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Date: May 6, 2026  
To: Workforce Solutions East Texas Board  
From:  Douglas G. Shryock - Director of Regional Workforce & Economic Development  
Subject: Meeting of May 13, 2026

The next meeting of the Workforce Solutions East Texas Board will be at **Workforce Solutions East Texas – Longview Center, 1905 W. Loop 281, Suite 40, Longview, Texas 75604 on Wednesday, May 13, 2026 at 11:30 AM and Via Conference Call.** Items of business will include:

- Renewal of lease for the Athens Workforce Center;
- Delegation to the Board Executive Committee and the Youth Committee, authorization for contract award for the Youth Stand Alone Projects Request for Proposals subject to ratification by the Workforce Solutions East Texas Board;
- Report from the Chair of the Child Care Advisory Group;
- Recognition of outstanding stakeholders and staff;
- Update on the Grand Opening of the new Tyler Workforce Center facility which will be in conjunction with the July 8<sup>th</sup> Workforce Solutions East Texas Board Meeting;
- Consider Workforce Solutions East Texas Board Dashboard;
- Update on Teacher's Externships Program Grant;
- An adjustment to the Supportive Services policy for the Workforce Solutions East Texas Board, including, but not limited to an increase in the amount of transportation assistance provided: Doug Shryock and Adam Martin;
- Authorization to submit nominations for Texas Workforce Commission Employer Awards;
- Update on Workforce Centers Services; and
- Update on Child Care Services.

If you should have questions regarding any items on this agenda, Staff will be happy to respond. If any attendee has any special requirements due to disabilities, reasonable arrangements will be made upon request. Please contact the ETCOG office at (903) 218-6400. Telephone inquiries can be made at (800) 735-2989 (TDD) or (800) 735-2988 (Voice).

DGS/GA/kv  
Enclosures



**EAST TEXAS WORKFORCE DEVELOPMENT AREA**

**Workforce Solutions East Texas Board**

Wednesday, May 13, 2026 - 11:30 a.m.  
Workforce Solutions East Texas – Longview Center  
1905 W. Loop 281, Suite 40  
Longview, TX 75604

And Virtually  
**Via Conference Call**

To join the meeting by telephone please call the number below and enter the meeting ID. If you do not have a participant ID, just stay on the line and you will be entered into the meeting without one.

Join from PC, Mac, Linux, iOS or Android: <https://v.rin@central.com/join/166039012>

Phone: +1 (650) 4191505

Meeting ID: 166039012#

**AGENDA**

**1. Chair’s Opening Remarks: ..... Chairman Keenon**

- Call to Order (Chairman Keenon)
- Invocation and Pledge of Allegiance (Chairman Keenon)
- Items from Board Members (Chairman Keenon)  
*This agenda item shall allow any member of the Board the opportunity to discuss minor, non-action items such as recognitions, attendance at relevant events, upcoming relevant events, etc. that are not listed on this agenda, and which require no action by the Board.*
- Consider Public Comments (Chairman Keenon)  
*Time Limit: 3 Minutes. Interested Parties have an opportunity to address the Board, which has no obligation to respond in any manner to comments or questions asked of them by the speaker. If multiple speakers wish to address the same topic, a spokesperson will be selected. Any response by a member of the Board is limited by Texas law to a statement of specific factual information, a recitation of existing policy, or a proposal to place the subject on the agenda for a future WSET Board meeting.*
- Consider Declarations of Conflicts of Interest (Chairman Keenon)

**2. Consent Agenda: ..... Chairman Keenon**

*The consent Agenda is considered to be self-explanatory and will be enacted with one motion. There will not be separate discussion of these items. However, any Consent Agenda item may be removed for individual consideration pursuant to a request by a WSETB member.*

- A. Consider approval of March 11, 2026, Meeting Minutes (Enclosure #1)
- B. \*Board financial status including review of HB-1 Budget: Monty Scroggins (Enclosure #2)
- C. Status of Program Performance: Doug Shryock and Adam Martin (Enclosure #3)
- D. \*Consider review and approval of Program and Fiscal Monitoring Reviews: Doug Shryock, Monty Scroggins, Gini Blackwell, and Adam Martin (Enclosure #4)
- E. Consider and take appropriate action regarding ratification of a letter of support for the application submitted by BCFS Health and Human Services – Tyler for the Community Youth Development Grant offered through the Texas Health and Human Services Commission: Doug Shryock and Sonia White (Enclosure #5)

- F. \*Consider and take appropriate action regarding approval of renewal criteria for the contract with Smith County Champions for Children for Child Care Development Associate training: Doug Shryock and Monty Scroggins (Enclosure #6)
  - G. \*Consider and take appropriate action regarding the inclusion of Initial Job Search participants as priority group for Child Care Services: Doug Shryock, Adam Martin and LJ Raffray (Enclosure #7)
  - H. \*Consider and take appropriate action regarding authorization of a contract with Oak Hill Memory Care for incumbent worker training: Adam Martin (Enclosure #8)
3. **\*Consider and take appropriate action regarding renewal of lease for the Athens Workforce Center ..... Brandy Brannon and Doug Shryock (Enclosure #9)**
  4. **\*Consider and take appropriate action regarding delegation to the Board Executive Committee and the Youth Committee, authorization for contract award for the Youth Stand Alone Projects Request for Proposals subject to ratification by the Workforce Solutions East Texas Board: .....Chairman Gene Keenon**
  5. **\*Consider and take appropriate action regarding report from the Chair of the Child Care Advisory Group: Chair Camille Brown**
  6. **Consider Executive Director’s Report: ..... Doug Shryock**
    - Consider recognition of outstanding stakeholders and staff
    - Consider update on the Grand Opening of the new Tyler Workforce Center facility which will be in conjunction with the July 8<sup>th</sup> Workforce Solutions East Texas Board Meeting
    - Consider and take appropriate action regarding Workforce Solutions East Texas Board Dashboard: Doug Shryock and Adam Martin (Enclosure #10)
    - Consider update on Teacher’s Externships Program Grant: Adam Martin
    - \*Consider and take appropriate action regarding an adjustment to the Supportive Services policy for the Workforce Solutions East Texas Board, including, but not limited to an increase in the amount of transportation assistance provided: Doug Shryock and Adam Martin
    - Consider and take appropriate action regarding authorization to submit nominations for Texas Workforce Commission Employer Awards (Enclosure #11)
    - \*Consider and take appropriate action regarding update on Workforce Centers Services: Doug Shryock and Angelia Snow
    - \*Consider and take appropriate action regarding update on Child Care Services: Doug Shryock and Rhonda McGrath
  7. **Chairman’s Concluding Remarks: ..... Chairman Keenon**
    - Announcements
    - New Business
    - Adjournment

\*Denotes an item on Agenda that will have fiscal implications.

*Members with a Conflict of Interest on any agenda items must refrain from taking part in the discussion and abstain from voting.*

**MINUTES**

**Workforce Solutions East Texas Board**  
Wednesday, March 11, 2026 - 11:30 a.m.  
Workforce Solutions East Texas – Longview Center  
1905 W. Loop 281, Suite 40  
Longview, Texas 75604

And Virtually  
**Via Conference Call**

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Join from PC, Mac, Linux, iOS or Android: <https://v.ringcentral.com/join/604876378>

Phone: +1 (650) 4191505 Meeting ID: 604876378#

**1. Chair’s Opening Remarks: ..... Chairman Keenon**

**• Call to Order: Chairman Keenon**

Chairman Gene Keenon called the meeting to order at 11:32 a.m.

The following people were present:

Members

- Chair Gene Keenon
- ShaLonda Adams
- Claretta Allen
- Fay Booker
- Brandi Clark
- Todd Clifton
- Gaylon Davis
- Kevin Fowler
- Bonnie Geddie
- Robert Haberle
- Whitney McBee
- Travis O’Brien
- Joe Parker
- Whitney Patterson
- Pam Pearson
- Kimberly Taliaferro
- Robbie Tosh
- Keri Perot-Vance
- Joleen Wallace

Staff

- Doug Shryock
- Gary Allen
- Cody Bruce
- Dylan Cook
- Kelly Horn
- Marisa Lhuillier
- Adam Martin
- Monty Scroggins
- Kitty Vickers
- Christine Weems
- Sonia White

Visitors

- Deanna Alexander, WSET/DWFS
- Sandy Anderson, WSET/BakerRipley
- Michelle Blanchard, WSET/DWFS
- Erin Brogoitti, Kilgore Workforce & Vocation Foundation
- Mimi Easter, WSET/DWFS
- Rita Portz, WSET/BakerRipley
- Carolyn Garrett, WSET/DWFS
- Shelia Godfrey, WSET/DWFS
- Susan Hargis, Whitehouse EDC
- Amy Hollins, WSET/DWFS
- Katherine Kirpatrick, KEDCO
- Deb Koehler, WSET/DWFS
- Sumer Kutach, TWC VRS
- Dorothy Langley, Jarvis Christian Univ.
- Stephen Lynch, WSET/DWFS

Sarah Loyd, WSET/DWFS  
Rhonda McGrath, WSET/BakerRipley  
Gabby Moore, WSET/DWFS  
Cheryl Newton, WSET/DWFS  
Rita Portz, WSET/BakerRipley  
Tina Simpson, WSET/DWFS  
Timothy Smith, LEDCO  
Angelia Snow, WSET/DWFS  
Kim Stacy, WSET/DWFS  
LaToya Young, Tyler Area Bus. Ed. Council

• **Invocation and Pledge of Allegiance: (Chairman Keenon)**

Chair Gene Keenon delivered the Invocation and led the group to recite the Pledge of Allegiance.

