

**ADMINISTRATIVE REGULATION REGARDING USE OF PRIVATE
TRANSPORTATION BY STAFF WITH STUDENTS**

The District shall provide transportation (e.g., school buses, approved vendors, licensed and insured third-party transportation services) for school-sponsored activities whenever possible. If appropriate transportation cannot be arranged, the District may determine that student participation in the activity is not feasible.

Transportation of students by staff in privately owned vehicles is strongly discouraged and permitted only in rare circumstances with administrative approval.

In emergencies where immediate transportation is necessary to protect the health or safety of a student, staff may transport a student if no reasonable alternative exists. The building administrator and parent/guardian must be notified as soon as possible.

ADOPTED: June 24, 2026

Newtown Public Schools
Newtown, CT