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Date: June 29, 2026

To: Workforce Solutions East Texas Board

From: Douglas G. Shryock - Director of Regional Workforce & Economic Development

Subject: Meeting of July 8, 2026

The next meeting of the Workforce Solutions East Texas Board will be at **Workforce Solutions East Texas – Tyler Center, 1421 S. Beckham Avenue, Tyler, Texas 75701 on Wednesday, July 8, 2026 at 11:30 AM and Via Conference Call.** Items of business will include:

- Recognition of outstanding stakeholders and staff;
- Consider Workforce Solutions East Texas Board Dashboard;
- Delegation to the Finance and Audit Committee, authorization to prepare the Texas Workforce Commission required HB-1 Budget subject to ratification by the Workforce Solutions East Texas Board;
- Update on Workforce Centers Services; and
- Update on Child Care Services.

If you should have questions regarding any items on this agenda, Staff will be happy to respond. If any attendee has any special requirements due to disabilities, reasonable arrangements will be made upon request. Please contact the ETCOG office at (903) 218-6400. Telephone inquiries can be made at (800) 735-2989 (TDD) or (800) 735-2988 (Voice).

DGS/GA/kv
Enclosures

EAST TEXAS WORKFORCE DEVELOPMENT AREA

Workforce Solutions East Texas Board
Wednesday, July 8, 2026 - 11:30 a.m.
Workforce Solutions East Texas – Tyler Center
1421 S. Beckham Avenue
Tyler, TX 75701

And Virtually
Via Conference Call

To join the meeting by telephone please call the number below and enter the meeting ID. If you do not have a participant ID, just stay on the line and you will be entered into the meeting without one.

Join from PC, Mac, Linux, iOS or Android: https://v.ringcentral.com/join/480018577

Phone: +1 (650) 4191505 Meeting ID: 480018577#

AGENDA

1. **Chair's Opening Remarks: .... Chairman Keenon**
   - Call to Order (Chairman Keenon)
   - Invocation and Pledge of Allegiance (Chairman Keenon)
   - Items from Board Members (Chairman Keenon)
     This agenda item shall allow any member of the Board the opportunity to discuss minor, non-action items such as recognitions, attendance at relevant events, upcoming relevant events, etc. that are not listed on this agenda, and which require no action by the Board.
   - Consider Public Comments (Chairman Keenon)
     Time Limit: 3 Minutes. Interested Parties have an opportunity to address the Board, which has no obligation to respond in any manner to comments or questions asked of them by the speaker. If multiple speakers wish to address the same topic, a spokesperson will be selected. Any response by a member of the Board is limited by Texas law to a statement of specific factual information, a recitation of existing policy, or a proposal to place the subject on the agenda for a future WSET Board meeting.
   - Consider Declarations of Conflicts of Interest (Chairman Keenon)

2. **Consent Agenda: .... Chairman Keenon**

   The consent Agenda is considered to be self-explanatory and will be enacted with one motion. There will not be separate discussion of these items. However, any Consent Agenda item may be removed for individual consideration pursuant to a request by a WSETB member.

   A. Consider approval of May 13, 2026, Meeting Minutes (Enclosure #1)
   B. *Board financial status including review of HB-1 Budget: Monty Scroggins (Enclosure #2)
   C. Status of Program Performance: Doug Shryock and Adam Martin (Enclosure #3)
   D. *Consider review and approval of Program and Fiscal Monitoring Reviews: Doug Shryock, Monty Scroggins, Gini Blackwell, and Adam Martin (Enclosure #4)
   E. *Consider and take appropriate action regarding purchase of vehicles for Texas Rising Star staff transportation: Doug Shryock, Monty Scroggins and Kristi Brown (Enclosure #5)
   F. *Consider and take appropriate action regarding renewal of contract with Smith County Champions for Children for Child Care Development Associate training: Doug Shryock and Monty Scroggins (Enclosure #6)

G. *Consider and take appropriate action regarding the inclusion of adopted Foster Children as a priority group for Child Care Services: Doug Shryock, Adam Martin and LJ Raffray (Enclosure #7)

H. *Consider and take appropriate action regarding cancelation of Request for Proposals for Youth Stand Alone Project Services: Adam Martin (Enclosure #8)

I. Consider and take appropriate action regarding approval of a Memorandum of Understanding with Versatile Developments LLC to support the delivery of community resources, resident services, referral networks, and supportive programming to complement the residential and community development goals of the Marshall Lofts Project: Doug Shryock (Enclosure #9)

3. Consider Executive Director's Report: .... Doug Shryock

- Consider recognition of outstanding stakeholders and staff
- Consider and take appropriate action regarding Workforce Solutions East Texas Board Dashboard: Doug Shryock and Adam Martin (Enclosure #10)
- *Consider and take appropriate action regarding delegation to the Finance and Audit Committee, authorization to prepare the Texas Workforce Commission required HB-1 Budget subject to ratification by the Workforce Solutions East Texas Board: Doug Shryock and Monty Scroggins
- *Consider and take appropriate action regarding update on Workforce Centers Services: Doug Shryock and Angelia Snow
- *Consider and take appropriate action regarding update on Child Care Services: Doug Shryock and Rhonda McGrath

4. Chairman's Concluding Remarks: .... Chairman Keenon

- Announcements
- New Business
- Adjournment

*Denotes an item on Agenda that will have fiscal implications.

Members with a Conflict of Interest on any agenda items must refrain from taking part in the discussion and abstain from voting.

MINUTES

Workforce Solutions East Texas Board
Wednesday, May 13, 2026 - 11:30 a.m.
Workforce Solutions East Texas – Longview Center
1905 W. Loop 281, Suite 40
Longview, Texas 75604

And Virtually
Via Conference Call

To join the meeting by telephone please call the number below and enter the meeting ID. If you do not have a participant ID, just stay on the line and you will be entered into the meeting without one.

Join from PC, Mac, Linux, iOS or Android: https://v.ringcentral.com/join/166039012

Phone: +1 (650) 4191505 Meeting ID: 166039012#

1. Chair's Opening Remarks: .... Chairman Keenon

- **Call to Order: Chairman Keenon**

Chairman Gene Keenon called the meeting to order at 11:49 a.m.

The following people were present:

Members
Chair Gene Keenon
ShaLonda Adams
Claretta Allen
Brandi Clark
Todd Clifton
Gaylon Davis
Tony Doria
Kevin Fowler
Robert Haberle
Jerry Hanszen
Angelita Jackson
Jill McCartney
Joe Parker
April Spears
Robbie Tosh
Keri Perot-Vance

Staff
Doug Shryock
Gary Allen
Gini Blackwell
Brandy Brannon
Kristti Brown
Cody Bruce
Dylan Cook
Jillian Freelan
Valerie Hatten
Kelly Horn
Marisa Lhuillier
Halie Murphy
Jennifer Nicholson
Cody Patterson
LJ Raffray
Monty Scroggins
Kitty Vickers
Sheri Wayt
Christine Weems
Sonia White

Visitors
Deanna Alexander, WSET/DWFS
Scott Amy, WSET/DWFS
Sandy Anderson, WSET/BakerRipley
Shametrice Easter, WSET/DWFS
Carolyn Garrett, WSET/DWFS
Amy Hollins, WSET/DWFS
Dorothy Langley, Jarvis Christian Univ.

Stephen Lynch, WSET/DWFS
Gabriell Moore, WSET/DWFS
Cheryl Newton, WSET/DWFS
Rita Portz, WSET/BakerRipley
Angela Snow, WSET/DWFS
Kim Stacy, WSET/DWFS
Patty Stevenson, ETLC
Donald Still, General Public

- **Invocation and Pledge of Allegiance: (Chairman Keenon)**

  Joe Parker delivered the Invocation, and Chairman Keenon led the group to recite the Pledge of Allegiance.

- **Items from Board Members: (Chairman Keenon)**
  This agenda item shall allow any member of the Board the opportunity to discuss minor, non-action items such as recognitions, attendance at relevant events, upcoming relevant events, etc. that are not listed on this agenda, and which require no action by the Board.

  There were no items from Board Members.

- **Consider Public Comments: (Chairman Keenon)**
  Time Limit: 3 Minutes. Interested Parties have an opportunity to address the Board, which has no obligation to respond in any manner to comments or questions asked of them by the speaker. If multiple speakers wish to address the same topic, a spokesperson will be selected. Any response by a member of the Board is limited by Texas law to a statement of specific factual information, a recitation of existing policy, or a proposal to place the subject on the agenda for a future WSET Board meeting.

  There were no Public Comments.

- **Consider Declarations of Conflicts of Interest: (Chairman Keenon)**

  There was one Declaration of Conflict of Interest. Brandi Clark stated she would abstain from any action or vote related to agenda item #3.

2. Consent Agenda: .... Chairman Keenon

The consent Agenda is considered to be self-explanatory and will be enacted with one motion. There will not be separate discussion of these items. However, any Consent Agenda item may be removed for individual consideration pursuant to a request by a WSETB Member.

