

Position/Title: Resident Aide (Clinical Aide)
Responsible To: Director of Nursing

Qualifications:

1. Must have a high school diploma or equivalent.
2. Must be at least 18 years of age.
3. Able to perform shift work including weekends, holidays, bubble, and on call per assigned clinical schedule.
4. Possesses strong interpersonal communication skills.
5. Dresses and behaves in professional manner.
6. Able to work independently without constant supervision and work efficiently as a team member.

1. Provide residents with personal care and assistance with activities of daily living such as bathing, dressing, ambulation, feeding, toileting, grooming, etc. and ensuring all residents smell and look good.
2. Complete housekeeping, dietary, and life enrichment tasks as needed to meet resident needs.
3. Interact professionally with other staff, visitors, and family members.
4. Maintain compliance with company policies and standards, departmental policies and standards, and local, state, and federal guidelines and regulations.
5. Maintain proper charting records as required especially changes in a resident's base line.
6. Observe and report any sudden changes in a resident's condition to Director of Nursing, Clinical Manager or team supervisor.
7. Answer calls from residents promptly.
8. Keep the work area and equipment clean and orderly.
9. Participate in monthly training and in cross training as requested by the Director of Nursing, Clinical Manager or team supervisor
10. Willingly assist with all special events and activities of the Home.
11. Assist in creating and maintaining a professional but fun and pleasant work environment for staff and visitors.
12. Assist in welcoming new residents in the home.
13. Answer phone calls or take messages as appropriate.

1. Able to transfer a resident either alone or a two person assist.
2. Able to lift 50 pounds.
3. Have unlimited bending and stooping capacities.
4. Be able to pivot while bearing weight of resident.
5. Sighted to be able to read small print and handwriting.
6. Able to hear so to communicate over the phone or with other individuals/ groups.
7. Cognitively able to reason and solve complex problems

Name: _____ **Date:** _____

By signing the above, you accept the role as written.