

Stephen Lefaver  
Director of Apprenticeship & Training  
North Central Illinois Finishing Trades Institute  
1905 Sequoia Drive, Suite #101  
Aurora, IL 60506

**RE: INTENT TO HIRE**

Dear Mr. Lefaver,

In accordance with Article 11, Section 11.2-11.3 of the Painters District Council No. 30 Collective Bargaining Agreement (CBA), we are informing you that we, \_\_\_\_\_, intend to hire the following individual as a new apprentice, effective \_\_\_\_\_:

\_\_\_\_\_  
Last 4 of SSN: \_\_\_\_\_  
Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Please review the completed application of apprenticeship and required documents that are attached and enroll \_\_\_\_\_ into the NCIFTI Apprenticeship Program, for the trade and level indicated below.

*Trade:*

Painter-Decorator	Painter Industrial Coatings & Lining Application Specialist	Drywall Finisher	Glazier
-------------------	---	------------------	---------

*Level:*

1 <sup>st</sup> Year; 55%	2 <sup>nd</sup> Year; 70%	3 <sup>rd</sup> Year 80%
---------------------------	---------------------------	--------------------------

If you have any questions or would like any additional information, please don't hesitate to contact our office.

Signed,