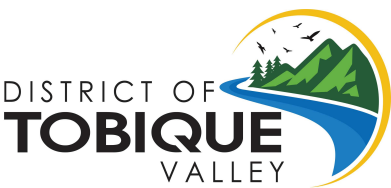


# Minutes

Regular Meeting



July 21st, 2025

**DATE OF MEETING**

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7:00 PM

**TIME**

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Mayor Eagles

**MEETING CALLED TO ORDER BY**

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**IN ATTENDANCE**

Mayor Tom Eagles, Deputy Mayor Gary Harding, Councillor Laurie Barry-Kinney, Councillor Joanne Michaud, Councillor William Eagles, Councillor Sharon DeWitt, Councillor Tony Wright, Patty St. Peter, CAO/Clerk, Amanda Jenkins McAskill, ASO

Gallery: Members of the public, including representatives from Lenehan McCain and Fiddlehead Players.

Mayor Eagles stated, “We begin today by acknowledging that the land on which we gather is the traditional unceded territory of the Wolastoquey. These territories are covered by treaties of peace and friendship of the Wolastoquey people first signed with the British Crown in 1725.” Mayor Eagles welcomed everyone to the District of Tobique Valley Monthly Council Meeting.

**OPENING PRAYER**

Mayor Eagles lead the meeting in the Lord’s Prayer.

**DISCLOSURE OF CONFLICT OF INTEREST**

None

**APPROVAL OF AGENDA**

**RESOLUTION:** Approval of agenda with Councillor Wrights addition of 10 e) Frank Doucette - Councillor Wright, Councillor Barry-Kinney

Carried 2025 - 87

**APPROVAL OF MINUTES**

**RESOLUTION:** Approval of Regular Meeting June 16<sup>th</sup>, 2025 – Councillor Eagles, Councillor Michaud

Carried 2025 – 88

**2024 Audit Presentation by Andy Lenehan from Lenehan McCain**

Mr. Lenehan presented the audited financial reports to council for 2024. The financial position of the District is improving and there are no concerns or issues. Mr. Lenehan congratulated the District on a good financial year.

Mayor noted a thank you to district staff for managing their budgets as diligent as they do. Thanked Council for their work as well.

Mr. Lenehan vacated the meeting at 7:06 p.m.

**RESOLUTION: The 2024 Audited Financial Statements as presented by Lenehan McCain to be approved with a general operating fund surplus of \$216,248 and a water and sewer operating fund surplus of \$101,288. - Councillor Wright, Councillor DeWitt**

**Carried 2025 - 89**

### **Presentation by James Melanson of Fiddlehead Players Community Theatre**

Mr. Melanson shared an overview of his vision with a local community theatre. The theatre will connect people from diverse backgrounds, engage people of all ages, foster creativity, and strengthen community bonds throughout Plaster Rock, Perth Andover and Grand Falls.

Mr. Melanson reviewed items of support where the district can help launch and grow this initiative. Mayor Eagles and Council noted the Fiddlehead Players Community Theatre would be a great addition to our community. Council will review the listing of support and follow up with Mr. Melanson.

Mr. Melanson vacated the meeting at 7:18 p.m.

## **Committee Reports**

### ***Mayor Eagles***

#### **Regional Service Commission**

Next board meeting is scheduled for July 24<sup>th</sup>.

#### **RSC - Public Safety**

*No Report*

#### **UMNB**

*No Report*

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### ***Deputy Mayor Gary Harding***

#### **Public Works**

- Ditching on Fraser St.
- Two loads of screen gravel at Arbuckle landing
- Replace wiper motor on pickup
- One load of screen gravel on Mac Wright St.
- Washed sign and picnic tables and cement pads at Arbuckle landing
- Did hydrant flushing
- Repaired exhaust on plowed truck
- Extended Goodfellow Crescent by 75 feet
- Vacuumed out manholes
- New starter on backhoe
- Repaired curb stop in park
- Ditched at Wellington St.
- Installed 135 feet of 30" culvert on Roulston Ave.
- Asphalt on Pond, Brook, Goodfellow Crescent, Sunset, arena yard & Hillcrest (11 load)
- Mowed all areas we are responsible for four times
- 6 water samples and both lagoons all acceptable results

## **Tobique Forestry Advisory Committee**

- Tour at Sisson Lake where they were planting trees. Planting is contracted out. The trees come from Ontario however the seed is from New Brunswick
- Toured all 3 mills at Groupe Savoie in St. Quinten. Acadian Timber sends a lot of hardwood to that mill.

