer, or transcription of information from the NVD completed by the vendor to the pre-sale catalogue or the buyer's pre-sale notice;
 - ii. any failure by the auctioneer to notify the buyer prior to bidding of any breach by the vendor of the warranty of the vendor. If the buyer establishes that the agent knew of such breach prior to the sale; and
 - iii. any failure by the auctioneer to announce prior to bidding, or disclose in the pre-sale catalogue, that the vendor has failed to provide a NVD that is complete in all material aspects.

CHAPTER FOUR - OWNERS RISK FOR CONDITION OF CATTLE

33. This chapter applies only in the case of cattle and their companion animals sold at auction for slaughter when the buyer is the slayer and the cattle are transported direct from the sale yard to the meatworks at which they are slaughtered. This chapter does not apply if the buyer is a trader who subsequently resells the livestock to a slayer. A slayer is any person who pays the AMPC Processor levy.
34. Owners risk reflects the producer's responsibility to provide slaughter cattle for sale that are fit for human consumption. Cattle are fit for human consumption if they are not condemned as unfit by government. Owners risk applies if the condemnation is due to a condition in the animal which the buyer establishes, by the relevant government certificate, existed prior to the fall of the hammer.
35. A buyer with the benefit of owners risk protection is not liable to pay the Price of cattle to the vendor. The buyer remains liable to the vendor for all costs incurred after the fall of the hammer. In transport, slaughter, testing and disposal of the animal.
36. Owners risk protection is available to the buyer of cattle to which this chapter applies if all of the following are satisfied:
- i. a certificate is issued by government which states the relevant NLIS, RFID tag number and PIC, the date of the certificate, the reason for condemnation and that the reason for condemnation stated prior to the fall of the hammer;
 - ii. the certificate is received by the selling agent either in its original form or by fax or electronic communication in the form of data, text or imaging by 5:00pm on the 7th day after the fall of the hammer; and
 - iii. if the condemnation is due to chemical residue the certificate follows testing in a government approved laboratory which establishes maximum residue limits in excess of the Australian limit.
37. Owners risk does not apply, and the buyer must pay for the cattle, if the reason for condemnation is any of breaking, fever, partial condemnation or emaciation.

CHAPTER FIVE - NOTICES REQUIRED BY LEGISLATION

- NSW Property, Stock and Business Agents Act 2002 Warnings**
- Penalties for collusive practices. It is an offence against the Property, Stock and Business Agents Act 2002 for a person to do any of the following as a result of a collusive practice, or to induce or attempt to induce another person by a collusive practice to do any of the following:
- i. to abstain from bidding; or
 - ii. to bid to a limited extent; or
 - iii. to do any other act that might prevent free and open competition.
- Severe penalties may be imposed on persons convicted of collusive practices.
- The auctioneer has the right to make one bid on behalf of the vendor if the auctioneer clearly and precisely announces that fact prior to the sale.
- Yardmaster Legislation.** An auctioneer conducting a public auction must appear to acknowledge the making of a bid if no bid was made. A vendor must not permit to be present at the auction by way of monitoring and/or giving an oral promise to abstain from bidding to a limited extent or do any other thing which may prevent free and open competition.
- WA Auction Sales Act 1973 s11 NOTICE.**
- It is an offence to:
- i. induce or attempt to induce another person to abstain from bidding by means of a promise, express or implied, that the other person will have the right to abstain over as buyer or to issue or draw lots to establish who becomes the owner;
 - ii. abstain or agree to abstain from bidding as a result of such a promise;
 - iii. knowingly enter or permit or cause to be entered in the auctioneer's record name other than that of the actual successful bidder;
 - iv. enter in the auctioneer's record the name of the buyer other than that of the actual successful bidder; or
 - v. in the case of successful bidder, supply wrong information as to the name of the buyer to the auctioneer or to any person, firm or corporation on whose behalf the sale is conducted.
- The vendor, or any person on behalf of the vendor, or the auctioneer have the right to make no more than three bids.





SULLIVAN LIVESTOCK & RURAL SERVICES

53 Tozer Street, GYMPIE QLD 4570. Postal Address: PO BOX 1143, GYMPIE QLD 4570
Phone: (07) 54829252 Email: sales@sullivanlivestock.com.au

CLIENT DETAILS FORM

NAME: _____

ADDRESS: _____

TELEPHONE (Bus. Hrs.): _____

EMAIL ADDRESS: _____

PIC NO: (Property Identification Number):

BRAND: _____ LPA NUMBER: _____

BANK A/C DETAILS – BANK NAME: _____

BRANCH: _____

BSB NUMBER: _____

A/C NUMBER: _____

A/C NAME: _____

Sullivan Livestock & Rural Services undertakes not to supply any of these bank account details to third parties.

ABN: _____

Please indicate which of the following applies to the above named account – tick one box only:

Registered for GST

Hobby Farmer Status

Not registered for GST with ABN

I/We, agree that Sullivan Livestock & Rural Services has my/our authority to produce Recipient Created Tax Invoices (RCTI) where applicable on my/our behalf for the abovementioned entities under the following terms and conditions:

1. Sullivan Livestock & Rural Services may issue tax invoices, on my/our behalf, in respect of supplies made by me/us, where appropriate.

* PLEASE SIGN REVERSE *

2. I/We shall not issue tax invoices in respect to supplies made by me where Sullivan Livestock & Rural Services has produced a Recipient Created Tax Invoice on my/our behalf.
3. I/We acknowledge that I/we are registered for GST at the time of entering into this agreement and that I will notify Sullivan Livestock & Rural Services if I/we cease to be registered.

Sullivan Livestock & Rural Services acknowledges that it is registered at the time of entering into this agreement and we will notify you if we cease to be registered or if we cease to satisfy any of the requirements of generating Recipient Created Tax Invoices.

Sullivan Livestock & Rural Services indemnifies the supplier for any liability for GST and penalty that may arise from an understatement of the GST payable, as result of Sullivan Livestock & Rural Services' error on any supply for which it issues a Recipient Created Tax Invoice.

I/We, agree that all stock consigned to Sullivan Livestock & Rural Services are to be sold under the Delcredere Insurance Scheme at no cost to the seller and that Sullivan Livestock & Rural Services guarantee payment for the stock.

