

COUCHICHING FIRST NATION EMPLOYMENT OPPORTUNITY

Jordan's Principle Coordinator



Couchiching First Nation is seeking a compassionate and experienced Jordan's Principle Coordinator to lead this vital initiative within our community. This full-time position is responsible for coordinating essential services and planning for children and families, working collaboratively with internal programs and external partners. The Coordinator ensures that families receive timely, culturally appropriate support through the Jordan's Principle framework. Reporting to the Director of Social Services, this role includes managing applications, liaising with agencies, and advocating for the well-being of children. The ideal candidate will bring a strong commitment to supporting Indigenous families, proven experience in community programming, and the ability to build meaningful relationships that foster healing, connection, and resilience.

Applicants must meet the following criteria:

- Bachelor's Degree in Social Work or a College Diploma in Social Services with a minimum of two (2) years' experience coordinating social programs and services. A combination of education, experience, and lived knowledge may also be considered.
- Minimum of two (2) years of experience working with Indigenous families or communities
- Serve as the lead for Jordan's Principle within the community
- Work collaboratively with other staff to support applications for funding and address service gaps for children
- Manage data collection, prepare applications for submission, and facilitate approvals to ensure families receive services and goods
- Demonstrated ability to work respectfully within community protocols and values
- Excellent interpersonal, communication, and organizational skills
- Maintain confidentiality and a high level of professionalism in all communication
- First Aid/CPR certification (or willingness to obtain)
- Valid Ontario "G" Driver's License and clear Vulnerable Sector Check
- Ability to speak or willingness to learn Ojibway is considered an asset

Deadline: January 27, 2026, by 4:00PM CST.

How to Apply:

Applicants should include their resume, cover letter and 3 references. References must include three employment-related references and written permission to contact those references. You can submit your application to Couchiching First Nation Human Resources by email, mail, or in person.

Full job description available upon request.

By Email: recruitment@couchiching.ca

Postal mail, or in person at:

Human Resources: Couchiching First Nation
RMB 2027, RR2, Fort Frances, Ontario P9A 3M3



All suitable, qualified Couchiching Band members shall be given first preference.

While we appreciate all who apply, only those selected for an interview will be contacted.

All late applications will be returned unopened.

All incomplete applications will be returned to the applicant.

CFN welcomes applicants from people with disabilities. Accommodation is available upon request. for candidates taking part in all aspects of the selection process.