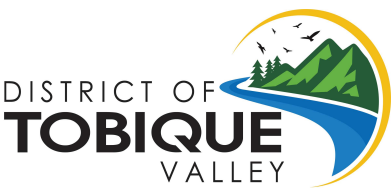


Minutes

Regular Meeting



September 15th, 2025

DATE OF MEETING

7:00 PM

TIME

Mayor Eagles

MEETING CALLED TO ORDER BY

IN ATTENDANCE

Mayor Tom Eagles, Deputy Mayor Gary Harding, Councillor Joanne Michaud, Councillor, William Eagles, Councillor Sharon DeWitt, Councillor Tony Wright, Councillor Laurie Barry-Kinney, Patty St. Peter, CAO/Clerk, Amanda Jenkins McAskill, ASO

Gallery: Jennifer Eagan, Sgt. Robert Dickinson & guest

Mayor Eagles stated, “We begin today by acknowledging that the land on which we gather is the traditional unceded territory of the Wolastoquey. These territories are covered by treaties of peace and friendship of the Wolastoquey people first signed with the British Crown in 1725.” Mayor Eagles welcomed everyone to the District of Tobique Valley Monthly Council Meeting.

OPENING PRAYER

Mayor Eagles lead the meeting in the Lord’s Prayer.

DISCLOSURE OF CONFLICT OF INTEREST

None

APPROVAL OF AGENDA

RESOLUTION: Approval of agenda - Councillor Eagles, Councillor Wright

Carried 2025 - 110

APPROVAL OF MINUTES

RESOLUTION: Approval of Regular Meeting August 18th, 2025 - Councillor Michaud, Councillor Barry-Kinney

Carried 2025 – 111

PRESENTATIONS

Jennifer Eagan, Primary Health Care Manager from the Tobique Valley Community Health Centre presented to Council on the services that are currently offered at the Health Centre. Her vision for our health centre is to have more providers, more services and expanded access to care. Ms. Eagan noted the changes occurring at the centre are quite positive:

- Reorganizing offices and having new staff area
- Updating equipment
- Rebuilding trust and confidence
- Registration upgrades for more confidentiality
- Working with recruiting

- Recently secured a nurse practitioner for same day access clinics
- Additions to the team are a fulltime LPN, an occupational therapist, a dietitian, and social worker.

Along with the facility upgrades, Ms. Eagan listed a few areas where Council could contribute, especially with getting the word out to use the facility.

Ms. Eagan vacated the meeting at 7:25 p.m.

Sgt. Robert Dickinson greeted Council. He noted over the summer there had been quite a few calls in the area. The program SCAN (Safer Communities and Neighbors) has helped our district this summer in relocation of citizens. Sgt. Robert Dickinson explained within the RSC12, is very short staffed and they are actively looking for members to join the R.C.M.P.

Sgt. Robert Dickinson noted to Council to encourage constituents to call R.C.M.P. if there is a problem as the calls will help statistics and will drive the need for presence of the R.C.M.P. in the area.

Sgt. Dickinson vacated the meeting at 7:40 p.m.

Committee Reports

Mayor Eagles

Regional Service Commission

Board meeting was held Aug 21/25 in Centreville. Richard Bragdon MP for Tobique-Mactaquac was in attendance to talk of the needs in this area. Several topics was discussed including cell and internet reception throughout most of the province, inter-provincial trade, tariffs, softwood lumber, grants for organizations working with seniors and the Canadian Housing Infrastructure Fund.

Presentation from J.S Bellis regarding garbage pickup changes for many areas (NOT US). The District of Tobique Valley are many years ahead of our counterparts in Carleton County.

Fred Thompson-Brown Director of Environment & Public Safety reported on the schedule for Household Hazardous Waste Disposal Days for 2025. They will be in Plaster Rock September 27/25 from 8:00am-10:30am @ 98 Girouard Street. I hope people make use of this service. The next Board meeting will be held Sept 19/25 @ 9:00am in Centreville. At this meeting, The CAO's will be joining us.