A. Consider approval of March 11, 2026, Meeting Minutes (Enclosure #1)
B. *Board financial status including review of HB-1 Budget: Monty Scroggins (Enclosure #2)
C. Status of Program Performance: Doug Shryock and Adam Martin (Enclosure #3)
D. *Consider review and approval of Program and Fiscal Monitoring Reviews: Doug Shryock, Monty Scroggins, Gini Blackwell, and Adam Martin (Enclosure #4)
E. Consider and take appropriate action regarding ratification of a letter of support for the application submitted by BCFS Health and Human Services – Tyler for the Community Youth Development

Grant offered through the Texas Health and Human Services Commission: Doug Shryock and Sonia White (Enclosure #5)

F. ***Consider and take appropriate action regarding approval of renewal criteria for the contract with Smith County Champions for Children for Child Care Development Associate training: Doug Shryock and Monty Scroggins (Enclosure #6)**

G. ***Consider and take appropriate action regarding the inclusion of Initial Job Search participants as priority group for Child Care Services: Doug Shryock, Adam Martin and LJ Raffray (Enclosure #7)**

H. ***Consider and take appropriate action regarding authorization of a contract with Oak Hill Memory Care for incumbent worker training: Adam Martin (Enclosure #8)**

Jerry Hanszen moved to approve the consent agenda. The motion was seconded by Gaylon Davis and passed with no opposition.

3. ***Consider and take appropriate action regarding renewal of lease for the Athens Workforce Center .... Brandy Brannon and Doug Shryock (Enclosure #9)**

Brandy Brannon reviewed renewal of lease for the Athens Workforce Center enclosed in the agenda packet. The current option year expires November 10, 2026, and early Board action was needed because the lease requires 120 days of notice to exercise the next option year. The proposed third option year would maintain the current lease rate for the 10,000 square foot location at an annual cost of approximately $135,240, plus signage costs. Vocational Rehabilitation remains co-located in the facility and reimburses a portion of operating expenses. Updates to the property, including parking lot work, signage, and exterior improvements, were also discussed.

Robert Haberle moved to approve the third option year renewal of lease for the Athens Workforce Center. The motion was seconded by Jill McCartney and passed with no opposition. Brandi Clark abstained.

4. ***Consider and take appropriate action regarding delegation to the Board Executive Committee and the Youth Committee, authorization for contract award for the Youth Stand Alone Projects Request for Proposals subject to ratification by the Workforce Solutions East Texas Board: .... Chairman Gene Keenon**

Doug Shryock addressed delegation to the Board Executive Committee and the Youth Committee, authorization for contract award for the Youth Stand Alone Projects Request for Proposals subject to ratification by the Workforce Solutions East Texas Board. The contract start date has moved from July 1 to September 1, reducing urgency, and the full Board would still have time to act in July, which would make this item a non-issue. Even so, the Board decided to act to avoid delays should unforeseen scheduling issues arise.

Claretta Allen moved to approve the delegation of the Executive Committee and Youth Committee, if needed, for the youth standalone projects contract award, subject to later Board ratification. The motion was seconded by Jerry Hanszen and passed with no opposition.

5. ***Consider and take appropriate action regarding report from the Chair of the Child Care Advisory Group: Chair Camille Brown**

Doug Shryock summarized a report on the Child Care Advisory Group. No action was taken. The key issues included childcare payment timing, difficulties reconciling reimbursements, financial strain caused by low reimbursement rates, questions around co-pays and perceived fairness, and operational challenges related to changes in payment frequency.

6. Consider Executive Director's Report .... Doug Shryock

- **Consider recognition of outstanding stakeholders and staff**

  Doug Shryock opened with recognition of the Texas Rising Star (TRS) team and its recent Directors Retreat as the outstanding stakeholders and staff which was already covered before the Board meeting was officially called, and a quorum was confirmed.

- **Consider update on the Grand Opening of the new Tyler Workforce Center facility which will be in conjunction with the July 8th Workforce Solutions East Texas Board Meeting**

  Doug Shryock gave an update on the Grand Opening of the new Tyler Workforce Center facility which will be in conjunction with the July 8th Workforce Solutions East Texas Board Meeting. He noted the new center has been well received. They have already hosted job fairs, and events with high-level visitors present.

- **Consider and take appropriate action regarding Workforce Solutions East Texas Board Dashboard: Doug Shryock and Adam Martin (Enclosure #10)**

  Monty Scroggins reviewed the East Texas Board Dashboard enclosed in the agenda packet. No action was taken.

- Financial and performance dashboard updates showed overall expenditures at approximately 45% of budget through March 31, 2026, with no immediate budget concerns.
- Workforce Innovation and Opportunity Act (WIOA) funding remains under-expended, particularly in youth and dislocated worker grants.
- Participant spending was reported to be 27% of budget, which remains below target.

The main factors which are affecting expenditures are: The move into the Tyler Workforce Center, which has not yet fully posted all related costs, and continued low participant spending levels across the program.

The Board must be 80% expended or obligated in these funds. Based on current expenditure levels, this benchmark is unlikely to be met through spending alone, but contractual obligations may help. The state has already requested a detailed plan outlining how spending will be increased.

- The latest TWC monthly report available was for February, limiting current performance visibility.
- 18 of the 21 measures were marked as not applicable in the current report.
- Statewide performance levels were reported at 73%, the quartile average at 72%, and East Texas at 84%.

The Board also received an additional update on a new incumbent worker training project at Oakhill Memory Care and is scheduled to begin on June 8.

- **Consider update on Teacher's Externships Program Grant: Adam Martin**

  Doug Shryock gave an update on Teacher's Externships Program Grant. The submission deadline is the 22nd of May. This initiative quickly filled nearly all available slots and generated positive community response.

- ***Consider and take appropriate action regarding an adjustment to the Supportive Services policy for the Workforce Solutions East Texas Board, including, but not limited to an increase in the amount of transportation assistance provided: Doug Shryock and Adam Martin**

  Doug Shryock discussed an adjustment to the Supportive Services policy for the Workforce Solutions East Texas Board, including, but not limited to an increase in the amount of transportation assistance provided. The current reimbursement rates were originally established below the federal allowable rates. Staff are requesting approval to review and, where appropriate, adjust all assistance levels to align with current federal rates, including transportation, food, and lodging. The change would better reflect actual transportation costs for participants traveling to interviews, training, and work activities. He also authorized staff to review and adjust other supportive services as appropriate.

  Jill McCartney moved to approve an increase in participant transportation mileage reimbursement up to, but not exceeding, the federal mileage rate and to authorize staff to review and adjust other supportive services as appropriate. The motion was seconded by Claretta Allen and passed with no opposition.

- **Consider and take appropriate action regarding authorization to submit nominations for Texas Workforce Commission Employer Awards (Enclosure #11)**

  Doug Shryock reviewed authorization to submit nominations for Texas Workforce Commission Employer Awards enclosed in the agenda packet. Nominated employers included large employer of the year - Christus Trinity Mother Frances Health System, small employer of the year - Bass Engineering, hireability employer of the year – Drug Emporium, veteran friendly employer of the year - Amazon, and local employer of excellence - CCI Group. He noted additional support materials and videos would be prepared before the annual conference.

  Joe Parker moved to approve the slate of employer award nominees to be submitted for Texas Workforce Commission recognition. The motion was seconded by Gaylon Davis and passed with no opposition.

- ***Consider and take appropriate action regarding update on Workforce Centers Services: Doug Shryock and Angelia Snow**

  Angelia Snow gave an update on Workforce Centers Services. No action was taken. She reported measurable improvement in WIOA enrollments since the previous Board meeting.

  - **Youth:** Increased from 8 enrollments (16%) in February to 24 enrollments (49%) on the May 6 report. As of May 13, performance had reached 57.14%, with a projected 61.22% by May 31.
  - **Adult:** Increased from 11 enrollments (22%) in February to 20 enrollments (40%) on the May 6 report. Staff reported reaching 0% as of May 13, with a projected 68% by May 13.
  - **Dislocated Worker:** Increased from 2 enrollments (10%) in February to 10 enrollments (48%) on the May 6 report. As of May 13, performance stood at 52%, with a projected 62% by May 31.

  The May 31 target is 67%. Adult performance is projected to exceed target, while Youth and Dislocated Worker are expected to fall slightly below target. Continued outreach and enrollment activity are underway, particularly in rural counties, and expenditures continue to rise steadily.

  The team reported hosting 35 outreach events since the last board meeting. These included visits to rural county schools, colleges, community organizations, and career and technical education programs.

Locations and partners mentioned included Wills Point, Jacksonville, Trinidad, Crossroads, Jarvis Christian University, Leverett's Chapel, Carthage, Laneville, Carlisle, Longview, Upshur County, Marion County, and Wesley House. Leadership commended the team for the level of activity and the measurable results produced.

Questions were raised regarding state-reported measures and why 18 measures were listed as not available or uncertain. Angelia Snow explained the Texas Workforce Commission had expressed concerns about the reliability of the data and was recalculating performance measures before issuing an updated report. Based on the current preliminary report, workforce development was at or above 100% on 10 measures, between 95% and 99% on 5 measures, and between 80% and 94% on 3 measures.

