

Australian Limousin Breeders' Society Privacy Policy

Australian Limousin Breeders' Society Ltd (ALBS) collects and uses information for the purposes of providing services to members and administering the Limousin Herdbook. This includes information about members, business contacts and staff.

ALBS's collection, storage, use and disclosure of personal information is governed by the Australian Privacy Principles contained in the *Privacy Act 1988* (Cth) (**Privacy Act**). You can access the Privacy Act [here](#).

ALBS has policies and procedures in place to ensure that the collection, storage, use and disclosure of personal information is done in a safe, secure and confidential manner to ensure your rights are protected.

Kinds of information collected

ALBS collects personal information about members, suppliers, business contacts and job applicants and sometimes visitors to our website for the purposes of providing our services which may include marketing activities.

Personal information is defined in section 6 of the Privacy Act as "information or an opinion about an identified individual, or an individual who is reasonably identifiable whether the information or opinion is true or not and whether the information or opinion is recorded in a material form or not."

The kind of information we collect includes, but is not limited to, depending upon the purpose of your interaction with ALBS, your name, gender, address, place of business, bank account details (if relevant) phone number, email address, date of birth and stud prefix/letters, other personal information relevant to the services we are providing to you.

Sometimes the personal information is provided by your business partner or employee or another agent of yours, in order for us to provide services to you.

Purpose of collection, holding, use and disclosure of personal information

ALBS will only collect and use information when it is reasonably necessary for one of ALBS's functions or activities related to the provision of our services, or as required by law.

ALBS will not use or disclose personal information for any other purpose unless:

1. consent has been given by the individual; or
2. the individual would reasonably expect ALBS to disclose the information for another purpose which is directly related/related to ALBS's primary purpose of providing our services; or
3. ALBS is required or authorised by law and/or under the Privacy Act.

Collection and storage of personal information

ALBS will generally collect personal information one of the following means:

1. By emails or telephone calls with you;
2. By an application form and other written forms, including via ALBS's website;
3. By an individual providing personal information by way of a resume; or
4. By an individual updating their records with ALBS.

We store your personal information in different ways, including in paper and in electronic form. The security of your personal information is important to us. We take reasonable measures to ensure that your personal information is stored safely to protect it from misuse, loss, unauthorised access, modification or disclosure, including electronic and physical security measures.

Online member database

ALBS operates an online member database which is accessible to the public on the ALBS website. This database also provides the member location information used for the online member location map. For ALBS members, unless you opt out in writing, ALBS will include your name, business address, telephone number, email address and location of your business on that public database. ALBS will not include members under the age of 18 on the database unless they have opted in, and their parent or legal guardian has consented.

Anonymity

It is generally not possible to interact with ALBS on an anonymous or pseudonymous basis as we need to identify you or your animals to provide services to you. However we can respond to requests of a general and non-specific nature on an anonymized basis.

Access to and correction of personal information

You have a right to request access to your personal information that ALBS holds. There is no fee involved in making such a request.

ALBS will give an individual access to all personal information it stores about the individual in a timely manner, unless an exception applies under the Privacy Act. Please contact ALBS and we will assist you with your request.

If any of the personal information that ALBS holds is incorrect, incomplete or out of date, please let us know and it will be corrected accordingly.

Links to other websites

Our website may contain links to other websites. We are not responsible for the privacy practices of linked websites and any linked websites are not subject to our privacy policies and procedures.

Animal data

We also collect, store, and publish (if applicable) substantial information about animals registered on the Limousin Herdbook, including age, sire and dam, genetic profile and DNA information, EBVs and other characteristics of the animals, sales data and other information. (**Animal Data**). This Animal Data is not personal information under the Privacy Act because it does not relate to an individual, and as such the data is not governed by the Australian Privacy Principles. However, ALBS is committed to ensuring:

- Animal Data that is not going to be published on a public register or otherwise used with the owner's permission for a public purpose, will be kept private and confidential;
- we will store Animal Data in a secure storage and will take appropriate steps to prevent unauthorized retrieval or modification of the Animal Data;
- all Animal Data is stored on servers in Australia;
- we will correct any mistakes in the Animal Data as appropriate (acknowledging that ALBS holds substantial amounts of Animal Data that it was provided to it by members and which ALBS has no practical means of independently verifying); and
- we will only use Animal Data for the purposes of advancing the ALBS breed and for the benefit of the members of ALBS as a whole.

Complaint policy

If you have a complaint about a breach of the Australian Privacy Principles, please contact us.

The first step is to lodge your complaint in writing to ALBS. ALBS takes any complaint regarding the privacy of personal information seriously and will work with you to try to resolve the complaint. ALBS will consider and respond to a written complaint within a reasonable time.

If your complaint still remains unresolved, you may take your complaint to the Office of the Australian Information Commissioner. The contact details can be found on the Australian Information Commissioner's website [here](#).

Amendments to this policy

ALBS may change this privacy policy from time to time by posting an updated version of this policy to the website. We recommend you check our site regularly to ensure you are aware of our current Privacy Policy.

The policy was last updated 31 May 2022