



SULLIVAN LIVESTOCK & RURAL SERVICES

NEW CLIENTS INFORMATION PACK

INFORMATION INCLUDED

- New Client Form
- Livestock Production Assurance Accreditation & Renewal
- Sign UP TO myMLA
- Create a myMLA account and link your integrity systems accounts
- HOW TO: Create or upload documents in your LPA account
- LPA On-Farm Biosecurity Management Plan Template
- eNVD Web: How to create an eNVD
- Sample NVD

FAQ's

I have never Sold Cattle through Sullivan Livestock before, what form do I need to set up my details?

- You will need to fill in a Client Details Form, which can be obtained by printing from our website or collecting one from our office.

My Details have changed (GST Status, Address/phone/email, Bank Account etc.) What do I need to do?

- It is the vendor's responsibility to Notify the Sullivan Livestock Office of any changes to their GST status, Address/phone/email, Bank Account etc. **BEFORE** the sale of their Cattle. Please fill in a new Client Details Form or advise us through our Contact Us Form on our website.

What paperwork do we need to sell cattle at a Sale?

All cattle Sales require –

- A fully accredited NVD that has your PIC number printed on it by computer.
- WE **DO NOT** ACCEPT APP QR CODE NVD'S
- Edition C0720. No other/older versions will be accepted. If you do not have this form you will need to phone the MLA on 1800 683 111 or visit: <https://www.mla.com.au/login-with-mymla-page/> to order your printed NVD Book or to obtain an Digital eNVD.
- The cost involved to register for LPA is \$90 +GST for 2 years.
- If you have not sold with us previously, you will also need to complete a Client Details form which can be downloaded from our website or obtained by phoning our office on 54829252.
- information on the LPA Accreditation process can be found here <https://youtu.be/nMji8IZLwzc>

Do cattle need to be fitted with a NLIS tag?

- Yes all cattle must be fitted with a NLIS device before being transported from Property to Saleyards.

I recently sold cattle at one of you sales, when can I expect payment?

- Payment is 10 workings days from the date of sale. We post out a payment remittance to vendors in the post on the day that payment is made.

Do cattle need to be branded?

- All Cattle over 100kg must be branded when they are offered for sale in Queensland.
- For more information visit <https://www.business.qld.gov.au/industries/farms-fishing-forestry/agriculture/animal/move/brand-earmark/cattle-horse/types>

What are the fees and charges we can expect when selling cattle through Sullivan Livestock?

Gympie Meatworks & Liveweight Store Sales

AGENT FEES

Commission: 5% + GST

Reading Fee: \$1.00 + GST per head

GOVT. FEES

Govt Trans Levy: \$5.00 (NO GST) per head

COUNCIL YARD DUES

Liveweight Sales \$8.46 + GST per head

* Dipping (If applicable) \$1.96 + GST per head

Woolooga Sales

AGENT FEES

Commission: 5% + GST

Reading Fee: \$1.00 + GST per head

Yard Dues \$6.00 + GST per head

* Dipping (If applicable) \$2.00 + GST per head

GOVT. FEES

Govt Trans Levy: \$5.00 (NO GST) per head

What time do cattle have to be at the yards ready for sale day?

Gympie Meatworks & Liveweight Store Sales

- Cattle have to be at the Saleyards by 6pm on the Sunday night prior to Monday's Sale
- Yardman are at the yards ready to start receiving cattle at 9 am.

Woolooga Sales

- Curfew is strictly 6pm on the Wednesday Night prior to Thursday's Sale, Cattle must be at the Woolooga Saleyards before 6pm.
- Yardman are at the Woolooga yards ready to start receiving at 12 noon

Do I Need To Transfer My NLIS Tags?

- NO. You DO NOT need to transfer your NLIS tag numbers to us. As part of our service, Sullivan Livestock transfer all NLIS tags from your PIC onto the SALEYARD PIC and then onto the BUYERS PIC.

HOW TO COMPLETE YOUR NVD CORRECTLY.

Consigned to & Destination information for our sales are as follows

Destination PIC: QDWG2000

Gympie Regional Council

Destination Address: Saleyards Rd, Gympie 4570

Consigned to: Sullivan Livestock & Rural Services
53 Tozer Street Gympie 4570



SULLIVAN LIVESTOCK & RURAL SERVICES

53 Tozer Street, GYMPIE QLD 4570. Phone: (07) 54829252
Postal Address: PO BOX 1143, GYMPIE QLD 4570
Email: sales@sullivanlivestock.com.au

CLIENT DETAILS FORM

NAME: _____

ADDRESS: _____

TELEPHONE (Bus. Hrs.): _____

EMAIL ADDRESS: _____

PIC NO: (Property Identification Number):

BRAND: _____

LPA NUMBER: _____

BANK A/C DETAILS – BANK NAME: _____

BRANCH: _____

BSB NUMBER: _____

A/C NUMBER: _____

A/C NAME: _____

Sullivan Livestock & Rural Services undertakes not to supply any of these bank account details to third parties.

ABN: _____

Please indicate which of the following applies to the above named account – tick one box only:

Registered for GST ☐

Hobby Farmer Status ☐

Not registered for GST with ABN ☐

I/We, agree that Sullivan Livestock & Rural Services has my/our authority to produce Recipient Created Tax Invoices (RCTI) where applicable on my/our behalf for the abovementioned entities under the following terms and conditions:

1. Sullivan Livestock & Rural Services may issue tax invoices, on my/our behalf, in respect of supplies made by me/us, where appropriate.

* PLEASE SIGN REVERSE *

2. I/We shall not issue tax invoices in respect to supplies made by me where Sullivan Livestock & Rural Services has produced a Recipient Created Tax Invoice on my/our behalf.
3. I/We acknowledge that I/we are registered for GST at the time of entering into this agreement and that I will notify Sullivan Livestock & Rural Services if I/we cease to be registered.

Sullivan Livestock & Rural Services acknowledges that it is registered at the time of entering into this agreement and we will notify you if we cease to be registered or if we cease to satisfy any of the requirements of generating Recipient Created Tax Invoices.

Sullivan Livestock & Rural Services indemnifies the supplier for any liability for GST and penalty that may arise from an understatement of the GST payable, as result of Sullivan Livestock & Rural Services' error on any supply for which it issues a Recipient Created Tax Invoice.

I/We, agree that all stock consigned to Sullivan Livestock & Rural Services are to be sold under the Delcredere Insurance Scheme at no cost to the seller and that Sullivan Livestock & Rural Services guarantee payment for the stock.

