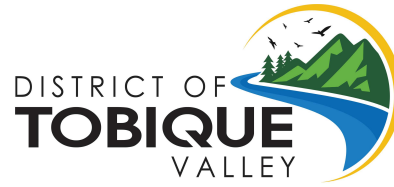


# Minutes



## Regular Meeting

March 16<sup>th</sup>, 2026

---

### DATE OF MEETING

---

7:00 PM

### TIME

---

Mayor Eagles

### MEETING CALLED TO ORDER BY

---

### IN ATTENDANCE

Mayor Tom Eagles, Deputy Mayor Gary Harding, Councillor Joanne Michaud, Councillor William Eagles, Councillor Sharon DeWitt, Councillor Laurie Barry-Kinney, Patty St. Peter, CAO/Clerk, Amanda Jenkins McAskill, ASO

Absent: Councillor Tony Wright

Gallery: Thomas Argue

Mayor Eagles stated, “We begin today by acknowledging that the land on which we gather is the traditional unceded territory of the Wolastoquey. These territories are covered by treaties of peace and friendship of the Wolastoquey people first signed with the British Crown in 1725.”

Moment of silence for Maurice Dionne. A former councillor from 1969-1971 and mayor from 1971-1983 for the Village of Plaster Rock.

### OPENING PRAYER

Mayor Eagles lead the meeting in the Lord’s Prayer.

### DISCLOSURE OF CONFLICT OF INTEREST

None

### APPROVAL OF AGENDA

#### RESOLUTION: Approval of agenda - Councillor Eagles, Councillor DeWitt

- Councillor Wright – Yay
- Deputy Mayor Harding – Yay
- Councillor Michaud – Yay
- Councillor Barry-Kinney – Yay

- Councillor Eagles – Yay
- Councillor DeWitt – Yay

- Mayor Eagles - Yay

**Carried 202603-01**

## **APPROVAL OF MINUTES**

**RESOLUTION: Approval of Regular Meeting February 17<sup>th</sup>, 2026 – Deputy Mayor Harding, Councillor Michaud**

- Councillor Wright – Yay
- Councillor Michaud – Yay
- Deputy Mayor Harding – Yay
- Councillor Barry-Kinney – Yay
- Councillor Eagles – Yay
- Councillor DeWitt – Yay
- Mayor Eagles - Yay

**Carried 202603-02**

## **Committee Reports**

---

### *Mayor Eagles*

#### **Regional Service Commission**

- Board meeting held virtually February 18<sup>th</sup>
- Discussion of cell service use in the area
  - RSC will be reaching out to UMNB as the deficiency of cellular service throughout is the same everywhere and is a safety concern
- Met with the MLAs in the area about the Upper River Valley Hospital and the concerns

#### **RSC – Public Safety**

*No Report*

#### **UMNB**

- Lots of pre-election campaigns encouraging citizens to consider running in the upcoming municipal elections.
- March 24<sup>th</sup> – Legal Procedures workshop in the council chambers

---

### *Deputy Mayor Gary Harding*

#### **Public Works**

- New alternator on loader
- New front maxi on plow truck

- Replaced front drivers side u-joint on pickup truck
- Cold patch holes on Main Street
- Moved snow at Firehall, Spruce St., Orange St., Centennial St., Park St, Fraser St.
- Submitted water report and ERRIS report
- Built sliding hill for Family Day
- Plowed park in preparation for pond hockey & site rentals
- Dig trench at well house for propane install
- 2000-gallon propane tank installed at well house and propane hooked to generator (commissioning to happen in March)
- Repaired sewer line at fire hall
- Plowed/Salted 7 times this month
- 1 load of salt this month
- 6 water samples 1 lagoon sample (all acceptable results)

### **Tobique Forestry Advisory Committee**

- February 24<sup>th</sup> meeting – C. Stacey gave an update on the Acadian Timber land use. The seasonal camping starts May 1 as well as patrol staff
- D. Corey gave an update on winter operations