Additional discussion confirmed TWC leadership had acknowledged data quality issues at recent forums and would not release final reports until the data had been fully rerun and validated. Angelia Snow noted continued frustration with delays in receiving timely reports and emphasized trust in local staff and contractor data.

The Employer Services team, which supports employer engagement across the 14-county area, has been reduced from 10 staff members to 5 over the past 18 months due to attrition and restrictions on backfilling positions. There are five vacant positions, along with an open manager role, which can now be filled with Dynamic rather than TWC. The Board expressed support for hiring these roles quickly to strengthen employer outreach and increase job postings and employer support.

Upcoming Events:

- May 19: Tyler Chamber of Commerce committee meeting at the new Tyler Workforce office.
- Multiple upcoming hiring events in Longview, Marshall, and other office locations.
- June 18: "Windows of Opportunity" job fair to be hosted simultaneously across all five workforce offices.

Jarvis Partnership and Job Corps Transition Story

The meeting included a presentation and video highlighting the partnership between Workforce Solutions, Jarvis Christian University, and former Job Corps students affected by center closures announced in May 2025. Jarvis entered into an agreement with the North Texas Job Corps Center and opened its doors to students needing continued educational and career support.

Staff described how Workforce Solutions collaborated with Jarvis' leadership to provide work experience and on-the-job training opportunities for students. The video and remarks from university leadership emphasized the value of wraparound support, skill-building, and coordinated services in helping students transition successfully. Several of the students featured are now working for Jarvis, including summer employment opportunities provided by the university.

Board members praised the partnership as an example of meaningful community collaboration and outcome-focused workforce development. Leadership highlighted the broader importance of supporting students beyond graduation and connecting education with employment opportunities.

- ***Consider and take appropriate action regarding update on Child Care Services: Doug Shryock and Rhonda McGrath**

Rita Portz gave an update on Child Care Services. No action was taken. There are currently 2,798 families on the wait list, representing 4,533 children. The oldest application on the list dates to May 7, 2025, indicating the wait list extends roughly one year. During the current month, 80 families were pulled from the wait list, with priority-of-service families addressed first. Staff expect to begin pulling more regular low-income families as capacity allows.

The team is pulling heavily from the wait list in anticipation of a seasonal drop in care demand in August, when some children leave care to enter school. Average enrollment for March was reported at 5,412. April performance reached 102.7% of the TWC goal, and the year-end projection is 103.6%, placing the board second in the state.

Rita Portz explained the Initial Job Search (IJS) program supports families who are not currently employed but need childcare while seeking work. Participants have three months to obtain employment. The current TWC performance target for the program is 58.36%, while local performance is slightly below target.

To improve outcomes, staff are adding local support measures rather than new requirements. These include reviewing whether applicants have a resume, helping update or create resumes, asking about job applications already submitted, and encouraging participation in workforce workshops. Staff expect these measures to improve job placement outcomes and raise the IJS performance rate.

Year-to-date expenditures were reported at approximately 59% of budget, with a projected lapse of about $23,948. Leadership emphasized staff are continuing to work hard to balance service delivery, wait list movement, and available funding.

Staff asked how the region compares to others with respect to wait lists. Ria Portz explained some regions have not been able to pull from their wait lists in years, while this board has continued pulling families whenever possible. Because statewide performance goals were adjusted differently across boards, regional comparisons are difficult, but maintaining movement on the wait list is a positive indicator.

Discussion clarified the primary issue is no longer a lack of childcare slots, but insufficient funding to pay for eligible children to receive care. In prior years, the area struggled to locate providers with open classrooms, but current constraints are more closely tied to available subsidy funding and the need to ensure providers can be paid throughout the year.

Staff also discussed provider instability. Several childcare centers have closed recently, including a center in Harrison County serving 41 children. The main reason cited was the inability to retain staff. Childcare centers often operate on very slim margins and struggle to offer wages which compete with other employers.

There was discussion of possible ways to strengthen the childcare workforce, including training pathways and incentives for workers. Staff explained providers must participate in Texas Rising Star (TRS) before receiving certain funding, and higher TRS levels lead to increased reimbursement rates. Additional support is available through business analysis, coaching, training, and guidance on programs such as food reimbursement.

Rita Portz stated they continue to provide hands-on support to centers through business analysts and director training. Beginning in August, some director training sessions will be offered on Saturdays to improve attendance. Peer networking opportunities, including TRS retreats, will help providers support one another and strengthen overall participation.

7. Chairman's Concluding Remarks: .... Chairman Keenon

- **Announcements**

  There were no further announcements.

- **New Business**

  Chairman Keenon discussed the recently introduced Workforce Apprenticeship Growth and Education Support (WAGES) Act, Congressman Nathaniel Moran is trying to get passed which referenced a federal apprenticeship-related proposal intended to help employers offset costs associated with training and credentialing workers. The concept discussed was in the context of helping employers provide needed experience to new entrants who face barriers due to limited work history. Such approaches could potentially benefit multiple sectors.

- **Adjournment**

  There being no further business, the meeting adjourned at 12:59 p.m.

Workforce Solutions East Texas
Board Expenditure Report - PY25/FY26

October 1, 2025 - May 31, 2026

BOARD OPERATIONS

		PERCENT OF YEAR COMPLETED	66.7%		
BOARD OPERATIONS					
EXPENSE ITEMS	**ORIGINAL BUDGET**	**REVISED BUDGET**	**ACTUAL EXPENDITURES**	**TOTAL BALANCE**	**Percent Expended**
Salaries and Fringe	$2,340,348	$2,840,348	$1,495,583	$1,344,765	52.7%
Hospitalization	$332,369	$332,369	$204,386	$127,983	61.5%
Pension, SSI & Medicare	$436,689	$436,689	$275,725	$160,964	63.1%
TOTAL PERSONNEL COSTS	***$3,109,406***	***$3,609,406***	***$1,975,694***	***$1,633,712***	***54.7%***
Staff In-Region Travel	$13,912	$13,912	$33,030	-$19,118	237.4%
Fleet Vehicle Usage	$3,455	$3,455	$6,760	-$3,305	195.7%
Staff Out-of-Region Travel	$68,310	$68,310	$38,845	$29,465	56.9%
Committee Travel	$26,900	$26,900	$17,290	$9,610	64.3%
TOTAL TRAVEL EXPENSES	***$112,577***	***$112,577***	***$95,925***	***$16,652***	***85.2%***
Professional Contract Services	$5,750	$5,750	$2,137	$3,613	37.2%
Insurance, Bonding & Workmans Comp	$28,025	$28,025	$29,660	-$1,635	105.8%
TOTAL PROFESSIONAL SERVICES	***$33,775***	***$33,775***	***$31,798***	***$1,977***	***94.1%***
Public Education	$3,850	$3,850	$3,698	$152	96.0%
Communications & Postage	$2,895	$2,895	$1,952	$943	67.4%
Meetings & Conferences	$12,975	$12,975	$6,318	$6,657	48.7%
TOTAL COMMUNICATION EXPENSES	***$19,720***	***$19,720***	***$11,967***	***$7,753***	***60.7%***
Supplies	$45,614	$45,614	$21,063	$24,551	46.2%
Copier Costs	$300	$300	$7,084	-$6,784	2361.3%
Training Costs	$25,300	$25,300	$19,453	$5,847	76.9%
Membership Dues	$12,500	$12,500	$8,229	$4,271	65.8%
Equipment Purchases	$9,700	$9,700	$8,240	$1,460	84.9%
TOTAL OTHER PROGRAM EXPENSES	***$93,414***	***$93,414***	***$64,069***	***$29,345***	***68.6%***
Human Resources Cost Pool	$151,178	$151,178	$97,347	$53,831	64.4%
Computers & Software; IT Pool	$307,585	$307,585	$174,399	$133,186	56.7%
Facilities - Stone Rd Building & Allocated Space	$273,355	$273,355	$133,611	$139,744	48.9%
TOTAL INTERNAL EXPENSES	***$732,118***	***$732,118***	***$405,357***	***$326,761***	***55.4%***
Total Shared Costs	$659,206	$659,206	$418,840	$240,366	63.5%
RESERVED FUNDS	$873,519	$246,374	$0	$246,374	0.0%
TOTAL BOARD OPERATIONS	**$5,633,735**	**$5,506,590**	**$3,003,651**	**$2,502,939**	**54.5%**

