

Minutes



Regular Meeting

November 17th, 2025

DATE OF MEETING

7:00 PM

TIME

Mayor Eagles

MEETING CALLED TO ORDER BY

IN ATTENDANCE

Mayor Tom Eagles, Deputy Mayor Gary Harding, Councillor Joanne Michaud, Councillor William Eagles, Councillor Sharon DeWitt, Councillor Tony Wright, Patty St. Peter, CAO/Clerk, Amanda Jenkins McAskill, ASO

Absent: Councillor Laurie Barry-Kinney

Mayor Eagles stated, “We begin today by acknowledging that the land on which we gather is the traditional unceded territory of the Wolastoqey. These territories are covered by treaties of peace and friendship of the Wolastoqey people first signed with the British Crown in 1725.”

Mayor Eagles welcomed everyone to the District of Tobique Valley Monthly Council Meeting.

Mayor Eagles requested a moment of silence for Laura Reynolds, who was a past councillor and Mayor for the Village of Plaster Rock.

OPENING PRAYER

Mayor Eagles lead the meeting in the Lord’s Prayer.

DISCLOSURE OF CONFLICT OF INTEREST

None

APPROVAL OF AGENDA

Mayor Eagles noted item #10 under new business - Cedar Street Rezoning will be in closed session.

RESOLUTION: Approval of agenda with Cedar Street Rezoning into closed session - Councillor Eagles, Councillor Wright

Carried 2025 - 154

APPROVAL OF MINUTES

RESOLUTION: Approval of Regular Meeting October 20th, 2025 – Deputy Mayor Harding, Councillor Michaud

Carried 2025 – 155

RESOLUTION: Approval of the Special Meeting October 27th, 2025 - Councillor Wright, Councillor DeWitt

Carried 2025 – 156

Committee Reports

Mayor Eagles

Regional Service Commission

Board meeting was held Oct 24/25. Municipal Insurance coverage for fraud was discussed and advised for all municipalities to check to make sure you are covered. The Voyent Alert System will be available very soon to all municipalities in Western NB, which is most welcome in getting information out, along with our own Simplycast. Our next Board Meeting will be held Nov 21st in Centreville.

RSC - Public Safety

No Report

UMNB

I attended a virtual special meeting, of the UMNB membership on Oct 23rd to consider the change to UMNB's proposed due's structure and budget for the 2026 year. Both were passed unanimously.

Deputy Mayor Gary Harding

Public Works

- Online meeting with DELG concerning updates to drinking water guidelines
- Attended Green shores training in Miramichi
- Repaired sewer main on bungalow row
- Installed new chlorine analyzer at well house
- Sealed fire hall yard
- New paint on plow truck box, engine oil & fuel filter change, installed wing, new steering arm, new rear brakes, new air dryer & safety inspection
- Repair wiper mechanism on F-250
- Winterized wellhouse
- Pumped out five septic tanks
- Oil change on cube truck
- Cleaned debris from catch basins, manhole flushing and cleaning
- Change engine oil, hydraulic oil & filters on backhoe, installed new diode box for DEF, new DEF head, Nox sensor and new pilot pressure valve body & 2 new hydraulic hoses
- Installed Remembrance Day banners
- Change engine oil, Hydraulic oil and filters on John Deere loader
- Submitted 9 water samples all with acceptable results
- Lagoon work has started

Tobique Forestry Advisory Committee

- Met October 28th with a presentation on silvicultural with 30% done in Green River and 70% done in the Plaster Rock area

Cemetery Committee

No Report

Councillor Laurie Barry-Kinney**Policy & By-Laws**

No report

Pond Hockey

No report

Economic Development – Tourism

No report

Councillor Tony Wright**Parks, Recreation & Facility Maintenance/Recreation Committee****Recreation:**