• **Items from Board Members: (Chairman Keenon)**

*This agenda item shall allow any member of the Board the opportunity to discuss minor, non-action items such as recognitions, attendance at relevant events, upcoming relevant events, etc. that are not listed on this agenda, and which require no action by the Board.*

Chair Keenon welcomed the new Board members with Board member introductions.

- Keri Perot Vance, Executive Director of Panola County Chamber of Commerce
- Kevin Fowler, Executive Director of Regional Community Engagement with Tyler Junior College
- Robby Tosh, President of Harry’s Building Materials, Inc. in Rusk, Texas
- Whitney Patterson, Executive Director, PAVE East Texas

• **Consider Public Comments: (Chairman Keenon)**

*Time Limit: 3 Minutes. Interested Parties have an opportunity to address the Board, which has no obligation to respond in any manner to comments or questions asked of them by the speaker. If multiple speakers wish to address the same topic, a spokesperson will be selected. Any response by a member of the Board is limited by Texas law to a statement of specific factual information, a recitation of existing policy, or a proposal to place the subject on the agenda for a future WSET Board meeting.*

Guest Speaker: Erin Brogoitti, Kilgore Workforce & Vocational Foundation, gave a public comment on events below:

- Starting a new foundation for Kilgore ISD students.
- Newly established nonprofit supporting Kilgore CTE students.
- Focuses on removing financial barriers (tools, equipment, remaining certificate hours).
- Planning scholarships, business partnerships, and a June 7 fundraiser golf tournament.
- Board is invited to partner or support future initiatives.

• **Consider Declarations of Conflicts of Interest: (Chairman Keenon)**

There were no Declarations of Conflicts of Interest.

**2. Consent Agenda: ..... Chairman Keenon**

*The consent Agenda is considered to be self-explanatory and will be enacted with one motion. There will not be separate discussion of these items. However, any Consent Agenda item may be removed for individual consideration pursuant to a request by a WSETB Member.*

- A. Consider approval of November 12, 2025, Meeting Minutes (Enclosure #1)**
- B. \*Board financial status including review of HB-1 Budget: Monty Scroggins (Enclosure #2)**
- C. Status of Program Performance: Doug Shryock and Adam Martin (Enclosure #3)**
- D. \*Consider review and approval of Program and Fiscal Monitoring Reviews: Doug Shryock, Monty Scroggins, Gini Blackwell, and Adam Martin (Enclosure #4)**
- E. Consider and take appropriate action regarding ratification of a letter of support for the application submitted by Lindale Independent School District for the Texas Regional Pathways Network Grant: Doug Shryock (Enclosure #5)**
- F. \*Consider and take appropriate action regarding approval of renewal of contract with Unique HR: Doug Shryock and Monty Scroggins (Enclosure #6)**
- G. \*Consider and take appropriate action regarding ratification of submission of application for the Texas Workforce Commission High Demand Job Training Program and approval of agreements with project partners – Jacksonville Economic Development Corporation and Jacksonville ISD: Doug Shryock and Adam Martin (Enclosure #7)**
- H. \*Consider and take appropriate action regarding ratification of Request for Proposals for the Workforce Innovation and Opportunity Act Youth Stand Alone Projects (Enclosure #8)**
- I. \*Consider and take appropriate action regarding approval of Funding to Purchase Playground Artificial Turf and Installation for Child Care Program in Marion County: Doug Shryock and Kristti Brown (Enclosure #9)**

*Robert Haberle moved to approve the consent agenda. The motion was seconded by Joe Parker and passed with no opposition.*

**3. Consider Report from the Child Care Advisory Group ..... Chair Camille Brown**

- A. Consider and take appropriate action regarding update on the deliberations of the East Texas Child Care Advisory Group: Chair Brown**

Doug Shryock gave an update on the deliberations of the East Texas Child Care Advisory Group.

Key issues:

- Inconsistent CCS payments
- Low reimbursement rates vs. private pay
- Complex eligibility/copy situations
- TWC’s switch to biweekly payments
- Legislative updates
  - SB 1-\$100M allocation to childcare
  - HB 4903 – Quad-Agency Child Care Initiative
- The next meeting is scheduled for May 1 at 1:30 PM at the new Tyler Workforce Center.

**4. Consider Report from the Workforce Centers Committee ..... Chair Robert Haberle**

- A. \*Consider and take appropriate action regarding update on the new Tyler Workforce Center facility: Chair Haberle, Doug Shryock and Adam Martin**

Chair Robert Haberle gave a Tyler Workforce Center facility update.

- Construction progressing well (walls painted, utilities installed, HVAC running).
- Furniture installation scheduled for March 16.
- Expected operational by mid-April.

**B. \*Consider and take appropriate action regarding renewal of contract with Dynamic Workforce Solutions for Workforce Center Services: Chair Haberle, Doug Shryock, Adam Martin and Monty Scroggins (Enclosure #10)**

Chair Haberle reviewed renewal of contract with Dynamic Workforce Solutions for Workforce Center Services enclosed in the agenda packet.

**Renewal Criteria questions for your consideration:**

**1) Has the project attained an acceptable level of performance toward all TWC Performance measures? It is currently acceptable but not without issues.**

The project has been put on a PIA by TWC for the following measures:

Employed Q4 Post Exit- DW(DOL)

Measurable Skills Gains-Youth (DOL) – Currently being investigated by TWC for systems issues dealing with service reporting requirement. All indications suggest performance will be exceeding once the issue is resolved.

The most recent MPR (Dec 25) released shows promising results in the right direction with an overall performance rating of 84.21%, which is the highest December MPR for overall performance in recent years. Once the MSG measure is fixed then the contractor will not be meeting only one area.

- 2) Is the contractor on any significant technical assistance or corrective action plans? A current PIA with TWC as mentioned above. This will only be for one measure. This is not a formal TWC corrective measure. If performance is met by the end of the year, then the PIA will go away.**
- 3) Do participant support expenditures incurred for WIOA grants equal a minimum of twenty-five percent (25%) of the budgeted total of the subawards?**

No. We are currently at 33% of the Program Year. The contractor has spent 20.12% of the participant support expenditure budget. The contractor does have an expenditure plan that projects their expenditure will meet expectations by 30 September.

- 4) Did the Contractor maintain Workforce Innovation and Opportunity Act (WIOA) Training expenditures as closely aligned to the Participant Cost Allocation by County per the Statements of Work, as amended?**

As of January, for county-by-county expenditures the contractor is ahead of expenditures, compared to where they ended last program year. 4 out of 12 rural counties are over the 33% expenditure rate.

- 5) Did the Contractor expenditures meet or exceed the minimum required for the participant Work Experience budget by January 31, 2026, and/or enroll at least the minimum of required out-of-school youth participants in WIOA Youth Work Experience activities?**

No, as of January 31<sup>st</sup> both expenditures and enrollments are at 13%. However, the contractor has a 2 per week participant recruitment plan. These enrollments will drive up both expenditures and enrollments.

- 6) Are the results of the most recent fiscal integrity review/fiscal monitoring satisfactory?**

Yes. A fiscal integrity review was conducted October 30, 2025. No issues were found that would cause concern for the Workforce Solutions East Texas Board or jeopardize the existing contract.

**Notes:** An affirmative response to all six of the questions does not oblige the Workforce Solutions East Texas Board to renew the existing contracts. Also, a negative response(s) would not automatically preclude renewal. Renewal of a contract shall be subject to the availability of funding.

The recommendation of staff is to approve Dynamic Workforce Solutions for a 3<sup>rd</sup> year which is from 1-October 2026 through 30 September 2027.

*Chair Haberle moved to approve the recommendation of staff. The motion was seconded by Gaylon Davis and passed with no opposition*

**C. \*Consider and take appropriate action regarding approval of performance incentives for Dynamic Workforce Solutions: Doug Shryock and Adam Martin (Enclosure #11**

Chair Haberle reviewed the performance incentives for Dynamic Workforce Solutions enclosed in the agenda packet. In February and March 2024, an RFP was advertised and reviewed, leading to the selection and approval of Dynamic Workforce Solutions (DWFS) as the new Workforce Services Provider in East Texas. The first program year ran from October 1, 2024, to September 30, 2025 (PY24/FY25/BCY25). We are now into the 2<sup>nd</sup> program year which runs from October 1, 2025, to September 30, 2026.

Each year, funds are reserved to incentivize for-profit contractors to exceed program goals, achieve TWC Performance Measures, and deliver superior services to job seekers and employers. Based on the status ranges for each as listed in the LWDA Contracted Performance Measure Definitions document for that specific BCY, TWC considers either 90% or 95% as the minimal standard for performance. The measures listed below require at least 95% to earn the minimum incentive and 97% to earn the maximum incentive.

The proposed performance incentives for DWFS are geared toward achieving TWC’s performance measure attainment for WIOA and other specified areas. The BCY25 funds reserved for performance incentives, totaling \$300,000.00, match the amount set aside in BCY24. The funds are allocated as follows:

<b>Funds Distribution</b>	
<b>Program</b>	<b>Total Program Amount</b>
WIOA Adult	\$63,000.00
WIOA Dislocated Worker (DW) Funds	\$87,000.00
WIOA Youth Funds	\$66,000.00
TANF/Choices Funds	\$84,000.00
<b>Total Amount of Funds</b>	<b>\$300,000.00</b>

Incentives are awarded for **exceptional** performance in key areas identified by TWC and the board staff. All incentive areas and amounts, including the total incentive pool, are subject to change based on board direction, TWC performance adjustments, funding, and availability.

The recommendation of staff is to approve the WSETB performance incentives as written.