Signed: _____ Date: _____
Vendor

Signed: _____ Date: _____
Sullivan Livestock & Rural Services



Integrity Systems

red meat customer assurance



Livestock Production
Assurance

Livestock Production Assurance accreditation and renewal

Livestock Production Assurance (LPA) is crucial for ensuring Australian red meat continues to access over 100 global markets. Accreditation is the key market access gateway for red meat producers as most Australian processors and major retailers require their livestock to have come from an LPA-accredited property.

To become LPA accredited or to renew your accreditation, visit: <https://lpa.nlis.com.au/welcome>

Link your LPA account in your myMLA dashboard for single sign-on ease. Don't have a myMLA account? Check overleaf for how to get one.



Now follow these steps to become LPA accredited:

Self-Assessment

1

Complete the Self-Assessment tool. This tailored learning experience will help you better understand the LPA requirements and how they relate to your on-farm operations.



Biosecurity plan

2

If you complete your biosecurity plan online or upload a copy of your plan, you can skip this section in the Self-Assessment.



Declaration

3

Read and agree to confirm your commitment to the LPA program. Pay the accreditation fee and you will be sent an LPA accreditation certificate.



Recommendations Report

4

Download your personalised report to access tailored guidance that you can use to better meet LPA requirements on farm.



LPA Learning is available on demand if you would like a refresher on the LPA requirements before completing the Self-Assessment.

Scan this QR code to access.



Sign up to myMLA

Go to mla.com.au/login-with-mymla-page

1

myMLA is your easy-access gateway to MLA and ISC's range of services, including eNVDs, NLIS and LPA.

Create your account and set your password

2

Once you've logged in, personalise your dashboard with localised weather and market information.

Login and link your accounts

3

To link your accounts, click on 'Linked services' and enter your login details for LPA, NLIS, MSA, myFeedback and Sheep Genetics.

Need help?

Call ISC Customer Service
on **1800 683 111**



find out how
to link to your
accounts here
↗

mla.com.au/login-with-mymla-page



Integrity Systems

red meat customer assurance



Livestock Production
Assurance

HOW TO: Create or upload documents in your LPA account

You can now manage your records for LPA accreditation online.

Good records and systems are the foundation of the red meat integrity system. For more information on record keeping, see the final page of this flyer.

- Property risk assessment and biosecurity plans can now be completed and saved online.
- Templates for other LPA records are available to download.
- All LPA records can be stored online within your LPA account.

STEP 1: Log in to myMLA and access your LPA account

From 1 July 2021, myMLA is your new easy-access gateway to LPA. If you haven't already, set up a myMLA profile and link your LPA account.



find out
more here



SIGN UP TO

STEP 2: Go to Record Keeping on the home page



LEARNING



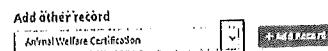
RECORD KEEPING



ORDER BOOKS

STEP 3: Select the record you would like to add:

- A Biosecurity Plan and Property Risk Assessment can be created online and directly into your LPA account.
- To add a completed record or to download an existing LPA template, select from the drop down list.



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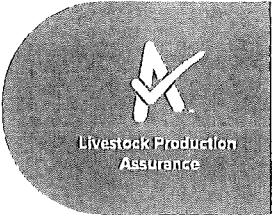


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Property Risk Assessment:

1. Upload a map, plan, results or link to documents previously uploaded.
2. Include all details relating to risks on your property, adding each different risk separately.
3. You can edit or delete added risks and documents if required before finalising.

Risk Details	Supporting Documents *
Possible Risk/Risk Site (refer to property map) <input type="text"/>	You currently have no supporting documents associated with this property risk assessment.
Reason or Risk Identified <input type="text"/>	You will need to link or upload a Property Map * by clicking the button below before you can finalise this property risk assessment.
Description of how site is managed to eliminate the risk of livestock contamination	You can link or upload relevant supporting documents to this property risk assessment by clicking the buttons below - <input type="button" value="Property Map"/> <input type="button" value="Property Management Plan"/> <input type="button" value="Samples Received"/> <input type="button" value="Other"/>
Risks * No risks have been added. Please use the section on the left to add a new risk to your property risk assessment.	
<input type="button" value="Add Risk"/>	



Biosecurity Plan:

- Complete the details section and save.
- Upload your property map or link to one previously uploaded.

Property Details	Person responsible for livestock <input type="text"/>	Property owner <input type="text"/>	
Health Details	Veterinarian name <input type="text"/>	Veterinarian phone <input type="text"/>	Local Animal Health Office phone (government) <input type="text"/>
Stock Inventory * Stock number (average for the year)	Cattle	Sheep	Goats
<input type="button" value="Save details"/>			

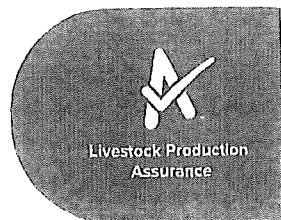
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- Work your way through each section. You'll see a green tick when the section is successfully completed.
- Answer all questions and add comments.
- Save and continue at the end of each section.

Inputs - Livestock and feed	People, vehicles and equipment	Production practices	Pest and Weeds	Outgoing products	Train - Plan - Record	Johne's Disease specific practices for cattle
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Section 1 <input checked="" type="checkbox"/>	Section 2 <input type="checkbox"/>	Section 3 <input type="checkbox"/>	Section 4 <input type="checkbox"/>	Section 5 <input type="checkbox"/>	Section 6 <input type="checkbox"/>	Section 7 (Optional) <input type="checkbox"/>
Save and Continue						



Adding other records:

1. Select the type of record you would like to add from the drop down list and then click 'Add Record'.
2. Templates are available for some records – click the link to download and complete and then save to your device.
3. Once a record is saved on your device, 'Drop a file' or 'Click here' to add the record.

Add other record

Livestock treatment records

If you don't have a current document, you can download a Livestock treatment records template [here](#).

