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Date: August 27, 2025

To: Finance & Audit Committee, Workforce Solutions East Texas Board

From:  Douglas G. Shryock, Director of Regional Workforce and Economic Development

Subject: Meeting of September 3, 2025

A meeting of the Finance & Audit Committee of the Workforce Solutions East Texas Board has been scheduled for **Wednesday, September 3, 2025 at 10:00 a.m. at Longview Workforce Center, 1905 West Loop 281, Longview, Texas 75604 Via Conference Call.** An agenda with supporting materials is enclosed.

The Committee will consider:

- Status of expenditures including review of the HB-1 Budget;
- Briefing on funding allocations for the upcoming fiscal year; and
- The HB-1 Budget for the upcoming year.

If any attendee has any special requirements due to disabilities, reasonable arrangements will be made, upon request. Please contact the ETCOG office at (903) 218-6400. Telephone inquiries can be made at (800) 735-2989 (TDD) or (800) 735-2988 (Voice). If there are any questions about any item on the agenda, staff will be happy to respond.

DGS/GA/kv

Enclosures



## **Workforce Solutions East Texas Board**

Finance and Audit Committee  
Wednesday, September 3, 2025, 10:00 a.m.  
Longview Workforce Center, Medium Conference Room  
1905 West Loop 281, Longview, Texas 75604

### **Via Conference Call**

To join the meeting by telephone please call the number below and enter the meeting ID. If you do not have a participant ID, just stay on the line and you will be entered into the meeting without one.

Join from PC, Mac, Linux, iOS or Android: <https://v.ringcentral.com/join/761306361>

Phone: +1 (650) 4191505

Meeting ID: 761306361#

### **AGENDA**

1. Call to Order: Chair Kimberly Taliaferro
2. Consider Public Comments: Chair Kimberly Taliaferro  
*Time Limit: 3 Minutes. Interested Parties have an opportunity to address the Board or Committee, which has no obligation to respond in any manner to comments or questions asked of them by the speaker. If multiple speakers wish to address the same topic, a spokesperson will be selected. Any response by a member of the Board is limited by Texas law to a statement of specific factual information, a recitation of existing policy, or a proposal to place the subject on the agenda for a future WSET (Workforce Solutions East Texas) Board or Committee meeting.*
3. Consider and take appropriate action regarding approval of the minutes of the Finance and Audit Committee meeting of September 9, 2024: Chair Kimberly Taliaferro (Enclosure #1)
4. \*Consider and take appropriate action regarding status of expenditures including review of the HB-1 Budget: Monty Scroggins and Doug Shryock (Enclosure #2)
5. \*Consider and take appropriate action regarding briefing on funding allocations for the upcoming fiscal year: Monty Scroggins and Doug Shryock (Enclosure #3)
6. \*Consider and take appropriate action regarding consideration of HB-1 Budget for the upcoming year: Monty Scroggins and Doug Shryock (Enclosure #4)
7. Consider and take appropriate action on the next meeting date and identification of items to be included on the next Finance and Audit Committee agenda: Chair Kimberly Taliaferro
8. Adjournment

\*Denotes an item on Agenda that will have fiscal implications

*Members with a Conflict of Interest on any agenda items must refrain from taking part in the discussion and abstain from voting.*



## **Minutes of Meeting**

Workforce Solutions East Texas Board  
Finance & Audit Committee  
Monday, September 9, 2024, 2:30 p.m.  
East Texas Council of Governments, Joines – McClenny Conference and Training Room  
3800 Stone Road, Kilgore, Texas 75662

### **Via Conference Call**

To join the meeting by telephone please call the number below and enter the meeting ID. If you do not have a participant ID, just stay on the line and you will be entered into the meeting without one.

Join from PC, Mac, Linux, iOS or Android: <https://v.ringcentral.com/join/258875812>

Phone: +1 (650) 4191505

Meeting ID: 258875812#

#### **1. Call to Order: Chair Kimberly Taliaferro**

Chair Kimberly Taliaferro called the meeting to order at 2:49 p.m.