*Pam Pearson moved to approve the recommendation of staff. The motion was seconded by Claretta Allen and passed with no opposition.*

**D. \*Consider and take appropriate action regarding Unemployment Insurance Weekly Work Search Requirement: Doug Shryock and Adam Martin (Enclosure #12)**

Chair Haberle reviewed the Unemployment Insurance Weekly Work Search Requirement enclosed in the agenda packet. By March 31 of each year, Workforce Development Boards must review their policy for the number of job searches required for Unemployment Insurance (UI) claimants to receive benefits. When an individual files a claim, they must be able to prove they are available and looking for full-time employment.

UI claimants must make a minimum of three work Search contacts per week in order to demonstrate they are actively seeking work, unless the Board adopts a number of required weekly work search contacts by county above or below three. If the Board adopts a minimum or maximum above three, the methodology for formulating the number must be submitted to TWC

The recommendation of staff is to approve a requirement for a minimum of 5 job searches for all fourteen counties of the East Texas Workforce Development Area.

*Joleen Wallace moved to approve the recommendation of staff. The motion was seconded by Brandi Clark and passed with 1 opposition.*

**5. \*Consider Executive Director’s Report ..... Doug Shryock**

- **Consider discussion of Workforce Solutions East Texas Board and Committees membership**

Doug Shryock discussed Workforce Solutions East Texas Board and Committees membership with a handout provided of Board membership updates and upcoming vacancies in the Private, Labor/CBO, and Adult Education categories. He noted it is a requirement in the Bylaws to obtain at least 5 members on each committee. Chair Keenon provided names recommended from the handout to fill the upcoming vacancies, and the members were in agreement to serve on the committees selected for them.

- **\*Consider update on participation in the National Association of Workforce Boards Forum the week of March 23, 2026**

Doug Shryock gave an update on participation in the National Association of Workforce Boards (NAWB) Forum the week of March 23, 2026. The NAWB forum will be meeting in Las Vegas with 4 individuals attending this year.

- **\*Consider update on Texas Workforce Commission Annual Monitoring Visit scheduled for the week of April 20<sup>th</sup>, 2026**

Doug Shryock announced the Texas Workforce Commission Annual Monitoring Visit is upcoming and scheduled for the week of April 20<sup>th</sup>, 2026.

- **Consider reminder of the May 13<sup>th</sup> meeting of the Workforce Solutions East Texas Board, which will be held at the Longview Workforce Center**

Doug Shryock announced the May 13<sup>th</sup> meeting of the Workforce Solutions East Texas Board will remain in Longview.

- **Consider announcement on the Grand Opening of the new Tyler Workforce Center facility which will be in conjunction with the July 8<sup>th</sup> Workforce Solutions East Texas Board Meeting**

Doug Shryock announced they plan on having the Grand Opening of the new Tyler Workforce Center facility in conjunction with the July 8<sup>th</sup> Workforce Solutions East Texas Board Meeting. Everyone is welcome and it is going to be nice.

- **Consider and take appropriate action regarding Workforce Solutions East Texas Board Dashboard: Doug Shryock and Adam Martin**

Staff reported on the Workforce Solutions East Texas Board Dashboard with a handout provided.

Below is the dashboard Monty Scroggins reviewed for the Financial Status as of January 31, 2026, at 33% of the program year with no major issues to report at this time.

- Total expenditures: 30.8% are on target.
- Service delivery: 19.5%, due to delayed invoices and moving reserve.
- Participant costs: 15%, improvement strategies underway.
- Dynamic Workforce Solutions: 30% expended.
- BakerRipley: 35% expended.

Below is the dashboard Adam Martin reviewed:

TRS Providers

- 24 two-star, 97 three-star, 67 four-star.

Performance Measures

- 4 positive, 12 meeting, 3 negative, 2 with no data reported.

Labor Market

- ETLC is currently at 60%.
- Regional unemployment: 4.3% through Dec. 2025.

Upcoming Events in April:

- Jobs Yall-Palestine High School.
- Upshur County Job Fair.
- Windows of Opportunity - in all locations.

- **Consider update on Teacher's Externships Program Grant: Adam Martin**

Adam Martin gave an update on Teacher's Externships Program Grant.

- 27 teachers participating across 14 counties.
- Externships scheduled for summer.
- \$1,000 stipends upon completion.

- **\*Consider and take appropriate action regarding update on Workforce Centers Services: Doug Shryock and Angelia Snow**

Angelia Snow gave an update on Workforce Centers Services and provided a handout which coincided with the video presented:

- Information on some of their success stories.
- Individuals who were impacted by their services.

Also sharing Events and Outreach:

- Over 200 workforce events have been held since October.
- Job fairs, youth events, employer recruitments, including Amazon.
- WSET has been named Best Employment Agency in Athens.

Doug Shryock announced there is an ETCOG related handout provided in their packets called At A Glance on a summary of the entire region Dylan Cook put together. It is a snapshot on beneficial information of results through ETCOG within their 14-County Region during Fiscal Year 2025.

• **\*Consider and take appropriate action regarding update on Child Care Services: Doug Shryock and Rhonda McGrath**

Rhonda McGrath gave an update on Child Care Services:

- Child Care is serving 5,606 children, 103%, for the year.
- Child Care is expecting a Mid-year funding increase of \$457,991 of additional money.
- The Waitlist is higher than typical: 2,372 families and 3,708 children.

**6. Chairman’s Concluding Remarks: ..... Chairman Keenon**

• **Announcements**

Chair Gene Keenon stated he appreciates everyone sharing their time to join the meeting.

• **New Business**

There was no new business.

• **Adjournment**

There being no further business, the meeting adjourned at 12:56 p.m.

Workforce Solutions East Texas  
Board Expenditure Report - PY25/FY26

October 1, 2025 - March 31, 2026

**BOARD OPERATIONS**

PERCENT OF YEAR COMPLETED 50.0%

BOARD OPERATIONS					
EXPENSE ITEMS	ORIGINAL BUDGET	REVISED BUDGET	ACTUAL EXPENDITURES	TOTAL BALANCE	Percent Expended
Salaries and Fringe	\$2,340,348	\$2,840,348	\$1,107,363	\$1,732,985	39.0%
Hospitalization	\$332,369	\$332,369	\$154,971	\$177,398	46.6%
Pension, SSI & Medicare	\$436,689	\$436,689	\$206,146	\$230,543	47.2%
<b>TOTAL PERSONNEL COSTS</b>	<b>\$3,109,406</b>	<b>\$3,609,406</b>	<b>\$1,468,479</b>	<b>\$2,140,927</b>	<b>40.7%</b>
Staff In-Region Travel	\$13,912	\$13,912	\$23,633	-\$9,721	169.9%
Fleet Vehicle Usage	\$3,455	\$3,455	\$4,567	-\$1,112	132.2%
Staff Out-of-Region Travel	\$68,310	\$68,310	\$25,126	\$43,184	36.8%
Committee Travel	\$26,900	\$26,900	\$16,916	\$9,984	62.9%
<b>TOTAL TRAVEL EXPENSES</b>	<b>\$112,577</b>	<b>\$112,577</b>	<b>\$70,243</b>	<b>\$42,334</b>	<b>62.4%</b>
Professional Contract Services	\$5,750	\$5,750	\$1,324	\$4,426	23.0%
Insurance, Bonding & Workmans Comp	\$28,025	\$28,025	\$29,660	-\$1,635	105.8%
<b>TOTAL PROFESSIONAL SERVICES</b>	<b>\$33,775</b>	<b>\$33,775</b>	<b>\$30,984</b>	<b>\$2,791</b>	<b>91.7%</b>
Public Education	\$3,850	\$3,850	\$2,723	\$1,127	70.7%
Communications & Postage	\$2,895	\$2,895	\$1,204	\$1,691	41.6%
Meetings & Conferences	\$12,975	\$12,975	\$6,038	\$6,937	46.5%
<b>TOTAL COMMUNICATION EXPENSES</b>	<b>\$19,720</b>	<b>\$19,720</b>	<b>\$9,965</b>	<b>\$9,755</b>	<b>50.5%</b>
Supplies	\$45,614	\$45,614	\$4,354	\$41,260	9.5%
Copier Costs	\$300	\$300	\$4,951	-\$4,651	1650.4%
Training Costs	\$25,300	\$25,300	\$17,584	\$7,716	69.5%
Membership Dues	\$12,500	\$12,500	\$6,229	\$6,271	49.8%
Equipment Purchases	\$9,700	\$9,700	\$7,830	\$1,870	80.7%
<b>TOTAL OTHER PROGRAM EXPENSES</b>	<b>\$93,414</b>	<b>\$93,414</b>	<b>\$40,948</b>	<b>\$52,466</b>	<b>43.8%</b>
Human Resources Cost Pool	\$151,178	\$151,178	\$73,309	\$77,869	48.5%
Computers & Software; IT Pool	\$307,585	\$307,585	\$122,835	\$184,750	39.9%
Facilities - Stone Rd Building & Allocated Space	\$273,355	\$273,355	\$115,696	\$157,659	42.3%
<b>TOTAL INTERNAL EXPENSES</b>	<b>\$732,118</b>	<b>\$732,118</b>	<b>\$311,840</b>	<b>\$420,278</b>	<b>42.6%</b>
Total Shared Costs	\$659,206	\$659,206	\$311,353	\$347,853	47.2%
RESERVED FUNDS	\$873,519	\$373,519	\$0	\$373,519	0.0%
<b>TOTAL BOARD OPERATIONS</b>	<b>\$5,633,735</b>	<b>\$5,633,735</b>	<b>\$2,243,812</b>	<b>\$3,389,923</b>	<b>39.8%</b>

