

## Data Internalization Guide (Teacher Viewpoint)

Assessment Title: \_\_\_\_\_ Average Score(s): \_\_\_\_\_

<i>Assignment Score Distribution:</i> Time noticings	<i>Item Analysis:</i> Lowest performing question(s)
<p><i>Assignment Standards Analysis:</i></p> <p>Highest Performing Standard _____</p> <p>Lowest Performing Standard _____</p> <p>Action Steps:</p>	
<p style="text-align: center;"><b>Toggle to “Comparisons” from top toolbar</b> Using the dropdown view comparison by Course</p> <p>Key noticings: _____ Action Steps: _____</p>	
<p style="text-align: center;"><b>Toggle to “Demographics” from top toolbar</b></p> <p>Highest Performing Subgroup/Average _____</p> <p>Lowest Performing Subgroup/Average _____</p> <p>Key Noticings from Item Analysis &amp; Standard Analysis:</p> <p>Action Steps:</p>	

Toggle to "Distractor Analysis" from top toolbar							
Using the question(s) missed from above, what was the most common <i>incorrect</i> answer chosen? View the exam and note findings and possible misconceptions.	Question #: Wrong Answer Selected:						
	Question #: Wrong Answer Selected:						
Navigate back to the Teacher Dashboard Toggle to "Standards Analysis" from left side, under Reports							
<p>View the standards that have been assessed (if it is blue it means there are no assessments yet). Choose the standard that was the lowest performing from above.</p> <p>Standard: _____</p> <p>Key Noticings:</p> <p>Action Steps:</p>							
Navigate back to the Teacher Dashboard Toggle to "Students" from left side, under Reports							
<p>View the students and standards that have been assessed (if it is blue it means there are no assessments yet). Choose a couple of students to dig deeper into.</p> <table border="0"><tr><td>Student: _____</td><td>Student: _____</td></tr><tr><td>Key Noticings:</td><td>Key Noticings:</td></tr><tr><td>Action Steps:</td><td>Action Steps:</td></tr></table>		Student: _____	Student: _____	Key Noticings:	Key Noticings:	Action Steps:	Action Steps:
Student: _____	Student: _____						
Key Noticings:	Key Noticings:						
Action Steps:	Action Steps:						



## Goal Setting Action Planner

Thinking of your lowest performing standard, subgroup, or class, what action steps can you take to support them? Define what steps you will take in the next five days, five weeks, and five months to support your educators.

Next 5 Days	Action Steps
What is my goal?	
How will I continue to monitor progress with Derivita?	

Next 5 Weeks	Action Steps
What is my goal?	
What purpose does this goal serve in the big picture plan?	

Next 5 Months	Action Steps
What is my goal?	
What purpose does this goal serve in the big picture plan?	