

MARCH 19, 2026 AGENDA ITEM

BOARD MEETING MINUTES OF APRIL 16, 2026

**AGENDA
Bexar County
Emergency Services District No. 11
Regular Meeting Notice
March 19, 2026
6:00 P.M.**

Bexar County Emergency Services District No. 11 (BCESD11) will conduct a Regular Board meeting at the BCESD11 Fire Facility located at 7412 Walzem Road, Converse, TX 78244 on March 19, 2026 beginning at 6:00 P.M. The following items will be discussed:

1. Call the BCESD11 Board meeting to Order and establish a quorum. 6PM Present: True, Stevens, Brown, Williams and Herrera
 - a. Pledge of Allegiance
2. Citizen Public Forum (3-minute time limit per individual) None
3. Discussion and consider action to approve the Board Minutes for the following: Motion made to approve by Commissioner Williams and 2nd by Commissioner Herrera. Motion passes 5/0
 - a. February 19, 2026 Regular Board Meeting Minutes
4. Bexar County ESD 11 Fire Chief's report regarding emergency operations, response times, call volume, training, management activities, purchases, personnel and consider action as necessary – Chief Wendt
 - a. Run Report – February 2026 – 243 Runs
 - b. Personnel & Deployment Activity – Waiting on one more deployment reimbursement
 - c. Capital Purchases - None
 - d. Station 140 Remodel – Contract reviewed by our attorney. Kick off meeting was successful. Tentative date to start is 04/06/2026.
 - e. BCESDA Update – no new developments
 - f. ISO Update - Preliminary report is that it will come in at a mid 2. Downfall is travelling distance due to both stations on outskirts of district.
5. Financial Discussions and consider action as necessary – Ms. Foster
 - a. Review of the District's Financial Reports for February 2026 42% budget spent
 - b. Update on the monthly Sales Tax receipt for the district paid March 2026 – \$288,549 deposited 15.1% over this time last March.
 - c. Discussion and action to approve monthly bills, invoices, and purchases for items included in the FY 2025/26 adopted budget for February 20 – March 19, 2026 Motion to approve made by Commissioner Stevens and 2nd by Commissioner Brown. Motion passes 5/0

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6. Discussion and consider action regarding the annual evaluation of the Fire Chief as per Texas Government Code 551.074, Board of Commissioners may retire into Executive Session – President True – No Executive Session. Motion made to move forward with budgeted step increase for Fire Chief mad by Commissioner Brown and 2nd by Commissioner Stevens. Motion passes 5/0.
7. Discussion and consider action regarding the Salary Compensation Budget and a mid-year payroll adjustment for FY2025/26 – Ms. Foster & Chief Wendt – Discussion resulted in item being tabled and brought back to the board at the April 2026 meeting.
8. Discussion and consider action regarding Action Pay for employees assigned functions. -Chief Wendt - Chief Wendt explained the duties assigned to certain employees are beyond other duties assigned. They encompass extra training, outside relationships with vendors and agencies. This will be labeled Assignment Pay. Motion to approve as presented by Commissioner Stevens and 2nd by Commissioner Brown. Motion passes 5/0
9. Discussion and consider action regarding Alternative Work Schedule for Command Staff – Ms Foster and Chief Wendt – Discussion resulted in no motion.
10. Discussion and consider action to accept the proposal from Kevin Mullen, Employment Law Attorney as presented for the remainder of FY2025/26 and renewal in FY2026/27 – Ms Foster - Ms Foster explained that the current attorney office partners with another law firm for employment law situations. Rather than going thru the current attorney for these types of service, this benefits BCESD1 to have a direct relationship with the employment law attorney. Motion made to as presented by Commissioner Stevens and 2nd by Commissioner Williams. Motion passes 5/0.
11. Discussion and consider action to adopt Investment Policy as presented– Ms. Foster – Ms. Foster reminded the board that the Investment Policy has no changes and that President True remains you investment officer. Motion made to adopt Investment Policy with no changes made by Commissioner Brown and 2nd by Commissioner Stevens. Motion passes 5/0.
12. Discussion of agenda items to be added to the next regularly scheduled monthly Board meeting on March 16, 2026. Budget Goals Workshop scheduled for April 20, 2026 12PM
13. General Announcements BCESD11 is hosting a BBQ Plate sale for the Jessamine family (flyers disbursed) Noon until sold out.
14. Adjournment 6:40PM Motion made by Commissioner Williams and 2ndby Commissioner Brown. Motion passes 5/0.

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I certify that the above notice of meeting was posted at BCESD11 Station 141 at 7412 Walzem Road, Converse, TX 78244 and at www.BCESD11.org by 6:00 P.M. on Friday, March 13, 2026.

Kathy Foster
Administrator

Note: The Board may retire to Executive Session any time between the meeting's opening and adjournment for any purposes authorized by the Texas Open Meetings Act including but not limited to: consultation with legal counsel (Section 551.071 of the Texas Government Code); personnel matters (Section 551.074) and/or discussion of real estate acquisition (Section 551.072). Action, if any, will be taken in open sessions. This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodation or interpretative services must be made 48 hours prior to this meeting. Please contact the Administrator, for concerns or requests, at (210) 467-5878. Anyone wishing to record or film the meeting will do so in the designated area.

ATTEST:



Rudy Herrera, Board Secretary



Kathy Foster, Administrator