

High Bickington Parish Council
Clerk: Alan Matthewman
26 Fairways View, High Bickington EX37 9BZ
01769 560740; 07720 301854

Dear Councillors

You are summoned to attend the following meeting:

Parish Council Annual General Meeting
Wednesday 8th October 2025 at 7.30 pm in
The Community Centre, High Bickington, First Floor Meeting Room
Members of the public are encouraged to attend.

Welcome from the Chair:

- 1: Welcome from the Chair**
- 2: Apologies for absence** – to receive and accept any apologies for absence
- 3: Declarations of Interest** – All councillors to submit declarations of interest in matters listed for discussion.
- 4: The Chair will, with the consent of members, suspend standing orders to enable presentations by non-council members and members of the public.**
 - a) Cheryl Cottle-Hunkin (Devon CC)**
 - b) Presentation by Councillor Thomas Elliott (Torridge DC)**
 - c) Presentation by Councillor Rosemary Lock (Torridge DC)**
 - d) Public Participation**

Each member of the public is permitted to raise one item on which they may speak for a maximum of 3 minutes unless the Chair rules otherwise. Items raised in this section are not required to receive a response at this point in the agenda but may be raised in council when the appropriate agenda item is called.

Chair shall move the restoration of standing orders so that the council can resume the full meeting
- 5: Urgent Matters at the discretion of the Chair:** To consider any urgent matters raised by the chair or by councillors which may need urgent discussion or be required to be put on the agenda at the next meeting for decision.

To update matters relating to the possible sale or closure of one or both public houses in the village and consider what options may be available to the community.

Update on remediation work on trees on or near Mill Road.
- 5: Minutes of the Parish Council Meeting held on Wednesday 10th September 2025**
- 7: Matters arising from the Minutes of the Parish Council Meeting held on 10th September 2025 and not listed in the current agenda**
- 8: Police Matters –**
 - a)** Update on any local police and/or Neighbourhood Watch matters
 - b)** receive report on police activity since last meeting.
 - c)** receive report from Speedwatch group
- 9: Maintenance**
 - (a)** Highways – To receive a report from Councillor Parker.
 - (b)** Footpaths and Byways – to consider appointment of new footpath warden following the resignation of Councillor Keen.
 - ©** Defibrillator update – Status on installation of solar powered housing.
 - 4:** Barton Meadow Maintenance: Update on progress and anticipated costs.

- 10: To consider and approve the following policy documents for May 2025:**
Update on information regarding the implementation of Assertion 10 in the AGAR Programme
Programme on other updates to be discussed in November
- 11: Finance:**
To receive draft accounts for the period April 1 to September 30 2025 and projected expenditure to March 2025 compared with budget.
To receive current bank statement and projected outcome at year-end
To discuss initial projections for 26-27 budget to be approved at December meeting
To determine timing of grant applications and disbursement for 2026
To receive update on Barclays Mandate Changes
To approve new invoice payments due before November meeting:

CPT Room Hire 9442 (Sept 2025)	£15.00
Elan City Speed Monitoring Device:	£3,600 incl. Delivery and VAT
(Subject to cash being received into bank)	
Clerk's Payroll – Oct + Backpay from April	
Pay for month £416 plus 3.2% from April £93.18	£ 499.18
Barton Meadow costs: to be advised	
- 12: Planning**
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a: To receive and comment on other planning applications and any decisions reached
1/0441/2025/CPE Mr & Mrs Boothby Certificate of Existing use for 2 single storey extensions and associated works - Millbrook High Bickington
Umberleigh Devon EX37 9BX
EAST
This was a development done over 10 years ago and has never received planning consent or enforcement action. Millbrook are seeking retrospective approval to regularise the current situation. **Certificate Granted**
Response from Elgin Energy regarding Deptford Farm Solar Farm- Update
No new applications have been advised
- 13. Correspondence: %**
To consider any urgent correspondence received by the Clerk or Councillors since 12th February 2025

Date of next meeting, Wednesday 12th November at 7.30 pm
Alan Matthewman
Clerk to the Parish Council