

SEPTEMBER 18, 2025 AGENDA ITEM

BOARD MEETING MINUTES OF AUGUST 21, 2025

AGENDA
Bexar County
Emergency Services District No. 11
Regular Meeting Notice
August 21, 2025
6:00 P.M.

Bexar County Emergency Services District No. 11 (BCESD11) will conduct a Regular Board meeting at the BCESD11 Fire Facility located at 7412 Walzem Road, Converse, TX 78244 on August 21, 2025 beginning at 6:00 P.M. The following items will be discussed:

1. Call the BCESD11 Board meeting to Order and establish a quorum. 6PM – Present: True, Stevens, Brown, Williams & Herrera
 - a. Pledge of Allegiance
2. Citizen Public Forum (3-minute time limit per individual) None
3. Discussion and consider action to approve the Board Minutes for the following: Motion made by Commissioner Brown and 2nd by Commissioner Williams. Motion passes 5/0
 - a. July 17, 2025 Regular Board Meeting Minutes
 - b. August 7, 2025 Budget Workshop Minutes
4. Bexar County ESD 11 Fire Chief's report regarding emergency operations, response times, call volume, training, management activities, purchases, personnel and authorizing appropriate action as necessary – Chief Wendt
 - a. Run Report – July 2025 - Report was distributed. 198 Runs. A previous house fire that happened in the area of Golds Gym resulted in a total loss of the roof. Lt. Bryan contacted the homeowner about the possibility of BCESD11 using the roof for some training prior to demolition of the roof. The homeowner agreed and several days BCESD11 was out there receiving training on cutting roofs.
 - b. Personnel & Deployment Activity – We had a driver spot open. One of our firefighters tested and passed and is being promoted to the Engineer position. We have a job posting for a firefighter and intend on having interviews in mid-September.
 - c. Capital Purchases – Wood Training Door Chief Wendt explained that this second training door is much different than the training door ESD11 currently has. Both are essential for training. The current door is used for commercial doors. The new door is used for residential doors. Ms. Foster added that she had applied for a grant through Texas Mutual Insurance for this training tool and was awarded the grant of \$1,500. The training door is quoted at \$7,050. The training budget has the funds to absorb the balance after the grant funds are applied. Motion made by Commissioner Stevens and 2nd by Commissioner Brown. Motion passes 5/0.
 - d. Update on ISO process Chief Wendt has met with the ISO representative and finds the process has changed from past years. The Chiefs and staff have been working to ensure that ESD11

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meets all the requirements. Currently BCESD11 rated at a 4 when Kirby was running the calls even before station 140. With the addition of station 2, apparatus, tools and manpower, the potential is there to be rated at a 1 or a 2.

Commissioner Stevens inquired when the fire school will begin at the high school. Chief Wendt explained that ESD 12 Ryan Ramirez is the safety officer and he administers the academy at East Central HS. The program should start the first day of school. BCESD11 will provide instructors as well.

5. Financial Discussions and consider action as necessary – Ms. Foster

- a. Review of the District's Financial Reports for July 2025 Handouts were distributed. Currently 83% of the budget spent. Final purchases are being made to ensure items and services are received prior to 09/30/2025 for FY 2024/25. All debt payments for the year have been made.
- b. Update on the monthly Sales Tax receipt for the district paid August 2025 – 4% deposit increase over this time last year. Overall, we are steady at an 8% increase over last year's receipts.
- c. Discussion and action to approve monthly bills, invoices, and purchases for items included in the FY 2024/25 adopted budget for July 18 – August 21, 2025. Motion made by Commissioner Stevens and 2nd by Commissioner Brown. Motion passes 5/0

6. Discuss and consider taking action regarding the 2025/26 Budget – Ms. Foster a review was given of the budget that was presented to the Board during the Budget Workshop. Two items have been updated. A portion of the training budget has now been placed in a line item for travel expenses. The other adjustment was to the H/R Training and combining it with Peer Support Training. The consensus is to move forward with the adoption and resolution at the September 18, 2025 meeting.

7. Discuss and consider taking action regarding the 2025 tax rate, including:

- a. Establishing proposed tax rate; Motion to adopt proposed 2025 Ad Valorem tax rate of \$0.10 per \$100 of property valuation Motion made by Commissioner Brown, 2nd by Commissioner Stevens. Motion passed 5/0 - Commissioner Brown – Yes Commissioner Stevens – Yes Commissioner Williams – Yes Commissioner Herrera – Yes Commissioner True - Yes
- b. Authorizing expense and publication of "Notice of Meeting on Tax Rate" in the Newspaper; and Motion to authorize the expense and publication of "Notice of Meeting on Tax Rate" in the San Antonio Express News for meeting on Thursday, September 18, 2025, at 6pm at Station 141 at 7412 Walzem Road, San Antonio, TX 78244 Motion made by Commissioner Stevens, 2nd by Commissioner Brown. Motion passed 5/0 - Commissioner Brown – Yes Commissioner Stevens – Yes Commissioner Williams – Yes Commissioner Herrera – Yes Commissioner True – Yes
- c. Acknowledging and approving posting of tax rate notice and "Notice of Meeting on Tax Rate" to home page District website Motion to approve posting of "Notice of Meeting on 2025 Tax Rate" to the home page of the district website for meeting on Thursday, September 18, 2025 at 6pm at Station 141 at 7412 Walzem Road, San Antonio, TX 78244. Motion made by Commissioner Brown, 2nd by Commissioner Williams. Motion passed 5/0 - Commissioner Brown – Yes Commissioner Stevens – Yes Commissioner Williams – Yes Commissioner Herrera – Yes Commissioner True - Yes

8. Discussion of agenda items to be added to the next regularly scheduled monthly Board meeting on September 18, 2025. Ms Foster reminded the board and staff that the September meeting will include adopting budget resolution and setting the tax rate.

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9. **General Announcements** National Night Out planning is in process. Flyers will be distributed when available. It will be advertised on website and Facebook as well as a banner outside of station 141. The Bexar County Auditor came to do their audit for two days. The auditor found things in order and does not have anything substantial to report. We should have a final report in a couple of weeks. Mark your calendars for the BCESD11 Holiday Party on 12/6/2025 and for Santa's Visit on 12/3/2025
10. **Adjournment** 6:56 PM Motion made by Commissioner Stevens and 2nd by Commissioner Brown. Motion passes 5/0.

I certify that the above notice of meeting was posted at BCESD11 Station 141 at 7412 Walzem Road, Converse, TX 78244 and at www.BCESD11.org by 6:00 P.M. on Friday, August 15, 2025.

Kathy Foster
Administrator

Note: The Board may retire to Executive Session any time between the meeting's opening and adjournment for any purposes authorized by the Texas Open Meetings Act including but not limited to: consultation with legal counsel (Section 551.071 of the Texas Government Code); personnel matters (Section 551.074) and/or discussion of real estate acquisition (Section 551.072). Action, if any, will be taken in open sessions. This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodation or interpretative services must be made 48 hours prior to this meeting. Please contact the Administrator, for concerns or requests, at (210) 467-5878. Anyone wishing to record or film the meeting will do so in the designated area.

ATTEST:


Kathy Foster, BCESD11 Administrator


Rudy Herrera, BCESD11 Secretary