## **Cemetery Committee**

*No Report*

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## ***Councillor Laurie Barry-Kinney***

### **Policy & By-Laws**

*No report*

### **Pond Hockey**

*No report*

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## **Tourism Advisory Committee Report**

The Tourism Committee met on June 25th to share ideas for promoting tourism in our District. Discussions ranged from improving the over all aesthetics of the community to larger projects, including:

- Developing glamping accommodations around the lake
- Organizing Winter Festivals
- Creating packaged stays in the tourist part or local Airbnb's
- Introducing a mid-week farmers market
- Offering different musical events at the pavilion, such as gospel.
- Bringing back the Homecoming event
- Making greater use of the Welcome Center, including potential museum displays

This is just to name a few. The next Tourism meeting is scheduled for July 16th at 6pm

## **Economic Development Advisory Committee Report**

The ED Advisory Committee attempted to meet on June 26th but did not have a quorum. However, member present held an informal discussion about various ideas.

On July 7th, the committee met with MP Richard Bragdon, MLA Margaret Johnson, and Council to explore funding opportunities at the federal and provincial levels. This session was very informative and will help the committee as it prepares proposals for council.

Cunning priorities for the Economic Development Advisory Committee include the land on Cedar Street and forming a Chamber of Commerce.

The next meeting will take place on July 30th at 6pm

## ***Councillor Tony Wright***

### **Parks, Recreation & Facility Maintenance/Recreation Committee**

#### Recreation:

- The brochures have been created by Cassidy Curtis with collaboration by Amanda. They are very well done and a “great job” goes out to them both.
- I have distributed them throughout the western part of the province: Mt Carleton, Woodstock, Hartland, Florenceville, Perth Andover, Grand Falls and have sent some to Miramichi and Aroostook ME.
- Cassidy is also working on our welcome packages.
- Had our first meeting with the Tourism COW. Many great ideas have come from that meeting.

#### **Things I am working on:**

- DTV Passport. Almost completed. Incorporated small businesses throughout the entire district and some “must see” places. There are sponsors that have offered gift certificates and/or swag.
- Fall Foliage Festival - Oct 4<sup>th</sup> was rewarded 1500.00 from the province of NB. Have booked Cathy Hutch again for entertainment. The Baptist church is having their 2<sup>nd</sup> annual concert so I will be speaking with them to collaborate. I have already gotten approximately 6 entries for tables for a vendor fair. I have been reaching out to food trucks to see if we can get some of them.
- Handed over the Tourism Feasibility Study file this morning.

#### Facility

- Pavilion cleaned and prepped for rentals
- New Shed placed, stocked with chairs and tables for rentals
- Regular Park Maintenance (Mowing and Weeding)
- Regular Ball Field Maintenance
- Tennis Court Posts replaced
- Debris cleaned from the Tennis Court
- New solar blankets for the pool assembled.
- Regular Pool Maintenance
- Trimmed trees and cleaned debris across from Manor
- Ditch mowed between Arena and Truckers Route
- Changed emergency light batteries
- Sadler trail sign fixed
- Installed new flags at ball diamond
- Painted picnic tables and players benches at ball diamond.
- Purchased trailer for truck, and accessories for securing tractor

### **Pond Hockey**

100 Teams have been selected for 2026 event consisting of 90 men and 10 ladies' teams.

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## ***Councillor HW Eagles***

### **Fire Department**

Protective Services & Fire Rescue Committee

Date of meeting: July 16, 2025

Memorandum of Meeting

- Review Terms of Reference
- Tim advised working on Level of Service Document
- Noted Burning by-law needs reviewed. Tim to provide a contact with DNR so Patty can gather information required for by law changes.
- Fire Dept By-law requires update.
- In house training scheduled for next Wednesday @6:30 p.m. It a firefighter is gone to training provided by DNR.
- Discussed replacement of fire truck and when debenture paid off.
- Current members of department are between 20 - 21 members. Tim would like to have at least twenty-five members.