The following individuals were present:

##### Members

Chair Kimberly Taliaferro  
Claretta Allen  
Claude Figueroa

##### Staff

Doug Shryock  
Gary Allen  
Gini Blackwell  
Tiffany Combs  
Daniel Patterson  
Monty Scroggins  
Kitty Vickers

##### Guests

Rhonda McGrath, WSET/BakerRipley  
Angelia Snow, WSET/CT  
Patty Stevenson, Kilgore College AEL

#### **2. Consider Public Comments: Chair Kimberly Taliaferro**

*Time Limit: 3 Minutes. Interested Parties have an opportunity to address the Board or Committee, which has no obligation to respond in any manner to comments or questions asked of them by the speaker. If multiple speakers wish to address the same topic, a spokesperson will be selected. Any response by a member of the Board is limited by Texas law to a statement of specific factual information, a recitation of existing policy, or a proposal to place the subject on the agenda for a future WSET (Workforce Solutions East Texas) Board or Committee meeting.*

There were no public comments.

#### **3. Consider and take appropriate action regarding approval of the minutes of the Finance and Audit Committee meeting of August 31, 2023: Chair Kimberly Taliaferro (Enclosure #1)**

*Chair Kimberly Taliaferro moved to approve the minutes of the Finance and Audit Committee meeting held on August 31, 2023. The motion was seconded by Claretta Allen and passed with no opposition.*

**4. \*Consider and take appropriate action regarding status of expenditures including review of the HB-1 Budget: Monty Scroggins and Doug Shryock**

Monty Scroggins reviewed the status of expenditures including review of the HB-1 Budget enclosed in the agenda packet. This was information only with no action taken.

Percentage of year completed:	83.3%
Total Board Operations expended:	69.5%
Total Service Delivery expended:	62.8%
Pass-Through Budget expended:	78.3%

The overall status of the Workforce Solutions East Texas Board Grant Financial Analysis is satisfactory with no issues.

**5. \*Consider and take appropriate action regarding briefing on funding allocations for the upcoming fiscal year: Monty Scroggins and Doug Shryock**

Monty Scroggins reviewed action regarding briefing on funding allocations for the upcoming fiscal year with a handout provided. This was information only with no action taken.

Percent of Total Funding Spent on Direct Participant Costs

- The current Board goal for total funding spent on direct participant costs is 25% minimum. WIOA Adult is 25.0%, WIOA Dislocated Worker is not there yet at 19.5%. WIOA Youth is 25.7%.

**6. \*Consider and take appropriate action regarding consideration of HB-1 Budget for the upcoming year: Monty Scroggins and Doug Shryock**

Monty Scroggins reviewed consideration of the HB-1 Budget for the upcoming year enclosed in the agenda packet.

- PY24/FY25 Total balanced budget is \$60,889,006, which increased by 2.5% over last year's budget.
- There are 22 funding streams and Child Care is the largest funding stream making up 77.6% of the total budget.
- The total Board Operations budget increased by 4.4% this year.
- The Service Delivery budget increased by 40.3% this year.
- The Pass-through budget decreased by 1.7% this year.

Staff recommended the Finance and Audit Committee accept the HB-1 Budget for the upcoming year to present to the Workforce Solutions East Texas Board.

*Chair Kimberly Taliaferro moved to approve the recommendation of staff to present to the full Board. The motion was seconded by Claretta Allen and passed with no opposition.*

**7. Consider and take appropriate action on the next meeting date and identification of items to be included on the next Finance and Audit Committee agenda: Chair Kimberly Taliaferro**

Chair Kimberly Taliaferro requested staff to inform her when it is time for the next Finance and Audit Committee meeting as items are identified.

Minutes – Finance & Audit Committee  
September 9, 2024  
Page 3

No items were identified at this point.

**8. Adjournment**

There being no further business, the meeting was adjourned at 3:16 p.m.