Upload record: Livestock treatment records

Upload a new document or image of your Livestock treatment records here

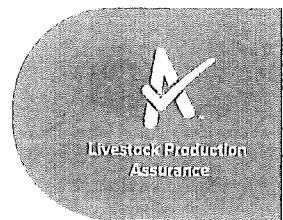
Title

The valid files that can be uploaded are .png, .jpg, .jpeg, .gif, .img, .heic, .pdf, .doc, .docx, .xls, .xlsx, .txt, .msg

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Things to note:

- All uploaded records can be edited or deleted.
- If you are required to participate in an LPA audit, only the documents you choose to share will be accessed by the auditor.
- If you start an electronic record and only partially complete it, it can be opened from the 'In Progress Forms' section and completed at a future date.

Uploaded records

Type	Time span	Actions		
All	All			
Submitted	Name	Type	Requirement	Actions
20/07/2021	Property map	Property map	General	

- This record was generated from an electronic form - This record is associated with an audit - This record has been blocked due to a computer virus

In Progress Forms

Started	Type	Actions
20/07/2021	Property Risk Assessment	
20/07/2021	Biosecurity Plan	



How to keep good records for the red meat integrity system

It's important to make sure your Integrity system records are accurate and up to date. Good records:

- provide the information required to correctly complete your LPA NVDs.
- are essential in the event of a biosecurity or animal disease incident.
- are required for audits.

There is no perfect formula for record keeping. Some producers find keeping clear notes in a diary or record book works well while others use a farm management software program or computer spreadsheet.

ISC has created record keeping templates which include all the details that must be recorded for LPA. These are available from ISC Customer Service or are free on the ISC website in Microsoft Word, Excel and Adobe PDF formats. Visit www.integritysystems.com.au/recordkeeping

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LPA REQUIREMENT #6 – LPA On-Farm Biosecurity Management Plan template

KEEP THIS PLAN WITH YOUR OTHER FARM RECORDS AND MAKE IT AVAILABLE IF REQUESTED BY AN AUDITOR OR VISITOR.

Completing this Farm Biosecurity Management Plan template will support producers to meet the biosecurity requirements of the Livestock Production Assurance (LPA) Program. If you have implemented a farm biosecurity plan for other purposes (e.g. J-BAS, SheepMAP) and it covers the elements listed within this template, you do not need to complete an additional farm biosecurity plan for LPA. *You can complete and save property risk assessments and biosecurity plans online in your LPA account.

You should complete the template to reflect your current farm biosecurity practices. Where sections are not relevant for your property, you can select 'Not applicable'. If the section is relevant but you do not currently have systems in place, select 'No' on the template. This will not affect your LPA accreditation but should be used to help you identify areas for improvement in order to reduce any potential biosecurity risks on your property. This template should be reviewed by the owner on an annual basis.

Please check with your state or territory for any additional requirements that may be applicable to your biosecurity plan.

Property name	Owner	
Property address	Manager	
PIC	Veterinarian name	
Date	Veterinarian phone number	
Review date (12 months from date above)	Local Animal Health Office number (Government)	
Completed by (signature)	Emergency Animal Disease hotline: 1800 675 888	
Map	It is recommended to document any elements relating to biosecurity risks or management measures, for example, farm entry points, signage, clean down areas, carcass or household waste disposal areas, on a property map. *You can complete and save property risk assessments and biosecurity plans online in your LPA account.	
	A map example and template are available in the <u>Property Risk Assessment</u> templates.	



LPA REQUIREMENT #6 – LPA On-Farm Biosecurity Management Plan



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Additional templates available at www.integritysystems.com.au/recordkeeping 2

LPA REQUIREMENT #6 – LPA On-Farm Biosecurity Management Plan



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Additional templates available at www.integritysystems.com.au/recordkeeping 3

LPA REQUIREMENT #6 – LPA On-Farm Biosecurity Management Plan

1 INPUTS – LIVESTOCK AND FEED						
		Yes	No	N/A	Recommended measures	Actioned? Comments
1.1	Livestock				Pre-purchase inspection for introduced stock conducted. Hygiene and quarantine strategies in place to manage livestock returning to the property.	<input type="checkbox"/> <input type="checkbox"/>
1.1.1	Are all stock that arrive on the property (including livestock travelling back to the property from shows, agistment or contract joining) checked for their health status?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
1.1.2	Are all introduced livestock accompanied with information on animal treatments and is a health status provided via a National Vendor Declaration (NVD) and Animal Health Declaration (AHD)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	NVDs received for all purchased livestock. AHD obtained for further information on livestock health, where required.	<input type="checkbox"/> <input type="checkbox"/>
1.1.3	Do all introduced livestock (including livestock travelling back to the property from shows, agistment or contract joining) undergo a period of quarantine where practical?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Where practical, newly introduced livestock are segregated, observed and treated.	<input type="checkbox"/> <input type="checkbox"/>
1.1.4	Do all introduced livestock have sufficient time to empty out in the yards prior to their release?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Livestock given 24-48 hours holding for empty out (including any time off feed before arrival).	<input type="checkbox"/> <input type="checkbox"/>
1.1.5	Are all incoming livestock identified and recorded in accordance with NLIS requirements?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Livestock are checked for identification on arrival. When receiving livestock, confirm the NLIS transfer is completed within 48 hours.	<input type="checkbox"/> <input type="checkbox"/>
1.2	Feed	Yes	No	N/A	Recommended measures	Actioned? Comments
1.2.1	Is stock feed inspected on delivery to ensure it is fit for purpose (e.g. free from pest, damage and visual contaminants)? If damaged or contaminated, is there a plan in place for its return or disposal?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Stock feed inspected on arrival and checked to ensure it matches what was ordered. If stock feed is spoilt, feed is returned or a disposal plan is implemented.	<input type="checkbox"/> <input type="checkbox"/>
1.2.2	Is stock feed stored in a manner that prevents contamination by livestock, vermin, wildlife, feral and domestic animals and other feed types e.g. those containing Restricted Animal Material (RAM)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	RAM and non-RAM products are segregated to minimise accidental feeding. Livestock feed is stored protected from vermin, wildlife and pests, where practical.	<input type="checkbox"/> <input type="checkbox"/>
2 PEOPLE, VEHICLES AND EQUIPMENT						
2.1	People, vehicles and equipment	Yes	No	N/A	Recommended measures	Actioned? Comments
2.1.1	Are there strategies in place to minimise the risk of disease incursion onto the property by visitors or machinery? (continued on next page)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Where reasonable and practical, the number of entry points is reduced. Entry signage such as farm biosecurity signs, or directions to office/house for sign-in, provided.	<input type="checkbox"/> <input type="checkbox"/>
					A visitor log of people in regular contact with farm animals (contractors, shearers, vets, stock agents) is maintained. Own vehicle used to transport contractors and visitors rather than their vehicle.	<input type="checkbox"/> <input type="checkbox"/>
					Farm contractors such as veterinarians, livestock agents and transport vehicles notified of permitted areas of access prior to entry.	<input type="checkbox"/>