Signed: _____ Date: _____
Vendor

Signed: _____ Date: _____
Sullivan Livestock & Rural Services



Integrity Systems

red meat customer assurance



Livestock Production Assurance

Livestock Production Assurance accreditation and renewal

Livestock Production Assurance (LPA) is crucial for ensuring Australian red meat continues to access over 100 global markets. Accreditation is the key market access gateway for red meat producers as most Australian processors and major retailers require their livestock to have come from an LPA-accredited property.

To become LPA accredited or to renew your accreditation, visit: <https://lpa.nlis.com.au/welcome>

Link your LPA account in your myMLA dashboard for single sign-on ease. Don't have a myMLA account? Check overleaf for how to get one.



Now follow these steps to become LPA accredited:

Self-Assessment

1

Complete the Self-Assessment tool. This tailored learning experience will help you better understand the LPA requirements and how they relate to your on-farm operations.



Biosecurity plan

2

If you complete your biosecurity plan online or upload a copy of your plan, you can skip this section in the Self-Assessment.



Declaration

3

Read and agree to confirm your commitment to the LPA program. Pay the accreditation fee and you will be sent an LPA accreditation certificate.



Recommendations Report

4

Download your personalised report to access tailored guidance that you can use to better meet LPA requirements on farm.



LPA Learning is available on demand. If you would like a refresher on the LPA requirements before completing the Self-Assessment.

Scan this QR code to access.



Sign up to myMLA

1

Go to mla.com.au/login-with-mymla-page

myMLA is your easy-access gateway to MLA and ISC's range of services, including eNVDs, NLIS and LPA.

2

Create your account and set your password

Once you've logged in, personalise your dashboard with localised weather and market information.

3

Login and link your accounts

To link your accounts, click on 'Linked services' and enter your login details for LPA, NLIS, MSA, myFeedback and Sheep Genetics.

Need help?

Call ISC Customer Service
on 1800 683 111



find out how
to link to your
accounts here



mla.com.au/login-with-mymla-page

HOW TO: Create or upload documents in your LPA account

You can now manage your records for LPA accreditation online.

Good records and systems are the foundation of the red meat integrity system. For more information on record keeping, see the final page of this flyer.

- Property risk assessment and biosecurity plans can now be completed and saved online.
- Templates for other LPA records are available to download.
- All LPA records can be stored online within your LPA account.

STEP 1: Log in to myMLA and access your LPA account

From 1 July 2021, myMLA is your new easy-access gateway to LPA. If you haven't already, set up a myMLA profile and link your LPA account.



find out
more here

SIGN UP TO



STEP 2: Go to Record Keeping on the home page



LEARNING



RECORD KEEPING



ORDER BOOKS

STEP 3: Select the record you would like to add:

- A Biosecurity Plan and Property Risk Assessment can be created online and directly into your LPA account.
- To add a completed record or to download an existing LPA template, select from the drop down list.

Add record



Biosecurity Plan



Property risk assessment (including map)

Add other record

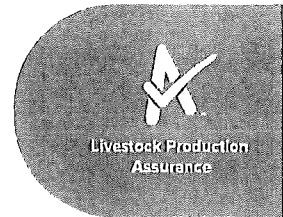
Animal Welfare Certification



+ Add & Upload

Stand by what you sell

Ph 1800 683 111 | lpa@integritysystems.com.au | integritysystems.com.au



Property Risk Assessment:

1. Upload a map, plan, results or link to documents previously uploaded.
2. Include all details relating to risks on your property, adding each different risk separately.
3. You can edit or delete added risks and documents if required before finalising.

Risk Details	Supporting Documents *
Possible Risk/Risk Site (refer to property map) *	You currently have no supporting documents associated with this property risk assessment.
Reason or Risk Identified *	You will need to link or upload a Property Map * by clicking the button below before you can finalise this property risk assessment.
Description of how site is managed to eliminate the risk of livestock contamination	You can link or upload relevant supporting documents to this property risk assessment by clicking the buttons below -
	Property Map Property Management Plan Samples Received Other
	Risks *
	No risks have been added. Please use the section on the left to add a new risk to your property risk assessment.
Add Risk	



Biosecurity Plan:

- Complete the details section and save.
- Upload your property map or link to one previously uploaded.

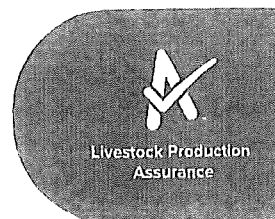
Property Details	
Person responsible for livestock *	Property owner
Health Details	
Veterinarian name *	Veterinarian phone *
Local Animal Health Office phone (government) *	
Stock Inventory *	
Stock number (average for the year)	
Cattle	Sheep
Goats	
Save details	

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- Work your way through each section. You'll see a green tick when the section is successfully completed.
- Answer all questions and add comments.
- Save and continue at the end of each section.



Inputs - Livestock and feed ✓	People, vehicles and equipment ✓	Production practices ✓	Pest and Weeds ✓	Outgoing products ✓	Train - Plan - Record ✓	Johne's Disease specific practices for cattle ✓
Section 1 ✓	Section 2 ✓	Section 3 ✓	Section 4 ✓	Section 5 ✓	Section 6 ✓	Section 7 (Optional) ✓
						Save and Continue



Adding other records:

1. Select the type of record you would like to add from the drop down list and then click 'Add Record'.
2. Templates are available for some records – click the link to download and complete and then save to your device.
3. Once a record is saved on your device, 'Drop a file' or 'Click here' to add the record.

Add other record
Livestock treatment records **+ Add Record**

If you don't have a current document, you can download a Livestock treatment records template [here](#).

Upload record: Livestock treatment records

Upload a new document or image of your Livestock treatment records here

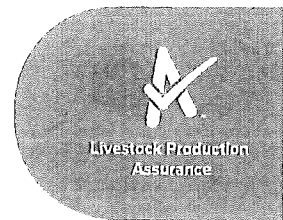
Title

Drop a file here or click here to select a file

The valid files that can be uploaded are .png, .jpg, .jpeg, .gif, .img, .heic, .pdf, .doc, .docx, .xls, .xlsx, .txt, .msg

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Things to note:

- All uploaded records can be edited or deleted.
- If you are required to participate in an LPA audit, only the documents you choose to share will be accessed by the auditor.
- If you start an electronic record and only partially complete it, it can be opened from the 'In Progress Forms' section and completed at a future date.

