

JUNE 18, 2025 AGENDA ITEM

BOARD MEETING MINUTES OF MAY 15, 2025

**Bexar County
Emergency Services District No. 11
Regular Meeting Notice
May 15, 2025
6:00 P.M.**

Bexar County Emergency Services District No. 11 (BCESD11) will conduct a Regular Board meeting at the BCESD11 Fire Facility located at 7412 Walzem Road, Converse, TX 78244 on May 15, 2025 beginning at 6:00 P.M. The following items will be discussed:

1. Call the BCESD11 Board meeting to Order and establish a quorum. 6PM Present: True, Stevens, Brown, Williams, Herrera
 - a. Pledge of Allegiance
2. Citizen Public Forum (3-minute time limit per individual) None
3. Discussion and approval of the Board Minutes for the following:
 - a. April 17, 2025 Regular Board Meeting Minutes Motion made Commissioner Williams and 2nd Commissioner Stevens. Motion passes 5/0
4. Bexar County ESD 11 Fire Chief's report regarding emergency operations, response times, call volume, training, management activities, purchases, personnel and authorizing appropriate action as necessary – Chief Wendt
 - a. Run Report 228 runs for the month. Commissioner Stevens asked for clarification between Allegiance called out and BCESD11 called out. Chief Wendt explained the difference in how each agency receives notice of a call. Commissioner Brown asked for clarification of 600 series on the run report. Chief Wendt these calls may not fit in a typical category. Some may be for trees down, or water leak. This is not work for a fire department to respond to. Chief Wendt is going to suggest to the County a 311 type of call center for these types of calls. Aerial is back in service. There was damage done to the cab during the service call and the vendor will take care of the expense to fix it. BCESDA is having an Expo on Friday, June 20 at the Freeman Coliseum. BCESD11 will take the tower and the brush truck. Commissioners are encouraged to go and receive the required credits. Staff participated in a 2-day class of the extrication tools. Next week there is a pre-survey ISO meeting with ESD10 & 12. Rope training with staff continues. Budget meetings with staff was very productive. ESD10 new chief starts Monday and Chief Wendt will reach out to meet with him. Commissioner Herrera asked about ESD1 and their contract that is going to expire. Chief Wendt explained that the costs associated with taking that area, even partially, is too great for dedicated costs of new apparatus, personnel, insurance, etc. ESD11 is still available for mutual aide.
 - b. Personnel Interviews for firefighter were conducted. There is a job offer that has been made.
 - c. Capital Purchases The public education tool has been ordered and about 6 weeks ETA.

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5. Financial Discussions and appropriate action as necessary – Ms. Foster

- a. Review of the District's Financial Reports for April 2025 Ms. Foster reviewed the report with 58% of budget spent. Mold remediation at Station 140 has been completed and will impact the building maintenance line item.
- b. Update on the monthly Sales Tax receipt for the district paid May 2025 – Ms. Foster reviewed the report. The deposit was an increase by a larger than average margin. Two new vendors are reporting for the first time during this period. There is new information that a Bath and Body Works is coming into the old Target building.
- c. Discussion and action to approve monthly bills, invoices, and purchases for items included in the FY 2024/25 adopted budget for April 19 – May 15, 2025. Motion made by Commissioner Stevens and 2nd by Commissioner Williams. Motion passes 5/0

6. Discussion of agenda items to be added to the next regularly scheduled monthly Board meeting on June 19, 2025. June 19th is a District Holiday. Board moved the date to June 18, 2025 at 6PM.

7. General Announcements Reminder, Blood Drive at Station 141 10-3. Next week is EMS Week. May 22nd is Goals Meeting noon at Station 141

8. Adjournment 6:39PM Motion made by Commissioner Stevens and 2nd by Commissioner Herrera. Motion passes 5/0

I certify that the above notice of meeting was posted at BCESD11 Station 141 at 7412 Walzem Road, Converse, TX 78244 and at www.BCESD11.org by 6:00 P.M. on Monday, May 12, 2025.

Kathy Foster
Administrator

Note: The Board may retire to Executive Session any time between the meeting's opening and adjournment for any purposes authorized by the Texas Open Meetings Act including but not limited to: consultation with legal counsel (Section 551.071 of the Texas Government Code); personnel matters (Section 551.074) and/or discussion of real estate acquisition (Section 551.072). Action, if any, will be taken in open sessions. This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodation or interpretative services must be made 48 hours prior to this meeting. Please contact the Administrator, for concerns or requests, at (210) 467-5878. Anyone wishing to record or film the meeting will do so in the designated area.

ATTEST:


Kathy Foster, BCESD11 Administrator


Rudy Herrera, BCESD11 Board Secretary