Workforce Solutions East Texas  
Board Expenditure Report - PY24/FY25

October 1, 2024 - July 31, 2025

**BOARD OPERATIONS**

PERCENT OF YEAR COMPLETED 83.3%					
BOARD OPERATIONS					
EXPENSE ITEMS	ORIGINAL BUDGET	REVISED BUDGET	ACTUAL EXPENDITURES	TOTAL BALANCE	Percent Expended
Salaries and Fringe	\$2,273,860	\$2,273,860	\$1,806,463	\$467,397	79.4%
Hospitalization	\$315,400	\$315,400	\$226,255	\$89,145	71.7%
Pension, SSI & Medicare	\$418,407	\$418,407	\$324,806	\$93,601	77.6%
<b>TOTAL PERSONNEL COSTS</b>	<b>\$3,007,667</b>	<b>\$3,007,667</b>	<b>\$2,357,524</b>	<b>\$650,143</b>	<b>78.4%</b>
Staff In-Region Travel	\$15,096	\$25,096	\$30,383	-\$5,287	121.1%
Fleet Vehicle Usage	\$5,270	\$5,270	\$11,042	-\$5,772	209.5%
Staff Out-of-Region Travel	\$29,560	\$39,560	\$46,634	-\$7,074	117.9%
Committee Travel	\$15,100	\$25,026	\$20,848	\$4,178	83.3%
<b>TOTAL TRAVEL EXPENSES</b>	<b>\$65,026</b>	<b>\$94,952</b>	<b>\$108,907</b>	<b>-\$13,955</b>	<b>114.7%</b>
Professional Contract Services	\$7,101	\$7,101	\$2,400	\$4,701	33.8%
Insurance, Bonding & Workmans Comp	\$33,290	\$23,364	\$23,364	\$0	100.0%
<b>TOTAL PROFESSIONAL SERVICES</b>	<b>\$40,391</b>	<b>\$30,465</b>	<b>\$25,764</b>	<b>\$4,701</b>	<b>84.6%</b>
Public Education	\$2,925	\$2,925	\$4,478	-\$1,553	153.1%
Communications & Postage	\$4,320	\$4,320	\$2,947	\$1,373	68.2%
Youth Committee (Youth Prof. Conference)	\$10,000	\$10,000	\$0	\$10,000	0.0%
Meetings & Conferences	\$13,575	\$13,575	\$4,158	\$9,417	30.6%
<b>TOTAL COMMUNICATION EXPENSES</b>	<b>\$30,820</b>	<b>\$30,820</b>	<b>\$11,583</b>	<b>\$19,237</b>	<b>37.6%</b>
Supplies	\$47,243	\$27,243	\$14,315	\$12,928	52.5%
Training Costs	\$27,450	\$27,450	\$27,490	-\$40	100.1%
Membership Dues	\$13,650	\$13,650	\$10,700	\$2,950	78.4%
Equipment Purchases	\$8,800	\$8,800	\$9,493	-\$693	107.9%
<b>TOTAL OTHER PROGRAM EXPENSES</b>	<b>\$97,143</b>	<b>\$77,143</b>	<b>\$61,997</b>	<b>\$15,146</b>	<b>80.4%</b>
Human Resources Cost Pool	\$128,024	\$128,024	\$118,785	\$9,239	92.8%
Computers & Software; IT Pool	\$311,169	\$311,169	\$210,184	\$100,985	67.5%
Facilities - Stone Rd Building & Allocated Space	\$242,590	\$242,590	\$125,897	\$116,693	51.9%
<b>TOTAL INTERNAL EXPENSES</b>	<b>\$681,783</b>	<b>\$681,783</b>	<b>\$454,865</b>	<b>\$226,918</b>	<b>66.7%</b>
Total Shared Costs	\$661,699	\$661,699	\$515,820	\$145,879	78.0%
RESERVED FUNDS	\$1,055,227	\$585,227	\$0	\$585,227	0.0%
<b>TOTAL BOARD OPERATIONS</b>	<b>\$5,639,756</b>	<b>\$5,169,756</b>	<b>\$3,536,461</b>	<b>\$1,633,295</b>	<b>68.4%</b>