Uploaded records

Type	Time span				Search
All	▼	All	▼		

Submitted	Name	Type	Requirement	Actions
20/07/2021	Property map	Property map	General	

- This record was generated from an electronic form - This record is associated with an audit - This record has been blocked due to a computer virus

In Progress Forms

Started	Type	Actions
20/07/2021	Property Risk Assessment	
20/07/2021	Biosecurity Plan	



How to keep good records for the red meat integrity system

It's important to make sure your Integrity system records are accurate and up to date. Good records:

- provide the information required to correctly complete your LPA NVDs.
- are essential in the event of a biosecurity or animal disease incident.
- are required for audits.

There is no perfect formula for record keeping. Some producers find keeping clear notes in a diary or record book works well while others use a farm management software program or computer spreadsheet.

ISC has created record keeping templates which include all the details that must be recorded for LPA. These are available from ISC Customer Service or are free on the ISC website in Microsoft Word, Excel and Adobe PDF formats. Visit www.integritysystems.com.au/recordkeeping

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LPA REQUIREMENT #6 – LPA On-Farm Biosecurity Management Plan template



KEEP THIS PLAN WITH YOUR OTHER FARM RECORDS AND MAKE IT AVAILABLE IF REQUESTED BY AN AUDITOR OR VISITOR.

Completing this Farm Biosecurity Management Plan template will support producers to meet the biosecurity requirements of the Livestock Production Assurance (LPA) Program. If you have implemented a farm biosecurity plan for other purposes (e.g. J-BAS, SheepMAP) and it covers the elements listed within this template, you do not need to complete an additional farm biosecurity plan for LPA. **You can complete and save property risk assessments and biosecurity plans online in your LPA account.*

You should complete the template to reflect your current farm biosecurity practices. Where sections are not relevant for your property, you can select 'Not applicable'. If the section is relevant but you do not currently have systems in place, select 'No' on the template. This will not affect your LPA accreditation but should be used to help you identify areas for improvement in order to reduce any potential biosecurity risks on your property. This template should be reviewed by the owner on an annual basis.

Please check with your state or territory for any additional requirements that may be applicable to your biosecurity plan.

Property name		Owner	
Property address		Manager	
PIC		Veterinarian name	
Date		Veterinarian phone number	
Review date (12 months from date above)		Local Animal Health Office number (government)	
Completed by (signature)		Emergency Animal Disease hotline: 1800 675 888	
Map	It is recommended to document any elements relating to biosecurity risks or management measures, for example, farm entry points, signage, clean down areas, carcass or household waste disposal areas, on a property map. <i>*You can complete and save property risk assessments and biosecurity plans online in your LPA account.</i>		
A map example and template are available in the Property Risk Assessments templates.			

[illegible]

[illegible]

LPA REQUIREMENT #6 – LPA On-Farm Biosecurity Management Plan

1 INPUTS – LIVESTOCK AND FEED						
		Yes	No	N/A	Recommended measures	Actioned?
1.1	Livestock					
1.1.1	Are all stock that arrive on the property (including livestock travelling back to the property from shows, agistment or contract joining) checked for their health status?	☐	☐	☐	Pre-purchase inspection for introduced stock conducted. Hygiene and quarantine strategies in place to manage livestock returning to the property.	☐
1.1.2	Are all introduced livestock accompanied with information on animal treatments and is a health status provided via a National Vendor Declaration (NVD) and Animal Health Declaration (AHD)?	☐	☐	☐	NVDs received for all purchased livestock. AHD obtained for further information on livestock health, where required.	☐
1.1.3	Do all introduced livestock (including livestock travelling back to the property from shows, agistment or contract joining) undergo a period of quarantine where practical?	☐	☐	☐	Where practical, newly introduced livestock are segregated, observed and treated.	☐
1.1.4	Do all introduced livestock have sufficient time to empty out in the yards prior to their release?	☐	☐	☐	Livestock given 24-48 hours holding for empty out (including any time off feed before arrival).	☐
1.1.5	Are all incoming livestock identified and recorded in accordance with NLIS requirements?	☐	☐	☐	Livestock are checked for identification on arrival. When receiving livestock, confirm the NLIS transfer is completed within 48 hours.	☐
1.2	Feed	Yes	No	N/A	Recommended measures	Actioned?
1.2.1	Is stock feed inspected on delivery to ensure it is fit for purpose (e.g. free from pest damage and visual contaminants)? If damaged or contaminated, is there a plan in place for its return or disposal?	☐	☐	☐	Stock feed inspected on arrival and checked to ensure it matches what was ordered. If stock feed is spoilt, feed is returned or a disposal plan is implemented.	☐
1.2.2	Is stock feed stored in a manner that prevents contamination by livestock, vermin, wildlife, feral and domestic animals and other feed types e.g. those containing Restricted Animal Material (RAM)?	☐	☐	☐	RAM and non-RAM products are segregated to minimise accidental feeding. Livestock feed is stored protected from vermin, wildlife and pests, where practical.	☐
2 PEOPLE, VEHICLES AND EQUIPMENT						
2.1	People, vehicles and equipment	Yes	No	N/A	Recommended measures	Actioned?
2.1.1	Are there strategies in place to minimise the risk of disease incursion onto the property by visitors or machinery? (continued on next page)	☐	☐	☐	Where reasonable and practical, the number of entry points is reduced. Entry signage such as farm biosecurity signs, or directions to office/house for sign-in, provided. A visitor log of people in regular contact with farm animals (contractors, shearers, vets, stock agents) is maintained. Own vehicle used to transport contractors and visitors rather than their vehicle. Farm contractors such as veterinarians, livestock agents and transport vehicles notified of permitted areas of access prior to entry.	☐



LPA REQUIREMENT #6 – LPA On-Farm Biosecurity Management Plan

2 PEOPLE, VEHICLES AND EQUIPMENT (continued)							
2.1	People, vehicles and equipment	Yes	No	N/A	Recommended measures	Actioned?	Comments
2.1.1	Are there strategies in place to minimise the risk of disease incursion onto the property by visitors or machinery? (from previous page)				The lending of equipment is minimised, and if lent, equipment and vehicles cleaned down before use on farm.	☐	
					Vehicles and equipment cleaned prior to moving from a high-risk area to a low-risk area.	☐	
					'Come clean, go clean' practices encouraged from visitors including agents and stock contractors.	☐	
					Clean down equipment or facilities provided for farm contractors and visitors to clean their boots and equipment.	☐	
					Clean down areas marked on property map.	☐	
					Register of companies/organisations who have authorised access to your property (such as utility companies and mining or gas companies) is maintained, detailing any negotiated arrangements around access.	☐	
					Risk assessment for each entity completed, identifying the risks involved (such as the treatment of power poles or vegetation with chemicals) and the processes in place to manage the risks.	☐	
					Utility workers informed to make contact before accessing the property where practicable.	☐	
			Utility providers informed of any complications, including high biosecurity risks, to drive on designated tracks, abide by signage, avoid moving through certain areas of high risk and leave gates as they find them.	☐			
			Workers returning to work from overseas trips or overseas workers have clean boots and are well.	☐			
3 PRODUCTION PRACTICES							
3.1	Livestock monitoring	Yes	No	N/A	Recommended measures	Actioned?	Comments
3.1.1	Are livestock inspected regularly to ensure the early detection of sick animals?	☐	☐	☐	Routine stock inspections conducted.	☐	
					Frequency of livestock inspections increased during periods of higher risk (e.g. increased insect and wildlife activity or growing periods for weeds).	☐	
					Aware of the signs and symptoms of infectious diseases.	☐	



