



# EVENT MANUAL

# 2026

## **WELCOME**

On behalf of Cycling New Zealand Schools and Cycling Canterbury it's our pleasure to welcome riders, team managers, coaches, officials and supporters to the 2026 South Island School Road Championships at the Canterbury Car Club, Ruapuna Raceway, Christchurch.

We look forward to a great event and hope you have an enjoyable time during the Championships. This manual provides useful information for all riders, team members and officials.

## **EVENT DETAILS**

Event: 2026 South Island School Road Championships  
Location: Canterbury Car Club, Ruapuna, Christchurch

Date: Saturday 4th and Sunday 5<sup>th</sup> July 2026.

**Programme:**

Saturday 4th July

7:00AM - Food cart arrives. Gate to be opened

8:00am – Track set up **Paul / Brent**

8:00am - Sound system / PA set up

8:15am – Event staff arrive and check in.

8:30am – Registration opens – School pack collected. **Leanne / Nicky**

8:30am – Staff H&S briefing

8:30am – St John on site

8:50am – Commissaires meeting **Alex / Erin**

9.15am: - Manager’s Meeting Alex

9am: - Warm up starts

9:45am – Track closes.

9:45am – Final Track check **Paul / Brent**

9:50am – All event staff in place **Alex**

**10am:** Racing starts

- Individual Time Trial U13, U14, U15, U16, U17, U20. Medal ceremonies at end of U14, U16, U20

**12:00 – Lunch time.** **Leanne, Nicky,**

**1:00pm** – TTT commences. Year 7/8 girls then boys, U16 Girls then boys, U20 Girls then boys.

**4pm:** - **Racing ends** (approximately)

**DISTANCES**

**Individual Time Trial** - All grades - 1 lap - 3.44 km

**Team Time Trial** Year 7/8 – 3 laps - 10.3 km U16 and U20 - 4.5 laps - approximately 15 km

**Road Race**

U13 boys and girls - 3 laps - 10.3 km U14 boys and girls - 3 laps - 10.3 km

U15 boys and girls - 4.5 laps - 15 km

U16 boys and girls - 6 laps - 20.6 km

U17 boys and girls - 7.5 laps - 25.5 km U20 girls - 9 laps - 31 km

U20 boys - 11 laps - 38km

**Sunday 5th July- (Specific responsibilities as for Saturday).**

8:00am – Gates open

8:45am: - Registration

8:45am – Track Check **Paul / Brent**

9am: - Warm up starts.

9:00am – Manager meeting for those not present yesterday.

9:45am – Track closes.

9:45am – Final track check. **Paul / Brent**

10am: - Racing starts (Road Race)

10:00am – U13 Boys  
10:02am – U13 Girls  
10:20am – U14 Boys  
10:22am – U14 Girls  
10:45am – U15 Girls  
11:05am – U 15 Boys  
11:25am – U16 Girls  
11:45am – U 16 Boys

#### LUNCH

12:30pm – U17 Girls  
1:15pm – U17 Boys  
1:40pm – U 20 Girls  
2:30pm – U20 boys

3:45pm: - Racing ends (approximately)

#### KEY CONTACTS

EVENT MANAGER:	Alex Man	
PCP (CHIEF COMMISSAIRE):	Erin Criglington	0211342294
CYCLING NEW ZEALAND SCHOOLS EVENT MANAGER:		

#### TEAM MANAGERS MEETING

A Managers meeting will be held on Saturday at 9.15am. This is compulsory for all Team Managers (or alternative representative) to attend. A sign in sheet will be in place. A final safety briefing and race information will be communicated at this meeting.

#### RACE REGISTRATION

Race registration will take place on the day near the start and race numbers will be issued to riders. Safety pins will also be issued. All riders are issued with a unique race number. Two numbers are provided. For the Individual Time Trial, one is to be attached on the back of the jersey. Riders will be supplied a separate number for the Team Time Trial. The Team Time Trial numbers are to be returned immediately after the racing. On the Sunday one number to be attached on left hand side of the jersey and the other on the back.