Workforce Solutions East Texas  
Board Expenditure Report - PY24/FY25

October 1, 2024 - July 31, 2025

SERVICE DELIVERY, PASS THRU, GRAND TOTAL

PERCENT OF YEAR COMPLETED 83.3%					
SERVICE DELIVERY					
EXPENSE ITEMS	ORIGINAL BUDGET	REVISED BUDGET	ACTUAL EXPENDITURES	TOTAL BALANCE	Percent Expended
Individual Training Accounts	\$861,650	\$861,650	\$247,326	\$614,324	28.7%
On-The-Job Training	\$111,829	\$111,829	\$46,769	\$65,060	41.8%
Work Readiness	\$101,000	\$101,000	\$23,210	\$77,790	23.0%
Transportation	\$232,000	\$232,000	\$34,684	\$197,316	15.0%
Work Related & Other Participant Support	\$13,000	\$13,000	\$1,024	\$11,976	7.9%
Incentives (Youth & TANF)	\$58,000	\$58,000	\$20,600	\$37,400	35.5%
Work Experience	\$684,258	\$684,258	\$440,371	\$243,887	64.4%
Special Projects (RWY, Career Expo, Rural Svcs)	\$271,413	\$271,413	\$28,173	\$243,240	10.4%
CC Quality	\$2,207,873	\$2,207,873	\$1,770,949	\$436,924	80.2%
<b>TOTAL PARTICIPANT COSTS</b>	<b>\$4,541,023</b>	<b>\$4,541,023</b>	<b>\$2,613,106</b>	<b>\$1,927,917</b>	<b>57.5%</b>
WFC Office Lease	\$815,767	\$815,767	\$659,199	\$156,568	80.8%
WFC Utilities	\$85,512	\$85,512	\$98,553	-\$13,041	115.3%
WFC Security	\$93,512	\$93,512	\$146,495	-\$52,983	156.7%
WFC Repairs, Maintenance & Supplies	\$859,363	\$659,363	\$264,236	\$395,127	40.1%
<b>TOTAL WFC FACILITIES EXPENSES</b>	<b>\$1,854,154</b>	<b>\$1,654,154</b>	<b>\$1,168,482</b>	<b>\$485,672</b>	<b>70.6%</b>
ES/TAA Staff Travel & Cell Phone Reimb.	\$14,960	\$14,960	\$8,362	\$6,598	55.9%
WFC Marketing/Public Ed	\$30,003	\$30,003	\$17,816	\$12,187	59.4%
WFC Supplies	\$80,048	\$80,048	\$61,577	\$18,471	76.9%
WFC Postage	\$20,687	\$20,687	\$4,226	\$16,461	20.4%
<b>TOTAL OTHER EXPENSES</b>	<b>\$145,698</b>	<b>\$145,698</b>	<b>\$91,981</b>	<b>\$53,717</b>	<b>63.1%</b>
WFC Equip Maintenance & Rentals	\$83,172	\$83,172	\$71	\$83,101	0.1%
WFC Equipment Purchase	\$217,501	\$538,359	\$455,586	\$82,773	84.6%
WFC Communications	\$160,534	\$160,534	\$90,653	\$69,881	56.5%
WFC Internet, Software & Licensing	\$208,104	\$208,104	\$203,187	\$4,917	97.6%
WFC ICT Service/Change Mgmt Contractor	\$131,000	\$131,000	\$0	\$131,000	0.0%
<b>TOTAL WFC IT EXPENSES</b>	<b>\$800,311</b>	<b>\$1,121,169</b>	<b>\$749,497</b>	<b>\$371,672</b>	<b>66.8%</b>
RESERVED FUNDS	\$0	\$0	\$0	\$0	0.0%
<b>TOTAL SERVICE DELIVERY</b>	<b>\$7,341,186</b>	<b>\$7,462,044</b>	<b>\$4,623,067</b>	<b>\$2,838,977</b>	<b>62.0%</b>
<b>TOTAL CONTRACTOR PASS-THROUGH</b>	<b>ORIGINAL BUDGET</b>	<b>REVISED BUDGET</b>	<b>ACTUAL EXPENDITURES</b>	<b>TOTAL BALANCE</b>	<b>Percent Expended</b>
	<b>\$47,908,064</b>	<b>\$48,437,006</b>	<b>\$39,044,355</b>	<b>\$9,392,652</b>	<b>80.6%</b>
<b>GRAND TOTAL BOARD OPERATIONS, SERVICE DELIVERY &amp; CONTRACTOR PASS-THROUGH</b>	<b>ORIGINAL BUDGET</b>	<b>REVISED BUDGET</b>	<b>ACTUAL EXPENDITURES</b>	<b>TOTAL BALANCE</b>	<b>Percent Expended</b>
	<b>\$60,889,006</b>	<b>\$61,068,806</b>	<b>\$47,203,882</b>	<b>\$13,864,924</b>	<b>77.3%</b>