RSC - Public Safety

There will be a meeting with the Hon. Robert Gauvin, Minister of Public Safety on September 23,2025 @ 3:00pm in Centreville. After a much-needed rain, we were able to reopen the Nature Trail, and I want to thank the public for their understanding while it was closed due to the fire ban.

UMNB

We are just weeks away from the 2025 Annual Conference and AGM, October 3-5th at the Saint John Trade and Convention Centre. Your rooms have been booked at the Hilton Saint John. Your room and parking have been looked after, as have the Saturday evening reception.

The RCMP will be in attendance on Friday October 3rd from 10:00am-4:00pm. They meet you by appointment and our District is scheduled to meet at 3:00pm. They also request what you want to talk about, and I told them theft and drugs. You are invited to this event.

The Dept. of Local Government has announced it will be doing an arms-length review of Regional Service Commission, more to follow on this.

Mayor Eagles met with the District Engineer and Department of Transportation in regard to corner of Fraser Street and Route 108.

Mayor Eagles also met with Fred Lebel and Richard Bradgon about the tariffs. Groupe Lebel will be shut down for moose season and will install a new stacker to increase production.

Deputy Mayor Gary Harding

Public Works

- Remove remaining cement sidewalks
- Finished painting hydrants
- Groundwork at well house to prepare for generator install
- Poured 2 cement pads for propane tank and generator at well house
- One load of topsoil at dig on Roulston (Culvert replacement)
- New brakes on pickup
- Install new sign at cemetery
- Installed sign for pond hockey and cut brush around sign
- Replaced culvert at ball diamond
- Lagoon maintenance (Remove grass around inside perimeter of lagoon and spread 18 loads of drainage rock)
- Clean up garbage from ditch on Tobique St
- Built pads to move bunkhouses in park area
- 6 water samples all acceptable results
- Have met/talked with Dillons several times this month in regard to getting the drawings completed for the groundwork at the Everette lagoon project

Tobique Forestry Advisory Committee

- Meeting September 30th

Cemetery Committee

New sign installed

Deputy Mayor provided a Summerfest schedule for Council.

Councillor Laurie Barry-Kinney

Policy & By-Laws

No report

Pond Hockey

No report

Economic Development – Tourism

Met with the Economic Development Committee:

- Not enough information or delivery is not accessible
- Website needs updated
- Need a better marketing strategy
- More is better and personalize the posts
- Land proposal

Councillor Tony Wright

Parks, Recreation & Facility Maintenance/Recreation Committee

Recreation:

I took over the position of recreation administrator August 22nd, 2025, and have been working on familiarizing myself with ongoing work, past projects, and tasks that will need to be completed in the upcoming months. Since starting, I have:

1. Hosted the year end swimming lessons party. Lots of children attended, received their year-end report cards and enjoyed a barbeque put on by the guards.
2. Cheryl Crain came on August 28th to examine the bronze medallion and bronze cross students. 1 student received their bronze cross certification and 6 received their bronze medallions, this makes for many new potential lifeguards for next season.
3. The pool closed for the season August 29th. Guards packed up the shack and pool deck Friday evening, and pool is ready for maintenance to drain and winterize. Lots of things to work on and improve for the 2026 season.
4. The pool AED had defibrillator pads open during instruction and therefore unusable. New pads have been ordered by Jeremy Parish, however, are on back order and will likely not arrive until November.
5. Sent a service request to FitStop to install a new cable in the Body Solid Functional Trainer Machine in the gym as it has been broken.
6. Organized yoga classes begin Wednesday October 1st and happen weekly for 8 weeks. Instructor will be Kalli Leksandra.
7. Car Seat Clinic scheduled on September 22nd from 1-4pm at the Welcome Centre to be delivered by the Victoria Madawaska Family Resource Centre.
8. Fall Foliage Festival is to happen on October 4th with vendor market, free children's activities, and food trucks at the pavilion and a puppet show and live music at the Welcome Centre. 24 tables reserved so far for the market, Dragon Mire Farms petting zoo, 3 food trucks and entertainment by the Fiddle Head Players and Cathy Hutch have all been confirmed. Waiting on quotes for face painting and glitter tattoos to book and receiving more vendor registrations every day.
9. Looking into 2 different options for a learn-to-skate program. Applying for funding to have licensed CanSkate again or hire a student to run sessions as a private teacher.

