

NOVEMBER 20, 2025 AGENDA ITEM

BOARD MEETING MINUTES OF OCTOBER 16, 2025

**AGENDA
Bexar County
Emergency Services District No. 11
Regular Meeting Notice
October 16, 2025
6:00 P.M.**

Bexar County Emergency Services District No. 11 (BCESD11) will conduct a Regular Board meeting at the BCESD11 Fire Facility located at 7412 Walzem Road, Converse, TX 78244 on October 16, 2025 beginning at 6:00 P.M. The following items will be discussed:

1. Call the BCESD11 Board meeting to Order and establish a quorum. 6PM Present: True, Stevens, Brown, Williams and Herrera
 - a. Pledge of Allegiance
2. Citizen Public Forum (3-minute time limit per individual) None
3. Recognition of Promotion, Nolan Henkes – Captain Soliz Congratulations Engineer Henkes
4. Discussion and consider action to approve the Board Minutes for the following:
 - a. September 2025 Public Hearing and Regular Board Meeting Minutes Motion to approve made by Commissioner Williams and 2nd by Commissioner Stevens. Motion passes 5/0
5. Bexar County ESD 11 Fire Chief's report regarding emergency operations, response times, call volume, training, management activities, purchases, personnel and authorizing appropriate action as necessary – Chief Wendt
 - a. Run Report – September 2025 Handouts were distributed. 208 runs, down a little bit. East Side Chiefs met recently. AVL has been turned off for medical and turned on for fire. This means that if our unit is closer, we could be called into Converse and likewise. This is referred to as automatic aid. ESD11 has made two calls into Converse for house fires. AVL for medical could potentially dispatch BCESD11 to a lot of Converse calls. There are discussions currently to encourage priority dispatch which requires funding. BCESDA has asked Chief Wendt to reach out to the area fire chiefs to discuss. Continue to work through the ISO process. Soon, we will be submitting records and schedule for site visit. Once report is complete and submitted to the State Fire Marshal's office.
 - b. Personnel & Deployment Activity – A new fire fighter has been hired and starts soon.
 - c. Capital Purchases – 140 Renovation is still in the design stages. Met with George with alert lighting for 140 and install will begin soon. Bexar County is moving forward with US Digital which will then change how calls are dispatched much like the City of Houston.
 - d. BCESDA Update – HDL & Property Tax BCESDA will pay the fees to HDL for the members to receive the property tax report with important information of your district to assist with long term budget planning. This is saving BCESD11 approximately \$2700.

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6. Financial Discussions and consider action as necessary – Ms. Foster

- a. Review of the District's Financial Reports for September 2025 The FY24/25 budget is nearing a close. Outstanding invoices will be processed through 11/15/2025. A year-end budget amendment will be presented in November.
- b. Update on the monthly Sales Tax receipt for the district paid October 2025 – 13.9% increase over this time last year. This does not reflect prior month's adjustments. Amazon to your door is trending at and increase of 25%. Excited for Bath and Body Works to be opening soon. As a reminder, ESD 1 should be receiving their first sales tax payment in December 2025.
- c. Discussion and action to approve monthly bills, invoices, and purchases for items included in the FY 2024/25 adopted budget for September 19 – October 16, 2025. Motion to approve as presented by Commissioner Brown and 2nd by Commissioner Williams. Motion passes 5/0

7. Discussion and possible action regarding the empty lot on Gulf Shore Blvd. across from Station 141 – President True The driveway and sidewalk are complete with an outstanding inspection by the county. Due to impervious cover (storm water) restrictions. The inspector looked at the entire property as a project rather than just the sidewalk. Although there is not an immediate plan to improve the lot, the ruling from the county is that the millings that were laid down were an improvement (impervious) and therefore BCESD11 must see the permitting inspections all the way through. The county and the city (ETJ) are at odds. This is at least a 3 month process. The fee cost is estimated at \$2,000. As a matter of information, the original permit for the Gulf Shore Project had not been completed and we remain confused how the county can now demand more of something they have yet to complete on their side. Private property signage needs to be erected on vacant lot.

8. Discussion of agenda items to be added to the next regularly scheduled monthly Board meeting on November 20, 2025.

9. General Announcements Ms Foster updated the board on upcoming events. Bexar County Audit is nearing completion, no report received. The outside auditor has provided the engagement letter for the FY24/25 audit. This will be on the November agenda. National Night Out will be at Station 141. Gulf Shore will be closed for the event. Flyers were distributed. Fire Prevention Week is wrapping up. Not as many schools this year participated. Bike Rodeo is also scheduled at the same time. Halloween is almost here and both stations will be giving out candy to the neighborhood children. Santa will visit BCESD11 Station 141 on 12/3 from 6-8pm. The BCESD11 Christmas Party will be on 12/6 5:30-11 and AShift will be your host.

10. Adjournment 6:51PM Motion to adjourn made by Commissioner Stevens and 2nd by Commissioner Herrera. Motion passes 5/0

I certify that the above notice of meeting was posted at BCESD11 Station 141 at 7412 Walzem Road, Converse, TX 78244 and at www.BCESD11.org by 9:00 A.M. on Monday, October 13, 2025.

Kathy Foster
Administrator

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Note: The Board may retire to Executive Session any time between the meeting's opening and adjournment for any purposes authorized by the Texas Open Meetings Act including but not limited to: consultation with legal counsel (Section 551.071 of the Texas Government Code); personnel matters (Section 551.074) and/or discussion of real estate acquisition (Section 551.072). Action, if any, will be taken in open sessions. This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodation or interpretative services must be made 48 hours prior to this meeting. Please contact the Administrator, for concerns or requests, at (210) 467-5878. Anyone wishing to record or film the meeting will do so in the designated area.

ATTEST:


Kathy Foster, BCESD11 Administrator


Rudy Herrera, BCESD11 Secretary