### **Cemetery Committee**

*No Report*

---

### ***Councillor Laurie Barry-Kinney***

#### **Policy & By-Laws**

*No report*

#### **Pond Hockey**

*No report*

#### **Economic Development – Tourism**

RESOLUTION: To add Tonya McAllister to the Tourism Advisory Committee – Councillor Barry-Kinney, Councillor Michaud

- |                                 |                           |
|---------------------------------|---------------------------|
| ○ Councillor Wright – Yay       | ○ Councillor Eagles – Yay |
| ○ Councillor Michaud – Yay      | ○ Councillor DeWitt – Yay |
| ○ Deputy Mayor Harding – Yay    | ○ Mayor Eagles - Yay      |
| ○ Councillor Barry-Kinney – Yay |                           |

*Councillor Tony Wright*

**Parks, Community Development & Facility Maintenance/Community Development Committee**

**Community Development:**

- **Senior Social:** Had a fantastic turnout! We hosted three prize giveaways, and attendees were already asking when the next event would be. I mentioned that we plan to hold it quarterly.
- **Family Day:** Had a fantastic time! We had 25–30 kids join in the fun. S'mores were made, and hot chocolate was served. A Hill was made for sliding. Thanks to Public Works for preparing the hill and to Maintenance for bringing picnic tables and fire pits for our snacks and drink, which made the event even more enjoyable!
- **Laser Tag:** A huge success! We received lots of positive feedback, and some kids were returning daily. We also hosted a birthday party during the five-day stretch. They loved it! Several kids asked if we'd be running arena events over the summer. I'm working on a plan to incorporate both birthday parties and laser tag events moving forward.
- **Glenn Group:** Purchased **AppalachianAdventures.ca**. I am very excited about this and have some great ideas to brand our District with the Appalachian Range.
- **Hall of Fame:** Had a few nominations from the community.

**Facility**

- Regular ice maintenance
- Changed Zamboni blade
- In floor heating fixed for dressing rooms, flow switch malfunction
- Fixed urinal in changing room washroom
- New shower mats installed in dressing rooms
- Helped rec department set up for laser tag
- Helped set up for Glow in the Dark skate
- Lights above ice surface and bleachers replaced by KG Electric
- Batteries in emergency lights changed, 3 will need new circuit boards, Brandon Edgar has them ordered
- Park washrooms locked down until spring

**Pond Hockey**

*No Report*

---

**Councillor HW Eagles**

**Fire Department**

*No Report*

**Cemetery**

*No report*

**Transportation**

*No Report*

**Long Term/Palliative Care**

*No Report*

---

**Councillor Sharon DeWitt**

**For the month of February 2026**

<b>MONTHLY</b>	<b>INCOME</b>	<b>EXPENSE</b>
<b>GENERAL</b>	<b>\$476,610.49</b>	<b>\$141,610.43</b>
<b>WATER &amp; SEWER</b>	<b>\$224,575.30</b>	<b>\$59,442.75</b>
<b>TOTAL</b>	<b>\$701,185.79</b>	<b>\$201,053.18</b>

**EMO**

- Continuous Updating
- BEM Course to be completed
- Public Safety Meeting March 25 in Woodstock
- Flood Resilience and Preparedness Zoom meeting March 26
- COW meeting - April
- Forest Fire tabletop in April

**Library**

- During March Break, the library offered a free painting activity on Monday, March 2 with Janette Dengo. 9 kids participated and created some wonderful paintings. We also offered a special Stuffy Story Time on Wednesday, March 4, but unfortunately no one showed up.
- The group from CVCVB will come on March 11th for their monthly craft session with Stephanie. This month will be a St. Patrick's day decoration.

