

Hyland for Microsoft Teams

Bring governed content into the flow of work

Help employees find, use, share and capture Hyland-managed content directly in Microsoft Teams, while authoritative records remain protected in supported Hyland repositories.

Hyland for Microsoft Teams solves the disconnect between collaboration and governed content

Hyland for Microsoft Teams enables:

- **Less switching.** Reduce the need to move between Teams and Hyland content systems.
- **Less sprawl.** Share governed links instead of creating unnecessary copies.
- **More control.** Keep important content connected to repository governance.
- **Easier adoption.** Give employees access through a workspace they already use.

Employees increasingly collaborate in Microsoft Teams, but the business content they need often lives in separate enterprise content repositories. Moving between systems slows work, makes information harder to find and can lead to duplicate or unmanaged copies.

A connected content experience inside Teams

Hyland for Microsoft Teams creates a governed bridge between collaboration and enterprise content. Employees can complete common content actions from Teams, while security, lifecycle controls and the authoritative record remain anchored in Hyland. Hyland for Microsoft Teams helps organizations:

- **Search** connected Hyland repositories.
- **Open, review and manage** content.
- **Share** knowledge by bringing governed links into conversations.
- **Import** files from chats and channels.
- **Relate** content to Teams discussions.

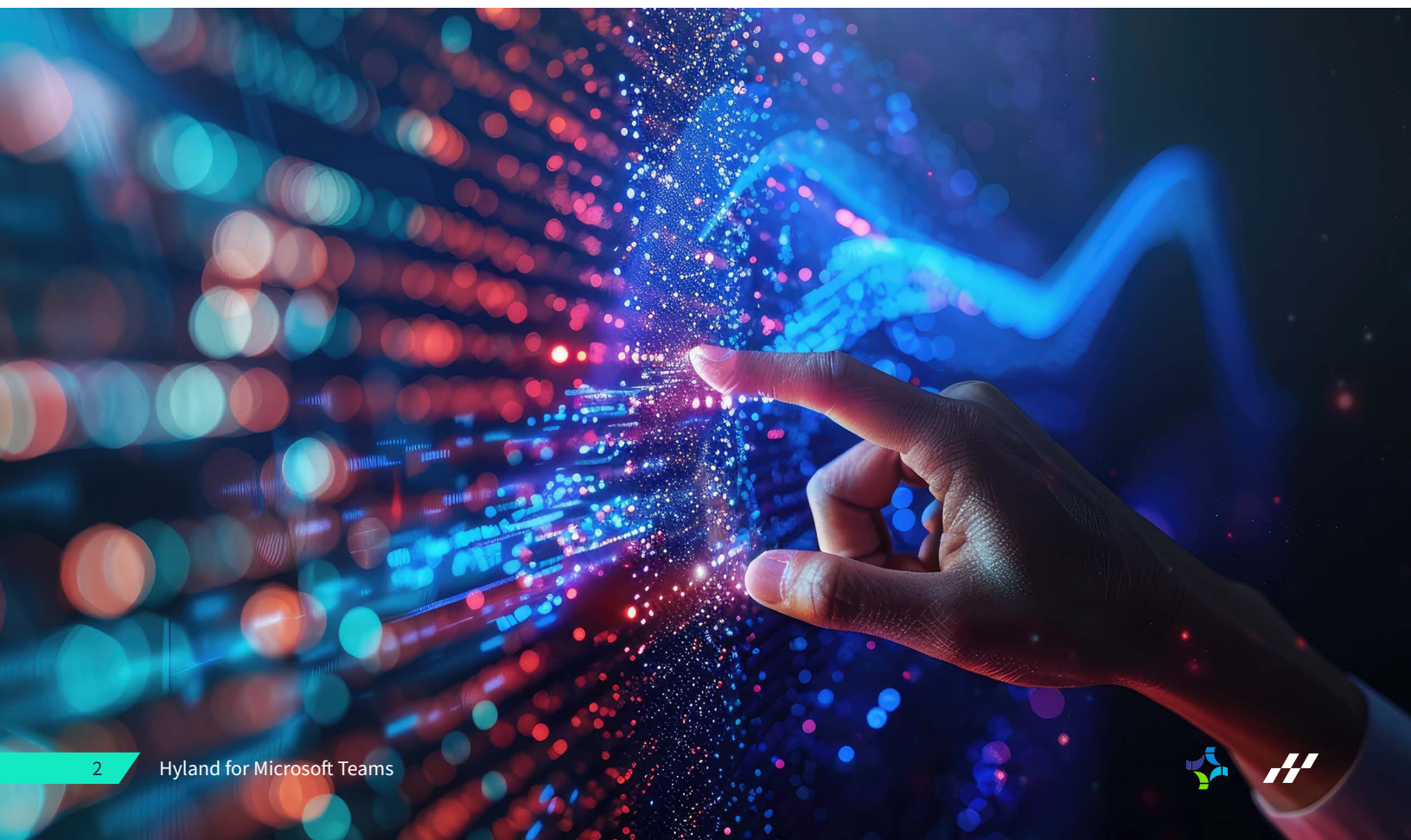
How Hyland for Microsoft Teams changes your organization

Outcome	Customer value
Faster access	Employees spend less time switching applications and searching for information.
Better collaboration	Relevant business content becomes part of the conversations and decisions happening in Teams.
Greater discoverability	Content related to chats and channels is easier to locate later.
Stronger governance	Important collaboration content can be captured into Hyland and managed with established controls.
Higher adoption	Users can work with governed content through a familiar daily experience.

How to start using Hyland for Microsoft Teams

Start with a business process where employees collaborate in Teams and need to work with Hyland-managed content or capture Teams content as part of that process. By connecting Microsoft Teams with Hyland OnBase™ or Hyland Nuxeo™, you bring governed content closer to where work happens.

- 1. Focus:** Choose a high-value business process.
- 2. Understand:** Identify access, duplication and governance friction.
- 3. Connect:** Demonstrate a simple Teams-based content experience.
- 4. Grow:** Explore future automation and AI opportunities after the core experience is established.



Where can Hyland for Microsoft Teams help?

- **Claims and service.** Give processors and case workers quicker access to governed documents while coordinating next steps.
- **Human resources.** Help recruiters and HR teams use managed employee or candidate content during Teams collaboration.
- **Legal and government.** Support reviewers who need governed records while discussing cases, agendas or decisions.

The best starting point is a high-value business process where fast access, collaboration and content governance all matter.

Hyland for Microsoft Teams solves problems and delivers value for stakeholders

Stakeholder	Problem to solve	Value
IT and application leaders	Disconnected systems and content sprawl	Extend governed access into Teams without moving the authoritative record out of Hyland.
Records and	Important content can sit outside established lifecycle controls	Capture content into Hyland to support governance and retention.
Business users	Constant application switching and difficult content access	Find and work with Hyland-managed content from the Teams workspace.

Bring governed content into Teams so employees can move work forward with greater speed, context and control.

About Hyland

Hyland empowers organizations with unified content, process and application intelligence solutions, unlocking profound insights that fuel innovations. Trusted by thousands of organizations worldwide, including many of the Fortune 100, Hyland's solutions fundamentally redefine how teams operate and engage with those they serve. For additional information on the Hyland platform and services, please visit [Hyland.com](https://www.hyland.com).