Workforce Solutions East Texas  
Board Expenditure Report - PY25/FY26

October 1, 2025 - March 31, 2026

SERVICE DELIVERY, PASS THRU, GRAND TOTAL

PERCENT OF YEAR COMPLETED 50.0%					
SERVICE DELIVERY					
EXPENSE ITEMS	ORIGINAL BUDGET	REVISED BUDGET	ACTUAL EXPENDITURES	TOTAL BALANCE	Percent Expended
Individual Training Accounts	\$434,081	\$434,081	\$83,584	\$350,497	19.3%
On-The-Job Training	\$111,829	\$111,829	\$58,433	\$53,396	52.3%
Work Readiness	\$80,425	\$80,425	\$0	\$80,425	0.0%
Transportation	\$187,880	\$187,880	\$10,948	\$176,932	5.8%
Work Related & Other Participant Support	\$10,000	\$10,000	\$5,348	\$4,652	53.5%
Incentives (Youth & TANF)	\$58,000	\$58,000	\$14,938	\$43,062	25.8%
Work Experience	\$635,540	\$635,540	\$201,618	\$433,922	31.7%
Special Projects (RWY, Career Expo, IWT)	\$168,988	\$168,988	\$35,637	\$133,351	21.1%
CC Quality	\$2,833,241	\$2,833,241	\$936,349	\$1,896,892	33.0%
<b>TOTAL PARTICIPANT COSTS</b>	<b>\$4,519,984</b>	<b>\$4,519,984</b>	<b>\$1,346,855</b>	<b>\$3,173,129</b>	<b>29.8%</b>
WFC Office Lease	\$1,163,516	\$1,163,516	\$400,687	\$762,829	34.4%
WFC Utilities	\$135,000	\$135,000	\$64,600	\$70,400	47.9%
WFC Security	\$183,055	\$183,055	\$52,432	\$130,623	28.6%
WFC Repairs, Maintenance & Supplies	\$1,172,625	\$781,938	\$216,094	\$565,844	27.6%
<b>TOTAL WFC FACILITIES EXPENSES</b>	<b>\$2,654,196</b>	<b>\$2,263,509</b>	<b>\$733,813</b>	<b>\$1,529,696</b>	<b>32.4%</b>
ES/TAA Staff Travel & Cell Phone Reimb.	\$14,000	\$14,000	\$2,044	\$11,956	14.6%
WFC Marketing/Public Ed	\$33,835	\$33,835	\$734	\$33,101	2.2%
WFC Supplies	\$192,438	\$92,438	\$29,078	\$63,360	31.5%
WFC Postage	\$11,800	\$11,800	\$9,077	\$2,723	76.9%
<b>TOTAL OTHER EXPENSES</b>	<b>\$252,073</b>	<b>\$152,073</b>	<b>\$40,933</b>	<b>\$111,140</b>	<b>26.9%</b>
WFC Equip Maintenance & Rentals	\$80,145	\$80,145	\$24,215	\$55,930	30.2%
WFC Equipment Purchase	\$195,000	\$685,687	\$459,244	\$226,443	67.0%
WFC Communications	\$106,042	\$106,042	\$51,342	\$54,700	48.4%
WFC Internet, Software & Licensing	\$202,248	\$202,248	\$144,942	\$57,306	71.7%
WFC ICT Service/Change Mgmt Contractor	\$0	\$0	\$0	\$0	0.0%
<b>TOTAL WFC IT EXPENSES</b>	<b>\$583,435</b>	<b>\$1,074,122</b>	<b>\$679,742</b>	<b>\$394,380</b>	<b>63.3%</b>
RESERVED FUNDS	\$0	\$0	\$0	\$0	0.0%
<b>TOTAL SERVICE DELIVERY</b>	<b>\$8,009,688</b>	<b>\$8,009,688</b>	<b>\$2,801,343</b>	<b>\$5,208,345</b>	<b>35.0%</b>
<b>TOTAL CONTRACTOR PASS-THROUGH</b>	<b>\$49,071,129</b>	<b>\$49,126,791</b>	<b>\$23,473,266</b>	<b>\$25,653,525</b>	<b>47.8%</b>
<b>GRAND TOTAL BOARD OPERATIONS, SERVICE DELIVERY &amp; CONTRACTOR PASS-THROUGH</b>	<b>\$62,714,552</b>	<b>\$62,770,214</b>	<b>\$28,518,421</b>	<b>\$34,251,793</b>	<b>45.4%</b>

**Workforce Solutions East Texas Board**  
Grant Financial Analysis

**Month: March 2026**

CONTRACT #	PROGRAM / FUNDING	Begin Date	End Date	Duration (Months)	Contract Amount	Year-To-Date Expenditures	Outstanding PO Encumbrances	Contract Balance	Percent Expended (Incl. Enc.)	Overall Status
0824WOA001	Workforce Innovation Opportunity Act - Adult	7/1/2024	6/30/2026	24	\$ 2,405,104	\$ 2,405,104	\$ -	\$ -	100%	✓
0825WOA001	Workforce Innovation Opportunity Act - Adult	7/1/2025	6/30/2027	24	\$ 2,124,010	\$ 1,115,608	\$ 11,520	\$ 996,882	53%	✓
0824WOY001	Workforce Innovation Opportunity Act - Youth	7/1/2024	6/30/2026	24	\$ 2,288,752	\$ 1,786,206	\$ -	\$ 502,546	78%	✓
0825WOY001	Workforce Innovation Opportunity Act - Youth	7/1/2025	6/30/2027	24	\$ 2,001,908	\$ 456,683	\$ -	\$ 1,545,225	23%	✓
0824WOD001	Workforce Innovation Opportunity Act - Dislocated Worker	7/1/2024	6/30/2026	24	\$ 2,273,379	\$ 1,738,831	\$ -	\$ 534,548	76%	✓
0825WOD001	Workforce Innovation Opportunity Act - Dislocated Worker	7/1/2025	6/30/2027	24	\$ 2,106,903	\$ 697,646	\$ 17,280	\$ 1,391,977	34%	✓
0825WOR001	Workforce Innovation Opportunity Act - Rapid Response	7/1/2025	6/30/2026	12	\$ 31,312	\$ 5,490		\$ 25,822	18%	✓
0825TRA001	Trade Adjustment Assistance	10/1/2025	9/30/2026	12	\$ 5,000	\$ 2,434	\$ -	\$ 2,566	49%	✓
0825WPA001	Employment Services (Wagner-Peyser Act)	3/1/2025	12/31/2025	10	\$ 303,554	\$ 243,758		\$ 59,796	80%	✓
0826WPA001	Employment Services (Wagner-Peyser Act)	10/1/2025	12/31/2026	15	\$ 200,611	\$ 53,175		\$ 147,436	27%	✓
0826WCI001	Workforce Commission Initiatives	10/1/2025	9/30/2026	12	\$ 55,343	\$ 26,698		\$ 28,645	48%	✓
0825REA001	Reemployment Services and Eligibility Assessment	10/1/2024	2/28/2026	17	\$ 1,036,665	\$ 1,036,665		\$ -	100%	✓
0826REA001	Reemployment Services and Eligibility Assessment	10/1/2025	9/30/2026	12	\$ 773,599	\$ 319,274		\$ 454,325	41%	✓
0825HJT002	High Demand Job Training - TVCC	10/14/2024	4/30/2026	19	\$ 380,163	\$ 7,720		\$ 372,443	2%	✓
0825HJT003	High Demand Job Training - MISD	4/14/2025	9/30/2026	18	\$ 150,000	\$ 1,265		\$ 148,735	1%	✓
0826EXT001	Externship For Teachers	2/20/2026	1/31/2027	12	\$ 55,662	\$ -		\$ 55,662	0%	✓

Workforce Solutions East Texas Board  
Grant Financial Analysis

Month: March 2026

CONTRACT #	PROGRAM / FUNDING	Begin Date	End Date	Duration (Months)	Contract Amount	Year-To-Date Expenditures	Outstanding PO Encumbrances	Contract Balance	Percent Expended (Incl. Enc.)	Overall Status
08265NED001	Supplemental Nutrition Assistance Program - E&T	10/1/2025	9/30/2026	12	\$ 370,310	\$ 186,102		\$ 184,208	50%	✓
0826NCP001	Non-Custodial Parent Choices Program	9/1/2025	9/30/2026	13	\$ 474,433	\$ 176,014		\$ 298,419	37%	✓
0825CCF001	Child Care Services - Formula Allocation (Discretionary-Mandatory)	10/1/2024	10/31/2025	13	\$39,866,589.00	\$ 39,864,558		\$ 2,031	100%	✓
0826CCF002	Child Care Services - Formula Allocation (Discretionary-Mandatory)	10/1/2025	10/31/2026	13	\$38,968,296.00	\$ 15,700,040		\$ 23,268,256	40%	✓
0825CCM001	Child Care Services - Local Match	10/1/2024	12/31/2025	15	\$ 2,464,832	\$ 2,464,832		\$ -	100%	✓
0826CCM001	Child Care Services - Local Match	10/1/2025	12/31/2026	15	\$ 2,435,318	\$ -		\$ 2,435,318	0%	✓
0825CCP001	Child Care Services - Department of Family and Protective Services (final expenditures equals final budget)	9/1/2025	8/31/2026	12	\$ 1,792,513	\$ 1,049,428		\$ 743,085	59%	✓
0826CCO001	Child Care Services - Quality Improvement/TRS	10/1/2025	10/31/2026	13	\$ 1,819,247	\$ 587,641		\$ 1,231,606	32%	✓
0826CCF001	Child Care Services - Quality Improvement/TRS	10/1/2025	10/31/2026	13	\$ 1,752,213	\$ 592,626		\$ 1,159,587	34%	✓
n/a	Child Care Recoup	n/a	n/a		\$ 1,398,506	\$ 1,268,104		\$ 130,402	91%	✓
0825TVCC001	Texas Veterans Commission - Resource Administration Grant	10/1/2025	9/30/2026	12	\$ 42,515	\$ 20,805		\$ 21,710	49%	✓
0826COL001/002	VR Infrastructure Cost Reimbursement (ISS) - Marshall, Athens & Palestine WFCs	9/1/2025	8/31/2026	12	\$ 616,665	\$ 297,411		\$ 319,254	48%	✓
3024VRS044	VR Student HireAbility Navigator	9/1/2025	8/31/2027	24	\$ 226,000	\$ 87,909		\$ 138,091	39%	✓
3024VRS099	VR Wage Service for Work Experience	10/1/2025	9/30/2027	24	\$ 354,166	\$ 105,588		\$ 248,578	30%	✓
3024VRS033	VR SEAL (Summer Earn and Learn)	10/1/2025	9/30/2027	24	\$ 560,000	\$ 2,739		\$ 557,261	0%	✓
n/a	WF Pay for Performance Profits	n/a	n/a		\$ 180,965	\$ 50,256		\$ 130,709	28%	✓
SS00-15-E1461 (Am 5)	SSA Ticket To Work	3/1/2015	2/28/2025	122	\$ 205,717	\$ 106,440		\$ 99,277	52%	✓