Working on rebranding social media with some new marketing materials. See Attachments

Facility

- Regular Park Maintenance
- Regular Ball Field Maintenance
- Began topsoil repairs to ball field
- Pool closed and winter prep to begin
- Got new shaft for pool cover roller
- Re topsoiled Welcome Centre Garden and fiddlehead garden
- Zamboni ready to go for winter season
- Contacted Cimco on start up, week of sept 22nd
- Scheduled for the 18th Chem Aqua for cooling tower cleaning
- Pavilion was cleaned.

- Pavilion shed stocked for upcoming Summerfest events.

Pond Hockey

No Report

Councillor HW Eagles

Fire Department

4 Motor Vehicle Accidents

2 Calls for bonfire/burn barrel during burn ban

1 Call for possible forest fire (Turned out to be in Perth Andover territory)

1 Assistance to RCMP with FD side x side

2 Firefighters attended the Firefit competition in Fredericton.

3 Firefighters attended the Chefs on Fire Firefighter Muster in Florenceville and came in 2nd place overall!

4 Firefighters spent 1 day assisting with the forest fire in Miramichi, NB

6 Firefighters were scheduled to attend the NBCC Firefighter workshop, but it was cancelled

Councillor Eagles reviewed the request from the Fire Chief about acquiring another pick up for the crew. This vehicle would serve as a secondary pick up for training, medical assistance, boat rescues and crew transportation.

The funding component would come from the remainder Plaster Rock Community Lottery funds and their operating funds.

RESOLUTION: To approve the Fire Department to purchase a secondary vehicle under \$40,000 – Councillor Eagles, Councillor Barry-Kinney

Carried: 2025 - 112

Cemetery

New signs have been installed made possible by the Sandra Green & Mark Glass Family Foundation grant. The leftover funds will be used for ongoing upkeep and beautification.

Transportation

No Report

Long Term/Palliative Care

No Report

Councillor Sharon DeWitt

For the month of August 2025

MONTHLY	INCOME	EXPENSE
GENERAL	\$244,912.81	\$152,059.26
WATER & SEWER	\$ 18,998.10	\$ 31,031.29
TOTAL	\$263,910.91	\$183,090.55

EMO

Attending a community meeting with Lee Reed on September 20th at the about Fire Watch Program and evacuation.

Will be attending the EMO training from the RSC on October 1st along with Mayor Eagles.

Library

- Sandy is planning to offer Teen Cr-afternoons again this year. The first one will be on Sept. 12th and they will be making fall trees from puzzle pieces.
- September is Read Local month; everyone is encouraged to read or purchase a book by an NB author.
- Spice Club’s spice/seasoning for September is ground coriander seeds. We currently have 22 participants. New members are welcome.
- We have Kings Landing passes available from Sept. 4-16th
- The library Book Club will be meeting on Sept. 18 to discuss “Death & Other Inconveniences” by Lesley Crewe. Lesley will be attending the Woodstock Reads 2025 event on Oct. 14th in Woodstock if anyone is interested.
- The next craft night for adults is Sept. 25th at 6:30. We will be making pumpkins from small wooden stacking blocks.
- Rug Hooking will return to the library in September, as will the LEGO club.
- Sandy will be attending a full day of PD on Sept. 18th. And both staff will attend a full day of PD on Oct. 9th.
- We are looking for casual/on-call staff to help cover staff leaves, sickness etc.... If you know anyone who may be interested, please ask them to contact the library for more information.

Education

DFMS

Currently have 119 students with 7 homerooms, with 30 staff members. The breakfast program is back up and running.

DFMS is looking for volunteers to help with the breakfast program or reading with students.

DFMS is now recycling.

TVMHS

No Report

Councillor Joanne Michaud

Health

- Meeting Friday, September 19th

Policy & By Laws

No Report

Christmas

Looking to have the first meeting tentatively September 24th.

RESOLUTION: The Christmas Committee be renamed the Christmas Planning Committee – Councillor Michaud, Councillor Eagles

Carried 2025 – 113

RESOLUTION: To accept the Terms of Reference for the Christmas Planning Committee as presented – Councillor Michaud, Councillor Wright

Carried 2025 – 114

Councillor Michaud followed up with Angela Michaud from Coffee with Council with a few items.