Workforce Solutions East Texas Board  
Grant Financial Analysis

Month: July 2025

CONTRACT #	PROGRAM / FUNDING	Begin Date	End Date	Duration (Months)	Contract Amount	Year-To-Date Expenditures	Outstanding PO Encumbrances	Contract Balance	Percent Expended (Incl. Enc.)	Overall Status
0824W0A001	Workforce Innovation Opportunity Act - Adult	7/1/2024	6/30/2026	24	\$ 2,405,104	\$ 1,710,342	\$ 40,170	\$ 654,593	73%	✓
0825W0A001	Workforce Innovation Opportunity Act - Adult	7/1/2025	6/30/2027	24	\$ 2,124,010	\$ -	\$ -	\$ 2,124,010	0%	✓
0824W0Y001	Workforce Innovation Opportunity Act - Youth	7/1/2024	6/30/2026	24	\$ 2,288,752	\$ 1,102,264	\$ -	\$ 1,186,488	48%	✓
0825W0Y001	Workforce Innovation Opportunity Act - Youth	7/1/2025	6/30/2027	24	\$ 2,001,908	\$ -	\$ -	\$ 2,001,908	0%	✓
0824W0D001	Workforce Innovation Opportunity Act - Dislocated Worker	7/1/2024	6/30/2026	24	\$ 2,273,379	\$ 845,693	\$ 5,760	\$ 1,421,926	37%	✓
0825W0D001	Workforce Innovation Opportunity Act - Dislocated Worker	7/1/2025	6/30/2027	24	\$ 2,106,903	\$ -	\$ -	\$ 2,106,903	0%	✓
0825W0R001	Workforce Innovation Opportunity Act - Rapid Response	7/1/2025	6/30/2026	12	\$ 31,312	\$ -		\$ 31,312	0%	✓
0825TRA001	Trade Adjustment Assistance	10/1/2024	9/30/2025	12	\$ 23,000	\$ 9,898	\$ -	\$ 13,102	43%	✓
0825WPA001	Employment Services (Wagner-Peyser Act)	3/1/2025	12/31/2025	10	\$ 303,554	\$ 155,944		\$ 147,610	51%	✓
0825WCI001	Workforce Commission Initiatives	10/1/2024	9/30/2025	12	\$ 53,843	\$ 40,608		\$ 13,235	75%	✓
0825REA001	Reemployment Services and Eligibility Assessment	10/1/2024	9/30/2025	12	\$ 769,800	\$ 501,931		\$ 267,869	65%	✓
0824HJT001	High Demand Job Training - HISD	4/24/2024	5/31/2025	13	\$ 75,000	\$ 72,498		\$ 2,502	97%	✓
0824HJT002	High Demand Job Training - Kilgore College	8/6/2024	12/31/2025	17	\$ 71,706	\$ 67,048		\$ 4,658	94%	✓
0825HJT001	High Demand Job Training - Henderson Campus	10/7/2024	12/31/2025	15	\$ 30,788	\$ 671		\$ 30,117	2%	✓
0825HJT002	High Demand Job Training - TVCC	10/14/2024	4/30/2026	19	\$ 380,163	\$ 2,628		\$ 377,535	1%	✓
0825HJT003	High Demand Job Training - MISD	4/14/2025	4/30/2026	13	\$ 150,000	\$ 1,174		\$ 148,826	1%	✓