#### SPECTATORS

All racing is free for spectators to watch.

#### WARM UP SESSIONS

There will be a warm up session from 9.00am on the Saturday and Sunday. Approximately 15mins prior to the schedule start time the track will close for warm-ups.

#### PARKING

Free parking is available in the venue carpark. The venue accepts no liability for any damage to any vehicles parked in or otherwise using the car parking area.

## **SCHOOL PIT AREAS**

Schools will have a designated pit area. Bays have been allotted to schools based on size of teams and small teams will be allotted communal bays. Some schools will be asked to share.

Please do not attempt to move into bays allotted to others. You will be asked to move and failure to do so will result in team riders being removed from the competition.

## **UNIFORMS**

Correct school uniform must be worn. See [Cycling New Zealand Schools Rules](#) for more on Uniform Rules. Ensure you are compliant before you arrive at the event to avoid any unnecessary stress.

## **ENTRY LIST**

A live entry list is available on the event website [here](#). Start Lists will be available once entries close.

## **RULES**

The event is endorsed by School Sport New Zealand and is run under [Cycling New Zealand Schools Rules](#).

## **GEARING**

See [Cycling New Zealand Schools Rules](#) for full details.

### INDIVIDUAL TIME TRIAL AND ROAD RACE

- U13, U14, U15, U16, U17, U20 – unrestricted gearing

### TEAM TIME TRIAL

- Year 7/8, U16, U20 – unrestricted gearing.

- **INDIVIDUAL TIME TRIAL START PROTOCOL**

All riders must have registered and collected number a half hour before your start time.

10 minutes before your time trial start you must present for your bike and uniform scrutineering and start. You will be corralled at that point.

No discussion with officials will be entered into on this point.

Riders may be attended by a team official (e.g. to retrieve jackets)

If you miss your start, you will only get a start where you can be slotted in, but the clock will be running from your designated start time.

## **TEAM TIME TRIAL**

U20 Grades: 5 riders, with the time taken from the 4<sup>th</sup> rider across the line.

U16 and Year 7/8 Grades: 4 riders with the time taken from the 3<sup>rd</sup> rider across the line

Composite teams are welcome to compete in the event but are not eligible for championship medals. Composite teams are composed of riders who schools cannot genuinely field a team. There is no fee for composite teams to enter.

Additional entries will be taken on the day.

## **DISTANCES**

Individual Time Trial – Two spotters halfway up the straight in communication with timing staff.

All grades - 1 lap - 3.44 km

Team Time Trial Holders –

Spotter halfway up the straight

Year 7/8 – 3 laps - 10.3 km

U16 and U20 - 4.5 laps - approximately 15 km

Road Race (Start times will be advised at the Managers Meeting)

U13 boys and girls - 3 laps - 10.3 km

U14 boys and girls - 3 laps - 10.3 km

U15 boys and girls - 4.5 laps - 15 km

U16 boys and girls - 6 laps - 20.6 km

U17 boys and girls - 7.5 laps - 25.5 km

U20 girls - 9 laps - 31 km

U20 boys - 11 laps - 38km

## **SCHOOL AFFILIATION AND ENTRY FEES**

All School Affiliation fees and Event Entry fees must be paid before riders are permitted to start the event. Race Packs will not be issued to schools who have outstanding fees. Please ensure you check with your school to ensure affiliation and payment has been made.

## **RESULTS**

Provisional results will be printed and posted on the Information board at the event. Please note these are provisional and any **queries are to be made by the Team Manager only**, directly to the Chief Commissaire. Any Protests are to be submitted in writing (see form at back of manual) and will be reviewed by the Disputes Panel

Final results will be posted to <https://schools.cyclingnewzealand.nz/results> as soon as possible after the event.

## **AWARDS AND CEREMONIES**

These will take place as advertised across the weekend.

Note riders must wear either their race uniform or school kit on podium. No caps or sunglasses.

Remember that every rider who doesn't get a medal would love to wear your one. So, respect the medal and do not take it off until you have resumed your seat.