LPA REQUIREMENT #6 – LPA On-Farm Biosecurity Management Plan

2 PEOPLE, VEHICLES AND EQUIPMENT (continued)						
	People, vehicles and equipment	Yes	No	N/A	Recommended measures	Actioned? Comments
2.1					<p>The lending of equipment is minimised, and if lent, equipment and vehicles cleaned down before use on farm.</p> <p>Vehicles and equipment cleaned prior to moving from a high-risk area to a low-risk area.</p> <p>'Come clean, go clean' practices encouraged from visitors including agents and stock contractors.</p> <p>Clean down equipment or facilities provided for farm contractors and visitors to clean their boots and equipment.</p> <p>Clean down areas marked on property map.</p> <p>Register of companies/organisations who have authorised access to your property (such as utility companies and mining or gas companies) is maintained, detailing any negotiated arrangements around access.</p> <p>Risk assessment for each entity completed, identifying the risks involved (such as the treatment of power poles or vegetation with chemicals) and the processes in place to manage the risks.</p> <p>Utility workers informed to make contact before accessing the property where practicable.</p> <p>Utility providers informed of any complications, including high biosecurity risks, to drive on designated tracks, abide by signage, avoid moving through certain areas of high risk and leave gates as they find them.</p> <p>Workers returning to work from overseas trips or overseas workers have clean boots and are well.</p>	<input type="checkbox"/>
2.1.1	Are there strategies in place to minimise the risk of disease incursion onto the property by visitors or machinery? (from previous page)					
3 PRODUCTION PRACTICES						
3.1	Livestock monitoring	Yes	No	N/A	Recommended measures	Actioned? Comments
3.1.1	Are livestock inspected regularly to ensure the early detection of sick animals?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>Routine stock inspections conducted.</p> <p>Frequency of livestock inspections increased during periods of higher risk (e.g. increased insect and wildlife activity or growing periods for weeds).</p> <p>Aware of the signs and symptoms of infectious diseases.</p>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

LPA REQUIREMENT #6 – LPA On-Farm Biosecurity Management Plan

3 PRODUCTION PRACTICES (continued)		Yes	No	N/A	Recommended measures	Actioned?	Comments
3.2 Animal health management							
3.2.1 Have you implemented practices that help protect your livestock from diseases endemic to your region?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		Best practice management practices for livestock health and welfare documented and updates reviewed as they arise. Subscribed to local bulletins and in regular communication with local vet about disease risks.	<input type="checkbox"/>	
3.2.2 Do you seek advice from a veterinarian or government officer in relation to any unusual sickness or death event?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		In regular contact with neighbours to discuss any issues on their farms.	<input type="checkbox"/>	
3.2.3 Have you implemented any strategies for managing livestock diseases on-farm (e.g. Johne's disease)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		Unusual signs of disease reported as soon as possible to vet or local animal health authority. In the event of a disease outbreak, affected and suspected animals isolated and treated where necessary.	<input type="checkbox"/>	
3.3 Carcass, manure, and waste management					Where applicable, relevant disease management strategies documented and reviewed on a regular basis. Veterinary advice on disease risks sought where relevant	<input type="checkbox"/>	
3.3.1 Are carcasse disposal and household garbage areas contained and secure to prevent access by livestock, feral animals and wildlife?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		Dead animal pits and garbage tips fenced off to prevent livestock and feral animals accessing carcasses and food waste. Where practical carcasses disposed of immediately in a way that takes into account environmental and public considerations (e.g. burning, burial or composting). Disposal sites marked on property map.	<input type="checkbox"/>	
3.3.2 Are you minimising the risk of salmonella or botulism when applying chicken litter?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		All litter is stored in fenced off areas. A period of at least three weeks allowed between application of litter and grazing.	<input type="checkbox"/>	
3.4 Fences					Existing fences regularly inspected and maintained.	<input type="checkbox"/>	
3.4.1 Are fences, especially boundary fences, regularly inspected and adequately maintained?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		Fencing replaced where required.	<input type="checkbox"/>	

LPA REQUIREMENT #6 – LPA On-Farm Biosecurity Management Plan

4 PESTS AND WEEDS							
	Pests and weeds	Yes	No	N/A	Recommended measures	Actioned?	Comments
4.1	Are there documented feral animal, wildlife and weed-control programs in operation and do they include monitoring and management activities?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Feral animal, wildlife and weed-control plans documented as required.	<input type="checkbox"/>	
4.1.1					In regular contact with neighbours and regional feral animal, wildlife and weed control groups to maximise the effectiveness of control programs.	<input type="checkbox"/>	
5 OUTGOING PRODUCTS							
	Outgoing products	Yes	No	N/A	Recommended measures	Actioned?	Comments
5.1	Are all livestock moved off the property accompanied with information on animal treatments, and is a health status provided via an NVD/eNVD and AHD?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	NVD/eNVbills completed for all livestock movements off the property.	<input type="checkbox"/>	
5.1.1					AHD completed to provide further information on livestock health where necessary.	<input type="checkbox"/>	
6 TRAIN - PLAN - RECORD							
	Training	Yes	No	N/A	Recommended measures	Actioned?	Comments
6.1	Do all personnel responsible for management and husbandry understand their role in the implementation of biosecurity practices on-farm, and know how to identify sick and injured livestock?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Personnel training and instruction on animal health and welfare, including disease reporting, conducted.	<input type="checkbox"/>	
6.1.1					Emergency contact lists displayed in noticeable places on farm and all staff know where they are.	<input type="checkbox"/>	
6.1.2					Personnel have completed the LPA Learning modules.	<input type="checkbox"/>	
6.2	Do all personnel responsible for management and husbandry know where to find contact details for the local vet(s) and government animal health officer(s), and what to do in the event of a suspected emergency animal disease?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	EAD Watch Hotline (1800 675 888) is displayed in a common and visible location.	<input type="checkbox"/>	
6.2.1	Do you record animal health activities and treatments to maintain herd/flock health history and provide accurate NVDs/eNVDs and AHDs when selling livestock?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Livestock treatments accurately recorded.	<input type="checkbox"/>	
6.2.2	Are all vulnerable personnel working on the property vaccinated for identified risk diseases such as Q Fever and tetanus and, where appropriate, have stock been vaccinated to prevent animal-to-human transmissible diseases such as leptospirosis?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Vaccination records from staff requested/on file.	<input type="checkbox"/>	
6.2.3	Do you review your farm biosecurity management plan annually?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Vaccination programs on property implemented if necessary and records maintained.	<input type="checkbox"/>	
					Biosecurity activities to be undertaken over the next 12 months identified and documented.	<input type="checkbox"/>	
					Regular property inspections for actual or potential biosecurity issues undertaken.	<input type="checkbox"/>	