## PARTICIPANT PLANNING SUMMARIES OF ENROLLMENTS

**Program Year 2025/Fiscal Year 2026**

<b>WIOA Participant Planning Summary of Enrollments</b>			
Workforce Solutions East Texas	Oct 1, 2025 thru September 30, 2026		
<b>DWFS - Contractor BCY25</b>	<b>Planned New Enrollments</b>	<b>Performance Y-T-D</b>	<b>Percent Served</b>
<b>WIOA Youth Registrants Fund 30</b>			
Youth Work Experience Training Participants	45	22	49%
OJT	3	1	33%
OST	1	1	100%
<b>OR - Any combination of both</b>	<b>49</b>	<b>24</b>	<b>49%</b>
			<b>As of: 5/6/2026</b>
<b>WIOA Adult Registrants Fund 10</b>			
Occupational Skills Training Participants and (300)	32	11	34%
On-the-Job Training Participants (301)	15	6	40%
Work Experience Training Participants	3	3	100%
<b>OR - Any combination of both</b>	<b>50</b>	<b>20</b>	<b>40%</b>
			<b>As of: 5/6/2026</b>
<b>WIOA Dislocated Worker Registrants Fund 20</b>			
Occupational Skills Training Participants and (1)	13	8	62%
On-the Job Training Participants (3) + (121)	8	2	25%
<b>OR - Any combination of both</b>	<b>21</b>	<b>10</b>	<b>48%</b>
			<b>As of: 5/6/2026</b>



**Monthly Performance Report | Official Release | February 2026 | Report Type: Board Contracted | Area: Board | LWDA: 8: East Texas**  
Release Date: 04/21/2026

Measure	Numerator	Denominator	Performance	Current Target	EOY Target	% Current Target	From	To	Notes	% Current Target
Adult: Credential Rate	33	42	78.57%	75.55%	75.55%	104.00%	01/24	06/24	18	N/A 104.00%
Adult: Employed Q2	108	140	77.14%	75.99%	75.99%	101.51%	07/24	12/24	18	N/A 101.51%
Adult: Employed Q4	103	142	72.54%	73.75%	73.75%	98.36%	01/24	06/24	18	N/A 98.36%
Adult: Measurable Skill Gains	57	72	79.17%	70.70%	70.70%	111.98%	07/25	02/26	18	N/A 111.98%
Adult: Median Earnings Q2	N/A	108	\$6,603.67	\$7,000	\$7,000	94.34%	07/24	12/24	18	N/A 94.34%
C&T: Credential Rate	80	107	74.77%	75.00%	75.00%	99.69%	01/24	06/24	18	N/A 99.69%
Child Care: Average # Children Served Per Day - Combined	606,890	108	5,619	5,444	5,444	103.21%	10/25	02/26	15	N/A 103.21%
Child Care: Initial Job Search Success Rate	37	66	56.06%	58.36%	58.36%	96.06%	06/25	10/25	19	AR 96.06%
Choices/TANF: Full Engagement Rate - All-Family	N/A	N/A	N/A	50.00%	50.00%	N/A	10/25	02/26	14	N/A N/A
DW: Credential Rate	7	8	87.50%	77.00%	77.00%	113.64%	01/24	06/24	18	N/A 113.64%
DW: Employed Q2	36	48	75.00%	77.78%	77.78%	96.43%	07/24	12/24	18	N/A 96.43%
DW: Employed Q4	21	30	70.00%	79.26%	79.26%	88.32%	01/24	06/24	18	N/A 88.32%
DW: Measurable Skill Gains	11	18	61.11%	76.00%	76.00%	80.41%	07/25	02/26	18	N/A 80.41%
DW: Median Earnings Q2	N/A	36	\$9,258.77	\$9,600	\$9,600	96.45%	07/24	12/24	18	N/A 96.45%
Reemployment: Claimant Reemployment within 10 Weeks	2,841	4,728	60.09%	61.11%	61.11%	98.33%	07/25	11/25	N/A	MG 98.33%
Reemployment: Employers Receiving Texas Talent Assistance	1,621	1	1,621	1,497	3,180	108.28%	10/25	02/26	N/A	EX 108.28%
Youth: Credential Rate	23	33	69.70%	67.47%	67.47%	103.31%	01/24	06/24	18	N/A 103.31%
Youth: Employed/Enrolled Q2	43	56	76.79%	75.60%	75.60%	101.57%	07/24	12/24	18	N/A 101.57%
Youth: Employed/Enrolled Q4	61	77	79.22%	76.26%	76.26%	103.88%	01/24	06/24	18	N/A 103.88%
Youth: Measurable Skill Gains	17	25	68.00%	65.30%	65.30%	104.13%	07/25	02/26	18	N/A 104.13%
Youth: Median Earnings Q2	N/A	41	\$6,372.88	\$4,420	\$4,420	144.18%	07/24	12/24	18	N/A 144.18%



**Monthly Performance Report | Official Release | February 2026 | Report Type: Board Contracted | Area: Board | LWDA: 8: East Texas**

- 14 Release of Choices visualization is pending resolution of issues in GSI's data interface with HHSC.
- 15 New targets shown were approved by the Commission on March 3, 2026.
- 18 In some instances, services used to identify the Population Groups (Adult, DW, Youth) mistakenly include reportable and follow-up services and may inflate or deflate performance rate. Performance status currently suppressed.
- 19 Details for the IJS measure are now included in the Board Detailed Extracts.



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**Date:** May 13, 2026

**To:** Workforce Solutions East Texas Board

**From:** *AM* Adam Martin, Senior Program and Projects Manager

**Subject:** Status of Workforce System Improvement Team (WSIT) Reports and Texas Rising Star (TRS)

The Workforce System Improvement Team (WSIT) completed the following Workforce System Improvement and /or Technical Assistance (TA) reviews since the last Workforce Board meeting.

Also included is an update on the status of TRS Providers in the region.

**Dynamic Workforce Solutions (DWFS) – Workforce**

**RESEA:**

Date of most Recent Review: November 2025

Significant Findings: Areas of concern included  
Virtual Recruiter set up to send job matches to customers-20%  
Job Search Logs for the Prior two weeks reviewed and uploaded to the customer's profile-21%

Resolution: Resolved

Any outstanding action being taken: Ongoing staff training/self-audits

Next Scheduled Review Date: May 2026

**SNAP E&T:**

Date of most Recent Review: February 2026

Significant Findings: No findings

Resolution: N/A

Any outstanding action being taken: N/A

Next Scheduled Review Date: July 2026

**WIOA Dislocated Worker**

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May 13, 2026  
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Date of most Recent Review Date: November 3-26, 2025

Significant Findings:

- Individual Employment Plan (IEP) – 100%
- Dislocated Workers Allowable Services – 100%
- Occupational Training – 100%
- On-the-Job-Training – 100%
- Support Services – 100%
  - Data was entered accurately in WIT – 100%
  - WIT Case Notes – 100%

Resolution:

DWFS must conduct a 100% review of all WIOA Dislocated Worker Program participant files active from October 2024 to October 2025.

Any outstanding action being taken:

The deadline to submit the 100% review is May 8, 2026.

Next Scheduled Review Date: September 2026

WIOA Youth – Eligibility Review Only

Date of most Recent Review: January 12-22, 2026

Significant Findings: No

Resolution: Resolved

Any outstanding action being taken: No

Next Scheduled Review Date: June 2026 (Full Program Compliance Review)

WIOA Adult

Date of most Recent Review: March 9-20, 2026

Significant Findings: Currently working on the final report

Resolution: Currently working on the final report

Any outstanding action being taken: Currently working on the final report

Next Scheduled Review Date: November 2026

NCP:

Date of most Recent Review: August 4-22, 2025

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May 13, 2026  
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**Significant Findings:**

- Employment Plan – 42.86%
- Job Search Log – 50%
- Verification and Documentation Requirements – 78.57%
- Data was entered accurately in TWIST/WIT – 85.71%
- TWIST Counselor Notes/WIT Case Notes – 100%
- Non-Compliant and Request to Remove – 42.86%

**Resolution:**

DWFS conducted a 100% review of all Choices Noncustodial Parent (NCP) participant files active from October 1, 2024, to September 30, 2025

Any outstanding action being taken: No

Next Scheduled Review Date: July 2026

Choices:

Date of most Recent Review: November 2025

Significant Findings: None

Resolution: All resolved

Any outstanding action being taken: None

Next Scheduled Review Date: June 2026

TAA Program Review:

Date of most Recent Review: January 2026

Significant Findings: None

Resolution: None

Any outstanding action being taken: None

Next Scheduled Review Date: July 2026

BakerRipley - CCS

Date of most Recent Review: January 2026

Significant Findings: None

Resolution: None

Any outstanding action being taken: None

Memorandum – Board System Improvement Reviews  
May 13, 2026  
Page 4

Next Scheduled Review Date: May 2026

**East Texas Literacy Council (ETLC) Stand-Alone WIOA Youth Contractor**

Date of most Recent Review: January 2026 – March 2026

Significant Findings: Currently working on the draft report

Resolution: Currently working on the draft report

Any outstanding action being taken: Currently working on the draft report

Next Scheduled Review Date: July 2026

**Texas Rising Star (TRS) Update**

There are 180 TRS certified programs in the region. The “Star” ratings are as follows:

Twenty-four (20) - 2 star

Ninety-seven (92) - 3 star

Sixty-seven (68) - 4 star

There are currently 33 programs beginning the certification process, and we have 5 programs that will be closing by May 29<sup>th</sup>. We have 2 programs that are currently on suspension.