Workforce Solutions East Texas Board  
Grant Financial Analysis

Month: July 2025

CONTRACT #	PROGRAM / FUNDING	Begin Date	End Date	Duration (Months)	Contract Amount	Year-To-Date Expenditures	Outstanding PO Encumbrances	Contract Balance	Percent Expended (Incl. Enc.)	Overall Status
0825TAF001	Temporary Assistance for Needy Families CHOICES	10/1/2024	10/31/2025	13	\$ 2,142,263	\$ 1,099,366		\$ 1,042,897	51%	✓
0825SNE001	Supplemental Nutrition Assistance Program - E&T	10/1/2024	9/30/2025	12	\$ 485,382	\$ 292,664		\$ 192,718	60%	✓
0825NCP001	Non-Custodial Parent Choices Program	9/1/2024	9/30/2025	13	\$ 474,433	\$ 285,399		\$ 189,034	60%	✓
0825CCF001	Child Care Services - Formula Allocation (Discretionary-Mandatory)	10/1/2024	10/31/2025	13	\$37,293,061.00	\$ 30,863,922.26		\$ 6,429,139	83%	✓
0825CCM001	Child Care Services - Local Match	10/1/2024	12/31/2025	15	\$ 2,464,832	\$ -		\$ 2,464,832	0%	✓
0825CCP001	Child Care Services - Department of Family and Protective Services (final expenditures equals final budget)	9/1/2024	8/31/2025	12	\$ 1,617,749	\$ 1,617,749		\$ (0)	100%	✓
0825CCC001	Child Care Services - Quality Improvement/TRS	10/1/2024	10/31/2025	13	\$ 1,604,541	\$ 1,103,525		\$ 501,016	69%	✓
0825CQF001	Child Care Services - Quality Improvement/TRS	10/1/2024	10/31/2025	13	\$ 1,473,329	\$ 1,112,042		\$ 361,287	75%	✓
n/a	Child Care Recoup		n/a		\$ 1,398,506	\$ 1,268,104		\$ 130,402	91%	✓
0825TVC001	Texas Veterans Commission - Resource Administration Grant	10/1/2024	9/30/2025	12	\$ 36,500	\$ 30,849		\$ 5,651	85%	✓
0825COL001/002	VR Infrastructure Cost Reimbursement (ISS) - Marshall, Athens & Palestine WFCs	9/1/2024	8/31/2025	12	\$ 176,498	\$ 147,968		\$ 28,530	84%	✓
3018VRS136	VR Student HireAbility Navigator	9/1/2023	8/31/2025	24	\$ 226,000	\$ 206,844		\$ 19,156	92%	✓
3018VRS174	VR Wage Service for Work Experience	9/1/2023	9/30/2025	25	\$ 250,000	\$ 138,487		\$ 111,513	55%	✓
3022VRS033	VR SEAL (Summer Earn and Learn)	10/1/2023	9/30/2025	24	\$ 560,000	\$ 206,193		\$ 353,807	37%	✓
n/a	WF Pay for Performance Profits		n/a		\$ 181,096	\$ 27,983		\$ 153,113	15%	✓
SS00-15-E1461 (Am 5)	SSA Ticket To Work	3/1/2015	2/28/2025	122	\$ 205,717	\$ 98,457		\$ 107,260	48%	✓



## WORKFORCE SOLUTIONS EAST TEXAS FUNDING TWC FORMULA ALLOCATION COMPARISON

Grant	PY22/FY23	PY23/FY24	PY24/FY25	PY25/FY26	\$ Change PY24 to PY25	% Change PY24 to PY25
WIOA ADULT	1,672,240	2,199,412	2,405,104	2,124,010	(281,094)	-11.7%
WIOA DW	2,591,345	2,288,178	2,273,379	2,106,903	(166,476)	-7.3%
WIOA YOUTH	1,663,813	2,089,512	2,288,752	2,001,908	(286,844)	-12.5%
TANF	2,241,604	2,172,492	2,142,263	1,959,733	(182,530)	-8.5%
SNAP	496,883	443,289	485,382	370,310	(115,072)	-23.7%
CHILD CARE (combined)	34,654,810	40,644,898	42,005,000	44,975,445	2,970,445	7.1%
OTHER	1,094,879	2,854,021	2,941,005	2,887,545	(53,460)	-1.8%
<b>TOTAL</b>	<b>44,415,574</b>	<b>52,691,802</b>	<b>54,540,885</b>	<b>56,425,854</b>	<b>1,884,969</b>	<b>3%</b>