- Lego Club will be held after school on March 10<sup>th</sup>.
- The library board meeting will also be held on March 10<sup>th</sup>.
- For those who registered, the DIY sign kit craft will be March 12<sup>th</sup>.
- Spice Club's spice/seasoning for March is curry powder. We currently have 24 participants. New members are welcome. We are celebrating the 1 year anniversary of Spice Club on March 26<sup>th</sup> at 6:30. We will have snacks, discuss the past year and Dietitian Allyson Giberson will be our guest speaker. All are welcome, you do not have to be a Spice Club member to attend.
- The library Book Club will be meeting on March 19<sup>th</sup> to discuss "Precious Cargo" by Craig Davidson. New members are always welcome.
- Rug Hooking meets this month on March 3<sup>rd</sup>, 17<sup>th</sup> and 31<sup>st</sup>.
- Story Time continues on Wednesday mornings at 10:30. We have had little or no participation in the program for months. Please help spread the word to anyone with children under the age of 5.
- The library is exploring funding avenues so that we can have a handicap accessible button installed on the outer doors of the library. Ability NB will be coming to do an accessibility assessment of the library, on March 24<sup>th</sup> to aid in any future funding requirements.
- Tara from Talk with Me will return on March 24<sup>th</sup> for a 4 week session of Songs & Rhymes for children under 5.
- Once again this year, the library will be hosting the Community Income Tax Clinic. This clinic provides free income tax preparation for those with simple and/or modest tax situations. We are very grateful to our volunteers. This year clinics will be held on Monday & Thursday afternoons throughout March & April. Appointments can be made by calling the library.

## **Education**

### **DFMS**

*No Report*

### **TVMHS**

*No Report*

## **Councillor Joanne Michaud**

### **Health**

*No Report*

## **Policy & By Laws**

*No Report*

## **Christmas**

*No report*

**RESOLUTION: Reports be accepted as submitted and accounts payable – Councillor Michaud, Councillor Barry-Kinney**

### **Questions on reports:**

1. Councillor Eagles asked if any updates have been received on the propane installation in Riley Brook. CAO St. Peter noted they are still waiting on the vendor to install the tanks with no timeline.
  - Councillor Wright – Yay
  - Councillor Michaud – Yay
  - Deputy Mayor Harding – Yay
  - Councillor Barry-Kinney – Yay
  - Councillor Eagles – Yay
  - Councillor DeWitt – Yay
  - Mayor Eagles - Yay

**Carried 202603 - 04**

---

## **Chief Administrative Officer**

### **Community & Administration**

- 211 Access to Benefits offered by the NB Economic & Social Inclusion Corporation for Financial Asset, food access, programs for seniors, housing and shelter, mental health, employment training, newcomer services and family support services.
- A letter provide to ELG with the opportunity to have the Climate Change Adaptation Plan completed. We have the opportunity to have Dillon conduct the CCAP which I had indicated in my email.
- Provided information to the RSC concerning municipal incentives and vacant land for development of affordable housing.
- Lagoon Update as of March 11/26 - The process and structural drawings have been stamped. However, the electrical team noticed a discrepancy regarding the power type requirements for the aerator while finalizing their drawings. They have reached out to the supplier to obtain the revised requirements. The supplier is revising their requirements. Depending on the supplier's timeline, we hope to have the project out for tender next week.
- Working on the Business Needs & Labor Force Survey Draft

---

### **Financial**

- Approved one student through the SEED program
- 2025 Audit has started

- Applied for funding for the generator for the EOC
- Looked into funding for an industrial park through RDC. This is the information provided.  
Outline of the program:
  - RDC can fund industrial park development related to supporting GNB priorities.
  - The developing entity is responsible to prepare and develop the land, at their own risk and costs.
  - The developing entity can apply to RDC for a contribution to recover a portion of eligible costs of land development.
  - These costs can include land clearing, water/wastewater infrastructure, roads, utilities, surveying... ([refer to RDC existing program funding guidelines for list of eligible and ineligible expenditures](#)).
  - The objective is to support priority development projects while mitigating risk to ensure a positive return on investment. The following funding conditions are in addition to existing criteria and conditions outlined within RDC's existing Funding Guidelines:
  - Eligible funding towards approved projects would be limited to the **incremental amount of provincial property tax revenue collected on related properties that will be developed over a rolling 5-year period**.
  - In addition to the condition above, eligible projects would be further capped at a **maximum 35% contribution towards eligible expenditures**.

