

## JOB DESCRIPTION

POSITION TITLE: DIETARY AIDE

RESPONSIBILITY TO: DIETARY MANAGER

POSITION SUMMARY: PREPARES FOOD ITEMS FOR SERVICE AND SERVES MEALS TO RESIDENTS. MAINTAINS CLEANLINESS OF KITCHEN AND ASSISTS OTHER FOOD SERVICE STAFF.

### QUALIFICATIONS:

1. MUST BE 15 YEARS OF AGE WITH SCHOOL PERMIT OR 18 YEARS OF AGE
2. ABLE TO INTERACT EFFECTIVELY WITH THE ELDERLY, THEIR FAMILIES AND STAFF
3. DRESSES AND BEHAVES IN A PROFESSIONAL MANNER
4. ABLE TO PERFORM SHIFT WORK INCLUDING WEEKENDS AND HOLIDAYS
5. ABLE TO PERFORM TASKS INDEPENDENTLY AND WITHOUT CONSTANT SUPERVISION

### BASIC OBJECTIVES AND RESPONSIBILITIES:

1. PREPARES FOOD ITEMS UNDER THE DIRECTION OF COOK AND/OR MANAGER
2. SERVES FOOD AND BEVERAGE ITEMS TO RESIDENTS
3. PROVIDES CLEANING TASKS IN THE KITCHEN AND DINING ROOM
4. COMPLIES WITH COMPANY POLICY, STANDARDS, AND LICENSING REGULATIONS

### PHYSICAL REQUIREMENTS:

1. ABLE TO WORK ON HAND AND KNEES FOR TASKS SUCH AS MOPPING FLOORS
2. UNLIMITED CAPACITY TO BEND AND STOOP, POSSIBLY REPETITIVELY
3. ABLE TO LIFT 50 LBS. EITHER ALONE OR AS A 2 PERSON ASSIST
4. SIGHTED SO AS TO BE ABLE TO SEE DIRT, DUST, AND PLACES TO BE CLEANED
5. ABLE TO SPEAK AND HEAR SO AS TO BE ABLE TO COMMUNICATE OVER THE PHONE AND IN PERSON

### SUMMARY:

THIS JOB DESCRIPTION IN NO WAY STATES OR IMPLIES THAT THESE ARE THE ONLY RESPONSIBILITIES AND DUTIES TO BE PERFORMED BY THE EMPLOYEE. ALL EMPLOYEES IN THIS JOB CLASSIFICATION WILL BE REQUIRED TO PERFORM ANY RELATED FUNCTIONS AS REQUESTED BY THE DIETARY MANAGER.