\*\* Allocations do not include carryover funds



Workforce Solutions East Texas  
Board Expenditure Report

PY25/FY26 BUDGET

BOARD OPERATIONS

BOARD OPERATIONS				
EXPENSE ITEMS	PY24/FY25 ORIGINAL BUDGET	PY25/FY26 ORIGINAL BUDGET	\$ VARIANCE	% VARIANCE
Salaries and Fringe	\$2,273,860	\$2,340,348	\$66,488	2.9%
Hospitalization	\$315,400	\$332,369	\$16,969	5.4%
Pension, SSI & Medicare	\$418,407	\$436,689	\$18,282	4.4%
<b>TOTAL PERSONNEL COSTS</b>	<b>\$3,007,667</b>	<b>\$3,109,406</b>	<b>\$101,739</b>	<b>3.4%</b>
Staff In-Region Travel	\$15,096	\$13,733	-\$1,363	-9.0%
Fleet Vehicle Usage	\$5,270	\$3,415	-\$1,855	-35.2%
Staff Out-of-Region Travel	\$29,560	\$68,310	\$38,750	131.1%
Committee Travel	\$15,100	\$26,900	\$11,800	78.1%
<b>TOTAL TRAVEL EXPENSES</b>	<b>\$65,026</b>	<b>\$112,358</b>	<b>\$47,332</b>	<b>72.8%</b>
Professional Contract Services	\$7,101	\$5,750	-\$1,351	-19.0%
Insurance, Bonding & Workmans Comp	\$33,290	\$28,025	-\$5,265	-15.8%
<b>TOTAL PROFESSIONAL SERVICES</b>	<b>\$40,391</b>	<b>\$33,775</b>	<b>-\$6,616</b>	<b>-16.4%</b>
Public Education	\$2,925	\$3,850	\$925	31.6%
Communications & Postage	\$4,320	\$2,895	-\$1,425	-33.0%
Youth Committee (YPC)	\$10,000	\$0	-\$10,000	-100.0%
Meetings & Conferences	\$13,575	\$12,975	-\$600	-4.4%
<b>TOTAL COMMUNICATION EXPENSES</b>	<b>\$30,820</b>	<b>\$19,720</b>	<b>-\$11,100</b>	<b>-36.0%</b>
Supplies	\$47,243	\$45,399	-\$1,844	-3.9%
Copier Costs	\$0	\$300	\$300	0.0%
Training Costs	\$27,450	\$25,300	-\$2,150	-7.8%
Membership Dues	\$13,650	\$12,500	-\$1,150	-8.4%
Equipment Purchases	\$8,800	\$9,990	\$1,190	13.5%
<b>TOTAL OTHER PROGRAM EXPENSES</b>	<b>\$97,143</b>	<b>\$93,489</b>	<b>-\$3,654</b>	<b>-3.8%</b>
Human Resources Cost Pool	\$128,024	\$150,003	\$21,979	17.2%
IT Cost Pool; Computers & Software	\$311,169	\$309,016	-\$2,153	-0.7%
Facilities Cost Pool - Stone Rd Bldg & Allocated Space	\$242,590	\$264,394	\$21,804	9.0%
<b>TOTAL INTERNAL EXPENSES</b>	<b>\$681,783</b>	<b>\$723,413</b>	<b>\$41,630</b>	<b>6.1%</b>
Total Shared Costs	\$661,699	\$674,433	\$12,734	1.9%
RESERVE FUNDS	\$1,055,227	\$495,388	-\$559,839	-53.1%
<b>TOTAL BOARD OPERATIONS</b>	<b>\$5,639,756</b>	<b>\$5,261,982</b>	<b>-\$377,774</b>	<b>-6.7%</b>

