

Please use this form to add Authorised Representatives to CDF estate accounts, including:

- Next of Kin, Executor or Administrator of a Deceased Estate
- Legal representative of an Executor or Administrator

Once complete, please email the signed form and supporting documents to csg@melbcdcf.org.au.

Section 1 Estate Details

Full Name of the Deceased Account Holder

Estate of the Late

Member Number

Address

Section 2 Account Details

Add to all accounts

Add to the following accounts

CDF online access

Create CDF Online access to view accounts held in the name of the deceased

Section 3 Authorised Representative Details

First Name	Middle Name (if any)	Last Name

Date of Birth (dd/mm/yyyy)	Contact Number	Email

Address

Relationship to the Account Holder

Next of Kin

Executor or Administrator of a Deceased Estate

Legal representative of an Executor or Administrator, including Solicitors and Public Trustee

Section 4 Supporting Documents Checklist

Next of Kin	<input type="checkbox"/> Certified copy of the Deceased's Will or
	<input type="checkbox"/> Certified copy of the Death Certificate naming the Next of Kin
Executor	<input type="checkbox"/> Certified copy of the Deceased's Will and
	<input type="checkbox"/> Certified copy of a Grant of Probate
Administrator	<input type="checkbox"/> Certified copy of Letters of Administration
Legal representative or Public Trustee	<input type="checkbox"/> Certified copy of a Letter of Representation signed by the Executor or Administrator being represented

For Legal representatives only:

Firm Name

ABN

Reference Number (if required)

Section 5 Authorised Representative Signature

I confirm that the information I have provided is true and correct and that I am authorised to act in the capacity of an authorised representative.

Full Name

Signature

Date Signed (dd/mm/yyyy)

Important Information

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