

High Bickington Parish Council
Clerk: Alan Matthewman
26 Fairways View, High Bickington EX37 9BZ
01769 560740; 07720 301854

Dear Councillors

You are summoned to attend the following meeting:

Parish Council Annual General Meeting
Wednesday 13 May 2026 at 7.30 pm in
The Community Centre, High Bickington, First Floor Meeting Room
Members of the public are encouraged to attend.

- 1: a) **Chair to appoint Parish Clerk as chair of the meeting to transact this business only.**
 Election of Chair of the Council for 2026-27.
 Elected Chair assumes chair of the meeting
 b) **Election of Council Vice-Chair 2026-27**
 Signature of consent to serve notices
 c) **Chair (outgoing if applicable) presents brief summary of main events during the year**

- 1: **Apologies for absence** – to receive and accept any apologies for absence.

- 3: **Declarations of Interest** – All councillors to submit revised declarations of interest valid May 2026 if these need updating

- 4: **The Chair will, with the consent of members, suspend standing orders to enable presentations by non-council members and members of the public.**
 - a) **Cheryl Cottle-Hunkin (Devon CC)**
 - b) **Presentation by Councillor Thomas Elliott (Torridge DC)**
 - c) **Presentation by Councillor Rosemary Lock (Torridge DC)**
 - d) **Public Participation**
Each member of the public is permitted to raise one item on which they may speak for a maximum of 3 minutes unless the Chair rules otherwise. Items raised in this section are not required to receive a response at this point in the agenda but may be raised in council when the appropriate agenda item is called.

Chair shall move the restoration of standing orders so that the council can resume the full meeting

- 5: **Urgent Matters at the discretion of the Chair:** To consider any urgent matters raised by the chair or by councillors which may need urgent discussion or be required to be put on the agenda at the next meeting for decision.

- 5: **Minutes of the Parish Council Meeting held on Wednesday 8th April 2026**

- 7: **Matters arising from the Minutes of the Parish Council Meeting held on 8th April 2026**

- 8: **Police Matters –**
 - a) Update on any local police and/or Neighbourhood Watch matters
 - b) receive report on police activity since last meeting.
 - c) receive report from Speedwatch group

- 9: **Maintenance**
 - (a) Highways – To receive a report from Councillor Parker.
 - (b) Footpaths and Byways – to consider appointment of new footpath warden following the resignation of Councillor Keen.

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10: To consider and approve the following policy documents for May 2026

- 1) Financial reporting and Control per revised Practitioners Guide 2025
- 2) Revised Risk Analysis
- 3) Revision and policy for IT and Assertion 10 of AGAR Certification

11: Finance:

To consider and agree Agar Documents for 2025-26 including:

To note status of Internal Audit Report including revised Assertion 10

To agree release of payments already approved

12: Planning

a: To receive and comment on other planning applications and any decisions reached

13. Correspondence:

To consider any urgent correspondence received by the Clerk or Councillors since 12th February 2025

Date of next meeting, Wednesday 10th June at 7.30 pm

Alan Matthewman

Clerk to the Parish Council