



ACH VENDOR PAYMENT AUTHORIZATION FORM

This form is used for electronic payments processed through the Automated Clearing House (ACH). Norfolk Southern Corporation (NS) uses this information to transmit payment data electronically to your financial institution. Failure to provide the requested information may delay or prevent the receipt of payment through ACH. Additionally, NS uses third-party bank validations to verify account ownership. Bank validation failures require a callback confirmation and additional documentation such as a voided check or signed bank letter confirming your account.

Both sections below must be completed by vendor.

VENDOR INFORMATION:

*NS ISSUED VENDOR NUMBER (required for existing vendors only): _____
(Can be found on prior payment remittances)

*VENDOR NAME (W-9/W-8 line 1) _____

DBA or Disregarded Entity (W-9 line 2 / W-8 line 3) _____

*REMITTANCE ADDRESS: _____

*REMITTANCE CITY: _____ REMITTANCE STATE: _____ REMITTANCE ZIP CODE: _____

*REMITTANCE CONTACT NAME: _____ *REMITTANCE CONTACT PHONE#: _____

*REMITTANCE CONTACT EMAIL: _____

*CONVENIENT DAY(S) AND TIME(S) FOR CALLBACK _____

AUTHORIZED BY (PRINT NAME): _____ SIGNATURE: _____ TITLE: _____ DATE: _____

FINANCIAL INSTITUTION INFORMATION:

*REQUEST TYPE: ☐ NEW ACH SETUP ☐ UPDATE EXISTING ACH

*BANK NAME: _____

NAME ON BANK ACCOUNT: _____

* (9) DIGIT ROUTING NUMBER: _____

*DEPOSITOR ACCOUNT NUMBER: _____

*ACCOUNT TYPE: ☐ CHECKING ☐ SAVINGS

*REMITTANCE DETAIL (CHOOSE ONLY ONE):

☐ SENT BY VENDOR BANK THROUGH THE METHOD(S) SELECTED (KNOWN AS CTX).

☐ SENT BY NORFOLK SOUTHERN EMAIL (KNOWN AS CCD+).

YOUR NAME
1234 Main Street
Anywhere, OH 00000

DATE _____ 123

PAY TO THE ORDER OF _____ \$ _____

DOLLARS

0044072324 000123456789 0123

ROUTING NUMBER ACCOUNT NUMBER CHECK NUMBER

Questions regarding this form should be directed to the Accounts Payable Department via Vendor@nscorp.com