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READING AREA WATER AUTHORITY
BOARD MEETING
4:00 PM
April 21, 2026

In attendance were Chairman Rev. Steven McCracken, Vice Chairman Mr. Richard L. Carpenter, Mr. Daniel Luckey, Mrs. Tressa Jefferson, Mrs. Cecile Grimshaw, RAWA Solicitor Attorney Edwin Stock, Executive Director Mr. Bill Murray, Distribution Manager Anthony Reynolds, Director of Operations and Maintenance Gary Phillips, Director of Asset Management Yuri Evans, Plant Superintendent Patrick Bauer, Administrator Suzanne Ruotolo, Meter Reader Manager Amy Styer, Customer Service Manager Tracey Karish, Human Resource Manager Wendy Marrero, Dan Standish from SSM Engineering.

The meeting was brought to order at 4:00 PM. The Pledge of Allegiance and moment of silence was observed.

No Public Comment

Chairman McCracken asked for a motion to approve the minutes from March 17, 2026. Mrs. Grimshaw made a motion to approve the minutes, and Mr. Carpenter seconded the motion. All in favor. Motion approved.

Chairman McCracken asked for a motion to approve the April Invoices for Payment as follows, General Fund in the amount of \$840,620.18 the Capital Fund in the amount of \$206,361.30 and the Escrow Fund in the amount of \$147,080.03. Mrs. Jefferson made a motion to approve payment of the invoices and Mrs. Grimshaw seconded the motion. All in favor. Motion approved.

Chairman McCracken asked if any Board Member have anything to report.

Mr. Murray stated Mr. Luckey submitted a few questions to him prior to the meeting on items in the Engineers Report. Mr. Murray wanted to make sure his questions were covered. Mr. Standish addressed and answered each item Mr. Luckey submitted.

Mr. Murray advised the internal audit was conducted by Sue and Sharon.

Mr. Murray advised the department reports are in the board packet.

Mr. Murray asked Mr. Standish to give an update on the North Heidelberg Well 3. Mr. Standish advised SSM met with the Drillers today to take a final look at what is needed to due the over boring of the Well to turn it into a

production Well. SSM will be scheduling the boring of the existing Well that was drilled in the Fall of 2025. Also adding the permanent casing and then the bump testing and permitting process.

Mr. Murray advised last week he attended the AMWA Conference. Mr. Murray advised this is the best conference he attends, there are a lot of updates on the PFOS and PFOA treatment, testing and results. Which will make it easier for us once we start the process. Mr. Murray also advised GLO is out pot holing to check the service lines for the inventory list. Mr. Murray wanted to make the board aware of an incident where one of the rate paying customers got out of line with the representative from GLO. The RAWA employees were able to interject, police were called and the police stayed on the block for a few hours until the pot holing was completed. Mr. Murray advised this was the one and only incident we had while working with GLO.

Mr. Standish advised the Engineers Report was submitted and there are no further actions.

Solicitor Stock advised there is one action item, the proposed Resolution 2026-01, this is for a meter in the property of a customer that is stolen, damaged or compromised as such and is unable to transfer usage. The customer is responsible for the cost of repair and replacement of the meter, this has been in the policy. This resolution adds paragraph two when the meter is not reading due to the circumstances of stolen, damaged or compromised the Water Authority is going to take the average of the previous read 6 months and charge this amount to the customer. This Resolution is a continuation of a prior policy with the addition of the procedure where we are going to use an average reading as a billing method. Chairmen McCracken asked for a motion to approve Resolution 2026-01, a motion was made by Mrs. Jefferson and was seconded by Mrs. Grimshaw, no questions on the motion, All in Favor, Motion Passed.

No Executive Session was needed.

Chairman McCracken stated the next Board Meeting will be on May 19, 2026. Mrs. Jefferson stated she will be in training that day and will not be able to attend. Chairman McCracken advised this will be noted.

Chairman McCracken asked for a motion to adjourn, a motion was made by Mr. Luckey at 4:21 pm.