

## Data Internalization Guide (Teacher Viewpoint)

Assessment Title: \_\_\_\_\_ Average Score(s): \_\_\_\_\_

<i>Assignment Score Distribution:</i> Time noticings	<i>Item Analysis:</i> Lowest performing question(s)
<i>Assignment Standards Analysis:</i> Highest Performing Standard _____  Lowest Performing Standard _____  Action Steps:    	
<b>Toggle to “Comparisons” from top toolbar</b> Use the dropdown to view comparison by Course  Key noticings: _____ Action Steps: _____    	
<b>Toggle to “Demographics” from top toolbar</b>  Highest Performing Subgroup/Average _____  Lowest Performing Subgroup/Average _____  Key Noticings from Item Analysis & Standard Analysis:    Action Steps:    	

<b>Toggle to “Distractor Analysis” from top toolbar</b>				
Using the question(s) missed from above, what was the most common <i>incorrect</i> answer chosen? View the exam and note findings and possible misconceptions.	Question #:	Wrong Answer Selected:		
	Question #:	Wrong Answer Selected:		
<b>Navigate back to the Teacher Dashboard</b> <b>Toggle to “Standards Analysis” from left side, under Reports</b>				
View the standards that have been assessed (if it is blue it means there are no assessments yet). Choose the standard(s) that was the lowest performing from above.				
Standard: _____	Standard: _____			
Key Noticings:				
<b>Navigate back to the Teacher Dashboard</b> <b>Toggle to “Students” from left side, under Reports</b>				
View assessed students and standards (blue = not assessed), then select a few students to explore further.				
Student: _____	Student: _____			
Key Noticings:				
Action Steps:				

[Navigate back to the Teacher Dashboard](#)  
Toggle to "Blueprint Analysis" from left side, under Reports

Overall Readiness Score	Standards Progress Percentage
Assessments Administered	Participating Courses
Noticings:	
Action Steps:	
<b>In the Progress Toward Full Standards Coverage, click on the bar for the content area.</b>	
After viewing the four standards boxes, what are action steps you can take to best support the content area?	
Viewing the standard Mastery Score by Demographics, what action steps can you take to support low performing groups.	
Each student has their own blueprint/focus areas, you can filter to specific students, or dig into a specific student by clicking the "sharrow" next to their row. Which students need immediate attention?	

### Mastery Status Bands

Mastery: 80-100

Near Mastery: 65-80

Emerging: >65

## Goal Setting Action Planner

Thinking of your lowest performing standard, subgroup, or class, what action steps can you take to support them? Define what steps you will take in the next five days, five weeks, and five months to support your educators.

Next 5 Days	Action Steps
What is my goal?	
How will I continue to monitor progress with Derivita?	

Next 5 Weeks	Action Steps
What is my goal?	
What purpose does this goal serve in the big picture plan?	

Next 5 Months	Action Steps
What is my goal?	
What purpose does this goal serve in the big picture plan?	