## SOCIAL MEDIA

We encourage you to get involved in the event through social media. The key links are provided below:

Facebook	<a href="https://www.facebook.com/CyclingNZLSchools/">https://www.facebook.com/CyclingNZLSchools/</a>
Instagram	<a href="https://www.instagram.com/cyclingnzschools/">https://www.instagram.com/cyclingnzschools/</a>
Website	<a href="https://schools.cyclingnewzealand.nz/events-and-re-sults/south-island-school-road-championships/">https://schools.cyclingnewzealand.nz/events-and-re-sults/south-island-school-road-championships/</a>
Event Hashtag	#sisroadchamps

## SAFETY COMMITMENT

Cycling New Zealand Schools are committed to providing and maintaining utmost health and safety standards, by ensuring that all risks and hazards associated with the event are adequately identified and managed to prevent harm from occurring to the event staff, participants and all other personnel involved in accordance with the Health and Safety at Work Act 2015. Please report any hazards or accidents/incidents to the Event Coordinator or Race Manager at the Event.

## FIRST AID

Event Medical Support is provided by St Johns Ambulance. They will be based at the start area.

If you require medical assistance while not at the event over the weekend, you should attend Christchurch Public Hospital.

## In an Emergency call 111

## SMOKE, DRUG AND ALCOHOL FREE

The entire event is smoke, drug and alcohol free. Please ensure all your supporters are aware of this.

## CONTINGENCY PLANNING

The event recognises that there is the potential for circumstances outside of their control occurring that could result in the published event format and/or distance being adjusted in the interest of participant and official's safety. If inclement conditions exist, all decisions regarding the implementation of the contingency plan will be made by the Contingency Committee.

## KEY PERSONNEL

**Event Director** –

**Event Manager** –

**Administration** – Leanne Creighton / Nicky Watt

**STMS** – Paul Watt / Brent McMeaking

**Site Manager** – Jonathon Handley Packham. – CNZ bunting and medal presentation area and backing.

**CNZ Events manager** –

**Timing Manager** – Hamish Ferguson.

**Timing** –

**Medal presentations** –

**Volunteer food/coffee / refreshments** –

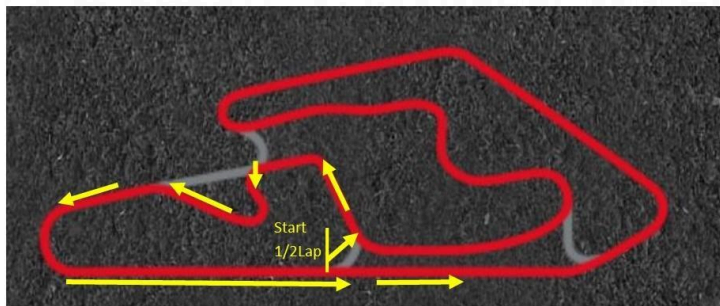
**Health and Safety Management** –

**First Aid** – St John on site.

**Chief Commissaire** – Erin Criglington

**Commissaires** – Hamish Ferguson (ChCh), Mark Darvill (ChCh), Neil Jamieson (Invercargill), Michelle Peterson (Chch)

## COURSE MAP



**Protest Form**

Event: \_\_\_\_\_

Race: \_\_\_\_\_

Date: \_\_\_\_\_

Protesting School: \_\_\_\_\_

School Team Manager: \_\_\_\_\_

Contact Mobile: \_\_\_\_\_

Contact Email: \_\_\_\_\_

Name of Rider or Team: \_\_\_\_\_

Other Party (Rider, Team or Official): \_\_\_\_\_

Date/Time of Incident: \_\_\_\_\_

Location of Incident:

\_\_\_\_\_

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Outcome Sought:

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**Organisers Use Only**

Date/Time Protest Received: \_\_\_\_\_

Protest Fee (\$50) Received/Held by: \_\_\_\_\_

Official Receiving Protest: \_\_\_\_\_

Passed to Chief Commissaire (Date/Time)\_

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