- Attended West NB Trails Strategy Meeting October 15th in Centreville.
- Met with Christmas Committee October 15th. Started promotions for parade floats & tree lighting, got district approval for parking lot usage for parade line-up on December 5th, next meeting November 13th.
- Ice opened October 14th, no issues so far, lots of rentals coming in and ice consistently booked with hockey practices during the week.
- Free costume skate October 24th, had a good turnout.
- Pumpkin Hunt around the nature trail October 30th, lots of participation.
- Fall Yoga continues on Wednesdays, last day is November 26th.
- Daniel Glenn Group Tourism Feasibility Study Workshop happened October 21st. Lots of good ideas to contribute towards their study on the region.
- Attended Tourism COW meeting October 29th, not much to update on, will meet again in the new year to plan for 2026.
- Had sound technician come check out sound system, mixer in the penalty box is broken and he provided an invoice for replacement. This will be completed by next scheduled games on November 30th.
- Nancy Pelletier is back working in the canteen for scheduled games and tournaments

Facility

- Regular dressing room cleaning after rentals
- Regular ice maintenance
- Tool room organized
- Met with Curtis Breau for quotes on pool house
- Changed Zamboni blade
- Organized PPE for plant
- Ice removal from chiller header cover
- Work truck winterized
- Sound system checked
- Removed playground accessories
- Removed tennis nets
- Snow blower installed

Pond Hockey

No report

Councillor HW Eagles**Fire Department**

- MVA on Renous Oct 17
- Vehicle Fire (Blue Mtn Bend) Oct 20
- ANB Assistance (Cardiac Arrest) Oct 22
- Commercial Fire Alarm Oct 25
- MVA on Renous Nov 2
- Chimney Fire Nov 5
- ANB Assistance (Cardiac Arrest) Nov 5
- Mutual Aid to Drummond (Structure Fire) Nov 7
- Structure Fire Nov 8
- Chimney Fire Nov 9
- ANB Lift Assist Nov 9
- MVA Rte 108 Crombie Nov 10

- Plaster Rock Fire Dept hosted the monthly CVFFA on October 16th
- Chief attended NBAFC meetings in Fredericton on Oct 24-25
- Chief attended the wake for OFM K9 Fire Investigator (Mark Nowlan) on Nov 6
- One firefighter attended an Officer 1 course on Nov 8-9

Cemetery*No Report***Transportation***No Report***Long Term/Palliative Care***No Report*

Councillor Sharon DeWitt**For the month of October 2025**

MONTHLY	INCOME	EXPENSE
GENERAL	\$259,477.81	\$154,431.27
WATER & SEWER	\$ 18,964.64	\$ 56,368.39
TOTAL	\$278,442.45	\$210,799.66

EMO

With Amanda taking over the Emergency Management responsibilities as of November 1, she has been in contact with Fred Thompson-Brown, Director of Environmental Health & Public Safety with the WVRSC, and Josh Corey, Regional Emergency Management Coordinator, Reg 12, to update the change.

Upcoming Meetings:

- Organizing a meeting with Josh Corey, Regional Emergency Management Coordinator, Reg 12
- November 17th – Provincial Extreme Winter Weather
- November 19th - Fire Chief and I have an upcoming meeting with Rodney Schmidt, with Transitional Solutions Inc, about the Western Valley Wildfire Resiliency Plan
- November 21st - Co-operators – Resilience Acceleration Lab - Municipalities can receive up to \$250,000 and expert support to develop infrastructure projects that reduce physical climate risks - including flooding, wildfires, storms, and heat

- WV Public Safety Committee Meetings – Date TBD

Other items:

- Raeleta & Amanda have signed up for Virtual Voyent Alert Training – November 24th