**Actions**

- Patty provides year of debenture paid off.
- Patty provides the current percentage of province contribution towards fire expenses.

Next Meeting – October 15<sup>th</sup>, 2025 @6:30 pm

**Cemetery**

- Three more plots have been sold.
- New signage is going well. Concrete to start this week.
- Signage was donated

**Transportation**

*No Report*

**Long Term/Palliative Care**

*No Report*

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**Councillor Sharon DeWitt**

**For the month of June 2025**

MONTHLY	INCOME	EXPENSE
GENERAL	\$242,636.67	\$402,376.21
WATER & SEWER	\$ 18,834.00	\$ 34,387.69
TOTAL	\$261,147.67	\$436,763.90

**EMO**

Two volunteers to add to our committee. Meeting with the volunteers and the co-ordinator will be soon to review documents.

**RESOLUTION: To approve new Emergency Measures Organization Committee members  
Becky Ward and Cheryl Campbell – Councillor DeWitt, Councillor Wright**

**Carried 2025 - 90**

**Library**

- Shaina Tomlinson is back as the Summer Reading Club leader, as of May 26. Their opening glow party was held in the school gym on June 26. Weekly Reading Club sessions for ages 0-5 will be held on Wednesdays at 10:30; sessions for 6–12-year-olds will be held on Thursdays at 1:30
- Brooke McDougall (2025 TVHS graduate) has been hired as the Student Library Clerk through a CSJ grant

- Teen Summer Reading Club has also begun with weekly sessions led by assistant librarian Sandy Wilmering
- The Spice Club is back up and running. July's spice is marjoram
- Craft nights have returned. On July 17th, they will be painting lupins
- On June 13, the CBC program Books and Backroads was hosted in the Welcome Centre to discuss the book "One Indian Summer" by Wayne Curtis. This program aired on Information Morning on July 11
- The Madawaska Victoria Family Resource Centre will be offering 2 free programs for 3–6-year-olds, a mini yoga class on July 22 at 3:30 and a Tunes for Tots class on July 29 at 10:30
- As of Sept. 1, criminal record checks will be required for all volunteers and program coordinators
- The Sandra Green & Mark Glass Family Foundation have donated to the library directed towards K-3 literacy

Janice Briggs's position on the board needs to be filled

## Education

### DFMS

*No Report*

### TVMHS

*No Report*

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## Councillor Joanne Michaud

### Health

- Met with Jennifer Eagan on June the 18<sup>th</sup>.
  - Expressed an interest to meet with Council and will be on the agenda for September
  - Discussion of the advisory committee
  - Next meeting on September 19<sup>th</sup>

### Policy & By Laws

*No Report*

### Christmas

*No Report*

**RESOLUTION: Reports be accepted as submitted – Councillor DeWitt, Councillor Michaud**

**Carried 2025 - 91**

## Chief Administrative Officer

### Administration

- General duties are ongoing.
- The district has been advised that the Community of Southern Victoria has agreed with mutual assistance through a Memorandum of Understanding for emergency support. As of July 17, I have not received the signed copy.

- Ab Bealieu Lane will not come into effect until August 18th as advised by Canada Post. Property owners were advised of the name change effective August 18 and were provided information supplied by Canada Post.
- As the district had been advised by Public Safety, we cannot use the bouncy castle for commercial use. It has been returned to Boyd Harding as it was donated by him.
- Fitness center temperature complaints. Maintenance has contacted the company that oversees our HVAC system. Bill Jordan from AEM has made some adjustments and will continue to monitor the system. Due to the high outdoor temperatures, he advised we will be fortunate to get the room temperature down to 22°C.”
- First Winner of the districts Coffee Draw for Businesses was White Stone Roofing
- Looking into Best Practices for events held by user groups and events on municipal property pertaining to risk management. Exploring insurance requirements and costing.