Workforce Solutions East Texas
Board Expenditure Report - PY25/FY26

October 1, 2025 - May 31, 2026

SERVICE DELIVERY, PASS THRU, GRAND TOTAL

PERCENT OF YEAR COMPLETED 66.7%

SERVICE DELIVERY

EXPENSE ITEMS	ORIGINAL BUDGET	REVISED BUDGET	ACTUAL EXPENDITURES	TOTAL BALANCE	Percent Expended
Individual Training Accounts	$434,081	$434,081	$185,517	$248,564	42.7%
On-The-Job Training	$111,829	$111,829	$86,660	$25,169	77.5%
Work Readiness	$80,425	$80,425	$2,831	$77,594	3.5%
Transportation	$187,880	$187,880	$13,623	$174,257	7.3%
Work Related & Other Participant Support	$10,000	$10,000	$6,240	$3,760	62.4%
Incentives (Youth & TANF)	$58,000	$58,000	$18,138	$39,862	31.3%
Work Experience	$635,540	$635,540	$318,246	$317,294	50.1%
Special Projects (RWY, Career Expo, Rural Svcs)	$168,988	$168,988	$35,801	$133,187	21.2%
CC Quality	$2,833,241	$2,833,241	$1,259,966	$1,573,275	44.5%
TOTAL PARTICIPANT COSTS	***$4,519,984***	***$4,519,984***	***$1,927,022***	***$2,592,962***	***42.6%***
WFC Office Lease	$1,163,516	$1,163,516	$594,141	$569,375	51.1%
WFC Utilities	$135,000	$135,000	$78,124	$56,876	57.9%
WFC Security	$183,055	$183,055	$77,526	$105,529	42.4%
WFC Repairs, Maintenance & Supplies	$1,172,625	$681,938	$319,635	$362,303	46.9%
TOTAL WFC FACILITIES EXPENSES	***$2,654,196***	***$2,163,509***	***$1,069,425***	***$1,094,084***	***49.4%***
ES/TAA Staff Travel & Cell Phone Reimb.	$14,000	$14,000	$2,025	$11,975	14.5%
WFC Marketing/Public Ed	$33,835	$33,835	$1,650	$32,185	4.9%
WFC Supplies	$192,438	$92,438	$51,520	$40,918	55.7%
WFC Postage	$11,800	$11,800	$11,079	$721	93.9%
TOTAL OTHER EXPENSES	***$252,073***	***$152,073***	***$66,275***	***$85,798***	***43.6%***
WFC Equip Maintenance & Rentals	$80,145	$80,145	$36,488	$43,657	45.5%
WFC Equipment Purchase	$195,000	$885,688	$760,413	$125,274	85.9%
WFC Communications	$106,042	$106,042	$67,015	$39,027	63.2%
WFC Internet, Software & Licensing	$202,248	$202,248	$173,274	$28,974	85.7%
WFC ICT Service/Change Mgmt Contractor	$0	$0	$0	$0	0.0%
TOTAL WFC IT EXPENSES	***$583,435***	***$1,274,123***	***$1,037,189***	***$236,933***	***81.4%***
RESERVED FUNDS	$0	$0	$0	$0	0.0%
TOTAL SERVICE DELIVERY	**$8,009,688**	**$8,109,688**	**$4,099,911**	**$4,009,778**	**50.6%**

	ORIGINAL BUDGET	REVISED BUDGET	ACTUAL EXPENDITURES	TOTAL BALANCE	Percent Expended
TOTAL CONTRACTOR PASS-THROUGH	**$49,071,129**	**$49,914,463**	**$32,731,812**	**$17,182,651**	**65.6%**

	ORIGINAL BUDGET	REVISED BUDGET	ACTUAL EXPENDITURES	TOTAL BALANCE	Percent Expended
GRAND TOTAL BOARD OPERATIONS, SERVICE DELIVERY & CONTRACTOR PASS-THROUGH	**$62,714,552**	**$63,530,741**	**$39,835,374**	**$23,695,368**	**62.7%**

Workforce Solutions East Texas Board
Grant Financial Analysis

Month: May 2026

CONTRACT #	PROGRAM / FUNDING	Begin Date	End Date	Duration (Months)	Contract Amount	Year-To-Date Expenditures	Outstanding PO Encumbrances	Contract Balance	Percent Expended (Incl. Enc.)	Overall Status
0824WOA001	Workforce Innovation Opportunity Act - Adult	7/1/2024	6/30/2026	24	$ 2,405,104	$ 2,405,104	$ -	$ -	100%	✔
0825WOA001	Workforce Innovation Opportunity Act - Adult	7/1/2025	6/30/2027	24	$ 2,124,010	$ 1,593,496		$ 530,514	75%	✔
0824WOY001	Workforce Innovation Opportunity Act - Youth	7/1/2024	6/30/2026	24	$ 2,288,752	$ 1,931,507	$ -	$ 357,245	84%	✔
0825WOY001	Workforce Innovation Opportunity Act - Youth	7/1/2025	6/30/2027	24	$ 2,001,908	$ 770,801		$ 1,231,107	39%	✔
0824WOD001	Workforce Innovation Opportunity Act - Dislocated Worker	7/1/2024	6/30/2026	24	$ 2,273,379	$ 1,871,188	$ -	$ 402,191	82%	✔
0825WOD001	Workforce Innovation Opportunity Act - Dislocated Worker	7/1/2025	6/30/2027	24	$ 2,106,903	$ 999,846		$ 1,107,057	47%	✔
0825WOR001	Workforce Innovation Opportunity Act - Rapid Response	7/1/2025	6/30/2026	12	$ 31,312	$ 5,483		$ 25,829	18%	✔
0826TRA001	Trade Adjustment Assistance	10/1/2025	9/30/2026	12	$ 5,000	$ 2,434	$ -	$ 2,566	49%	✔
0825WPA001	Employment Services (Wagner-Peyser Act)	3/1/2025	12/31/2025	10	$ 303,554	$ 243,758		$ 59,796	80%	✔
0826WPA001	Employment Services (Wagner-Peyser Act)	10/1/2025	12/31/2026	15	$ 404,019	$ 91,213		$ 312,806	23%	✔
0826WCI001	Workforce Commission Initiatives	10/1/2025	9/30/2026	12	$ 55,353	$ 30,347		$ 25,006	55%	✔
0825REA001	Reemployment Services and Eligibility Assessment	10/1/2024	2/28/2026	17	$ 1,036,665	$ 1,036,665		$ -	100%	✔
0826REA001	Reemployment Services and Eligibility Assessment	10/1/2025	9/30/2026	12	$ 773,599	$ 490,654		$ 282,945	63%	✔
0825HJT002	High Demand Job Training - TVCC	10/14/2024	4/30/2026	19	$ 380,163	$ 351,257		$ 28,906	92%	✔
0825HJT003	High Demand Job Training - MISD	4/14/2025	9/30/2026	18	$ 150,000	$ 150,000		$ -	100%	✔
0826EXT001	Externship For Teachers	2/20/2026	1/31/2027	12	$ 55,662	$ 5,973		$ 49,689	11%	✔

Workforce Solutions East Texas Board

Grant Financial Analysis

Month: May 2026

CONTRACT #	PROGRAM / FUNDING	Begin Date	End Date	Duration (Months)	Contract Amount	Year-To-Date Expenditures	Outstanding PO Encumbrances	Contract Balance	Percent Expended (Incl. Enc.)	Overall Status
0826TAF002	Temporary Assistance for Needy Families CHOICES	10/1/2025	10/31/2026	13	$ 1,959,733	$ 886,600		$ 1,073,133	45%	✔
0826SNE001	Supplemental Nutrition Assistance Program - E&T	10/1/2025	9/30/2026	12	$ 370,310	$ 255,849		$ 114,461	69%	✔
0826NCP001	Non-Custodial Parent Choices Program	9/1/2025	9/30/2026	13	$ 474,433	$ 239,044		$ 235,389	50%	✔
0825CCF001	Child Care Services - Formula Allocation (Discretionary-Mandatory)	10/1/2024	10/31/2025	13	$39,866,589.00	$ 39,866,589		$ -	100%	✔
0826CCF002	Child Care Services - Formula Allocation (Discretionary-Mandatory)	10/1/2025	10/31/2026	13	$38,968,296.00	$ 23,668,294		$ 15,300,002	61%	✔
0826CCM001	Child Care Services - Local Match	10/1/2025	12/31/2026	15	$ 2,435,318	$ -		$ 2,435,318	0%	✔
0826CCP001	Child Care Services - Department of Family and Protective Services (final expenditures equals final budget)	9/1/2025	8/31/2026	12	$ 1,792,513	$ 1,385,468		$ 407,045	77%	✔
0826CCQ001	Child Care Services - Quality Improvement/TRS	10/1/2025	10/31/2026	13	$ 1,819,247	$ 904,134		$ 915,113	50%	✔
0826CQF001	Child Care Services - Quality Improvement/TRS	10/1/2025	10/31/2026	13	$ 1,752,213	$ 754,105		$ 998,108	43%	✔
n/a	Child Care Recoup	n/a			$ 1,398,506	$ 1,268,104		$ 130,402	91%	✔
0826TVC001	Texas Veterams Commission - Resource Administration Grant	10/1/2025	9/30/2026	12	$ 42,515	$ 29,5[illegible]		$ 12,987	69%	✔
0826COL001/002	VR Infrastructure Cost Reimbursement (ISS) - Marshall, Athens & Palestine WFCs	9/1/2025	8/31/2026	12	$ 616,665	$ 346,668		$ 269,997	56%	✔
3024VRS044	VR Student HireAbility Navigator	9/1/2025	8/31/2027	24	$ 226,000	$ 108,329		$ 117,671	48%	✔
3024VRS099	VR Wage Service for Work Experience	10/1/2025	9/30/2027	24	$ 354,166	$ 149,357		$ 204,809	42%	✔
3024VRS033	VR SEAL (Summer Earn and Learn)	10/1/2025	9/30/2027	24	$ 560,000	$ 2,926		$ 557,074	1%	✔
n/a	WF Pay for Performance Profits	n/a			$ 181,025	$ 50,316		$ 130,709	28%	✔
SS00-15-E1461 (Am 5)	SSA Ticket To Work	3/1/2015	2/28/2025	122	$ 207,217	$ 108,333		$ 98,884	52%	✔