Library

- Winners of our 2nd Annual Pumpkin Painting Contest were 1st place Batman & Robin submitted by CVCVB and 2nd place Pinocchio submitted by the Corbin family. We had 19 entries and 89 votes.
- The winner of our “Why I Love my Library” contest was Tina Clarke. We had 43 people enter.
- Lego Club was held after school on Nov. 4th
- All library managers attended a meeting at our Regional Office on Nov. 6. We received training on Intellectual Freedom.
- Spice Club’s spice/seasoning for November is Allspice. We currently have 20 participants. New members are welcome.
- We have free passes available from Nov. 1-30 for the Resurgo Transportation Museum in Moncton.
- The library Book Club will be meeting on Nov. 20 to discuss “Giver of the Stars” by Jojo Moyes. New members are always welcome.
- The next craft night for adults is Nov. 27 at 6:30. We will be making Christmas ornaments.
- Rug Hooking meets only once this month (on Nov. 25) due to the Nov 11th holiday closure.
- The library’s biggest fundraiser of the year “Adopt a Book” was held in October, with donations still being received from individuals and businesses. The library staff and board thank the District for their donation and support of this program.
- The library is partnering with Talk with Me for a Grinch Night Christmas event on Thursday evening Dec. 4th. There will be crafts, cookie decorating and a visit from the Grinch.
- Stephanie received permission to hire a new on-call/casual to help fill in hours due to the Library Assistant’s position being vacant. A request to hire a new Library Assistant has been submitted by the Regional Director, however no time frame has been given as to how long it will take to post and/or fill the vacancy. Unfortunately, until the position is filled, this will affect the amount & frequency of library programs.

Education

DFMS

DFMS has several Christmas themed events and fundraisers this month.

On Nov 15 from 4-7, there will be a Christmas Night Market with numerous vendors, including Christmas trees, and a flashlight candy hunt on the playground.

There is also the opportunity to sponsor Christmas dinner or gifts for local families. A \$100 donation purchases Christmas dinner for a family, \$50 will purchase gifts for a child and \$25 will purchase stocking stuffers. You can also purchase and donate gifts directly. The school office (506-356-6010) has more information on this.

TVMHS

TVMHS would like to thank the District for its donation to the student led project to repair and restore the dugouts in the ball field.

The first school wide fundraiser for playground equipment has just finished. There will be a wreath making fundraiser on Nov 20 to support the backpack program. The first parent-teacher meetings will be held the same day. High school report cards go home Nov 17.

The annual school craft fair will be held Nov 29. Funds from this event will support the school breakfast program.

Councillor Joanne Michaud

Health

No Report

Policy & By Laws

No Report

Christmas

The Christmas Planning Committee met on November 13, 2025.

Decisions made:

- The Parade Marshalls will be Sandy Green & Mark Glass
- The Senior Social will be in the form of a Christmas Tea
- The Community Christmas Dinner is a no-go for this year
- Deadlines for the Best Decorated House in the District are:
- To submit an entry – December 17
- To vote for an entry – midnight on December 24
- Announcement of the winners will be December 30, with prizes to be picked up at the office
- Prizes for the Best Decorated House in the District will be gift cards from Jeff's Independent – 1st place \$75; 2nd place \$50; 3rd place \$25
- Prizes for the Favourite Float Contest will be gift cards from Irving – Best Overall \$25; Best in Theme \$25
- Prizes for the Baked Cookie Contest will be gift cards as follows:
- \$25 from the Dollar Store for each category – ages 5-9 and 10-15
- \$25 from Jeff's Independent for each category – ages 16-69 and 70 & up
- Next meeting is November 26, 2025.

RESOLUTION: To approve the addition of Tanya Harrison to the Christmas Planning Committee – Councillor Michaud, Councillor DeWitt

Carried 2025 - 157

RESOLUTION: Reports be accepted as submitted – Councillor DeWitt, Deputy Mayor Harding

Carried 2025 - 158

Chief Administrative Officer

Administration

- The November winner of the district's *Coffee Draw for Businesses* was Shine On Services.
- Responded to correspondence from October meeting
- Meet with Public Works Supervisor on budget
- Prepared letter for Mayor for Minister Kennedy addressing the heavy industrial tax
- Interviews for casual arena worker
- Working on detail for Christmas Dinner for staff
- Supplied information to Tracey Wad of the Regional Trail Strategy.
- Gathering information on the Provincial Climate Action Plan. As a municipality we are required to adopt one. Will be researching funding for this.
- Going to start conversations with departments concerning the Renewal Funding Plan through the province.