RESOLUTION: Reports be accepted as submitted – Councillor Barry-Kinney, Deputy Mayor Harding

Carried 2025 - 115

Chief Administrative Officer

Administration

- General duties are ongoing.
- August Winner the districts Coffee Draw for Businesses was Tobique Traditions
- Contacted via email Andy Savoy of Valcon regarding the ballfield infield. Followed up with a phone call on September 8th.
- Follow up again with funding application for generators on September 8th. – Received approve for 40% of the overall cost
- Household Hazardous Waste Disposal scheduled for Plaster Rock is Saturday September 27th from 8 am – 10:30 am at 98 Girouard Street (public works). This service has been posted on social media.
- Resolution for council to appoint a member to vote at the UMNb conference.

RESOLUTION: To designate Mayor Eagles to be the voting member at the UMNb conference. – Councillor DeWitt, Councillor Michaud

Carried 2025 - 116

By-Law Enforcement Officer

No Report

Lagoon Project

In contact with Dominic and the diagram has been sent to the Public Works Supervisor. The first tendering will be for the site work and lagoon desludging, then followed by the aerator and the baffle curtains installation. They are hoping to have the site work tender completed by the end of the week and the tender early next week.

RESOLUTION: The Chief Administrative Officer report be accepted – Councillor Wright, Councillor Eagles

Carried 2025 - 117

Business Arising from the Minutes

None

New Business

- a) Complaint Process – Reminder of the process and procedure of complaints.
- b) Provincial-Municipal Highway Partnership Program – attachment provided “Schedule B – PMHP Program Funding Request Summary” – Government has reduced the plan to a 3-year plan. The priority plan was based on the recommendations by the Public Works Supervisor. CAO St. Peter notes the plan does not require municipalities to contribute however, should we choose to contribute to this program it may help with the funding component.

RESOLUTION: To accept the PHMP Program Funding Request Summary as presented with the municipal contribution – Councillor Wright, Deputy Mayor Harding

Carried 2025 – 118

- c) District of Tobique Valley Annual Report. –

RESOLUTION: To accept the District of Tobique Valley Report as presented – Councillor Barry-Kinney, Councillor Wright

Carried 2025 – 119

- d) Salt Hauling Tender – Tendering advertised on the website – received one tender offer from Brennon Farms at \$41.60 per metric ton plus HST

RESOLUTION: To award the salt tender to Brennon Farms at \$41.60 per metric ton plus HST – Councillor Wright, Councillor DeWitt

Carried 2025 – 120

- e) Flag Policy – Provincial Flying and Displaying flags in NB

RESOLUTION: To adopt as presented the Provincial Flying and Displaying flags in New Brunswick for the District of Tobique Valley – Councillor Eagles, Deputy Mayor Harding

Nay – Councillor Michaud

Carried 2025 - 121

Correspondence:

Letter of appreciation from the Plaster Rock Golf Club inviting council to volunteer breakfast and golf on October 4th.

Next Meeting Date

RESOLUTION: The next Regular Meeting is Monday, October 20th, 2025 @ 7:00 p.m. at the Phil Sharkey Memorial Centre – Councillor Michaud, Deputy Mayor Harding

Carried 2025 - 122

Closed Session – Land

RESOLUTION: To move meeting into closed session at 8:49 p.m. – Councillor DeWitt, Councillor Wright

Carried 2025 – 123

RESOLUTION: To resume regular meeting at 9:20 p.m. – Councillor DeWitt, Deputy Mayor Harding

Carried 2025 – 124

RESOLUTION: To accept the proposal from the Economic Development Advisory Committee to sell the 7 lots on Cedar Street for \$1.00 – Councillor Barry-Kinney, Councillor Michaud

Carried 2025 - 125

Adjournment

RESOLUTION: The meeting adjourned @ 9:28 p.m. –Councillor Barry-Kinney, Councillor Eagles

Carried 2025 - 126

Tom Eagles, Mayor

Patty St. Peter, CAO/Clerk