LPA REQUIREMENT #6 – LPA On-Farm Biosecurity Management Plan

3 PRODUCTION PRACTICES <i>(continued)</i>							
	Animal health management	Yes	No	N/A	Recommended measures	Actioned?	Comments
3.2					Best practice management practices for livestock health and welfare documented and updates reviewed as they arise.	☐	
3.2.1	Have you implemented practices that help protect your livestock from diseases endemic to your region?	☐	☐	☐	Subscribed to local bulletins and in regular communication with local vet about disease risks. In regular contact with neighbours to discuss any issues on their farms.	☐	
3.2.2	Do you seek advice from a veterinarian or government officer in relation to any unusual sickness or death event?	☐	☐	☐	Unusual signs of disease reported as soon as possible to vet or local animal health authority. In the event of a disease outbreak, affected and suspected animals isolated and treated where necessary.	☐	
3.2.3	Have you implemented any strategies for managing livestock diseases on-farm (e.g. Johne's disease)?	☐	☐	☐	Where applicable, relevant disease management strategies documented and reviewed on a regular basis. Veterinary advice on disease risks sought where relevant.	☐	
3.3	Carcass, manure, and waste management	Yes	No	N/A	Recommended measures	Actioned?	Comments
3.3.1	Are carcass disposal and household garbage areas contained and secure to prevent access by livestock, feral animals and wildlife?	☐	☐	☐	Dead animal pits and garbage tips fenced off to prevent livestock and feral animals accessing carcasses and food waste. Where practical, carcasses disposed of immediately in a way that takes into account environmental and public considerations (e.g. burning, burial or composting). Disposal sites marked on property map.	☐	
3.3.2	Are you minimising the risk of salmonella or botulism when applying chicken litter?	☐	☐	☐	All litter is stored in fenced off areas. A period of at least three weeks allowed between application of litter and grazing.	☐	
3.4	Fences	Yes	No	N/A	Recommended measures	Actioned?	Comments
3.4.1	Are fences, especially boundary fences, regularly inspected and adequately maintained?	☐	☐	☐	Existing fences regularly inspected and maintained. Fencing replaced where required.	☐	



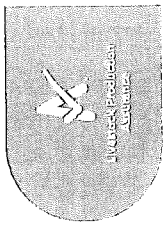
LPA REQUIREMENT #6 – LPA On-Farm Biosecurity Management Plan

4 PESTS AND WEEDS			
4.1	Yes	No	N/A
4.1.1	☐	☐	☐
Are there documented feral animal, wildlife and weed-control programs in operation and do they include monitoring and management activities?			
Feral animal, wildlife and weed-control plans documented as required.			
In regular contact with neighbours and regional feral animal, wildlife and weed control groups to maximise the effectiveness of control programs.			
5 OUTGOING PRODUCTS			
5.1	Yes	No	N/A
5.1.1	☐	☐	☐
Are all livestock moved off the property accompanied with information on animal treatments, and is a health status provided via an NVD/eNVD and AHD?			
NVD/Waybills completed for all livestock movements off the property.			
AHD completed to provide further information on livestock health where necessary.			
6 TRAIN – PLAN - RECORD			
6.1	Yes	No	N/A
6.1.1	☐	☐	☐
Do all personnel responsible for management and husbandry understand their role in the implementation of biosecurity practices on-farm, and know how to identify sick and injured livestock?			
Personnel training and instruction on animal health and welfare, including disease reporting, conducted.			
Emergency contact lists displayed in noticeable places on farm and all staff know where they are.			
Personnel have completed the LPA Learning modules.			
6.1.2	☐	☐	☐
Do all personnel responsible for management and husbandry know where to find contact details for the local vet(s) and government animal health officer(s), and what to do in the event of a suspected emergency animal disease?			
EAD Watch Hotline (1800 675 888) is displayed in a common and visible location.			
6.2	Yes	No	N/A
6.2.1	☐	☐	☐
Do you record animal health activities and treatments to maintain herd/flock health history and provide accurate NVDs/eNVDs and AHDs when selling livestock?			
Livestock treatments accurately recorded.			
6.2.2	☐	☐	☐
Are all vulnerable personnel working on the property vaccinated for identified risk diseases such as Q Fever and tetanus and, where appropriate, have stock been vaccinated to prevent animal-to-human transmissible diseases such as leptospirosis?			
Vaccination records from staff requested/on file.			
Vaccination programs on property implemented if necessary and records maintained.			
6.2.3	☐	☐	☐
Do you review your farm biosecurity management plan annually?			
Biosecurity activities to be undertaken over the next 12 months identified and documented.			
Regular property inspections for actual or potential biosecurity issues undertaken.			





LPA REQUIREMENT #6 – LPA On-Farm Biosecurity Management Plan – Queensland producers



QUEENSLAND PRODUCERS, please complete this section.

7	QUEENSLAND BIOSECURITY MANAGEMENT PLAN REQUIREMENTS
I DECLARE:	
This is a biosecurity management plan in accordance with Section 41B of the Queensland Biosecurity Regulation 2016.	
The purpose of this plan is to state the measures to prevent, control or stop the spread of biosecurity matter into, at, or from the management areas as defined in the biosecurity management plan, pursuant to the Queensland Biosecurity Regulation 2016.	
Signage is in place at the entry to all areas covered by this biosecurity management plan to instruct visitors to contact the person and sign in either in a visitor logbook or using the Farm Check-In app.	
This plan is available to all visitors during business hours.	

[producer name]

[producer signature if printed]





LPA REQUIREMENT #6 – LPA On-Farm Biosecurity Management Plan – John's Disease specific practices for cattle



COMPLETING THIS SECTION IS OPTIONAL. *You can complete and save property risk assessments and biosecurity plans online in your LPA account.

