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READING AREA WATER AUTHORITY  
BOARD MEETING  
4:00 PM  
November 18, 2025

In attendance were Chairman Rev. Steven McCracken, Vice Chairman Mr. Richard L. Carpenter, Mr. Daniel Luckey, Mrs. Cecile Grimshaw, Mrs. Tressa Jefferson, RAWA Solicitor Attorney Edwin Stock, Executive Director Mr. Bill Murray, Director of Operations and Maintenance Gary Phillips, Distribution Manager Anthony Reynolds, Administrator Suzanne Ruotolo, Plant Superintendent Patrick Bauer, Lake Ontelaunee Manager Michael Reider, Customer Service Manager Tracey Karish, Human Resources Manager Wendalin Marrero, Meter Reader Manager Amy Styer, Dan Standish from SSM Engineering. Absent was Director of Asset Management Yuri Evans.

The meeting was brought to order at 4:00 PM. The Pledge of Allegiance and moment of silence was observed.

No Public Comment

Chairman McCracken asked for a motion to approve the minutes from October 21, 2025. Mrs. Jefferson made a motion to approve the minutes, and Mr. Carpenter seconded the motion. All in favor. Motion approved.

Chairman McCracken asked for a motion to approve the November Invoices for Payment as follows, General Fund in the amount of \$835,164.45, the Capital Fund in the amount of \$149,032.05 and the Escrow Fund in the amount of \$2,910.00. Mrs. Jefferson made a motion to approve payment of the invoices and Mr. Carpenter seconded the motion. All in favor. Motion approved.

Mr. Murray advised the internal audit was conducted by Sue, Amy and Sharon.

Mr. Murray advised the department reports are in the board packet. Mr. Luckey had a question on the Finance Report on the total Pump flows from the Filter Plant of 471,650,000 gallons verse the total water billed of 386,992,018 gallons. Mr. Bauer advised the water loss numbers tend to drift apart but above all the numbers are good. Mrs. Ruotolo advised the pump flow is from the 1<sup>st</sup> of the month to the last day of the month, but the billing is not the same, the billing is from September into October, this could be cause for the discrepancy.

Mr. Murray provided an update on the PFAS/PFOA – stating RAWA received the third check from the settlement, which will go directly for the PFAS/PFOA remediation. Mr. Murray advised in the next few months he will bring in a specialist for the remediation.

Mr. Murray advised the Draft Investment Policy to go out to all the board members tomorrow; this was prepared by the financial advisor for the bonds. Mr. Murray asked the board to look over and review for the next board meeting.

Mr. Murray stated the preliminary budget is in the board packet, looking at a 2% increase in rates, still experiencing drought conditions. Mrs. Grimshaw stated we have not gotten a lot of rain.

Mr. Murray stated we continue to meet with the Union on negotiations, making progress and trying to have this settled before the end of the year.

Mr. Carpenter asked if the money coming in from the PFAS settlement is tied to anything or can RAWA use the money wherever. Mr. Murray advised nothing is tied to it and we can use the money wherever. The issue is when another project needs to be completed like the Dam and RAWA goes for a grant, this PFAS money will be looked at by PennVest. Mr. Luckey advised this is on the Solicitors report for a resolution to be passed on how to use the funds.

Mr. Standish advised the Engineers Report was submitted and there are no further actions.

Solicitor Ed Stock advised the first item is the Resolution 5-2025 this resolution authorizes the submission of the Local Share Assessment Grant of 1 million dollars which would cover the cost of replacement of 1600 feet of water and 1700 feet of water main in the North Heidelberg system. Mr. Stock advised this resolution to authorize the request for the grant to be submitted. Chairman McCracken asked for a motion to approve Resolution 5-2025, a motion was made by Mrs. Jefferson and seconded by Mrs. Grimshaw, All in favor, motion passed.

Second Resolution 6-2025 this resolution is for the PFAS funds, and states the funds received will be maintained in a separate account and not be co-mingled with other operations or capital funds, the funds shall be utilized by management solely for the expenses directly related to forever chemical regulations compliance or similar issues. Chairman McCracken asked for a motion to approve Resolution 6-2025, a motion was made by Mrs. Grimshaw and seconded by Mrs. Jefferson, All in Favor, motion passed.