I will be happy to answer any questions you may have.

AM/kv



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March 4, 2026

Texas Health and Human Services Commission  
Re: Community Youth Development (CYD) Application

Dear Review Committee,

On behalf of Workforce Solutions East Texas Board, we are pleased to provide this letter of support for BCFS Health and Human Services (BCFS HHS) in its application to implement Community Youth Development (CYD) services in the East Texas Workforce Board area.

Our organization recognizes the importance of prevention-focused programming that strengthens protective factors, supports positive youth development, and reduces risk factors associated with delinquency and school disengagement. Youth and families in our community benefit from coordinated efforts that promote resilience, leadership, and access to structured, supportive environments.

The CYD model aligns with our shared commitment to strengthening youth outcomes and fostering safe, healthy communities. BCFS HHS' youth-centered, trauma-informed, and collaborative approach reflects best practices in prevention and community-based service delivery.

If awarded, Workforce Solutions East Texas Board will support BCFS HHS CYD programming through:

- Coordinated referrals and information sharing, as appropriate
- Participation in community or stakeholder meetings
- Outreach and engagement efforts to reach high-need youth and families
- Alignment of services to avoid duplication and maximize impact

We believe BCFS HHS has the operational experience, community relationships, and compliance capacity necessary to successfully implement CYD services in accordance with HHSC standards.

We strongly support BCFS HHS' application and look forward to continued collaboration to advance positive youth outcomes in the East Texas Workforce Board area.

Sincerely,

A handwritten signature in blue ink that reads "Douglas G. Shryock". The signature is written in a cursive style.

Douglas G. Shryock  
Executive Director, Workforce Solutions East Texas Board  
(903)218-6425/[doug.shryock@etcog.org](mailto:doug.shryock@etcog.org)





# Agenda Item for Consideration

Workforce Solutions East Texas Board • May 13, 2026

Presented by: Monty Scroggins, Contract Administrator

## ITEM DETAILS

**Agenda Item:** Approval of renewal criteria for the contract with Smith County Champions for Children for Child Care Development Associate training

**This Item Represents A:**  New issue, project, or purchase  Routine, regularly scheduled item  Follow-up  Special item requested by Board member  Other

**Total estimated cost:** \$60,000

**Source of funds:** Child Care Services Quality Improvements

## STAFF REPORT & REQUESTED ACTION

The Workforce Solutions East Texas Board contracts with Smith County Champions for Children for Child Care Development Associate (CDA) training. The contract was originally procured from June 1, 2022, through May 31, 2023, in the amount of \$300,000, with four (4) additional 1-year options. limited to \$60,000 per year. The training is available to residents throughout the region, versus only in Smith County. In July 2025, the third one-year extension option in the amount of \$60,000 was approved with a contract period of October 1, 2025, through September 30, 2026.

Due to timing of the contracts, if a fourth and final extension is pursued, this would be for an abbreviated period from October 1, 2026, through May 31, 2027.) To consider extension of the contract with Smith County Champions for Children for a fourth extension (October 1, 2026, through May 31, 2027), an analysis of performance in relation to the renewal criteria must be conducted.

Recommended renewal criteria are identified below:

### Proposed Renewal Criteria

In considering whether to extend a subcontract for an additional year, the status of project operations as of June 2026, will be reviewed.

The Welfare-to-Work Committee and the Workforce Solutions East Texas Board, based upon a report by Board staff, will determine if performance is acceptable in the following areas:

1. Has the project been established and is it operating within the proposed service area?

2. Did the project meet the goal of training 20 students by providing 120 hours of training. In accordance with the requirement of the Child Development Associate Council. If not, is the project operator taking sufficient, reasonable, and appropriate steps to do so?

The Welfare-to-Work Committee and the Workforce Solutions East Texas Board shall consider the report from ETCOG staff, and if the answers to all three of the questions listed above are deemed to be affirmative, then the contract may be extended (without conducting another request for proposals).

Note: An affirmative response to both questions does not obligate the Workforce Solutions East Texas Board to renew the existing contracts. Also, a negative response would not automatically preclude renewal. (A "Yes" answer to either part of Question #2 will be considered an affirmative response.) Renewal of the contract shall be subject to the availability of funding and contract negotiation, including costs and deliverables.

**Action Requested:** Adoption of renewal criteria outlined above.

**Staff Initial:** MS/GA/kv



# Agenda Item for Consideration

**Workforce Solutions East Texas Board • May 13, 2026**

*ARM* **Presented by:** Adam Martin, Senior Program and Projects Manager

## ITEM DETAILS

**Agenda Item:** Child Care Services Board Policy Changes—Priority Group Designation

**This Item Represents A:**  New issue, project, or purchase  Routine, regularly scheduled item  Follow-up  Special item requested by Board member  Other

**Total estimated cost:** Less than 10,000/annually

**Source of funds:** Child Care and Development Fund (CCDF)

## STAFF REPORT & REQUESTED ACTION

The Texas Workforce Commission (TWC) policy provides Boards with flexibility to develop and implement local policies that address community needs. After reviewing current guidance, ETCOG staff evaluated local conditions and identified a growing need to support unemployed parents seeking to enter the workforce. These parents often require immediate access to child care in order to obtain employment and benefit from as much assistance as they can receive during this transition. Additional measures are needed to improve the support for parents, child care providers, and provider staff in East Texas.

### **CCS's Third Priority Group (Board Determined and Established)**

#### Background

The TWC Child Care Rules require Child Care Services (CCS) for parents to be prioritized among two priority groups, with an option for a third for each Board. The Third Priority Group includes any other priority adopted by the local Board. Children in the TWC's First and Second Priority Groups are enrolled in priority order, before enrolling children from the Board-established priority group. Participants will be served by the Board-established Priority Group, **dependent on the availability of funds.**

The Workforce Solutions East Texas currently has the following Board-established Priority Group list to better serve the CCS Parents of East Texas:

1. Siblings of children currently enrolled in Child Care Services;

- Enclosure #7  
Page 2
2. Workforce Innovation and Opportunity Act of 2014 (WIOA) participants; and
  3. Parents who need continuity of care after receiving TWC Special Funded child care, and are limited to 12 months of eligibility.

The ETCOG Staff recommendation is for the Committee to add the following group to the list above.

4. Eligible parents who qualify for an Initial Job Search (IJS) period.

Note: A parent can only get one "Parent Initial Job Search" period every 12 months, and that period lasts for up to 90 days.

Starting a new job often brings significant challenges, especially for CCS parents who may already be struggling to obtain child care, cover basic living expenses, and adjust to the demands of new employment. This will also ensure unemployed parents seeking job opportunities receive priority for child care services, allowing them to actively job search without the lengthy wait time on the waitlist. Without the new Board-approved priority population in place, parents will often remain on the waitlist until selected after the current priority groups have been processed first. Adding this group as a Board-approved priority group would help ease the burden and provide parents with assistance to establish child care more quickly and move towards self-sufficiency.

Also recommended, if adopted by the Workforce Solutions East Texas Board, the Committee requests the Welfare-to-Work Committee adopt the policy, too.

**Action Requested:** The ETCOG Staff recommendation is for the Committee to approve adding the new category to the Board-established Priority Group list.

**Staff Initial:** DGS/LJR

# Agenda Item for Consideration



**Workforce Solutions East Texas Board** May 13, 2026

**Presented by:** Adam Martin, Senior Program and Projects Manager

## ITEM DETAILS

**Agenda Item:** Submission of application for the Texas Workforce Commission Incumbent Worker Training Program for Oak Hills Terrace Memory Care and approval of agreements with project partners

**This Item Represents A:**  New issue, project, or purchase  Routine, regularly scheduled item  Follow-up  Special item requested by Board member  Other

**Total estimated cost:** \$30,000

**Source of funds:** Incumbent Working Training Program

## STAFF REPORT & REQUESTED ACTION

A Notification Form for Incumbent Worker Training for Oak Hills Terrace Memory Care was submitted in April 2026. Also included was a training plan, trainee information and a proposed budget.

The Economic Development Committee Chair has authority to approve submission of applications subject to ratification by the Board on May 6, 2026.

The application is for training on Crisis Prevention, Staff Safety Protocol and Resident Engagement. Training will be set to begin June 8, 2026, and conclude on July 8, 2026.

Conflict Management a De-Escalation Certificate highlighting communication skills, conflict management, evidence-based practices to reduce behavioral incidents and improve safety including transforming crisis situations into opportunities for better care. Trainees (10) include the business manager, caregivers (6) and medtechs (3).

The applicant is requesting \$30,000. There is 20 hours of training for each participant. The business contribution is \$3,920 which includes staff wages and instructor costs.

**Action Requested:** Ratification of application submission by the Workforce Solutions East Texas Board and approval of agreements with Oak Hills Terrace Memory Care, contingent upon approval by TWC.

