

MAY 21, 2026 AGENDA ITEM

BOARD MEETING MINUTES OF APRIL 16 AND APRIL 20, 2026



BEXAR COUNTY EMERGENCY SERVICES DISTRICT NO. 11

**Notice of Meeting
Bexar County
May 21, 2026
6:00 P.M.**

Bexar County Emergency Services District No. 11 (BCESD11) will conduct a Regular Board meeting at the BCESD11 Fire Facility located at 7412 Walzem Road, Converse, TX 78244 on May 21, 2026 beginning at 6:00 P.M. The following items will be discussed:

1. Call the BCESD11 Board meeting to Order and establish a quorum. **6PM All Present: True, Stevens, Brown, Williams and Herrera**
 - a. Pledge of Allegiance
2. Citizen Public Forum (3-minute time limit per individual) **Caleb Manifold with the Bexar County Office of Emergency Management spoke to the board regarding a training opportunity that is coming up.**
3. Recognition of Engineer/Paramedic James Gough for completion of one-year probationary period. – Captain Everetts & Lieutenant Plate – **Congratulations Engineer James Gough**
4. Presentation of the FY 2024/2025 Annual Audit by Armstrong, Vaughan & Associates – Ms. Foster & Mr. Karl Goering – **BCESD11 received an Unmodified Opinion (the best opinion/grade) FY 2024/2025 Audit. BCESD11 has a healthy 17 month reserve or a general fund balance of \$6.1 million. All revenues and expenditures were accurately stated. Expenses were within budget. All items requested were received in a timely manner. The audit will be turned into Bexar County Auditor's office by the deadline of June 1, 2026.**
5. Discussion and consider action to approve the Board Minutes for the following: **Motion made by Commissioner Williams and 2nd by Commissioner Brown. Motion passes 5/0**
 - a. April 16, 2026 Regular Board Meeting Minutes
 - b. April 20, 2026 Special Goals Meeting Minutes
6. Bexar County ESD 11 Fire Chief's report regarding emergency operations, response times, call volume, training, management activities, purchases, personnel and consider action as necessary – Chief Wendt
 - a. Run Report – April 2026 **215 runs for the month**

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- b. Personnel & Deployment Activity Currently 2 members on deployment
 - c. Capital Purchases Brush Truck will be taken to have tool boxes installed
 - d. Station 140 Remodel – Demo has begun. Water issues with the windows in old meeting room. Testing is underway to determine if there is any microbial growth before finishes are installed.
 - e. BCESDA Update – The association is looking into the dispatch system and contacting the County for assistance. There will be an Expo on July 1, 2026. BCESD11 will participate. There is also a plan to have a Gala on December 11, 2026 for all districts to attend.
 - f. ISO Update – ISO Score was handed out. BCESD11 score was 82.90 Class 2
7. Financial Discussions and consider action as necessary – Ms. Foster
- a. Review of the District's Financial Reports for April 2026
 - b. Update on the monthly Sales Tax receipt for the district paid May 2026
 - c. Update on monthly Ad Valorem receipts for April 2026
 - d. Review of bank statements and debt balances
 - e. Discussion and action to approve monthly bills, invoices, and purchases for items included in the FY 2025/26 adopted budget for April 17 – May 21, 2026 Motion made by Commissioner Herrera and 2nd by Commissioner Brown. Motion passes 5/0
8. Discussion and consider action regarding agreement with First Responders Therapy Solutions – Ms. Foster Motion made by Commissioner Stevens and 2nd by Commissioner Brown. Motion passes 5/0
9. Discussion and consider action regarding Change Order #001 for Station 140 Remodel – Chief Wendt Motion made by Commissioner Stevens and 2nd by Commissioner Brown. Motion passes 5/0
10. Discussion and consider action regarding the addition of two credit cards to existing Commerce Bank account for Station 140 and Station 141 – Station Emergency Cards – Ms. Foster Motion made by Commissioner Brown and 2nd by Commissioner Stevens. Motion passes 5/0
11. Discussion of agenda items to be added to the next regularly scheduled monthly Board meeting on June 18, 2026. Board was updated on future leave for the Administrator
12. General Announcements
13. Adjournment 6:51PM Motion made by Commissioner Williams and 2nd by Commissioner Herrera. Motion passes 5/0

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I certify that the above notice of meeting was posted at BCESD11 Station 141 at 7412 Walzem Road, Converse, TX 78244 and at www.BCESD11.org by 6:00 P.M. on Friday, May 15, 2026.

Kathy Foster
Administrator

Note: The Board may retire to Executive Session any time between the meeting's opening and adjournment for any purposes authorized by the Texas Open Meetings Act including but not limited to: consultation with legal counsel (Section 551.071 of the Texas Government Code); personnel matters (Section 551.074) and/or discussion of real estate acquisition (Section 551.072). Action, if any, will be taken in open sessions. This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodation or interpretative services must be made 48 hours prior to this meeting. Please contact the Administrator, for concerns or requests, at (210) 467-5878. Anyone wishing to record or film the meeting will do so in the designated area.

ATTEST:


Kathy Foster, BCESD11 Administrator


Rudy Herrera, BCESD11 Board Secretary