PARTICIPANT PLANNING SUMMARIES OF ENROLLMENTS

Program Year 2025/Fiscal Year 2026

WIOA Participant Planning Summary of Enrollments			
Workforce Solutions East Texas	Oct 1, 2025 thru September 30, 2026		
DWFS - Contractor BCY25	**Planned New Enrollments**	**Performance Y-T-D**	**Percent Served**
WIOA Youth Registrants Fund 30			
Youth Work Experience Training Participants	45	29	64%
OJT	3	1	33%
OST	1	2	200%
OR - Any combination of both	**49**	**32**	**65%**
		As of: 6/25/2026	
WIOA Adult Registrants Fund 10			
Occupational Skills Training Participants **and** (300)	32	34	106%
On-the-Job Training Participants (301)	15	8	53%
Work Experience Training Participants	3	5	167%
OR - Any combination of both	**50**	**47**	**94%**
		As of: 6/25/2026	
WIOA Dislocated Worker Registrants Fund 20			
Occupational Skills Training Participants **and** (1)	13	9	69%
On-the Job Training Participants (3) + (121)	8	4	50%
OR - Any combination of both	**21**	**13**	**62%**
		As of: 6/25/2026	

Monthly Performance Report | Official Release | March 2026 | Report Type: Board Contracted **| Area:** Board **| LWDA:** 8: East Texas
Release Date: 05/22/2026

Measure	Numerator	Denominator	Performance	Current Target	EOY Target	% Current Target	From	To	Notes	% Current Target
Adult: Credential Rate	49	61	80.33%	75.55%	75.55%	106.33%	01/24	09/24	18	N/A 106.33%
Adult: Employed Q2	133	173	76.88%	75.99%	75.99%	101.17%	07/24	03/25	18	N/A 101.17%
Adult: Employed Q4	174	224	77.68%	73.75%	73.75%	105.33%	01/24	09/24	18	N/A 105.33%
Adult: Measurable Skill Gains	58	76	76.32%	70.70%	70.70%	107.95%	07/25	03/26	18	N/A 107.95%
Adult: Median Earnings Q2	N/A	133	$6,527.88	$7,000	$7,000	93.26%	07/24	03/25	18	N/A 93.26%
C&T: Credential Rate	123	167	73.65%	75.00%	75.00%	98.20%	01/24	09/24	18	N/A 98.20%
Child Care: Average # Children Served Per Day - Combined	726,581	130	5,589	5,444	5,444	102.66%	10/25	03/26	20	N/A 102.66%
Child Care: Initial Job Search Success Rate	39	69	56.52%	58.36%	58.36%	96.85%	06/25	11/25	21	N/A 96.85%
Choices/TANF: Full Engagement Rate - All-Family	N/A	N/A	N/A	50.00%	50.00%	N/A	10/25	03/26	14	N/A N/A
DW: Credential Rate	19	21	90.48%	77.00%	77.00%	117.51%	01/24	09/24	18	N/A 117.51%
DW: Employed Q2	43	59	72.88%	77.78%	77.78%	93.70%	07/24	03/25	18	N/A 93.70%
DW: Employed Q4	43	58	74.14%	79.26%	79.26%	93.54%	01/24	09/24	18	N/A 93.54%
DW: Measurable Skill Gains	11	21	52.38%	76.00%	76.00%	68.92%	07/25	03/26	18	N/A 68.92%
DW: Median Earnings Q2	N/A	43	$9,243.13	$9,600	$9,600	96.28%	07/24	03/25	18	N/A 96.28%
Reemployment: Claimant Reemployment within 10 Weeks	4,071	6,325	64.36%	61.11%	61.11%	105.32%	07/25	12/25	N/A	EX 105.32%
Reemployment: Employers Receiving Texas Talent Assistance	1,757	1	1,757	1,738	3,180	101.09%	10/25	03/26	N/A	MG 101.09%
Youth: Credential Rate	29	38	76.32%	67.47%	67.47%	113.12%	01/24	09/24	18	N/A 113.12%
Youth: Employed/Enrolled Q2	61	77	79.22%	75.60%	75.60%	104.79%	07/24	03/25	18	N/A 104.79%
Youth: Employed/Enrolled Q4	88	112	78.57%	76.26%	76.26%	103.03%	01/24	09/24	18	N/A 103.03%
Youth: Measurable Skill Gains	18	27	66.67%	65.30%	65.30%	102.10%	07/25	03/26	18	N/A 102.10%
Youth: Median Earnings Q2	N/A	59	$6,372.88	$4,420	$4,420	144.18%	07/24	03/25	18	N/A 144.18%

0.00% 50.00% 100.00% 150.00%

14 Release of Choices visualization is pending resolution of issues in GSI's data interface with HHSC.

18 In some instances, services used to identify the Population Groups (Adult, DW, Youth) mistakenly include reportable and follow-up services and may inflate or deflate performance rate. Performance status currently suppressed.

20 Performance status currently suppressed to allow boards to adjust to new targets approved in March 2026. April 2026 MPR will have performance status turned on for boards to see their performance status as exceeding, meeting, at risk, or not meeting.

21 Performance status currently suppressed for CC IJS while undergoing a coding update to better reflect board performance. Updated numbers will be incorporated in the April MPR issued in June 2026.

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Date: July 08, 2026

To: Workforce Solutions East Texas Board

From: Adam Martin, Senior Program and Projects Manager

Subject: Status of Workforce System Improvement Team (WSIT) Reports and Texas Rising Star (TRS)

The Workforce System Improvement Team (WSIT) completed the following Workforce System Improvement and /or Technical Assistance (TA) reviews since the last Workforce Board meeting.

Also included is an update on the status of TRS Providers in the region.

Dynamic Workforce Solutions (DWFS) – Workforce

RESEA:

Date of most Recent Review: February 2026

Significant Findings: There were no significant findings

Resolution: N/A

Any outstanding action being taken: N/A

Next Scheduled Review Date: July 2026

SNAP E&T:

Date of most Recent Review: February 2026

Significant Findings: There were no significant findings

Resolution: N/A

Any outstanding action being taken: N/A

Next Scheduled Review Date: August 2026

WIOA Dislocated Worker

Due to the 100% error rates identified in multiple areas in the November 2025 review, DWFS was required to conduct a 100% review of all active WIOA Dislocated Worker Program participant files for the period of October 2024 through October 2025.

A total of three (3) participant case files were selected from the DWFS's 100% file review for validation. Although DWFS's internal reviews identified some errors, WSIT identified significant additional errors that remained undetected by the contractor's internal quality assurance processes. Consequently, error rates across multiple core compliance categories remain critically high.

Date of most Recent Review Date: 5/18/2026 - 6/4/2026

Significant Findings:
- Individual Employment Plan (IEP) - 100.00%
- Dislocated Worker Allowable Services- 66.67%
- On-the-Job-Training - 100.00¾Percent
- Case Notes- 100.00%
- Follow-up Requirements - 100.00%

Resolution:
If the error rates within these areas, as well as those during the initial review in November 2025, remain consistently high during the next monitoring review, DWFS will be placed on a formal Corrective Action Plan (CAP) to enforce program integrity and system compliance.

Any outstanding action being taken: NA

Next Scheduled Review Date: November 2026

WIOA Youth

Date of most Recent Review: January 12-22, 2026

Significant Findings: No

Resolution: Resolved

Any outstanding action being taken: No

Next Scheduled Review Date: July 2026 (Full Program Compliance Review)

WIOA Adult

Date of most Recent Review: March 9-20, 2026

Significant Findings:
1. Workforce Solutions (DWFS) provided responses to all initially identified errors, the final error rates across multiple areas remain significantly high.
    - Individual Employment Plan (IEP) – 84.62%
    - Adult Allowable Services – 100%

- On-the-Job-Training – 66.67%
- Performance Outcomes – 77.78%
- Support Services – 90%
- Data was entered accurately in WIT – 77.92%
- WIT Case Notes – 100%
- Follow-up Requirements – 66.67%

2. The review identified disallowed costs totaling $1,038.00 in the following customer files.
    - Bryan, Baylee - $138
    - Carr, Destiny - $504
    - Friday, Jonathan - $264
    - Lacy, Kanisha - $63
    - Smith, Krystal - $21
    - White, Latasha - $48

Resolution:

1. If the error rates in these areas remain consistently high during the next review, DWFS will be placed on a formal Corrective Action Plan (CAP).