**Staff Initial:** AM





# Agenda Item for Consideration

Workforce Solutions East Texas Board • May 5, 2026

*7/6* Drafted by: Brandy Brannon, ETCOG Assistant Executive Director

## ITEM DETAILS

**Agenda Item:** Consider Approval of Lease Renewal Workforce Solutions East Texas-Athens

**This Item Represents A:**  New issue, project, or purchase  Routine, regularly scheduled item  Follow-up

Special item requested by Board member  Other

### Budgetary Impact:

- **Total estimated cost:** \$135,240
- **Source of funds:** Workforce Program funds

## STAFF REPORT & REQUESTED ACTION

Our Workforce Solutions East Texas (WSET) location at 205 Murchison Street, Suites 101 and 103 in Athens, had an initial lease term of 5 years and provided 5 one-year extension options. We are currently exercising our 2<sup>nd</sup> lease-year option, which expires on November 10, 2026. To exercise our 3<sup>rd</sup> option year for WSET Athens, we must provide at least 120 days' notice to the landlord, Drake Management Services, LLC., by July 14, 2026.

The base monthly rent for this 10,000-square-foot property remains at \$13.50 per square foot (\$11,250 per month), plus an additional \$20 per month for the directory pylon sign, bringing the total annual cost to \$135,240 for the 3<sup>rd</sup> year renewal option. Vocational Rehabilitation is also co-located in this facility and reimburses workforce programs for their portion of the lease.

We are also working closely with the property manager for WSET Athens on improvements to upgrade the property, including the renovation of the pylon sign, improvements to the parking lot, and repairs and painting of the building façade.

### Action Requested:

We are requesting the WSET Board's approval to exercise the 3<sup>rd</sup> option year lease renewal for WSET Athens, with a total annual cost of \$135,240. We will also present this to the ETCOG Executive Committee on June 4, 2026, and will provide appropriate notification to the landlord following this final approval.

**Staff Initial:** BB



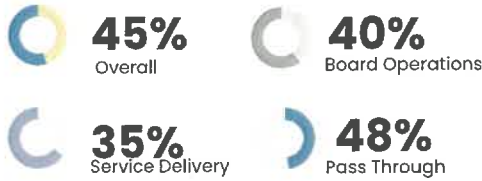


# WSET DASHBOARD REPORT

WORKFORCE SOLUTIONS EAST TEXAS BOARD | MAY 13, 2026

## FINANCIALS

PY 25 Workforce Budget & Expenditures as of March 2026



Overall financial status remains satisfactory. As of March 2026, the program is at the midpoint of the Program Year (50%) with 45% of total funds expended. WIOA funds are currently under expended; however, expenditures are expected to increase during the remainder of the year due to higher participant enrollment and increased facilities costs associated with the Tyler relocation.

## EXPENDITURES

### DYNAMIC WORKFORCE SOLUTIONS



### BAKERRIPLEY

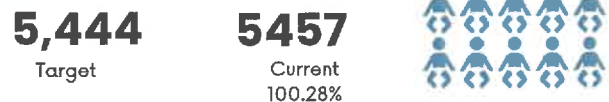


DWFS spent 47% of their Operations budget and 27% of their participant budget as of 3/31/26. Participant expenditures have shown slight improvement. DWFS continues to implement strategies to increase both participant expenditures and enrollments. BakerRipley expended 51% of its total budget as of 3/31/26, and is on track to spend the majority of its allocation by year-end. Any funds remaining as of 9/30/26, may be carried forward into the next program year's budget.

### TEXAS RISING STAR PROVIDERS IN ETX



### CHILDREN SERVED PER DAY (AS OF 05/5)



### WSET CONTRACTED MEASURES (AS OF 2/2026)



### PPS ENROLLMENT STATUS (AS OF 5/6/2026)



### ETLC WIOA YOUTH EXPENDITURE & PERFORMANCE

#### Performance- Goal of 10



**6 Enrolled**  
**60% Current**  
**60% Percent Into Prgm Yr**



# WSET DASHBOARD REPORT

WORKFORCE SOLUTIONS EAST TEXAS BOARD | MAY 13, 2026

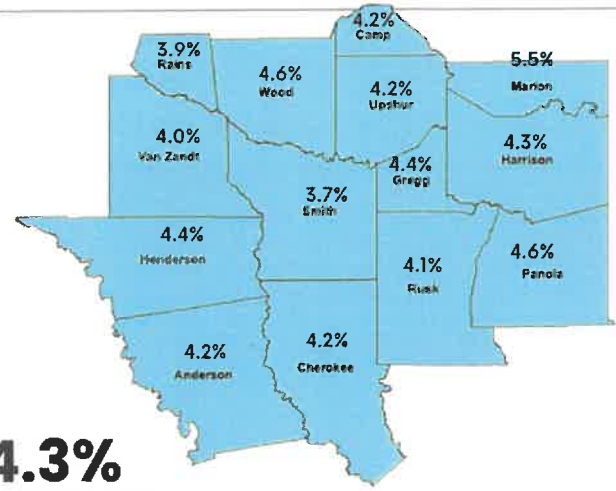
## PERFORMANCE AVERAGE (AS OF 1/2026)



## INDUSTRY & LABOR MARKET

Generally the further East you move, the higher the unemployment rate.

12-Month Historical Unemployment Rates



**4.3%**  
EAST TEXAS WDB AVG

## GRANT IMPACT - \$1M+ IN INVESTMENTS ACROSS EAST TEXAS COMMUNITIES

- KC/LEDKO/KEDC/WEDC/MEDC/GEDC- HDJT \$143,412
- KC/HEDCO - HDJT - \$61,576
- TVCC/PEDC - HDJT - \$760,943
- MISD/MEDCO - \$394,990
- JISD/EDC - HDJT - \$300,000 - At TWC for final Approval

## ADDITIONAL GRANTS

- ICW - Bass Engineering - \$50,000 - In progress
- ICW - Oak Hill Memory Care Tyler - \$30,000 - Starts June 8th
- Teacher Externship - Grant Approved! Underway - \$55,662

EVENT	Upcoming Events	TIME
Tyler Area Chamber WF Meeting	May 19th	11-1?
Longview Hiring Event - TDCJ	May 12 May 26 June 9 June 30	9am - Noon
Marshall Hiring Event - TDCJ	May 14 May 29 June 11	



# Agenda Item for Consideration

Workforce Solutions East Texas Board • May 13, 2026

Presented by: Doug Shryock, Executive Director

## ITEM DETAILS

**Agenda Item:** Authorization of nominations to be submitted to the Texas Workforce Commission for Employer Awards

**This Item Represents A:**  New issue, project, or purchase  Routine, regularly scheduled item  Follow-up  Special item requested by Board member  Other

**Total estimated cost:** Not Applicable

**Source of funds:** Not Applicable

## STAFF REPORT & REQUESTED ACTION

It is anticipated the Texas Workforce Commission (TWC) Employer award nominations will be due sometime in late June or early July. Each Board is allowed to submit one nomination for each category. It is also anticipated the categories will be the same as in prior years and limited to private sector employers. The Board staff has consulted with Dynamic Workforce Solutions to identify nominees. Our recommendations for each of the categories are listed below, including summaries describing the employers.

### Large Employer of the Year – (500 employees or more) - **Christus Trinity Mother Frances Health System**

Christus Trinity Mother Frances Health System (CTMFHS) is a non-profit healthcare provider serving East Texas with a wide network of hospitals and clinics. Christus Mother Frances Hospital – Tyler has 460+ staffed beds and an additional 125 beds through joint ventures, including a heart hospital, long-term acute care hospital, and rehabilitation hospital. CTMFHS serves tens of thousands of patients annually – including inpatient admissions, emergency department visits, surgical procedures, and chronic disease management.

Mother Frances Hospital opened in Tyler on March 18, 1937, a day early to care for the victims of the catastrophic New London school explosion. In 2016, the hospital system, now named Trinity Mother Frances, joined the unified health care ministries of CHRISTUS Health, with the Sisters of the Holy Family of Nazareth becoming the sponsoring congregation.

The vision of CHRISTUS Health and Christus Trinity Mother Frances is to be a leader, partner and an advocate in the creation of innovative health and wellness solutions that improve the

lives of individuals and communities so that all may experience God's healing presence and love.

With over 4,400 employees, Christus Health has been recognized as a Great Place To Work® for creating outstanding employee experience. Forbes has recognized CHRISTUS Health as one of the best employers in Texas and Louisiana. Workforce Solutions East Texas (WSET) is proud to nominate Christus Trinity Mother Frances as the Large Employer of the Year in recognition of the organization's ongoing efforts to provide an "on ramp" for WSET Job Seekers to join in this outstanding employee experience from locations across our 14-county service area.

Christus Mother Frances Hospital has an eleven-year history of partnering with East Texas Workforce's Vocational Rehabilitation services to provide students of varying abilities with meaningful, real-world workplace experiences. Through Project Search, Christus has hosted over 100 Vocational Rehabilitation interns in an immersion experience combining classroom instruction, career exploration, and hands-on training through rotating internships at their Tyler, Texas hospital facility.

In addition, Christus has long been a respected health provider in our area and a participant in WSET Job Fairs and Hiring Events. In 2024 Christus began partnering with WSET beyond the realm of direct placement activities. It was during this summer Christus entered into an agreement to serve as a training site for a Summer Earn and Learn (SEAL) youth trainee. The success of that experience led to the expansion of their role in providing learning opportunities for youth, including Paid Work Experience positions for Workforce Innovation and Opportunity Act (WIOA) youth in both 2025 and 2026. These opportunities have been provided not only in major medical facilities in Tyler, but also in branch locations in Wood County.