- This section is for producers running CATTLE who want to attain a John's Beef Assurance Score (J-BAS)
- A veterinarian's signature is only required if this section is completed AND only if a J-BAS 7 or 8 score is desirable
- A veterinarian's signature is voluntary for J-BAS score 6 and below
- A veterinarian's signature is NOT required for any other sections of the LPA on-farm biosecurity management plan template

JOHN'S DISEASE SPECIFIC PRACTICES FOR CATTLE							
8	JOHN'S DISEASE SPECIFIC PRACTICES	Yes	No	N/A	Recommended measures	Actioned?	Comments
8	JOHN'S DISEASE SPECIFIC PRACTICES				Relevant questions asked on the JD checklist.	☐	
8.1.1	Do you know the John's Disease (JD) status and level of risk of the livestock being introduced?	☐	☐	☐	Cattle Health Declarations requested from sellers and retained for seven years.	☐	
					JD status of introductions and risk management practices recorded.	☐	
8.1.2	Are all suspect clinical cases investigated and notified to state department as required?	☐	☐	☐	Veterinary investigation of suspect cases conducted.	☐	
					Clinical cases reported as per state legislation.	☐	
8.1.3	If there is JD on the property, is the potential exposure minimised to limit the spread of infection (or risk of infection) through the culling of infected livestock, grazing management and vaccination, as appropriate?	☐	☐	☐	If JD on property, work with veterinarian to prioritise high-risk animals for culling including clinical cases, suspect clinical cases, test-positive animals, animals originated from high-risk sources, etc.	☐	
					Young animals not grazed in high-risk areas e.g. adjacent to high-risk neighbours with infected livestock, land grazed by clinical or suspect cases.	☐	
8.1.4	If there are other JD susceptible ruminants on the property (e.g. sheep, goats or alpacas), do you prevent them from co-grazing with cattle, and/or have practices (e.g. testing and vaccination) in place to minimise JD risk?	☐	☐	☐	JD status of other species on the property determined and, if suspected infected or of unknown JD status, co-grazing prevented if possible.	☐	
					Sheep and goats vaccinated as appropriate.	☐	
8.1.5	If JD infection is detected, are risks within the herd assessed and people who have previously received cattle as coming from a low-risk herd been notified to enable them to manage their revised risk?	☐	☐	☐	Herd health monitored.	☐	
					People who have received animals notified of higher risk than first thought/advised.	☐	
8.1.6	Only for J-BAS 7 and 8 – Has there been veterinary oversight in the development of this biosecurity plan?	☐	☐	☐	Veterinarian oversight into biosecurity plan and testing provided.	☐	
					Vet has signed below.	☐	
8.1.7	Only for J-BAS 7 and 8 – Has a triennial Check Test been completed with negative results (or Sample Test if progressing to a higher J-BAS level)?	☐	☐	☐	Triennial Check Test completed.	☐	
					Laboratory results recorded and property managed based on outcomes.	☐	



Integrity Systems
THE FARM CONSUMER ASSURANCE

mia
MEAT & LIVESTOCK AUSTRALIA

Veterinary declaration:

I, _____
[vet name]

have discussed with the person filling out the optional Section 7B of this template the major biosecurity risks relating to Johne's Disease, and plans to manage these risks, appropriate to the individual farm.

[vet signature* if printed]

** Inclusion of the vet's signature is required for J-BAS 7 and 8, but voluntary for 6 and below. By signing, the vet is stating that the discussion has occurred.*

eNVD web: how to create an eNVD

The electronic National Vendor Declaration (eNVD) system is the faster, easier way to complete livestock consignments – including the LPA NVD, MSA vendor declaration, national health declarations and NFAS forms. Follow these steps to use the eNVD system and create your livestock consignment on your mobile device, tablet or desktop computer.

Producers

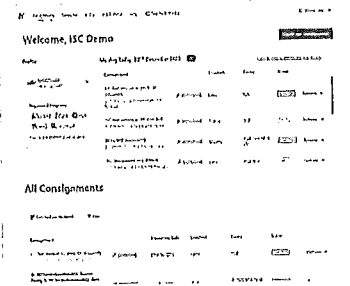
- 1 From the MLA homepage (www.mla.com.au), click on the 'myMLA log in' button in the top right corner.



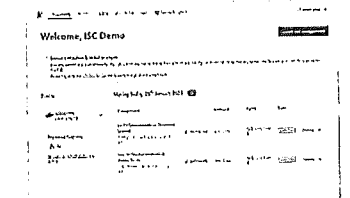
- 2 From the myMLA dashboard, click on the eNVD tile or access eNVD via the 'Linked services' dropdown in the top menu. If you don't have a myMLA account or don't have your LPA account linked to myMLA, follow the steps from 'www.integritysystems.com.au/link-accounts-in-mymla' to sign up to myMLA and/or link your account.



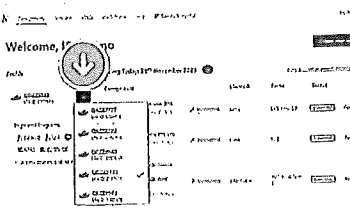
- 3 You'll now see the eNVD home page. This screen displays a list of all consignments moving today, as well as a list of all consignments associated with your account. All registered programs associated with this PIC are displayed on the left hand side.



You will see a notification if your LPA accreditation is expired or due for renewal.



- 4 The system now allows you to change between roles, for example, if you have multiple properties linked to your account or operate as a producer and a transporter. Click the drop-down arrow next to your PIC to select a different role.



- 5 Click 'Create new consignment' at the top of the screen. Select 'create from scratch' to create a new consignment from scratch or, if you've created a template from a previous consignment that you would like to use, select the template from those listed in the 'Use an existing template' box.

- 6 Enter movement information details for the livestock being consigned, including the:
- owner of the livestock
 - location they are moving from
 - where they are being transported to (the destination)
 - who they are being consigned to (the consignee)
 - when they are being moved.

In some instances when transporting livestock, the consignee and the destination may be different. For example, when transporting livestock to be sold at a saleyard, the consignee is the agent but the destination and destination PIC is the saleyard location.

When the consignee and details are different, the full address for both must be completed and the destination PIC must be for the physical destination the livestock are being transported to. If the agent or business does not have a PIC, add their details as the consignee (minus the PIC) and their email can also be added as a 'Viewer' later in the consignment - see page 5 for more detail.

- 7 When all details are complete, click 'Next step'.

- 8 Select the species of livestock you will be moving from the drop-down menu. Then click 'Next step'.