Financial

- Continue working on budget

- Obtaining pricing a generator for the welcome center as generator for arena was going to be very costly due to the set up.
- Confirming budget amount with RSC

By-Law Enforcement

- Met with James Parish. The noise complaint received from a resident of Enterprise will be investigated.

Reports provided:

- August 27, 2025
-Patrol, no dogs noted, still some progress on Dionne cleanup
- September 10, 2025
- Patrol, no dogs noted.
- September 14, 2025
-Patrol, no dogs noted.
- October 6, 2025
-Patrol, no dogs noted.
- October 16, 2025
-Patrol, no dogs noted.
- November 10, 2025
- Patrol, no dogs noted. Meeting with Patty

Meetings

- October 22 EMO COWS
- Telephone conversation about the Strategic Plan with Ben
- Oct 3 Strategic Plan meeting with council
- Oct 28 Renewal Meeting with Goguen Champlain Financial Services for employee benefits
- Oct 30 Virtual Meeting with Insurance Broker Gallagher
- Nov. 7 Virtual Meeting with ELG on Renewal Funding
- Nov 12 Economic Devel. COW

RESOLUTION: The Chief Administrative Officer report be accepted – Councillor Wright, Councillor Eagles

Carried 2025 - 159

Business Arising from the Minutes

None

New Business

a) Letter from Debbie Hillock of Centennial Street advising the old arena property is being used as a location for storing RVs. In the official letter sent to me by the town's council, it reasoned there was no issue with the town's snow removal operations, I disagree. The resident believes that the council should review their Council Code of Conduct, specifically conflict of interest, improper use of influence. I believe there has been a breach of the by law No. 2023-01 because it is certainly curious that all the offenders have specifically been homeowners from Post Street (past and present).

Council noted it is not interfering with snow removal as per the public works supervisor.

b) Resident asking if the district is going to install speed bumps near the schools. She noted the speed is a concern as people drive, way above the 30 km speed limit. Questioned if No Parking signs will be placed along the new sidewalks.

Council noted Main Street is the responsibility of the Department of Transportation. Council will revisit painting or signage for the new sidewalks with “no parking” in the spring.

Correspondence:

a) Tobique Valley Manor Inc. invites council to the 24th Annual Tree of Memories at the Manor on December 4, 2025 @6:00 p.m.

b) Tree of Hope Campaign asking for financial support which addresses critical needs in cancer research, oncology treatments, and accommodation at the Mgr. Henri-Cormier Lodge.

Council will not be donating.

c) Victoria County SPCA thanking the district for the use of the arena floor this year. Thanks to the maintenance and janitorial staff, who once again went above and beyond. This year we managed to have a net profit of \$22,237.05 and this remains one of our largest fundraisers.

Next Meeting Date

RESOLUTION: The next Regular Meeting is Monday, December 15th, 2025 @ 7:00 p.m. at the Phil Sharkey Memorial Centre – Councillor Michaud, Councillor Wright

Carried 2025 - 160

Closed Session – Land, Labor

RESOLUTION: To move meeting into closed session at 7:39 p.m. – Councillor Eagles, Councillor Michaud

Carried 2025 – 161

RESOLUTION: To resume regular meeting at 8:11 p.m. – Councillor Eagles, Councillor DeWitt

Carried 2025 – 162

RESOLUTION: To contact the Justin Clarke to purchase PID # 65195828 – Councillor Michaud, Deputy Mayor Harding

Carried 2025 – 163

RESOLUTION: To contact the Sharon Davidson to purchase PID # 6529537 – Councillor DeWitt, Councillor Wright

Carried 2025 – 164

Adjournment

RESOLUTION: The meeting adjourned @ 8:17 p.m. –Councillor DeWitt, Councillor Michaud

Carried 2025 - 165

Tom Eagles, Mayor

Patty St. Peter, CAO/Clerk

DRAFT