



## Terms of Reference Sustainability and Climate Action Lead Governor Montgomery Primary School

Agreed at the meeting of the full governing board on: 15<sup>th</sup> September 2025

Review date: Ongoing and September 2026

Name of the Lead Governor: Sophie Tucker

These terms of reference should be reviewed annually by the Governing Board and when there are any changes to the Governing Board's membership.

**Policies and Documents delegated to this governor:-**

- Climate Action Plan
- School's environmental policies

**Duties which are delegated to this governor:-**

*Governing boards may use their powers to delegate functions and decisions to committees or individual governors/trustees. It is the overall governing board, however, that in all cases remains accountable in law and to Ofsted for the exercise of its functions.*



**D** Delegated to Lead Governor/Trustee(s) **R** Make Recommendations to Full Governing Board

The Sustainability and Climate Action lead governor/trustee will undertake appropriate governor training to fully understand their role including, where possible and appropriate, joining relevant staff training to keep updated.	<b>D</b>
To assist the headteacher and/or sustainability lead and discharge the responsibilities of the governing board on matters relating to sustainability and the climate action plan.	<b>D</b>
Develop and monitor the implementation of a sustainability strategy and climate action plan that aligns with the school's vision and values.	<b>R</b>
Encourage sustainability considerations into decision making processes including curriculum, infrastructure and procurement.	<b>R</b>
Advocate for the inclusion of sustainability topics within the curriculum.	<b>R</b>
Support the school to promote extra-curricular activities which are climate action aware and sustainability focused. Monitor the take-up and impact of these activities and report to the board.	<b>R</b>
Engage with staff, parents, carers, the wider community and other stakeholders to promote a culture of sustainability within the school/organisation.	<b>D</b>
Report on any school sustainability initiatives.	<b>R</b>
To monitor the schools resource use and challenge where appropriate.	<b>R</b>
To ensure that all policies and procedures relating to climate and sustainability are appropriately reviewed.	<b>R</b>
To monitor and review the impact of the Climate Action Plan, reporting to the board on progress and challenges. Monitor implementation of sustainability targets.	<b>R</b>

**Note from The Governance Consultancy Team:** The level of delegated decision making given to an individual needs to be agreed by the full governing board. Full delegation (within legal requirements) is suggested within these terms of reference, but you may wish to set different levels with the lead governor making more recommendations and fewer decisions. Whatever you decide, make sure there is no duplication between the work of the lead governor and committees or the full governing board. All delegated decisions must be reported to the full governing board.