- 9 A consignment will require at least an LPA NVD. Select the LPA NVD (or the EU LPA NVD if you are consigning EU-accredited cattle) and then tick the box next to any other forms you may require such as MSA, NFAS or health declaration forms. Then click 'Next step'.

Note: Forms will appear based on the accreditations you hold. If a form does not appear that should be there, you may need to check your accreditation for that particular program.

- 10 Now provide a description of the livestock you're moving by clicking 'Add livestock description'.

11

Fill out all the details of the livestock in the pop-up box before clicking 'Add'. You can add as many livestock descriptions as you like. You can draw your brand using your mouse or a finger if you're using a touch device. When you have all the livestock descriptions completed for the consignment, click 'Next'.

12

Complete the history, food safety and chemical treatments sections relevant to the consignment. These sections have the same questions as the paper version of the forms you've selected.

Where relevant, you can upload files to attach to the consignment, for example, in the by-product stockfeeds section. You can upload up to five JPG, PDF, HEIC, HEIF or PNG files, each less than 5MB in size.

When complete, click 'Next' to continue.

At any time while completing the eNVD, you can click 'Back to Summary Page' at the bottom of the screen. You will view a summary of your consignment with areas still requiring completion or missing information highlighted.



13

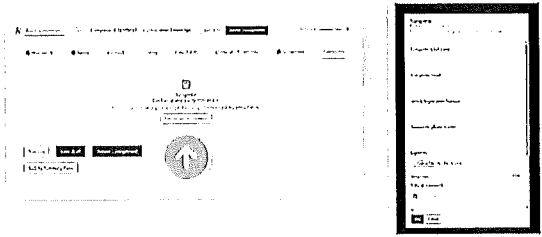
On the declaration page, you only need to sign once, and the signature is applied to all forms you've completed. When you sign the eNVD, you are declaring your livestock are meeting the LPA requirements. Fill in your details and click 'Next'.

Further details, such as tick permits or residue reports, can be uploaded as attachments on the Declaration page. You can upload up to five JPG, PDF, HEIC, HEIF or PNG files, each less than 5MB in size.

Any attachments will be added to the consignment when it is submitted.

14

Transporters can use the eNVD system to manage their consignments and add other drivers to the consignment. To add a Transporter to your consignment, select 'Add transporter' and add their registered myMLA email address in the 'Transporter Email' field.



If you are working offline and you need to add a Transporter details to the consignment, it is recommended that you print out the eNVD and sign it.

Sullivan Livestock recommends to "Submit Consignment" and allow your completed eNVD and allowing your transporter (carrier) to fill in their details manually by writing them on the printed eNVD. If you are working on your mobile device, if you need to accept eNVDs, you can print a PDF version to give them, or send it via SMS or email.

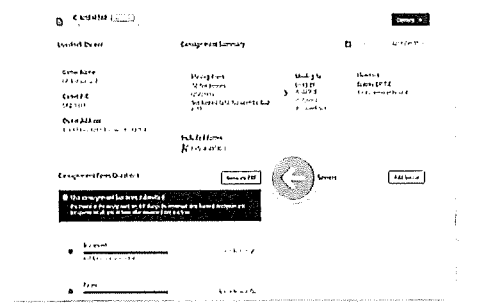
Once your transporter has completed the form, click 'Save Draft' or 'Submit Consignment' to submit the consignment.

For details on sharing a consignment while offline or using the mobile app, view the [Share a consignment guide](#)

ADDITIONAL STEP: GENERATE PDF TO SHARE CONSIGNMENTS

15

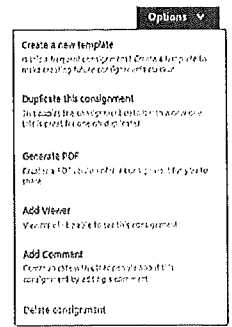
After submitting your consignment, you will be taken to the consignment summary page. If your transporter and other receivers are not able to receive consignments digitally, you can click on 'Generate PDF' and print out three copies of the document - one for your records, one for the receiver and one for the transporter.



The movement date, livestock description and transporter section can also be updated for 48 hours after the consignment is submitted, if required.

16

You can also select the 'Options' dropdown menu at the top of the screen to generate the PDF, create a new template from the consignment, duplicate the consignment, add a viewer, add a comment or delete the consignment.

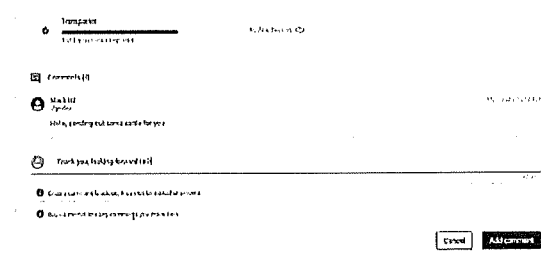


17

Your consignment is now complete.

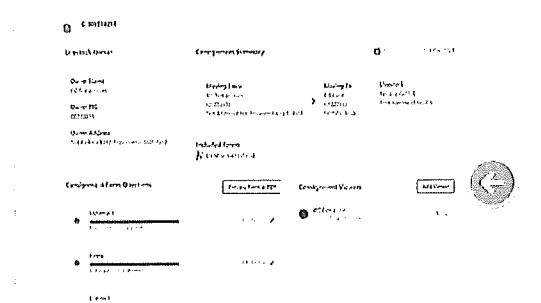
COMMENTS

If you are the creator, receiver, transporter or viewer of a consignment, you are able to add comments to that consignment. Comments cannot be edited or deleted, enabling an accurate history to be viewable.



ADDING VIEWERS

It is now possible to add third parties, like your agent or livestock buyer for example, to a consignment. This feature allows these users to review, comment and share your consignment. They cannot edit any of the information within the consignment itself.



To view eNVDs, all viewers need to have a myMLA registered email address.

To view and edit a consignment, or print a copy, you can navigate from the eNVD home page. The 'All Consignments' list can be sorted by the date the consignment was last updated, the movement date and the created date. It can also be filtered by species, status and within a custom time frame.