LPA REQUIREMENT #6 – LPA On-Farm Biosecurity Management Plan – Queensland producers

QUEENSLAND PRODUCERS, please complete this section.

7 | QUEENSLAND BIOSECURITY MANAGEMENT PLAN REQUIREMENTS

I DECLARE:

This is a biosecurity management plan in accordance with Section 41B of the Queensland Biosecurity Regulation 2016.

The purpose of this plan is to state the measures to prevent, control or stop the spread of biosecurity matter into, at, or from the management areas as defined in the biosecurity management plan, pursuant to the Queensland Biosecurity Regulation 2016.

Signage is in place at the entry to all areas covered by this biosecurity management plan to instruct visitors to contact the person and sign in either in a visitor logbook or using the Farm Check-in app.

This plan is available to all visitors during business hours.

[producer name]

[producer signature if printed]



LPA REQUIREMENT #6 – LPA On-Farm Biosecurity Management Plan

– Johne's Disease specific practices for cattle

COMPLETING THIS SECTION IS OPTIONAL. *You can complete and save property risk assessments and biosecurity plans online in your LPA account.

- This section is for producers running CATTLE who want to attain a Johnes Beef Assurance Score (J-BAS)

- A veterinarian's signature is only required if this section is completed AND only if a J-BAS 7 or 8 score is desirable

- A veterinarian's signature is voluntary for J-BAS score 6 and below

- A veterinarian's signature is NOT required for any other sections of the LPA on-farm biosecurity management plan template

JOHNE'S DISEASE SPECIFIC PRACTICES FOR CATTLE						
	JOHNE'S DISEASE SPECIFIC PRACTICES	Yes	No	N/A	Recommended measures	Actioned? Comments
8	Do you know the Johnes Disease (JD) status and level of risk of the livestock being introduced?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Relevant questions asked on the JD checklist.	<input type="checkbox"/>
8.1.1					Cattle Health Declarations requested from sellers and retained for seven years.	<input type="checkbox"/>
8.1.2	Are all suspect clinical cases investigated and notified to state department as required?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	JD status of introductions and risk management practices recorded.	<input type="checkbox"/>
8.1.3	If there is JD on the property, is the potential exposure minimised to limit the spread of infection (or risk of infection) through the culling of infected livestock, grazing management and vaccination, as appropriate?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Veterinary investigation of suspect cases conducted.	<input type="checkbox"/>
8.1.4	If there are other JD susceptible ruminants on the property (e.g. sheep, goats or alpaca), do you prevent them from co-grazing with cattle, and/or have practices (e.g. testing and vaccination) in place to minimise JD risk?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Clinical cases reported as per state legislation.	<input type="checkbox"/>
8.1.5	If JD infection is detected, are risks within the herd assessed and people who have previously received cattle as coming from a low-risk herd been notified to enable them to manage their revised risk?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	If JD on property, work with veterinarian to prioritise high-risk animals for culling including clinical cases, suspect clinical cases, test-positive animals, animals originated from high-risk sources, etc.	<input type="checkbox"/>
8.1.6	Only for J-BAS 7 and 8 – Has there been veterinary oversight in the development of this biosecurity plan?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Young animals not grazed in high-risk areas e.g. adjacent to high-risk neighbours with infected livestock, land grazed by clinical or suspect cases.	<input type="checkbox"/>
8.1.7	Only for J-BAS 7 and 8 – Has a triennial Check Test been completed with negative results (or Sample Test if progressing to a higher J-BAS level)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	JD status of other species on the property determined and, if suspected infected or of unknown JD status, co-grazing prevented if possible.	<input type="checkbox"/>
					Sheep and goats vaccinated as appropriate.	<input type="checkbox"/>
					Herd health monitored.	<input type="checkbox"/>
					People who have received animals notified of higher risk than first thought/advised.	<input type="checkbox"/>
					Veterinarian oversight into biosecurity plan and testing provided.	<input type="checkbox"/>
					Vet has signed below.	<input type="checkbox"/>
					Triennial Check Test completed.	<input type="checkbox"/>
					Laboratory results recorded and property managed based on outcomes.	<input type="checkbox"/>



Veterinary declaration:

I, _____
[vet name]

have discussed with the person filling out the optional Section 7B of this template the major biosecurity risks relating to Johne's Disease, and plans to manage these risks, appropriate to the individual farm.

[vet signature *if printed]

*Inclusion of the vet's signature is required for J-BAS 7 and 8, but voluntary for 6 and below. By signing, the vet is stating that the discussion has occurred.

eNVD web: how to create an eNVD

The electronic National Vendor Declaration (eNVD) system is the faster, easier way to complete livestock consignments – including the LPA NVD, MSA vendor declaration, national health declarations and NFAS forms. Follow these steps to use the eNVD system and create your livestock consignment on your mobile device, tablet or desktop computer.