The partnership with WSET in providing internships, Work Experience opportunities, and Direct Hires is valuable. But it's the on-ramp these activities provide toward a self-sufficient career in the medical field which is really being offered by Christus. Work Experience positions are, by definition, temporary with a goal of exposing the trainee to the environment and work habits needed to succeed in a job. But, with Christus, these Work Experience assignments create priority status when full-time, regular positions become available. This includes medical positions in rural areas where medical jobs are difficult to obtain. In addition, once brought on board, employees of the Christus system can take advantage of training programs, including tuition assistance, which provide the opportunity for advancement.

The partnership with Christus provides immediate opportunity for Workforce customers as well as an investment in creating/supporting medical careers which benefit all in East Texas. For this reason, WSET proudly nominates Christus Trinity Mother Frances as the Large Employer of the Year.



# Agenda Item for Consideration

## Small Employer of the Year - (fewer than 500 employees) - **Bass Engineering**

Founded in 1967, BASS has over five decades of experience protecting pipelines and aboveground storage facilities from corrosion. What started as a small Texas-based drilling company has grown into a trusted leader in cathodic protection, drilling, excavations, and professional services.

In 2022, BASS was acquired by ONEMESA, expanding their resources, geographic reach, and access to industry-leading innovations. Today, they are recognized for their specialization in cathodic protection, delivering the most effective corrosion control solutions for pipelines and storage facilities. Combined with their capabilities in drilling, excavation, and professional services, BASS provides comprehensive solutions that safeguard critical infrastructure and extend the life of vital assets.

As a full-service nationwide cathodic protection service provider, Bass Engineering provides solutions for refineries, marine facilities, pipelines, power plants, nuclear facilities, well casings, chemical plants, aboveground storage tanks, and many other applications. “If your asset is metal, they can protect it!”

Bass offers opportunities in the office, in their manufacturing plant, and on field construction crews nationwide. Bass believes safety comes first and being part of team matters.

Bass Engineering has developed a strong and growing partnership with Workforce Solutions East Texas through the Incumbent Worker Training Program, demonstrating a clear commitment to workforce development and long-term organizational stability. In their first year of participation in 2025, Bass Engineering through their MESAU in-house training academy successfully trained and awarded certifications to more than 22 employees, strengthening both individual career pathways and the company’s overall technical capacity. Building on this success, Bass Engineering returned in 2026 with plans to expand their training efforts, preparing even more personnel and delivering additional industry-recognized certifications. This continued investment not only enhances workforce skills and productivity but also ensures the sustainability and resilience of their operations for years to come.

## Hireability Employer of the Year - (Promotes successful employment opportunities for Texans with disabilities) – **Drug Emporium**

Drug Emporium is a “one stop shop” for rare, hard-to-find items which cannot be found in large grocery store chains. Drug Emporium features a pharmacy, groceries, vitamins, supplements, makeup, and special diet health foods, and more. Longview, Texas-based Gibson Sales, L.P., operates a group of nine stores, including Longview and Tyer, throughout markets in central and northern Texas, and Louisiana and Arkansas.

Drug Emporium is welcoming to their customers with a distinct, modern product offering and a neighborly feel which sets them apart. Just like their stores, Drug Emporium looks for unique individuals to run them. To continue their “ever evolving, yet timeless tradition”, Drug

Emporium needs talented employees who share their passion for providing a comprehensive, unique shopping experience for their customers.

Drug Emporium has created a service model in East Texas that promotes successful employment opportunities for talented and dedicated Texans with disabilities. They are an active participant in Texas Workforce Commission Summer Earn and Learn (SEAL) Program, hiring two individuals in 2025.

In summer 2023, Longview Store Manager Ward Sutton signed on with Workforce Solutions East Texas to provide employment opportunities for 2 local SEAL youth. The first summer, the Longview Drug Emporium team worked with the SEAL trainees, developing a format which supported store operations while providing the trainees the opportunity to develop both work readiness and independent living skills. By the second summer, Mr. Sutton recognized the business benefit of tapping into a pool of previously unrecognized potential employees and increased the number of SEAL workers employed in his store. Last year when Mr. Sutton was transferred to Drug Emporium's Tyler location, he carried the SEAL model with him, taking on 3 SEAL youth for summer 2025. (The budget for SEAL was reduced in 2025, thereby capping the number of SEAL placement slots at half the previous level.)

Drug Emporium has become a leader in East Texas in creating and sustaining a model promoting HireAbility of individuals with disabilities. Working with Vocational Rehabilitation referrals through multiple programs, Drug Emporium consistently offers trainees the opportunity to gain work readiness through training in greeting customers, stocking, inventory control, and both internal and external customer service skills. As a result, trainees learn and practice critical independent living skills while Drug Emporium gains a potential employee pool in an increasingly competitive retail market. It's a Win/Win for both Drug Emporium and East Texas, and one which Workforce Solutions East Texas believes merits recognition as TWC HireAbility Employer of the Year.

### Veteran Friendly Employer of the Year - (Effectively recruits and employs veterans) – **Amazon**

The Amazon Fulfillment Center in Tyler is the first in East Texas. The over 100,000 square foot facility serves as the final stop for orders before they reach East Texas doorsteps. This facility primarily does direct to customer deliveries. Packages of customer orders come into the building, and the team sorts the items, providing Tyler and the surrounding areas with faster deliveries, coming directly from Amazon. The Amazon fulfillment network is made up of state-of-the-art technology and a variety of building types and sizes to support processing orders, but it's "truly their people who bring the magic of Amazon to life for customers".

Amazon offers a comprehensive veteran hiring program which supports military members, veterans, and their spouses with career opportunities, training, and mentorship. Amazon actively recruits veterans, active service members, and military spouses, recognizing the leadership, problem-solving, and resilience skills developed in the military as highly valuable in its fast-paced work environment.

### Amazon's Commitment to Hiring Veterans and Military Spouses



# Agenda Item for Consideration

Amazon has successfully surpassed its goal of hiring more than 100,000 U.S. veterans and military spouses by 2024, demonstrating a strong commitment to integrating military talent across its operations, AWS, and leadership roles. This effort reflects a broader strategy to recognize the value veterans bring in leadership, logistics, technology, and problem-solving.

## Core Veteran Hiring Initiatives & Programs

- **DoD SkillBridge (Amazon Apprenticeship Program):**  
Provides transitioning service members with internship opportunities during their final 180 days of service, often leading to full-time employment.
- **Military-Focused Recruiting:**  
Dedicated recruiters utilize tools such as Oplign to translate military experience (e.g., MOS, rank, and skill sets) into civilian career pathways across logistics, operations, and AWS.
- **Warriors@Amazon:**  
A robust affinity group with more than 600 chapters that offers mentorship, onboarding support, and a strong sense of community for veterans and military spouses.
- **Military Mentoring Program:**  
Connects new veteran hires with experienced Amazon employees who have successfully transitioned from military to civilian careers.
- **Military Spouse Support:**  
Includes flexible and remote work opportunities, along with initiatives like Project Juno, designed to provide career continuity during relocations.

## Regional Impact: East Texas Hiring Initiative

In September 2025, the Amazon fulfillment center in Tyler, Texas, launched its hiring ramp-up with a dedicated Veterans Hiring Week, demonstrating a strong commitment to those who have served. From September 2025 through February 2026, Amazon partnered exclusively with Workforce Solutions East Texas to recruit and hire more than 150 employees for the new facility.

Notably, the first week of interviews was reserved exclusively for veterans and their spouses—an effort which was exceptionally well received by the community and reinforced Amazon's focus on supporting military families.

Throughout this initiative:

- A total of 564 applicants were engaged
- 62 veterans were hired, representing an 11% veteran hiring rate
- 29 hiring events were hosted across the region

This collaborative effort created meaningful employment opportunities while generating positive economic momentum across East Texas. The initiative not only strengthened the local workforce but also provided veterans and their families with pathways to stable, rewarding careers within their communities.

**Local Employer of Excellence. – (Honors one employer in each local workforce development area) – CCI Group**

CCI Group (Colony Cabinets Inc.) is a national leader in precision architectural millwork and modular casework, headquartered in Longview, Texas. Established in 1982 as a two-person workshop, they have grown into a full-spectrum provider of custom cabinetry, healthcare casework, retail fixtures, educational furniture systems, and corporate interior solutions. Their mission is to transform environments where people heal, learn, work, and shop by blending craftsmanship, cutting-edge engineering, and purpose-driven design. From healthcare casework and custom commercial spaces to feature walls, tailored cabinetry, and specialized solutions for diverse environments, they deliver precision engineering and purpose-driven design in every building.

At CCI Group, they do not just build remarkable products – they cultivate remarkable people. Their team is powered by innovative engineers, strategic estimators, resourceful project managers, skilled production and installation teams, and exceptional support staff. CCI Group fosters a culture of respect, creativity, and continuous improvement, supporting every team with the resources and trust to do their best work.

CCI and Workforce Solutions East Texas began working together when CCI posted in Work in Texas and joined in a WSET Job Fair. From there, the relationship grew to include referrals and Direct Hires, building a bridge to meet the needs of both CCI and our WSET job seekers. In 2025, CCI assumed WSET WIOA partnership status by bringing a Dislocated Worker onto their workforce through the On-the-Job Training (OJT) Program. The OJT trainee not only received the training and support needed to succeed in and retain his IT position, but he also received tangible recognition through promotion. Building upon the success of the OJT partnership, CCI stepped out again to take on a WIOA Youth Paid Work Experience trainee, offering both basic work skills training and a chance to join the CCI family once the trainee's education program was completed. CCI is a valued partner of Workforce Solutions East Texas, not just providing jobs, but creating career opportunities which benefit both WSET job seekers and our East Texas economy.

**Action Requested:** Staff request authorization to move forward and prepare these nominations for submission.

**Staff Initial:** DGS/GA/AM/AP