Essentially, RDC will reimburse development costs gained through increased provincial property tax revenue. The following gives you instructions on the process:

1. Applicant [submits an RDC Application Form](#) for funding including planned development proposal with a breakdown of estimated cost.
2. RDC evaluates the proposed application against program criteria.
3. RDC will inform the applicant if the project has met the program evaluation criteria and if it has been approved with conditions.
4. Applicant submits to RDC one or more PAN numbers of properties that have been sold for development or are to be developed by the applicant:
  - a. The PAN is identified on a list over a rolling 5-year period or until the project has received the maximum funding (as per above guidelines), the Incremental Provincial Property Tax Collected (IPPTC) of that PAN will be tracked.
5. Applicant develops land at its own expense.
6. Client will submit claims with supporting documentation (usually invoices and proof of payments) of the costs incurred in developing the land as per the submitted proposal.
7. Claims will be reimbursed at a rate up to 35% of eligible invoices submitted. However, disbursement may never exceed the IPPTC on the corresponding PANs.

---

## By-Law Enforcement

- March 6 emailed forwarded to James requesting update on all open files
-

## Training

- Feb 19 – Core Concepts in Municipal Planning & Asset Management

## Upcoming Training & Meetings

- March 18 - Morning meeting with WCB Roles & Responsibility for supervisors and supervisor replacement
- March 18 – Virtual Session – Roles & Responsibility presented by George Cuff and sponsored through AMANB
- March 20 – Meeting at the Western Regional Service Commission

## **RESOLUTION: The Chief Administrative Officer report be accepted – Deputy Mayor Harding, Councillor DeWitt**

- Councillor Wright – Yay
- Councillor Michaud – Yay
- Deputy Mayor Harding – Yay
- Councillor Barry-Kinney – Yay
- Councillor Eagles – Yay
- Councillor DeWitt – Yay
- Mayor Eagles - Yay

## **Carried 202603 - 05**

## **Business Arising from the Minutes**

None

## **New Business**

- a) Plaster Rock Public School Library Board requesting district council approval for Suzanne Mullin to fill the board vacancy position.

## **RESOLUTION: To approve Suzanne Mullin for the Plaster Rock Public School Library Board – Deputy Mayor Harding, Councillor Eagles**

- Councillor Wright – Yay
- Councillor Michaud – Yay
- Deputy Mayor Harding – Yay
- Councillor Barry-Kinney – Yay
- Councillor Eagles – Yay
- Councillor DeWitt – Yay
- Mayor Eagles - Yay

## **Carried 202603 - 06**

- b) Draft revision of By-Law 2023-01 Code of Conduct. The by-law update is required under the Local Governance Act to ensure that council's code of conduct complies with the Act.

CAO St. Peter noted the draft has the changes noted. Also noted the by-law number as seen is for reference only and when the first and second reading of the by-law it will be noted as By-Law 2026-09.

Council DeWitt noted the draft format needs to be reworked grammatically. Councillor Michaud agreed. CAO St. Peter requested the revisions sent to her. Mayor Eagles noted the readings can hold off until the revisions are finalized.

c) Tender Invitation for installation of all electrical components from generator to panel.

Four tenders received:

- I Electric Contractor - \$6,273.48
- Carl's Electric - \$10,340.46
- K.C. Electric - \$20,125
- Marty's Electric - \$12,806.40

Deputy Mayor Harding noted that Marty's did the previous electrical work there and it would be optimal to have them to finish the job. Councillor Eagles agreed since it is the same location. Councillor DeWitt also noted to acquire Marty's Electric. Councillor Eagles asked why the tender was broken up into two phases.

Due to the minimal information given and amount variance with tenders, council decided to reach out to the vendors for a more detailed tender before a decision is made.

d) Draft Residential Rental Housing Grant – Council discussed the previous document that was presented.