2. Because the costs were determined to be unsupported, they are disallowed. DWFS must reimburse these funds using non-Federal/non-State sources. A copy of check #6789 in the amount of $1,038 was received on June 22, 2026.

Any outstanding action being taken: NA

Next Scheduled Review Date: January 2027

NCP:

Date of most Recent Review: August 4-22, 2025

Significant Findings:

- Employment Plan – 42.86%
- Job Search Log – 50%
- Verification and Documentation Requirements – 78.57%
- Data was entered accurately in TWIST/WIT – 85.71%
- TWIST Counselor Notes/WIT Case Notes – 100%
- Non-Compliant and Request to Remove – 42.86%

Resolution: NA

Any outstanding action being taken: NA

Next Scheduled Review Date: September 2026

Choices:

Date of most Recent Review: November 2025

Significant Findings: None

Resolution: All resolved

Any outstanding action being taken: None

Next Scheduled Review Date: June 2027

TAA Program Review:

TAA Program Review:

Date of most Recent Review: January 2026

Significant Findings: None

Resolution: None

Any outstanding action being taken: None

Next Scheduled Review Date: July 2026

BakerRipley - CCS

Date of most Recent Review: January 2026

Significant Findings: None

Resolution: None

Any outstanding action being taken: None

Next Scheduled Review Date: July 2026

East Texas Literacy Council (ETLC) Stand-Alone WIOA Youth Contractor

Date of most Recent Review: 4/5/2026 - 4/29/2026

Significant Findings:

ETLC provided responses to all initially identified errors. The report has not yet been finalized. The significant error rates are below:

- Youth Eligibility – 42.86%
- Individual Employment Plan – 100%
- Allowable Activities – 100%
- WIT data entered accurately – 100%
- Occupational Training – 40%
- Performance outcomes – 40%

- Support Services – 85.71%
- Case notes – 100%
- Follow up – 100%

Resolution: The audit is still in the process of being resolved; once finalized, the report will be available.

Any outstanding action being taken:

Next Scheduled Review Date: Contract closing date was 30-June-2026

Texas Rising Star (TRS) Update

There are **179** TRS certified programs in the region. The "Star" ratings are as follows:
Seventeen (17) - 2 star
Ninety-two (92) - 3 star
Seventy (70) - 4 star

There are currently 31 programs engaged in the certification process, with 1 program closed. We have 4 programs that are currently on suspension.

I will be happy to answer any questions you may have. AM/kv

Agenda Item for Consideration

Workforce Solutions East Texas Board • July 8, 2026
MS **Presented by:** Monty Scroggins, Contract Administrator

ITEM DETAILS

Agenda Item: Consider Approval of the Purchase of Two (2) Vehicles for Texas Rising Star (TRS) Staff

This Item Represents A: ☒ New issue, project, or purchase ☐ Routine, regularly scheduled item ☐ Follow-up ☐ Special item requested by Board member ☐ Other

Total estimated cost: $60,000

Source of funds: Child Care Services

STAFF REPORT & REQUESTED ACTION

WSET is requesting approval to purchase two vehicles for childcare mentor staff. We now have 9 full-time mentor staff, but TRS only has 3 accommodating vehicles for their staff. TRS Mentors are required to visit each Early Learning Program (ELP) monthly, and reliable vehicles are essential to meet required timelines, support program quality, and ensure staff can travel safely.

Staff request approval to purchase **two (2) additional** vehicles for TRS staff use, with a **total estimated cost not to exceed $60,000**. Staff completed the procurement process with local dealerships for the purchase of compact SUV vehicles. 2026 Chevrolet Trailblazers were selected because they offer a practical balance of reliability, cargo capacity, fuel efficiency, and safety for staff. Based on historical travel and current projections, the vehicles are expected to be in use approximately 80 percent of the time, averaging about 2,000 miles per month.

At the current mileage reimbursement rate of $0.725 per mile, annual staff reimbursement payments are estimated at approximately $17,400 per vehicle.

Given the initial purchase price, more than half of the cost of each vehicle is expected to be offset during the first year of operation through avoided staff mileage reimbursements.

<u>Request</u>

Action Requested: Staff request approval to purchase two (2) vehicles for TRS staff use, with a total cost not to exceed $60,000. There is sufficient child care funding available to support this purchase.

Staff Initial: MS/ML

Agenda Item for Consideration

Workforce Solutions East Texas Board • July 8, 2026
Presented by: Doug Shryock

ITEM DETAILS

Agenda Item: Contract Renewal for Child Care Development Training provided by Smith County Champions for Children

This Item Represents A: ☐ New issue, project, or purchase ☒ Routine, regularly scheduled item ☐ Follow-up ☐ Special item requested by Board member ☐ Other

Total estimated cost: $60,000

Source of funds: Child Care Services Quality Improvements

STAFF REPORT & REQUESTED ACTION

The Workforce Solutions East Texas Board contracts with Smith County Champions for Children for Child Care Development Associate (CDA) training. The contract was originally procured from June 1, 2022, through May 31, 2023, in the amount of $300,000, with four (4) additional 1-year options. limited to $60,000 per year. After the initial year the contract periods were adjusted to October 1 through September 30, with the overall award period ending May 31, 2027. The training is available to residents throughout the region, versus only in Smith County. In July 2025, the third one-year extension option in the amount of $60,000 was approved with a contract period of October 1, 2025, through September 30, 2026.

To consider the contract with Smith County Champions for Children for a fourth and final period October 1, 2026, through May 31, 2027, previously adopted renewal criteria are identified below along with staff responses.

In considering whether to extend a subcontract for an additional year, the status of project operations as of June 2026, will be reviewed. (Note: The most recent information as of June 29, 2026, has been included.)

The Welfare-to-Work Committee and the Workforce Solutions East Texas Board, based upon a report by Board staff, will determine if performance is acceptable in the following areas:

Note: Due to no other items needed for consideration by the Welfare-to-Work Committee, staff is taking the recommendation directly to the Workforce Solutions East Texas Board.

1. Has the project been established and is it operating within the proposed service area?

   Yes

2. Is the project making satisfactory progress in meeting the goals and objectives outlined in the contract? If not, is the project operator taking sufficient, reasonable, and appropriate steps to do so?

   Yes. A summary of outcomes is included below:

	Totals
Enrolled	21
Dropped	4
Total to get credentialed	17
Observation scheduled	1
Observed	1
Test scheduled	13
Recd. CDA	10

The Welfare-to-Work Committee and the Workforce Solutions East Texas Board shall consider the report from ETCOG staff, and if the answers to all three of the questions listed above are deemed to be affirmative, then the contract may be extended for an additional year (without conducting another request for proposals).

Note: An affirmative response to two of the questions does not obligate the Workforce Solutions East Texas Board to renew the existing contracts. Also, a negative response would not automatically preclude renewal. (A "Yes" answer to either part of Question #2 will be considered an affirmative response.) Renewal of the contract shall be subject to the availability of funding and contract negotiation, including costs and deliverables.

Action Requested: Renewal of the contract with Smith County Champions for Children for a fourth and final period (October 1, 2026, through May 31, 2027).

Staff Initial: ML/GA/KV

Agenda Item for Consideration

Workforce Solutions East Texas Board July 8, 2026
Presented by: Doug Shyock, Executive Director

ITEM DETAILS

Agenda Item: Inclusion of adopted Foster Children as a priority group for Child Care Services

This Item Represents A: ☒ New issue, project, or purchase ☐ Routine, regularly scheduled item ☐ Follow-up ☐ Special item requested by Board member ☐ Other

Total estimated cost: Less than $10,000/annually

Source of funds: Child Care and Development Fund (CCDF)

STAFF REPORT & REQUESTED ACTION

The Texas Workforce Commission (TWC) policy provides Boards with the flexibility to develop and implement local policies which address community needs. After reviewing current guidance, Board staff evaluated the need to support adopted Foster Children as a priority group for Child Care Services.

The Child Care Rules require Child Care Services (CCS) for parents to be prioritized among two priority groups, with an option for a third for each Board. Children in TWC' First and Second Priority Groups are enrolled in priority order, before enrolling children from the Board established priority group. Participants will be served by the Board-established Priority Group, dependent on the availability of funds.

Workforce Solutions East Texas currently has the following Board-established Priority Group list to better serve the CCS Parents of East Texas:

1. Siblings of children currently enrolled in Child Care Services;
2. Workforce Innovation and Opportunity Act of 2014 (WIOA) participants;
3. Parents who need continuity of care after receiving TWC Special Funded child care, and are limited to 12 month of eligibility; and
4. Eligible parents who quality for an Initial Job Search period.

Staff recommend Foster Children who are adopted to be added to the Board established Priority Group List. We are encountering occurrences of children enrolled in CCS based upon their status as a Foster Child, being adopted and subsequently dropped from CCS. To reapply for CCS, these children must go on a waiting list, which can delay eligibility for an extended period (sometimes over a year). Adding adopted Foster Youth to the Priority Group List would allow an avenue for these children to avoid a lapse of services upon adoption, offering the children and their adopted families an opportunity for continuity during this important time of their lives.