- 1 From the MLA homepage (www.mla.com.au), click on the 'myMLA log in' button in the top right corner.

- 2 From the myMLA dashboard, click on the eNVD tile or access eNVD via the 'Linked services' dropdown in the top menu. If you don't have a myMLA account or don't have your LPA account linked to myMLA, follow the steps from 'www.integritysystems.com.au/link-accounts-in-mymla' to sign up to myMLA and/or link your account.

- 3 You'll now see the eNVD home page. This screen displays a list of all consignments moving today, as well as a list of all consignments associated with your account. All registered programs associated with this PIC are displayed on the left hand side.

You will see a notification if your LPA accreditation is expired or due for renewal.

- 4 The system now allows you to change between roles, for example, if you have multiple properties linked to your account or operate as a producer and a transporter. Click the drop-down arrow next to your PIC to select a different role.

- 5** Click 'Create new consignment' at the top of the screen. Select 'create from scratch' to create a new consignment from scratch or, if you've created a template from a previous consignment that you would like to use, select the template from those listed in the 'Use an existing template' box.

The screenshot shows the 'Create new consignment' interface. At the top, there's a header with the text 'Welcome, ISC Demo'. Below it, a button labeled 'Create from scratch' is highlighted. A large section titled 'What would you like to do?' contains two main options: 'Create from scratch' and 'Use an existing template'. The 'Create from scratch' option is currently selected, indicated by a blue border around its text.

- 6** Enter movement information details for the livestock being consigned, including the:
- owner of the livestock
 - location they are moving from
 - where they are being transported to (the destination)
 - who they are being consigned to (the consignee)
 - when they are being moved.

In some instances when transporting livestock, the consignee and the destination may be different. For example, when transporting livestock to be sold at a saleyard, the consignee is the agent but the destination and destination PIC is the saleyard location.

When the consignee and details are different, the full address for both must be completed and the destination PIC must be for the physical destination the livestock are being transported to. If the agent or business does not have a PIC, add their details as the consignee (minus the PIC) and their email can also be added as a 'Viewer' later in the consignment - see page 5 for more detail.

The screenshot shows the 'Movement Information' screen. It has two main sections: 'Movement Details' and 'Movement Description'. Under 'Movement Details', there are fields for 'Consignment ID', 'Movement Type', 'PIC', 'PIC Name', 'PIC Address', 'PIC Email', and 'PIC Phone'. Under 'Movement Description', there are fields for 'Species', 'Quantity', 'Age Group', and 'Consignment Status' (set to 'In Progress').

- 7** When all details are complete, click 'Next step'.

The screenshot shows the 'Movement Details' section of the movement information form. It includes fields for 'Who are they being consigned to', 'When are they being moved', and 'Movement Details' (with 'Next step' highlighted). The 'Movement Details' section contains fields for 'Species', 'Quantity', 'Age Group', and 'Consignment Status' (set to 'In Progress').

- 8** Select the species of livestock you will be moving from the drop-down menu. Then click 'Next step'.

The screenshot shows the 'Select species' screen. It has two tabs: 'Select species' (which is active) and 'Select forms'. The 'Select species' tab displays a dropdown menu with options: 'All species', 'Cattle', 'Sheep', and 'Pigs'. The 'Select forms' tab shows a list of accreditation forms: 'NPA', 'NVD', 'MSA', 'NFAS', and 'LPS'. Both tabs have 'Next step' buttons at the bottom.

- 9** A consignment will require at least an LPA NVD. Select the LPA NVD (or the EU LPA NVD if you are consigning EU-accredited cattle) and then tick the box next to any other forms you may require such as MSA, NFAS or health declaration forms. Then click 'Next step'.

The screenshot shows the 'Select Forms' screen. It lists several accreditation forms: 'NPA', 'NVD', 'MSA', 'NFAS', and 'LPS'. The 'NVD' checkbox is checked. There are also checkboxes for 'MSA', 'NFAS', and 'LPS'. At the bottom, there are 'Next step' and 'Cancel' buttons.

Note: Forms will appear based on the accreditations you hold. If a form does not appear that should be there, you may need to check your accreditation for that particular program.

- 10** Now provide a description of the livestock you're moving by clicking 'Add livestock description'.

The screenshot shows the 'Add livestock description' screen. It has a large text area for 'Description' with placeholder text: 'Provide a detailed description of the livestock you are moving. This will help us verify the details and issue the correct documents.' Below the text area is a 'Next step' button.

111 Fill out all the details of the livestock in the pop-up box before clicking 'Add'. You can add as many livestock descriptions as you like. You can draw your brand using your mouse or a finger if you're using a touch device. When you have all the livestock descriptions completed for the consignment, click 'Next'.

112 Complete the history, food safety and chemical treatments sections relevant to the consignment. These sections have the same questions as the paper version of the forms you've selected.

Where relevant, you can upload files to attach to the consignment, for example, in the by-product stockfeeds section. You can upload up to five JPG, PDF, HEIC, HEIF or PNG files, each less than 5MB in size.

When complete, click 'Next' to continue.

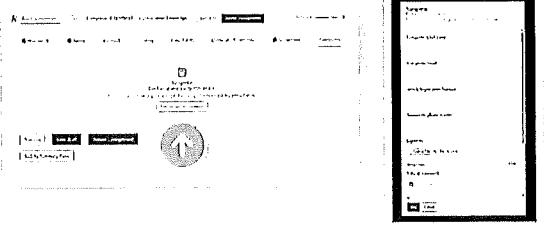
At any time while completing the eNVD, you can click 'Back to Summary Page' at the bottom of the screen. You will view a summary of your consignment with areas still requiring completion or missing information highlighted.

113 On the declaration page, you only need to sign once, and the signature is applied to all forms you've completed. When you sign the eNVD, you are declaring your livestock are meeting the LPA requirements. Fill in your details and click 'Next'.

Further details, such as tick permits or residue reports, can be uploaded as attachments on the Declaration page. You can upload up to five JPG, PDF, HEIC, HEIF or PNG files, each less than 5MB in size.

Any attachments will be added to the consignment when it is submitted.