All Consignments		17 May 2018		17 May 2018	
Product	Quantity	Weight	Volume	Value	Notes
1.000	1.000	1.000	1.000	1.000	1.000
2.000	2.000	2.000	2.000	2.000	2.000
3.000	3.000	3.000	3.000	3.000	3.000
4.000	4.000	4.000	4.000	4.000	4.000
5.000	5.000	5.000	5.000	5.000	5.000
6.000	6.000	6.000	6.000	6.000	6.000
7.000	7.000	7.000	7.000	7.000	7.000
8.000	8.000	8.000	8.000	8.000	8.000
9.000	9.000	9.000	9.000	9.000	9.000
10.000	10.000	10.000	10.000	10.000	10.000
11.000	11.000	11.000	11.000	11.000	11.000
12.000	12.000	12.000	12.000	12.000	12.000
13.000	13.000	13.000	13.000	13.000	13.000
14.000	14.000	14.000	14.000	14.000	14.000
15.000	15.000	15.000	15.000	15.000	15.000
16.000	16.000	16.000	16.000	16.000	16.000
17.000	17.000	17.000	17.000	17.000	17.000
18.000	18.000	18.000	18.000	18.000	18.000
19.000	19.000	19.000	19.000	19.000	19.000
20.000	20.000	20.000	20.000	20.000	20.000
21.000	21.000	21.000	21.000	21.000	21.000
22.000	22.000	22.000	22.000	22.000	22.000
23.000	23.000	23.000	23.000	23.000	23.000
24.000	24.000	24.000	24.000	24.000	24.000
25.000	25.000	25.000	25.000	25.000	25.000
26.000	26.000	26.000	26.000	26.000	26.000
27.000	27.000	27.000	27.000	27.000	27.000
28.000	28.000	28.000	28.000	28.000	28.000
29.000	29.000	29.000	29.000	29.000	29.000
30.000	30.000	30.000	30.000	30.000	30.000
31.000	31.000	31.000	31.000	31.000	31.000
32.000	32.000	32.000	32.000	32.000	32.000
33.000	33.000	33.000	33.000	33.000	33.000
34.000	34.000	34.000	34.000	34.000	34.000
35.000	35.000	35.000	35.000	35.000	35.000
36.000	36.000	36.000	36.000	36.000	36.000
37.000	37.000	37.000	37.000	37.000	37.000
38.000	38.000	38.000	38.000	38.000	38.000
39.000	39.000	39.000	39.000	39.000	39.000
40.000	40.000	40.000	40.000	40.000	40.000
41.000	41.000	41.000	41.000	41.000	41.000
42.000	42.000	42.000	42.000	42.000	42.000
43.000	43.000	43.000	43.000	43.000	43.000
44.000	44.000	44.000	44.000	44.000	44.000
45.000	45.000	45.000	45.000	45.000	45.000
46.000	46.000	46.000	46.000	46.000	46.000
47.000	47.000	47.000	47.000	47.000	47.000
48.000	48.000	48.000	48.000	48.000	48.000
49.000	49.000	49.000	49.000	49.000	49.000
50.000	50.000	50.000	50.000	50.000	50.000
51.000	51.000	51.000	51.000	51.000	51.000

All Consignments

From the summary page, it is easy to create a duplicate consignment or template or generate a PDF version of the eNVD.

Draft:

Status

DRAFT

Options ▾

View and Update assignment

View and make changes to this assignment

Create a new template

Is this a frequent assignment? Create a template to make creating future assignments quicker.

[View the template creation guide](#)

Duplicate this assignment

This copies the assignment details into a new one. It's great for one-off duplicates.

[View the duplicate assignment guide](#)

Preview PDF

Preview the PDF version of this assignment before you submit it as a respondent.

[View the PDF preview guide](#)

Add Viewer

Viewers will be able to see this assignment.

[View the add viewer guide](#)

Delete assignment

Status

SQUANTLED

Options

View and Update consignment

View and make changes to this consignment

Create a new template

It's a frequent requirement. Create a template to make creating future consignments quicker

Duplicate this consignment

This copies the consignment details into a new one. It's great for one-off duplicates

Generate PDF

Creates a PDF version of this consignment for you to share

Add Viewer

Viewers will be able to see this consignment

Add Comment

Communicate with other people about this consignment by adding a comment

Delete consignment

Status

Consignment

ID	Consignment	Status
18	COMPLETED	Options

View Consignment
View documents and consignment details.

Create a new template
It's a free-of-charge consignment! Create a template to make creating future consignments quicker.

Duplicate this consignment
This copy is the consignment details into a new one, it's great for one off duplicator.

Generate PDF
Creates a PDF version of this consignment for you to share.

For more information and support on the eNVD Livestock Consignments app, visit www.integritysystems.com.au/envd-help or contact ISC Customer Service on 1800 683 111.

The LPA NVD is your declaration and guarantee to buyers.



Integrity Systems
red meat customer assurance

safe *meat*

Make sure it is complete and correct, so you can stand by what you sell.

Who is responsible for completing the LPA NVD?

Part A: The cattle owner or the person responsible for the husbandry of the cattle.

Part B: The livestock carrier.

Who keeps the copies?

Top sheet: (White) goes with the cattle to the purchaser.

Middle sheet: (Green) goes to the carrier.

Bottom sheet: (Pink) stays in the book and should be kept for auditing purposes.

How do I order copies of the LPA NVD?

- 1 Go to www.integritysystems.com.au/lpa/nvd or
- 2 Phone 1800 683 111

Where do I go for more information?

Go to www.integritysystems.com.au/lpa

NATIONAL VENDOR DECLARATION (CATTLE) AND WAYBILL

This form cannot be used where eligibility for the EU market is required.

Part A To be completed by the owner or person who is responsible for the husbandry of the cattle.

Owner of cattle: David Grezler

Property/Place where the journey commenced: Wintergreen Pastoral Co.

Consignment number: NA123456

Destination (if different): Warren, VIC

Destination PIC (REG: WA & TAS): 1, 2, 3, 4, 5, 6, 7

Details of other statutory documents relating to this movement e.g. health statement

1. Have any of the cattle in this consignment ever in their lives been treated with a hormonal growth promoter (HGP)? (Use a second document for mixed consignments.)