Action Requested: Adding adopted Foster Children as a priority group for Child Care Services

Staff Initial: GA/kv

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MEMORANDUM

To: Workforce Solutions East Board
From: Adam Martin, Senior Program and Projects Manager
Date: 7/08/2026
Subject: Cancelation of Standalone Youth Services RFP

Purpose
This memorandum provides notice that the Youth Services RFP has been canceled following completion of the evaluation process.

Background
Staff reviewed proposals from Proposer 1 and Proposer 2 against required criteria including effectiveness, program design, coordination, cost, and fiscal integrity. While both showed strengths, concerns prevented proceeding with an award.

Key Consideration
Historically, funding of $70,000 supported approximately 10 participants in entry-level training (e.g., CNA). The current RFP increased funding to $150,000 and requires higher-cost, advanced training with a goal of earning a self-sufficient wage.

Proposed enrollment levels and program structures raise concerns regarding feasibility, cost alignment, and capacity, along with the need to further validate funding, partnerships, and implementation readiness.

Both proposals demonstrate strengths, but present concerns related to experience, capacity, and program execution, limiting confidence in successful delivery under current expectations.

Next Steps
Staff will further evaluate program structure, enrollment targets, cost assumptions, and external factors, including Workforce Pell Grants, to determine whether a revised RFP will be issued.

Conclusion
Given the shift in funding and program requirements, uncertainties remain regarding feasibility and outcomes. The RFP has been canceled to allow better alignment prior to any future procurement.

Staff are available to answer questions.

AM

Agenda Item for Consideration

Workforce Solutions East Texas Board July 8, 2026

ITEM DETAILS

Agenda Item: Approval of a Memorandum of Understanding with Versatile Developments LLC to support the delivery of community resources, resident services, referral networks, and supportive programming to complement the residential and community development goals of the Marshall Lofts Project

This Item Represents A: ☒ New issue, project, or purchase ☐ Routine, regularly scheduled item ☐ Follow-up ☐ Special item requested by Board member ☐ Other

Total estimated cost: Non-financial Memorandum of Understanding

Source of funds: Not applicable

STAFF REPORT & REQUESTED ACTION

Attached is a draft of a proposed Memorandum of Understanding (MOU) with Versatile Developments in Waco. Versatile Developments is working on the conversion of the former Marshall High School into a residential community, and they are seeking to collaborate with area agencies for services/support for residents. In Section I Project Overview, it is stated –

> "The developer is engaged in the development of Marshall Lofts, an adaptive reuse and historic preservation project located at 802 West Houston Street, Marshall, Harrison County, Texas (the "Project"). The Project is designed to provide affordable rental housing, supportive housing components, workforce development programming, resident services coordination, and community-based programming to support long-term residential stability and economic mobility for income-qualified residents of the Marshall community. The Project may seek financing through a combination of sources including Low-Income Housing Tax Credits (LIHTC), Historic Tax Credits (HTC), Community Development Block Grants (CDBG), HOME Investment Partnerships Program funds, and private capital."

The draft non-financial MOU further outlines the proposed collaboration. Protocols for referrals, outreach and engagement and case management between Workforce Solutions East Texas and the Project are addressed.

Action Requested: Staff request authorization to finalize and execute the Memorandum of Understanding with Versatile Developments LLC

Staff Initial: DGS/GA/kv

Attachment

VERSATILE
DEVELOPMENTS

MEMORANDUM OF UNDERSTANDING

Community Partnership and Supportive Services Collaboration

Marshall Lofts | Marshall, Texas

This Memorandum of Understanding ("MOU") is entered into as of 06/17/2026 by and between:

Development Entity: Versatile Developments, LLC, located at 2024 Austin Ave, Waco, Texas, 76701

Partner Organization: Workforce Solutions East Texas Board located at 3800 Stone Road, Kilgore, Texas 75662

Developer and Partner are each referred to individually as a "Party" and collectively as the "Parties."

SECTION 1. PROJECT OVERVIEW

The developer is engaged in the development of Marshall Lofts, an adaptive reuse and historic preservation project located at 802 West Houston Street, Marshall, Harrison County, Texas (the "Project"). The Project is designed to provide affordable rental housing, supportive housing components, workforce development programming, resident services coordination, and community-based programming to support long-term residential stability and economic mobility for income-qualified residents of the Marshall community.

The Project may seek financing through a combination of sources including Low-Income Housing Tax Credits (LIHTC), Historic Tax Credits (HTC), Community Development Block Grants (CDBG), HOME Investment Partnerships Program funds, and private capital.

SECTION 2. PURPOSE

The purpose of this MOU is to establish a framework for voluntary collaboration between the Parties to support the delivery of community resources, resident services, referral networks, and supportive programming that complement the residential and community development goals of the Project.

This MOU is a statement of mutual intent and shared commitment. It does not create a binding obligation to perform specific acts, exchange funds, or guarantee the delivery of services unless separately agreed upon in writing by both Parties.

SECTION 3. SHARED GOALS

The Parties share a commitment to the following goals:

- Supporting resident stability, self-sufficiency, and economic mobility among income-qualified residents of the Project.
- Connecting residents with voluntary supportive services, workforce development opportunities, and community resources.
- Building a network of trusted community partners capable of providing responsive, culturally competent services.
- Advancing affordable housing, historic preservation, and community revitalization in Harrison County, Texas.
- Supporting successful grant applications, funding partnerships, and regulatory compliance where applicable.

SECTION 4. SCOPE OF COLLABORATION

Subject to the availability of staff, funding, and organizational capacity, the Parties agree to explore collaboration in one or more of the following areas. Specific activities undertaken pursuant to this MOU shall be determined by mutual agreement and may be documented in a separate written scope of work or service schedule.

4.1 Referral Coordination

Partner may receive referrals from Developer, property management staff, or residents seeking services within Partner's area of expertise. Partner agrees to make reasonable efforts to respond to referrals in a timely manner and to provide appropriate feedback consistent with applicable privacy and confidentiality requirements.

4.2 Resident Outreach and Engagement

Partner may participate in resident orientation events, community resource fairs, or outreach efforts designed to connect residents with available services. All outreach activities are subject to prior coordination with Developer and property management.

4.3 Community Programming

Where mutually agreed and subject to available space and scheduling, Partner may provide voluntary programming on-site at the Project or at Partner's own facilities. Examples of potential programming include, but are not limited to:

- Employment readiness workshops and job placement assistance
- Financial literacy and household budgeting education
- Digital literacy and technology access training
- Life skills classes and wellness education
- Youth after-school programming, tutoring, and mentorship
- Reentry support services for formerly incarcerated individuals
- Domestic violence awareness, safety planning, and survivor support

- Food assistance coordination and nutrition education
- Transportation coordination and mobility assistance
- Education support, GED preparation, and higher education navigation
- Job fairs, employer connection events, and workforce credential programs

All programming under this Section shall be offered on a voluntary basis. No resident shall be required to participate in any program as a condition of housing.

4.4 Case Management Referrals

Where Partner has case management capacity, Partner may accept referrals for residents in need of ongoing service coordination. Case management services, if any, shall be governed by Partner's own policies, eligibility requirements, and applicable professional and regulatory standards.

4.5 Crisis Support Referrals

Partner may serve as a community resource for crisis support referrals including domestic violence safety planning, mental health crisis intervention, and housing stability emergencies. All crisis referrals shall be made in accordance with applicable professional standards and mandatory reporting obligations.

SECTION 5. VOLUNTARY PARTICIPATION

All services, programs, referrals, and activities provided under this MOU shall be entirely voluntary. No resident of the Project shall be required to participate in any program, accept any referral, or engage with any Partner organization as a condition of their tenancy or continued occupancy.

Resident dignity, privacy, and autonomy shall be respected in all outreach and engagement activities. All marketing and outreach materials shall clearly communicate the voluntary nature of all programming.

SECTION 6. DATA PRIVACY AND CONFIDENTIALITY

6.1 General Confidentiality

Each Party agrees to maintain the confidentiality of any non-public information shared by the other Party in connection with this MOU, including resident information, financial information, organizational strategies, and proprietary program materials. Neither Party shall disclose such information to third parties without the prior written consent of the disclosing Party, except as required by law.

6.2 Resident Privacy

Neither Party shall collect, share, or use resident personal information except as necessary to provide the specific services requested by the resident and in compliance with applicable law, including the Texas Privacy Protection Act and applicable federal regulations. Any sharing of resident information between the Parties shall require the resident's prior written authorization.

6.3 HIPAA

To the extent any services provided under this MOU involve protected health information as defined under the Health Insurance Portability and Accountability Act of 1996 (HIPAA), the Parties shall comply with all applicable HIPAA requirements. A Business Associate Agreement shall be executed prior to the exchange of any protected health information.

6.4 Confidentiality of Participation

Partner shall not disclose a resident's participation in any program or service to Developer, property management, or any third party without the resident's prior written authorization, except as required by applicable mandatory reporting laws.

SECTION 7. NON-EXCLUSIVE RELATIONSHIP

This MOU does not create an exclusive partnership between the Parties. Developer retains the right to enter into similar agreements with other organizations. Partner retains the right to serve other clients, projects, and communities consistent with its organizational mission.