- 14** Transporters can use the eNVD system to manage their consignments and add other drivers to the consignment. To add a Transporter to your consignment, select 'Add transporter' and add their registered myMLA email address in the Transporter Email field.



If you are working offline and you need to add Transporter details to the consignment, recommended that you and save the "Submit Consignment".

Sullivan Livestock recommends to "Submit Consignment" printing out your completed eNVD and allowing your transporter (carrier) to fill in their details manually by writing them on the printed NVD.

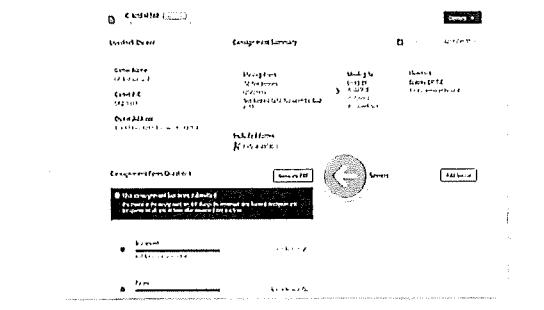
... section, either ... on your mobile device. If ... to accept eNVDs, you can print a PDF version to give them, or send it via SMS or email.

Once your transporter has completed the form, click 'Save draft' or 'Submit Consignment' to submit the consignment.

For details on sharing a consignment while offline or using the mobile app, view the [Share a consignment guide](#)

ADDITIONAL STEP: GENERATE PDF TO SHARE CONSIGNMENTS

- 15** After submitting your consignment, you will be taken to the consignment summary page. If your transporter and other receivers are not able to receive consignments digitally, you can click on 'Generate PDF' and print out three copies of the document - one for your records, one for the receiver and one for the transporter.



The movement date, livestock description and transporter section can also be updated for 48 hours after the consignment is submitted, if required.

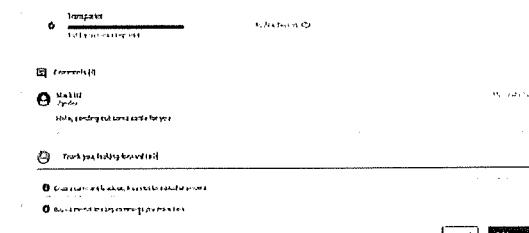
- 16** You can also select the 'Options' dropdown menu at the top of the screen to generate the PDF, create a new template from the consignment, duplicate the consignment, add a viewer, add a comment or delete the consignment.



- 17** Your consignment is now complete.

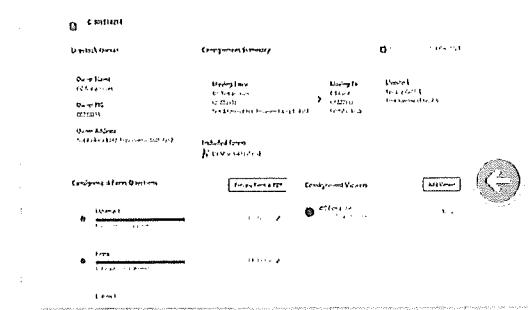
COMMENTS

If you are the creator, receiver, transporter or viewer of a consignment, you are able to add comments to that consignment. Comments cannot be edited or deleted, enabling an accurate history to be viewable.



ADDING VIEWERS

It is now possible to add third parties, like your agent or livestock buyer for example, to a consignment. This feature allows these users to review, comment and share your consignment. They cannot edit any of the information within the consignment itself.



To view eNVDs, all viewers need to have a myMLA registered email address.

VIEW CONSIGNMENTS

To view and edit a consignment, or print a copy, you can navigate from the eNVD home page. The 'All Consignments' list can be sorted by the date the consignment was last updated, the movement date and the created date. It can also be filtered by species, status and within a custom time frame.

All Consignments

All Consignments						
	Species	Movement Date	Origin	From	To	Status
SA	Lamb	2023-05-22	SA	SA	NSW	Created
SA	Lamb	2023-05-22	SA	SA	NSW	Created
SA	Lamb	2023-05-22	SA	SA	NSW	Created

All Consignments

All Consignments						
	Species	Movement Date	Origin	From	To	Status
SA	Lamb	2023-05-22	SA	SA	NSW	Created
SA	Lamb	2023-05-22	SA	SA	NSW	Created
SA	Lamb	2023-05-22	SA	SA	NSW	Created

OPTIONS

From the summary page, it is easy to create a duplicate consignment or template or generate a PDF version of the eNVD.

To do this, select the 'Options' dropdown next to the selected consignment. Depending on the consignment status, you'll be presented with different options. The same drop-down menu appears on the individual consignment page:

Draft:

Status

Draft

Options

- [View and Update consignment](#)
View and make changes to this consignment
- [Create a new template](#)
It's a frequent consignment! Create a template to make creating future consignments quicker
- [Duplicate this consignment](#)
This copies the consignment details into a new one, it's great for one off duplicates
- [Preview PDF](#)
Preview the PDF version of this consignment before you submit it as a consignment
- [Add Viewer](#)
Viewers will be able to see this consignment
- [Delete consignment](#)

Submitted:

Status

SUBMITTED

Options

- [View and Update consignment](#)
View and make changes to this consignment
- [Create a new template](#)
It's a frequent consignment! Create a template to make creating future consignments quicker
- [Duplicate this consignment](#)
This copies the consignment details into a new one, it's great for one off duplicates
- [Generate PDF](#)
Creates a PDF version of this consignment for you to share
- [Add Viewer](#)
Viewers will be able to see this consignment
- [Add Comment](#)
Communicate with other people about this consignment by adding a comment
- [Delete consignment](#)

Completed:

Status

COMPLETED

Options

- [View Consignment](#)
View documents and consignment details
- [Create a new template](#)
It's a frequent consignment! Create a template to make creating future consignments quicker
- [Duplicate this consignment](#)
This copies the consignment details into a new one, it's great for one off duplicates
- [Generate PDF](#)
Creates a PDF version of this consignment for you to share

For more information and support on the

eNVD Livestock Consignments app, visit
www.integritysystems.com.au/envd-help or
 contact ISC Customer Service on 1800 683 111.

**safe
in meat**

Integrity Systems
red meat customer assurance

The LPA NVD is your declaration and guarantee to buyers.

