

## CLARK RURAL WATER SYSTEM, INC. Seeking a positive self-motivated individual for: Operations Specialist

### **Responsibilities & Duties:**

Perform daily operation and maintenance of pumps, valves, and reservoirs.  
Respond to customer service requests, including emergency repairs, meter readings, and pressure regulator repairs.  
Apply basic knowledge of construction, excavation, and pipe repair techniques.  
Adhere to all safety protocols while performing duties.  
Perform other related duties as assigned.

### **Skills, Knowledge & Abilities:**

Excellent communication skills, both written and oral.  
Strong interpersonal skills for effective collaboration with the public and colleagues.  
Proficient computer skills.  
Physical ability to lift up to 70 lbs. routinely, and to squat, bend, and stand for extended periods.  
Ability to work in trench conditions and adverse weather for extended hours.

### **Qualifications:**

**Education:** High school diploma or equivalent required.

**Experience:** Minimum of 2 years of water installation experience preferred. Class I or higher Water Distribution Operator certification preferred or the ability to obtain certification within a reasonable timeframe.

### **Miscellaneous:**

Normal work hours are Monday through Thursday, 8:00am to 4:00pm Friday 8:00am to 12:00 noon and Scheduled on call Weekends

A work vehicle and tools are provided.

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.

This position offers a salary in the range of \$20.00 to \$26.00 per hour depending on qualifications. A higher rate may be offered to the qualified candidate. Clark Rural Water System, Inc., offers benefits which include medical (100% Single), dental, vision, 8% 401K contribution, Life Insurance, and Long-Term Disability. Successful applicants may be required to pass a pre-employment drug screening.

Clark Rural Water System Inc. is an equal opportunity employer.

Send application/resume to:  
Clark Rural Water System, Inc.  
Attn: Terry Kaufman  
PO BOX 162  
Clark, SD 57225