Workforce Solutions East Texas  
Board Expenditure Report

PY25/FY26 BUDGET

SERVICE DELIVERY, CONTRACTOR PASS-THROUGH & GRAND TOTAL

SERVICE DELIVERY				
EXPENSE ITEMS	PY24/FY25 ORIGINAL BUDGET	PY25/FY26 ORIGINAL BUDGET	\$ VARIANCE	% VARIANCE
Participant Individual Training Accounts	\$861,650	\$434,081	-\$427,569	-49.6%
On-The-Job Training/Incumbent Worker Training	\$111,829	\$111,829	\$0	0.0%
Work Readiness	\$101,000	\$80,425	-\$20,575	-20.4%
Participant Transportation	\$232,000	\$187,880	-\$44,120	-19.0%
Work-Related & Other Participant Support	\$13,000	\$10,000	-\$3,000	-23.1%
Incentives (Youth & TANF)	\$58,000	\$58,000	\$0	0.0%
Work Experience	\$684,258	\$635,540	-\$48,718	-7.1%
Special Initiatives (RWY, Dream Expo, etc.)	\$271,413	\$168,988	-\$102,425	>100%
CC Quality	\$2,207,873	\$2,833,241	\$625,368	28.3%
<b>TOTAL PARTICIPANT COSTS</b>	<b>\$4,541,023</b>	<b>\$4,519,984</b>	<b>-\$21,039</b>	<b>-0.5%</b>
WFC Office Lease	\$815,767	\$1,163,516	\$347,749	42.6%
WFC Repairs, Maintenance & Supplies	\$859,363	\$1,172,625	\$313,262	36.5%
WFC Utilities	\$85,512	\$135,000	\$49,488	57.9%
WFC Security	\$93,512	\$183,055	\$89,543	95.8%
<b>TOTAL FACILITIES WORKFORCE CENTERS</b>	<b>\$1,854,154</b>	<b>\$2,654,196</b>	<b>\$800,042</b>	<b>43.1%</b>
ES/TAA Staff Travel	\$14,960	\$14,000	-\$960	-6.4%
WFC Marketing	\$30,003	\$33,835	\$3,832	12.8%
WFC Supplies	\$80,048	\$192,438	\$112,390	140.4%
WFC Postage	\$20,687	\$11,800	-\$8,887	-43.0%
<b>TOTAL OTHER EXPENSES</b>	<b>\$145,698</b>	<b>\$252,073</b>	<b>\$106,375</b>	<b>73.0%</b>
WFC Equip Maintenance & Rentals	\$83,172	\$80,145	-\$3,027	-3.6%
WFC Equipment Purchase	\$217,501	\$195,000	-\$22,501	-10.3%
WFC Communications	\$160,534	\$106,042	-\$54,492	-33.9%
WFC Internet, Software & Licensing	\$208,104	\$202,248	-\$5,856	-2.8%
WFC ICT Service/Change Mgmt Contractor	\$131,000	\$0	-\$131,000	-100.0%
<b>TOTAL ICT WORKFORCE CENTERS</b>	<b>\$800,311</b>	<b>\$583,435</b>	<b>-\$216,876</b>	<b>-27.1%</b>
RESERVE FUNDS	\$0	\$0	\$0	0.0%
<b>TOTAL SERVICE DELIVERY</b>	<b>\$7,341,186</b>	<b>\$8,009,688</b>	<b>\$668,502</b>	<b>9.1%</b>
<b>TOTAL CONTRACTOR PASS-THROUGH</b>	<b>PY24/FY25 ORIGINAL BUDGET</b>	<b>PY25/FY26 ORIGINAL BUDGET</b>	<b>\$ VARIANCE</b>	<b>% VARIANCE</b>
	<b>\$47,908,064</b>	<b>\$49,442,882</b>	<b>\$1,534,818</b>	<b>3.2%</b>
<b>GRAND TOTAL</b>	<b>PY24/FY25 ORIGINAL BUDGET</b>	<b>PY25/FY26 ORIGINAL BUDGET</b>	<b>\$ VARIANCE</b>	<b>% VARIANCE</b>
<b>BOARD OPERATIONS, SERVICE DELIVERY &amp; CONTRACTOR PASS-THROUGH</b>	<b>\$60,889,006</b>	<b>\$62,714,552</b>	<b>\$1,825,546</b>	<b>3.0%</b>