SECTION 8. INDEPENDENT PARTIES

The Parties are independent organizations. Nothing in this MOU shall be construed to create an employment relationship, agency relationship, joint venture, or partnership between the Parties. Neither Party shall have authority to bind the other to any obligation or commitment. Each Party is solely responsible for its own employees, volunteers, contractors, and agents.

SECTION 9. FINANCIAL OBLIGATIONS

This MOU does not obligate either Party to provide funding, financial support, in-kind resources, or reimbursement to the other Party. Any financial arrangement between the Parties shall be separately negotiated and documented in a written agreement signed by authorized representatives of both Parties.

SECTION 10. NO CLINICAL OR TREATMENT OBLIGATIONS

Nothing in this MOU shall be construed to require Developer or property management to provide, coordinate, or supervise clinical mental health services, medical services, substance use treatment, or other licensed healthcare services. Developer is a real estate development entity and not a licensed healthcare or behavioral health provider.

Any licensed clinical services provided to residents shall be the sole responsibility of the licensed provider and shall be governed by applicable professional, ethical, and regulatory standards.

SECTION 11. INSURANCE

Each Party shall maintain, at its own cost, such insurance coverage as is appropriate for its activities, including general liability insurance, professional liability insurance where applicable, and workers' compensation coverage as required by law. Upon request, each Party shall provide the other with certificates of insurance evidencing such coverage.

SECTION 12. TERM AND TERMINATION

12.1 Term

This MOU shall be effective as of the date last signed below and shall remain in effect for a period of [one (1) year], unless earlier terminated or renewed by written agreement of the Parties.

12.2 Termination

Either Party may terminate this MOU at any time, with or without cause, by providing at least [thirty (30)] days' prior written notice to the other Party. Upon termination, the Parties shall cooperate in good faith to transition any active referral relationships in a manner that minimizes disruption to residents.

12.3 Survival

Obligations of confidentiality under Section 6 shall survive the termination of this MOU.

SECTION 13. AMENDMENTS

This MOU may be amended only by a written instrument signed by authorized representatives of both Parties. No oral modification shall be effective.

SECTION 14. GOVERNING LAW

This MOU shall be governed by and construed in accordance with the laws of the State of Texas.

SECTION 15. ENTIRE AGREEMENT

This MOU constitutes the entire agreement between the Parties with respect to the subject matter hereof and supersedes all prior discussions, representations, and agreements relating to the subject matter hereof.

SECTION 16. POINTS OF CONTACT

All notices, requests, and communications under this MOU shall be directed to the following representatives. Either Party may update its point of contact by providing written notice to the other Party.

	Development Entity	Partner Organization
Organization	Versatile Developments, LLC	Workforce Solutions East Texas Board
Point of Contact	Jerry Dyer Jr.	Doug Shryock
Mailing Address	2024 Austin Ave., Waco, TX	3800 Stone Road, Kilgore, Texas 75662
Phone	254-362-0200	903-218-6425
Email	jdyer@vrecd.com	doug.shryock@etcog.org

SIGNATURES

By signing below, the authorized representatives of each Party acknowledge that they have read, understand, and agree to the terms of this Memorandum of Understanding.

DEVELOPMENT ENTITY

Authorized Signature

Jerry Dyer Jr
Printed Name

President of the North American Region
Title

Versatile Developments
Organization

Date

PARTNER ORGANIZATION

Authorized Signature

Douglas G. Shryock
Printed Name

Executive Director
Title

Workforce Solutions East Texas Board
Organization

Date

WSET DASHBOARD REPORT

WORKFORCE SOLUTIONS EAST TEXAS BOARD | JULY 08, 2026

FINANCIALS

PY 25 Workforce Budget & Expenditures as of May 2026

63% Overall

55% Board Operations

51% Service Delivery

66% Pass Through

At 66.7% of the Program year, total expenditures are at 62.7%, indicating a satisfactory financial position. WIOA Youth and Dislocated funds remain under-expended, primarily due to lower participant spending. Child Care Quality Project Funds are also under expended, but all allocations are committed and expected to be fully utilized by year end. Expenditures related to the Tyler relocation are largely complete, with no significant remaining costs anticipated.

EXPENDITURES

DYNAMIC WORKFORCE SOLUTIONS

61% Expended

39% Unspent

BAKERRIPLEY

62% Expended

38% Unspent

DWFS spent 61% of their Operations budget and 39% of their participant budget as of 5/31/26. While participant expenditures slightly increased, DWFS is projected to spend only 58% of its overall participant budget by the Program yearend. DWFS continues to implement strategies to increase both participant expenditures and enrollments. The unspent WIOA participant funds will carry over into next year's budget. BakerRipley expended 62% of its total budget as of 5/31/26 and is on track to spend the majority of its allocation by 9/30/26. Any funds remaining as of 9/30/26, may be carried forward into the next program year's budget. Overall, both subrecipents remain operationally stable, while targeted efforts contine to strenthen partipcant performance.

TEXAS RISING STAR PROVIDERS IN ETX

★★	★★★	★★★★
17	92	70

CHILDREN SERVED PER DAY (AS OF 07/01)

5,444 Target

5,396 Current 99.12%

WSET CONTRACTED MEASURES (AS OF 3/2026

+P	MP	-P	N/A
	1		19

ETLC WIOA YOUTH EXPENDITURE & PERFORMANCE

Performance– Goal of 10

10 Enrolled

100% Current

100% Percent Into Prgm Yr

PPS ENROLLMENT STATUS (AS OF 6/25/2026

WIOA Participant Planning Summary of Enrollments			
Workforce Solutions East Texas	Oct 1, 2025 thru September 30, 2026		
DWFS - Contractor BCY25	Planned New Enrollments	Performance Y-T-D	Percent Served
WIOA Youth Registrants Fund 30			
Youth Work Experience Training Participants	45	29	64%
OJT	3	1	33%
OST	1	2	200%
OR - Any combination of both	49	32	65%
		As of: 6/25/2026	
WIOA Adult Registrants Fund 10			
Occupational Skills Training Participants and (300)	32	33	103%
On the Job Training Participants (301)	15	8	53%
Work Experience Training Participants	3	5	167%
OR - Any combination of both	50	42	84%
		As of: 6/25/2026	
WIOA Dislocated Worker Registrants Fund 20			
Occupational Skills Training Participants and (3)	13	9	69%
On the Job Training Participants (3) + (121)	8	4	50%
OR - Any combination of both	21	13	62%
		As of: 6/25/2026	

WSET DASHBOARD REPORT

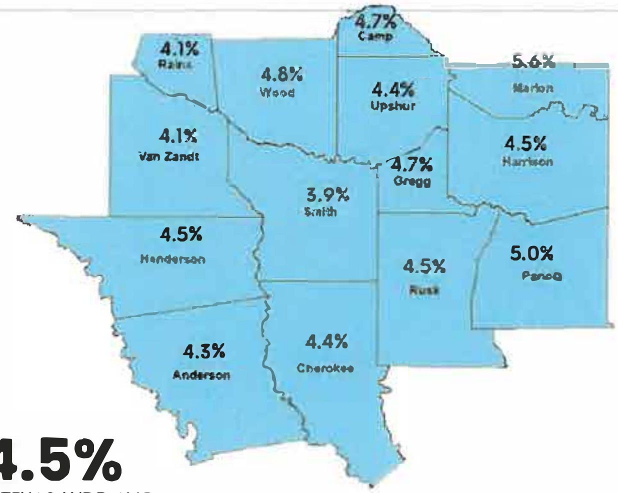
WORKFORCE SOLUTIONS EAST TEXAS BOARD | JULY 08, 2026

PERFORMANCE AVERAGE

73%	72%	84%
ALL TX WDA AVG	QUARTILE AVERAGE	EAST TEXAS WDA

INDUSTRY & LABOR MARKET

Generally the further East you move, the higher the unemployment rate.



4.5%
EAST TEXAS WDB AVG

GRANT IMPACT - $1M+ IN INVESTMENTS ACROSS EAST TEXAS COMMUNITIES

KC/LEDCO/KEDC/WEDC/MEDC/GEDC- HDJT $143,412
KC/HEDCO - HDJT - $61,576
TVCC/PEDC - HDJT - $760,943
MISD/MEDCO - $394,990
JISD/EDC - HDJT - $300,000 - Tentatively approved by TWC awaiting final Approval

ADDITIONAL GRANTS

ICW - Bass Engineering - $50,000 - In progress
ICW - Oak Hill Memory Care Tyler - $30,000 - Started June 15th
Teacher Externship - Grant Approved! Underway - $55,662

EVENT	Upcoming Events	TIME
Tyler - Level Up Youth Career and Hiring Event	July 16th	10-2
Windows Of Opportunity - Hiring Event	August 4th	Athens: 9 AM - 12 PM Longview: 9 AM - 12 PM Marshall: 1 PM - 4 PM Palestine: 1 PM - 4 PM Tyler: 9 AM - 12 PM
Jacksonville Job Fair	TBA	TBA