Yes ☐ No ☒

2. Have the cattle in this consignment ever in their lives been fed feed containing animal fat?

Yes ☐ No ☒

3. Has the owner stated above owned these cattle since their birth?

Yes ☐ No ☒ (See Explanatory Notes)

4. In the past 60 days, have any of these cattle been fed by-product stockfeeds?

Yes ☐ No ☒ (See Explanatory Notes)

5. In the past 60 days, have any of these cattle been fed by-product stockfeeds?

Yes ☐ No ☒ (See Explanatory Notes)

6. In the past 60 days, have any of these cattle been fed by-product stockfeeds?

Yes ☐ No ☒ (See Explanatory Notes)

7. In the past 60 days, have any of these cattle been fed by-product stockfeeds?

Yes ☐ No ☒ (See Explanatory Notes)

8. In the past 60 days, have any of these cattle been fed by-product stockfeeds?

Yes ☐ No ☒ (See Explanatory Notes)

9. In the past 60 days, have any of these cattle been fed by-product stockfeeds?

Yes ☐ No ☒ (See Explanatory Notes)

10. In the past 60 days, have any of these cattle been fed by-product stockfeeds?

Yes ☐ No ☒ (See Explanatory Notes)

11. In the past 60 days, have any of these cattle been fed by-product stockfeeds?

Yes ☐ No ☒ (See Explanatory Notes)

12. In the past 60 days, have any of these cattle been fed by-product stockfeeds?

Yes ☐ No ☒ (See Explanatory Notes)

13. In the past 60 days, have any of these cattle been fed by-product stockfeeds?

Yes ☐ No ☒ (See Explanatory Notes)

14. In the past 60 days, have any of these cattle been fed by-product stockfeeds?

Yes ☐ No ☒ (See Explanatory Notes)

15. In the past 60 days, have any of these cattle been fed by-product stockfeeds?

Yes ☐ No ☒ (See Explanatory Notes)

16. In the past 60 days, have any of these cattle been fed by-product stockfeeds?

Yes ☐ No ☒ (See Explanatory Notes)

17. In the past 60 days, have any of these cattle been fed by-product stockfeeds?

Yes ☐ No ☒ (See Explanatory Notes)

18. In the past 60 days, have any of these cattle been fed by-product stockfeeds?

Yes ☐ No ☒ (See Explanatory Notes)

19. In the past 60 days, have any of these cattle been fed by-product stockfeeds?

Yes ☐ No ☒ (See Explanatory Notes)

20. In the past 60 days, have any of these cattle been fed by-product stockfeeds?

Yes ☐ No ☒ (See Explanatory Notes)

21. In the past 60 days, have any of these cattle been fed by-product stockfeeds?

Yes ☐ No ☒ (See Explanatory Notes)

22. In the past 60 days, have any of these cattle been fed by-product stockfeeds?

Yes ☐ No ☒ (See Explanatory Notes)

If your PIC has had an Extended Residue Program (ERP) status (e.g. EW, OC or CT) in the past 6 months, tick Yes.

Do not send cattle to slaughter if they are still within Withholding Periods (WHP) or Export Slaughter Intervals (ESI). Information about ESI and WHP for all livestock species can be found at www.apvma.gov.au/ESI

Make sure you read and understand what you are signing, including that cattle must not have been fed Restricted Animal Material (RAM). An unsigned LPA NVD is invalid.

The carrier should fill in Part B.

Only tick Yes or No in questions 1 to 8. Do not tick both. If some of the consignment require you to tick Yes then this applies to the entire consignment.

C0720 38888888

Part A To be completed by the owner or person who is responsible for the husbandry of the cattle.

Property/place where the journey commenced

CONGRESS CONTINUED

(TOWN/SUBURB)

(STATE)

ABCD1234

Number	Description (Breed, Sex, E.g. Hereford Cross Steers)	Brands or Earmarks (If Present or Required)

Total	Use the Attachment Forms for consignments that require more lines to describe the stock. (See Explanatory Notes)

NAME (LAST, FIRST, MIDDLE) _____ (ADDRESS) _____ (CITY/TOWN/VILLAGE) _____ (STATE) _____

Destination (if different) of cattle

Destination PIC (REQ: WA & TAS) :

NIIS devices used on these cattle	Number of ear tags	Number of rumen devices
1	1	1
2	2	2
3	3	3
4	4	4
5	5	5
6	6	6
7	7	7
8	8	8
9	9	9
10	10	10
11	11	11
12	12	12
13	13	13
14	14	14
15	15	15
16	16	16
17	17	17
18	18	18
19	19	19
20	20	20
21	21	21
22	22	22
23	23	23
24	24	24
25	25	25
26	26	26
27	27	27
28	28	28
29	29	29
30	30	30
31	31	31
32	32	32
33	33	33
34	34	34
35	35	35
36	36	36
37	37	37
38	38	38
39	39	39
40	40	40
41	41	41
42	42	42
43	43	43
44	44	44
45	45	45
46	46	46
47	47	47
48	48	48
49	49	49
50	50	50
51	51	51
52	52	52
53	53	53
54	54	54
55	55	55
56	56	56
57	57	57
58	58	58
59	59	59
60	60	60
61	61	61
62	62	62
63	63	63
64	64	64
65	65	65
66	66	66
67	67	67
68	68	68
69	69	69
70	70	70
71	71	71
72	72	72
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75	75	75
76	76	76
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88	88	88
89	89	89
90	90	90
91	91	91
92	92	92
93	93	93
94	94	94
95	95	95
96	96	96
97	97	97
98	98	98
99	99	99
100	100	100

Details of other statutory documents relating to this movement e.g. health statement

DOCUMENT TYPE _____

NUMBER _____

OFFICE OF ISSUE _____

EXPIRY DATE _____

- 1** Have any of the cattle in this consignment ever in their lives been treated with a hormonal growth promotant (HGP)? (Use a second document for mixed consignments.)
Yes ☐ No ☐
- 2** Have the cattle in this consignment ever in their lives been fed feed containing animal fats?
Yes ☐ No ☐ (See Explanatory Notes)
- 3** Has the owner stated above owned these cattle since their birth?
Yes ☐ No ☐ If No, how long were the cattle obtained or purchased?
(If purchased at different times, tick the box corresponding to the time of the most recent purchase.)
A. Less than 2 months ☐ B. 2-6 months ☐ C. 6-12 months ☐ D. more than 12 months ☐
- 4** In the past 60 days, have any of these cattle been fed by-product stockfeeds?
Yes ☐ No ☐ If yes, attach a list of the by-product stockfeeds, date when last fed and a copy of an analyst's report if available.

☐ Yes ☐ No ☐ If Yes, give details: _____

☐ Yes ☐ No

If Yes, give details: (Record additional details in question 9)

DATE PER SET 20

☐ Yes	☐ No	If Yes, give details:
------------------------------	-----------------------------	-----------------------

[illegible]

a) grazed in a spray risk area or

Yes ☐ No ☐ If Yes Date sprayed: / /20

If Yes, Date sprayed: / / 20

Please include any additional information below

eg. vaccination programs, animal health certification, additional declarations, etc.

Signature* _____ Date* ____/____/20____

Signature _____ may also declare or make amendments which must be initialed.

Email

Completion of this part is optional in SA and VIC.

Vehicle registration number(s)*:

Signature _____ Date _____ Tel no. _____

*When more than one truck is carrying the cattle, other vehicle registration numbers are to be recorded.