



BRG Realty Corp On-Boarding Checklist- Meet the Resources Team:

	Complete the On-Boarding Form to Get your BRG Email Address & Tech Account Setup: Click here
	1. Change your broker on the DRE website (#02075330) Click here for instructions
	2. Send your headshot and contact information to Nelia to order business cards
	3. Attend the weekly Zoom meetings for networking, education and resources every Wednesday from 10-11:00am followed by training at 11am and Lunch at Noon.
	4. Check out the esources page on the website for logo, flyer and social media templates and the disclosure checklist: www.brgrealtycorp.com/for-brg-agents Password: BRGSuccess

Nelia Matos – Office Manager. She is your go-to for your business cards and all general questions or concerns related to BRG or the Business Center. nmatos@brgrealtycorp.com 408-558-3600

Hannah Roschewski – Front Desk. She is your go-to for help with printing, reservations, stock certificates and office access. hroschewski@brgrealtycorp.com 408-558-3600

Brian Hey – IT/Tech Guru-Website Management/Digital Marketing. He will set up your email, printers and all technology/apps you need to succeed. Your go-to for any technology issues/questions and adding you to the website and/or sending email blasts related to BRG. admin@brgrealtycorp.com 408-529-1299

Gregg Bunker – President/Owner. Is here to answer anything and everything real estate related. gregg@greggbunker.com 408-781-1725

Thomas Moulding – Managing Broker of Record. Ready to sign your Broker Demands and assist with any questions related to your transaction or real estate. thomas@brgrealtycorp.com 408-627-0030

Shannon Farrell – VP of Operations. She is here to help you succeed! Contact her with any real estate guidance, questions or issues. shannon@brgrealtycorp.com 408-896-5351

Vickie Christensen – Marketing & Social Media. She can assist you with all social media marketing, flyer creation and farming. vickie@wellmanworks.com 916-835-5704

John Del Casale – Loan Officer/Specialist. He is the main point of contact for BRG Mortgage Services. Please contact him regarding questions and pricing. john@brgmortgage.com 408-828-2880

Brad Bunker – Office Associate. He is available to assist agents with special needs, such as mailings and hosting an open house. brad@brgrealtycorp.com 925-888-9191

Agent Training, Development Specialist & Mentors: They are here to help point you in the right direction.

Julie Keil jpkeil@brgrealtycorp.com 408-529-1482 **Jenny Thuong** jennythuong@brgrealtycorp.com 408-561-2218 **Barbara Ratcliffe** barbarasellinghomes@gmail.com 408-646-7050

Welcome to BRG!



Transaction Coordinators:

Mikayla Bejarano – tc@brgrealtycorp.com 669-377-4649
Robin Wickman – robin.wickman@brgrealtycorp.com 408-505-6144
Stephanie Ha Nguyen – stephaniehanguyen@gmail.com 408-646-0517
Radhika Vardhan – radhika@tms.net 669-256-6678
Sarah Chung – sarahc@brgrealtycorp.com 408-826-1793
Shana Stewart – shana.stewart@gmail.com 408-818-0918
Cathy Chavarria – cathy@experttcs.com 650-319-6944

Home Inspection Services:

Davis Khuu – daviskhuu@gmail.com 408-872-2303
www.spectacularprojects.com

Estate Planning:

Jeff Mentzos – jeff@garlic.com 408-425-7953
Althea Kippes – althea@atkippes.com 415-305-9934
Bill Becker – wdbecker@sbcglobal.net 408-568-4212

Notary Public Services:

Neha Bishnoi – neha_bishnoi@outlook.com 408-621-4503
Murty Sarva – murtyssr@yahoo.com 732-760-1513
Ana Ziatabari – aziatabari@gmail.com 831-297-0123
Sarah Chung – sarahc@brgrealtycorp.com 408-826-1793

Sign Company Services:

Copa Design – For printing and installation of signs. 408-933-9900 ext. 1 (Template on File)
(Jason Saldana) or email him at jason@copa.design

Opticom – Sunrise Sign & Post, Inc. acquired Opticom's business, and in 2023, Sunrise Post & Sign, Inc. acquired Smith Signs. Smith Signs used to post signs in San Francisco, but with the merger, Smith Signs only designs and makes signs. If you visit www.opticom.com, the site will direct you to a page where you can access Sunrise Sign & Post and Smith Signs.

Here is the information:

Sunrise Sign & Post, Inc. (For posting signs):

Phone: (510) 259-2100
orders@sunrisesignpost.com

Smith Signs Shop (For ordering and making signs):

Phone: (415) 648-3400
signs@smithsigns.com

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