### **By-Law Enforcement Officer**

Report to be submitted at end of July.

### **Lagoon Project**

- DELG (EIA) branch has approved the scope change to the project. The scope change has been submitted to the federal government for approval, but RDC hasn't received any response to date.

### **Meetings**

- June 16 – Council
- June 19 – Maintenance
- June 25 - Western Valley Administrators
- June 26 – Economic Development COW
- July 14 – Ambulance NB
- July 16 – Protective Services & Fire Rescue Committee

**RESOLUTION: The Chief Administrative Officer report be accepted – Councillor Eagles, Councillor Michaud**

**Carried 2025 - 92**

### **Business Arising from the Minutes**

- a) Noise by-law for the district – CAO St. Peter provided information collected and reported on feedback received. CAO St. Peter looked to council for direction on whether to move forward. Councillor Michaud would like to review the noise by-law for construction noise. Councillor Michaud provided CAO St. Peter with some examples from Miramichi and Florenceville-Bristol. Councillor Barry-Kinney and Councillor Eagles noted we are in a logging and forestry community; we can not enforce a noise by-law against the working community.

**RESOLUTION: To not proceed on adapting a new noise by-law. – Councillor Eagles, Deputy Mayor Harding**

**All in favour - Councillor Michaud – Nay**

**Carried 2025 - 93**

### **New Business**

- a) Recreation Manager requesting a reduced rate for Upper Valley Autism Resource Center for pool rental from \$50.00/hr. plus lifeguards (rentals are applicable to tax) to \$25.00/hr. with no tax.

**RESOLUTION: To allow the Upper Valley Autism Resource Center to rent the pool during regular schedule at a rate of \$25/hour – Councillor Barry-Kinney, Councillor Wright**

**Carried 2025 – 94**

b) Riley Brook Rec Council requesting donation for their 9<sup>th</sup> Annual Bottle Cap Raffle Fund Raiser during their Labor Day Celebrations.

**RESOLUTION: To donate a one-month fitness center gift certificate to the Riley Brook Rec Council – Councillor Michaud, Councillor Barry-Kinney**

**Carried 2025 - 95**

c) Health & Safety Policy

**RESOLUTION: To accept the Health & Safety Policy to form the Joint Health and Safety Committee – Councillor Barry-Kinney, Councillor Wright**

**Carried 2025 – 82**

d) Complaint received from Shelly Dionne and Keith Harding concerning disruptive neighbor at 74 Orange Street. Concerns raised of noise disturbance, uncontained fires in yard, dog being tethered and allowed to bark for extended period of time.

CAO to follow up with normal procedures.

e) Frank Doucette – Councillor Wright noted Frank Doucette will be 100 years old on October 7<sup>th</sup> and is our last WWII veteran within the district.

Councillor Wright, Deputy Mayor Harding & CAO St. Peter will co-ordinate something for the celebration.

### **Correspondence:**

- a) Eugene Verdon, President, Maritime Branch of Canadian Postmasters and Assistants Association. Information pertaining to the Canada Post's network.
- b) JoAnne Broad acknowledging and thanking maintenance for their help during her fall on June 27<sup>th</sup>, at the arena.

### **Next Meeting Date**

**RESOLUTION: The next Regular Meeting is Monday, August 18<sup>th</sup>, 2025 @7:00 p.m. at the Phil Sharkey Memorial Centre – Councillor Michaud, Councillor Wright**

**Carried 2025 - 96**

### **Closed Session – N/A**

### **Adjournment**

**RESOLUTION: The meeting adjourned @ 8:10 p.m. –Councillor Barry-Kinney, Councillor Michaud**

**Carried 2025 - 97**

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**Tom Eagles, Mayor**

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**Patty St. Peter, CAO/Clerk**