Make sure it's complete and correct, so you can stand by what you sell.

Who is responsible for completing the LPA NVD?

Part A: The cattle owner or the person responsible for the husbandry of the cattle.

Part B: The livestock carrier.

Who keeps the copies?

Top sheet:
Middle sheet:
Bottom sheet:

(White) goes with the cattle to the purchaser.
(Green) goes to the carrier.
(Pink) stays in the book and should be kept for auditing purposes.

How do I order copies of the LPA NVD?

- 1 Go to www.integritysystems.com.au/nvd
- 2 Phone 1800 633 111

Where do I go for more information?

Go to www.integritysystems.com.au/lpa

Do not amend the pre-printed PIC.
This NVD can ONLY be used for cattle located on this PIC.

Complete all details about the livestock.
Use a separate line for each different group, split by breed and sex.

NATIONAL VENDOR DECLARATION (CATTLE) AND WAYBILL		CO 720	388888888888
<p>This form cannot be used where liability for the EU market is required.</p> <p>Part A To be completed by the owner or person who is responsible for the husbandry of the cattle.</p> <p>Owner of cattle <u>David Fletcher</u> WimmeraCo Pastoral Co. Gidgegannup Rd Gidgegannup, VIC 3550</p>			
<p>Property/Place where the journey commenced <u>WimmeraCo Cattle Co., Wimmera VIC 3550</u></p>			
<p>Property Identification Code (PIC) of place property The last in the PIC is the prefix and the next is being issued from</p>			
		NA123456	
<p>Description of cattle</p> <p>Number: Description, sex, etc. e.g. brown, dark brown</p>		<p>Breed or Estimated breed or known</p> <p>Sex: Male or Female</p>	
<p>2. Headcount / Sex</p> <p>5. Headcount / Sex</p>		<p>In the past 52 days, were any of these cattle</p> <p>a) grazed in a spray risk area; or b) fed fodder cut from a spray risk area? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, give details: _____ Date stamped: _____</p>	
<p>8. Includes: Any additional information below e.g. vaccination programs, animal health certification, additional declarations, etc.</p>			
<p>Cattle Health Declaration Certified, Vaccinated with FWT G2020 & weathers</p>			

Contact receiver, agent or saleyards to find out correct destination PIC. The consignee can be different to the destination. When selling at a salaried yard, the consignee will be the agent and the destination (and PIC) will be the saleyards.

Only tick Yes or No in questions 1 to 8. Do not tick both.

If some of the consignment require you to tick Yes then this applies to the entire consignment.

<p>1.7. Total <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/></p> <p>Completed to <u>Zoyle Barratt, Eastern Livestock Agency</u> <u>Wimmera VIC 3550</u></p> <p>12 Month <u>Destination</u></p>		<p>Declaration <u>David Fletcher</u> Name <u>Greenmeadow Rd, Wimmera VIC 3550</u></p> <p>Signature <u>DAVID FLETCHER</u></p> <p>Vehicle registration number(s): <u>NA123456</u></p> <p>Date <u>1/5/2020</u></p> <p>Phone no. <u>03 5452 5700</u></p> <p>Email: <u>director@eastern.com.au</u></p>	
<p>NVD serves used on these cattle Number of cattle legs <u>7</u> Number of lamen legs <u>0</u></p> <p>Details of other statutory documents relating to this movement e.g. health statement</p>			
<p>Destination PIC (REC WA & TAS) <u>WA 2 3 4 5 6 7</u></p>			

<p>1. Have any of the cattle in this consignment ever in their lives been treated with a normal growth promoter? (Refer to a second document for insect consignment)</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> <p>2. Have the cattle in this consignment ever in their lives been fed feed containing animal sera?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> (See Veterinary Home)</p> <p>3. Has the owner stated above owned these cattle since their birth? If purchased at offsite, use the last location in the care of the most recent purchaser.</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If No, how long were the cattle owned or purchased?</p> <p>A. less than 1 month <input type="checkbox"/> B. 1-2 months <input type="checkbox"/> C. 2-5 months <input type="checkbox"/> D. more than 12 months <input type="checkbox"/></p> <p>4. In the past 60 days, have any of these cattle been fed by product stockfeed?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If Yes, state a list of the products added when fed and a copy of the analysis report attached.</p>	
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<p>If your PIC has had an Extended Residue Program (ERP) status (e.g. EW, OC or CT) in the past 6 months, tick Yes.</p>	
<p>6. In the past 6 months have any of these animals been on a property listed on the EIP database or placed under any restrictions because of chemical residues?</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, give details: _____</p> <p>7. Are any of the cattle in this consignment still within a withholding period (WHP) or export slaughter interval (ESI), following treatment with any veterinary drug or chemical? If Yes, give details: <u>Picosulcet sodium in section 9</u> <u>25/4/2020</u> <u>1/4/2021</u></p>	
<p>8. Do not send cattle to slaughter if they are still within Withholding Periods (WHP) or Export Slaughter Intervals (ESI).</p>	
<p>Information about ESI and WHP for all livestock species can be found at www.apvma.gov.au/ESI</p>	
<p>9. In the past 60 days, have any of the cattle in this consignment consumed any material that was still within a withholding period when harvested, collected or first grazed?</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, give details: <u>5/5/2020</u> <u>15/7/4/2020</u></p>	
<p>10. Do not transport cattle in a vehicle that does not meet the requirements of the Animal Health Protection Act 1992.</p>	
<p>11. Make sure you read and understand what you are signing, including that cattle must not have been fed Restricted Animal Material (RAM). An unsigned LPA NVD is invalid.</p>	
<p>12. The carrier should fill in Part B.</p>	

© Copyright Integrity Systems Company 2020 Livestock Production Assurance logo is a registered trademark of Integrity Systems Company Limited. The LPA NVD is for cattle, sheep and lamb; EU cattle, goats, and hobby calves. Trade documents (such as waybills and forwarding stock statements) are required by State Government in Western Australia, New South Wales, Tasmania and Queensland. They are optional in South Australia and Victoria. The LPA NVD is not recognised as a legal document for stock movements in the Northern Territory.

14 September 2020