- Councillor Michaud noted that we are unable to meet the original request of a contractor however we can offer something.
- Mayor Eagles reminded that whatever we decide to offer it will have to apply for anyone in the future.
- Councillor Barry-Kinney said when she spoke to the contractor with the request, it was not about having money up front, it was like having an insurance policy over a certain period of time so that if something became empty he could cover the cost while it was empty.
- Councillor Eagles – the emptiness could vary from the amount of rent they decide to charge. I would like to see building happen in the area but I don't want to use tax payer's money - how will we tell Arthurette, Riley Brook and Nictau that we are subsidizing housing in Ward 2.
- Deputy Mayor Harding said this Residential Rental Housing Grant should apply to all areas of the District.
- Councillor Michaud stated the property just happens to be in Ward 2. If it was in Ward 1 or 3 we would do the same.
- Councillor Eagles noted that at the same location Council did not subsidize the NB Power poles on the street last year

- Councillor Barry-Kinney said she researched that and it is not Council’s job to put power poles on roads
- Councillor Eagles noted so then it’s not our job to subsize housing
- Councillor Michaud noted we need to decide on an amount. \$2,200 seems too low.
- Councillor DeWitt wanted to point out the email from administration reminding council of the amount of money that has been allocated: \$30,000 Nurse Practitioners, \$10,000 Community Investment Program annually, \$20,000 for a doctor incentive. With this money already committed and if we are going to add building incentives that can be continuous for every person that builds apartments – I understand that we need apartments, however the way I see it is we are going to have to raise taxes because if we don’t we will run out of money real fast. Health Care benefits the entire district, subsidizing apartment buildings benefits the people who are able to rent the apartments.
- Councillor Michaud – yes anyone would have the opportunity to rent those apartments then they will shop here.
- Councillor Barry-Kinney – I’ve had a fair amount of people in the community approach me in the last weeks. And the one question I asked them all, would you rather your tax base stay the same and nothing change or would you rather see changes and your tax base raise a little bit. The general consensus was – we are going to pay taxes regardless and I’d rather see something than nothing because people are just leaving and not coming back.
- Deputy Mayor Harding noted our taxes are probably highest in New Brunswick
- ASO Jenkins McAskill – third highest in New Brunswick
- Councillor Barry-Kinney – but why is that?
- Councillor Eagles – I do not mind putting money into Health care if we can get a walk-in clinic. What’s the best alternative here, health care for everyone or?
- Councillor Michaud – I think you need some of both
- Councillor Barry-Kinney – I think you are more than likely to get developers here than health care
- Councillor Michaud – I would be good with the \$2,000/unit per year. It is not as much as he wants but I would be good with that
- Councillor Barry-Kinney – can we put a timeline on this policy? For 2026-2030, the District will offer this policy and hopefully we go broke by building buildings
- Councillor Michaud – I also was talking to someone the other day and they said they would very happily pay an extra cent on their tax bill on their rate to get a doctor in here. So if worse comes to worst, we will put the rate up.

**RESOLUTION: The new Residential Rental Housing Grant is accessible for 5 years and will offer new residential buildings \$2000/unit per year for a 3-year term. Councillor Barry-Kinney, Councillor Michaud**

- |                                 |                           |
|---------------------------------|---------------------------|
| ○ Councillor Wright – Yay       | ○ Councillor Eagles – Yay |
| ○ Councillor Michaud – Yay      | ○ Councillor DeWitt – Yay |
| ○ Deputy Mayor Harding – Yay    | ○ Mayor Eagles - Yay      |
| ○ Councillor Barry-Kinney – Yay |                           |

**Carried 202603 - 07**

e) Purple Day Proclamation 2026 –

Whereas Purple Day is a global effort dedicated to promoting epilepsy awareness in countries around the world, and Whereas epilepsy is one of the most common neurological conditions, estimated to affect over 50 million people worldwide and 42 people in Canada are diagnosed every day, and Whereas one in ten persons will have at least one seizure during his or her lifetime, and Whereas the public is often unable to recognize common seizure types, or how to respond with appropriate first aid, and Whereas Purple Day will be celebrated on March 26 annually to increase understanding, reduce stigma and improve the quality of life for people with epilepsy throughout the country and globally.

