

EAST BRENT PARISH COUNCIL

Jim Murray (Clerk) Hillcroft, Bristol Road, Brent Knoll Somerset TA9 4HL Tel: 07714 300981

Minutes of the meeting of East Brent Parish Council, held at the Village Hall on Monday 12th May 2025, when the following business was transacted.

- 1 Apologies for Absence and Declarations of Interest and dispensations – Cllrs present at meeting:** Cllrs Bray, Gilling, Wall, Champion, Broderick, Carter, D Dover. In attendance the Clerk
Apologies from: Cllr A Dover and Unitary Cllrs Filmer & Grimes. Cllr Filmer sent a brief report prior to the meeting. Cllr Gilling declared an interest with planning 24/25/00002

At this juncture, the Chairman stood down and nominations asked to be Chairman. It was agreed unanimously that Cllr Kevin Bray be Chairman. He then signed his acceptance forms

2 Election of Chairman/Vice Chairman and Cllrs areas of responsibilities

Position of Responsibility in East Brent Parish Council	Councillor/s	Proposer	Seconder
Chairperson	KEVIN BRAY	CC	DD
Vice-Chairperson	CAROLE CARTER	KB	EC
Planning	MARKWALL KEVINBRAY ED CHAMPION	HB	AG
Finance	CAROLE CARTER	KB	EC
Josephs Pound Play Area	MARK WALL/KEVIN BRAY	AG	CC
Brent Road/Red House Road Park area	DAVID DOVER CAROLE CARTER	EC	MW
Orchard Close Park area	ED CHAMPION CAROLE CARTER	MW	AG
Mendip Road dog walking area	MARK WALL – KEVIN BRAY	HB	DD
Cemetery	DAVID DOVER MARK WALL ED CHAMPION	KB	AG
Defibrillators	CAROLE CARTER	HB	EC
Website	CLERK & A DOVER	AG	HB
Village Hall	ANDREW GILLING	MW	DD
Footpaths	ADAM DOVER KEVIN BRAY	AG	CC
Ground Maintenance	ALL CLLRS		
War Memorial	KEVIN BRAY	CC	MW
Dog Waste Bins	DAVID DOVER MARK WALL ED CHAMPION	HB	AG

- 3 Minutes of the last meeting– Monday 7th April 2025 –** these were agreed unanimously and signed as a true record, then signed by the Chairman

Cllr Gilling left the meeting at 7.15pm

Planning - 24/25/00002 – significantly change to plans from April's meeting re amended red line and land ownership certificate – **LOCATED** at Edingworth Manor, Edingworth Road BS24 0JB
The Parish Council agreed unanimously to support this application

Cllr Gilling returned to the meeting at 7.15pm

24/25/00006 – erection of 1no. self build dwelling – **LOCATED** at land to the West of Holt Farm, South of Edingworth Road BS24
The Parish Council agreed unanimously to support this application

24/25/00008 – application to determine if prior approval is required for a proposed: change of use from Commercial, Business and Service (Use class E) to no1 Dwellinghouses (use Class C3) – **LOCATED** – The Clocktower Rossholme, Church Road, East Brent TA9 4HZ
The Parish Council agreed unanimously to support this application

5 Financial Matters

a) Clerks Salary April	£467.52
b) Clerks PAYE April	£141.90
c) Clerks expenses April	£10.79
d) Clerks Payroll – Jan/Feb/March – inv 23664	£36.00
e) Richard Young – internal audit	£30.00
f) Water2business Meter at Cemetery to 020425	£36.25
g) Steve Chick – village maintenance for play area and Orchard Close – April 25 – inv 451	£592.00
h) PGC Contracts village maintenance – inv 2140	£579.60
i) Scribe accounts package (PAID by DD)	£56.40
j) Community Heartbeat telephone system	£120.00

All invoices include VAT where applicable

The above invoices will be paid by the Clerk through the Parish Councils' Unity Trust online banking facility - as agreed unanimously by the Cllrs.

Approval of Audit Accounts for 2024/2025

- a) Annual Governance Statement**
- b) Annual Statements of Accounts**
- c) Endorsement of risk assessment policy**

These were agreed unanimously by the Parish Council and the Chairman and the Clerk signed them

- 5. Extra bank signatories' update** – as the original application was to add three signatories, one of which has subsequently resigned, the form had to be resigned. Cllr A Dover agreed to become a signatory, so another form to be sent to the bank
- 6. CIL Money** – the PC has received part of the Community Infrastructure Levy for 2 recent developments. This money will be ring fenced for future Parish projects
- 7. East Brent CofE Academy update** – the Clerk had received a reply from Highways re the parking on Church Road, stating that sadly, this is not unique to East Brent and nothing they can solve. It was agreed that the Clerk to contact the school to set up another meeting.
- 8. Highways update** – the Traffic Engineer had replied to the PC's enquiry of some road traffic measures and has asked the Police and Road Safety Team about contacting/visiting the school

9. **Revised June PC Meeting date** – as the Clerk is going to away on holiday for the June meeting, it was agreed to change the date of the next PC meeting to **MONDAY 16TH JUNE 2025**. The Clerk thanked the Cllrs
10. **Councillor Vacancies update** – only one person has come forward to fill the vacancies for the PC. The Clerk to set up an interview. Also, to produce a leaflet explaining what a Councillor does etc

Matters of Report

Cllr Champion – reported that following discussions with Mr Hancock, re the proposal of re positioning a gate off Hill Lane, it was agreed that the Clerk to set up a meeting with some Cllrs to discuss

Cllr Gilling – concerned about the lack of response from the Bridges Department at SC. The Clerk to write to them

Cllr Wall – stated that the fencing around Joseph's Pound is in need of replacement. He is to obtain some quotes and report back at the next meeting. At his recent inspection, he found that some timber rails had rotted, again quotes to be asked for.

Cllr Broderick- explained the problem the Village Hall is having re the solar panels. Discussions are ongoing with another contractor, and will update at the next meeting

The meeting closed at 8.25pm

**Date of next Parish Meeting to be held in the Village Hall -
Monday 16th JUNE 2025 starting at 7.00 pm**

Chairman

Date