Resolution 7-2025 this resolution authorizes the submission of the Local Share Assessment Grant of \$957,045.00 dollars to be used for the purchase of a Hydrovac Truck. Mr. Murray advised this is Vac Truck would be used for the pot holing. Chairman McCracken asked for a motion to approve Resolution 7-2025, a motion was made by Mr. Luckey and seconded by Mrs. Grimshaw, All in Favor, motion passed.

Resolution 8-2025 this resolution authorizes the submission of the Local Share Assessment Grant of \$605,826.00 for the development of a new source well in the North Heidelberg system. Mr. Murray advised this is to develop a third well on a different aquifer which we would need to do to support the system. Mr. Murray advised preliminary testing was done and this is a very good quantity of water. Mr. Luckey asked how many GPM. Mr. Murray advised 150gpm. Chairman McCracken asked for a motion to approve Resolution 8-2025, a motion was made by Mrs. Jefferson and seconded by Mrs. Grimshaw, all in favor, motion passed.

Solicitor Stock advised the next item is a proposed MOU between RAWA and Ontelaunee Township, RAWA has been supplying water in areas of Ontelaunee since an original water line extension agreement effect as of January

1, 2004. This agreement contains a reference to the need for a possible water tank. Solicitor Stock went over the details of the MOU. Chairman McCracken asked for a motion to approve the MOU for the Water Tank. A motion was made by Mrs. Jefferson and seconded by Mrs. Grimshaw. Chairman McCracken asked if there are any questions. Mr. Carpenter advised he will need to be abstained from voting. Mr. Luckey asked why are we doing this with Ontelaunee instead of doing this ourselves and does Ontelaunee charge the same price for water as we do or does Ontelaunee have a different pricing. Solicitor Stock advised RAWA sells water at a bulk rate to Ontelaunee, who then sells the water to their customers at a marked-up rate. Mr. Luckey stated we should mark it up too. Mr. Murray advised we make a fair wholesale price. Mr. Murray advised we had two separate agreements with Ontelaunee to provide services to them, there is a section in the agreement in the future there will be a water tank at the top of Ontelaunee Township. The purpose of RAWA putting this in agreement was so after all the work done at the Ashley Booster Station and all the piping in the ground, the tank was to help the hydrology of the service area. But more importantly the tank was to help make water available north of Ontelaunee Township and up into Perry Township. Ontelaunee has since built 150 homes without addresses the hydrology to the point now the township is going to be spending \$250,000 dollars on improvements to our pump station, because the water tower was not in place, and the homes were built without coordinating with RAWA. So, while we are settling on who is paying for the upgrades at the pump station, we want the water tank. Mr. Luckey advised we should do the same as the developers and make them pay for it and hand it over to us. Mr. Murray advised Ontelaunee Township owns the customer based, zoning and developing. Mr. Murray stated if the township had come to RAWA and said they were putting in a develop, they would have been told to build the tank before you build the homes due to the need for water. Mr. Murray advised on the third phase of the development the water tank will be under construction with the township paying 50 percent, but once this is complete there will be water available for the next township. Chairman McCracken asked for any more questions on the motion, no more questions, All in favor, the motion passed with one abstained vote.

The last item is the MOU for the upgrades to the Ashley Booster Station, RAWA will do the design, construction and bidding with Ontelaunee pay for the upgrades. Chairman McCracken asked for a motion to approve the MOU for Ashley Booster Station Pumps, a motion was made by Mrs. Jefferson and seconded by Mrs. Grimshaw, Chairman McCracken asked for any questions, Mr. Carpenter advised he will need to be abstained from voting, no further questions, All in Favor, the motion passed with one abstained vote.

Chairman McCracken advised an Executive Session is needed

Executive Session was entered at 4:36 pm

Regular Session resumed at 5:14 pm no action items were needed.

Chairman McCracken stated the next Board Meeting will be on December 11, 2025.

Chairman McCracken asked for a motion to adjourn, a motion was made by Mr. Luckey and Mrs. Grimshaw at 5:14 pm.