Now, therefore, I do hereby proclaim March 26, 2026, “Purple Day”, in an effort to raise awareness of epilepsy in Canada.

f) Sandra & Mark Glass offering support for the 16 years and under youth swim program by covering the swim admission for the 2026 year.

CAO St. Peter read the letter from Sandra & Mark Glass

**RESOLUTION: Accept the donation from Mark & Sandra Glass for the 16 and under youth swim program – Councillor Michaud, Councillor Eagles**

- o Councillor Wright – Yay
- o Councillor Michaud – Yay
- o Deputy Mayor Harding – Yay
- o Councillor Barry-Kinney – Yay
- o Councillor Eagles – Yay
- o Councillor DeWitt – Yay
- o Mayor Eagles - Yay

**Carried 202603 - 08**

Mayor Eagles noted it was a wonderful offer, and they have been doing this for a few years.

**Correspondence:**

- a) Thomas Argue email dated February 26, 2026, to council regarding concerns of Roulston Lake cleanup.
- b) Thomas Argue email dated February 25, 2026, to CAO advising of environmental concern.
- c) Western NB Service Commission has hired Joanna Harrison as Planning Administrator

Councillor Michaud asked about the letters from Mr. Argue. Are they complaints? Mayor Eagles - they are to deal with environmental - and the CAO has been in contact with Environmental in Grand Falls, they will look after it.

CAO St. Peter has verified she has been in contact with Environment Canada and reminded council was notified when the contact was made.

### **Next Meeting Date**

**RESOLUTION: The next Regular Meeting is Monday, April 20<sup>th</sup>, 2026 @ 7:00 p.m. at the Phil Sharkey Memorial Centre – Councillor Eagles, Deputy Mayor Harding**

- Councillor Wright – Yay
- Councillor Michaud – Yay
- Deputy Mayor Harding – Yay
- Councillor Barry-Kinney – Yay
- Councillor Eagles – Yay
- Councillor DeWitt – Yay
- Mayor Eagles - Yay

**Carried 202603 - 09**

### **Closed Session – Labour**

**RESOLUTION: To move the meeting into closed session at 8:16 p.m.– Councillor DeWitt, Councillor Eagles**

- Councillor Wright – Yay
- Councillor Michaud – Yay
- Deputy Mayor Harding – Yay
- Councillor Barry-Kinney – Yay
- Councillor Eagles – Yay
- Councillor DeWitt – Yay
- Mayor Eagles - Yay

**Carried 202603 - 10**

**RESOLUTION: To move the meeting to open session at 8:47 p.m. – Councillor DeWitt, Councillor Michaud**

- Councillor Wright – Yay
- Councillor Michaud – Yay
- Deputy Mayor Harding – Yay
- Councillor Barry-Kinney – Yay
- Councillor Eagles – Yay
- Councillor DeWitt – Yay
- Mayor Eagles - Yay

**Carried 202603 -11**

**RESOLUTION: To apply the addition of a criminal record check to the personnel policy under hiring. – Councillor Michaud, Councillor Eagles**

- Councillor Wright – Yay
- Councillor Michaud – Yay
- Deputy Mayor Harding – Yay
- Councillor Barry-Kinney – Yay
- Councillor Eagles – Yay
- Councillor DeWitt – Yay
- Mayor Eagles - Yay

**Carried 202603 - 12**

## **Adjournment**

**RESOLUTION: The meeting adjourned @ 8:49 p.m. – Councillor Barry-Kinney, Councillor Michaud**

- Councillor Wright – Yay
- Councillor Michaud – Yay
- Deputy Mayor Harding – Yay
- Councillor Barry-Kinney – Yay
- Councillor Eagles – Yay
- Councillor DeWitt – Yay
- Mayor Eagles - Yay

**Carried 202603 - 13**

---

**Tom Eagles, Mayor**

---

**Patty St. Peter, CAO/Clerk**