

**Bexar County
Emergency Services District No. 11
Meeting Notice
April 20, 2023
6:00 P.M.**

Bexar County Emergency Services District No. 11 (BCESD11) will conduct a Regular Board meeting at the BCESD11 Fire Facility located at 4511 Texas Palm Drive, Converse, Texas 78109 on April 20, 2023 beginning at 6:00 P.M. The following items will be discussed:

1. Call the BCESD11 Board meeting to Order and establish a quorum.
 - a. Pledge of Allegiance
2. Citizen Public Forum (3-minute time limit per individual).
3. Approval of the March 16, 2023 BCESD11 Board meeting minutes.
4. Presentation regarding Firefighter Probationary Program – Captain J. Everetts
5. Introduction of the new firefighters – Chief Wendt
6. Presentation by Robin Humphrey of HDL Companies regarding insight into the BCESD11 Sales Tax Collection activity, processes and forecasting.
7. Presentation by Perez Project Consulting, Inc. Providing an update on the development of the BCESD11 Station 141 and associated projects, and Gulf Shore Blvd. Extension Project and authorizing action as necessary:
 - a. Report on the progress of Gulf Shore Blvd. Extension Project – Substantial Completion, and
 - b. Report on the progress of ESD 11 Fire & Safety Facility – Station 141 Project
8. Action to approve Change Order No. 02 to the Construction Contract with Jerdon Enterprise, L.P. related to the Gulf Shore Blvd. Extension project in the deduct amount of \$874.66 and add 8 weather days to the construction timeline related to the following items:
 - a. \$6,540.42 for construction of unforeseen material conditions at the intersection of Gulf Shore Blvd. and Elk Trail. Dr.
 - b. (\$7,415.08) credit for the guardrail along Walzem Rd.
9. Action to approve Amendment No. 01 to the Professional Services Agreement with Terracon in the amount of \$5,415.00 for Construction Material Testing services on the ESD 11 Fire & Safety Facility – Station No. 141 Project.

10. Action to approve payment for Station 141 Project – Pay Application No. 05 in the amount of \$564,783.30 to CGC General Contractors for construction services through March 31, 2023.
11. Action to approve payment to MTR Engineers, LLC for the Gulf Shore Blvd. Extension Project Design – Construction Administration Phase Invoice No. 18 in the amount of \$2,109.50.
12. Action to approve payment to Terracon for construction observation and material testing on the Fire Station 141 Project Invoice No. 05 in the amount of \$2,060.00.
13. Action to approve payments to Perez Project Consulting, Inc. for Invoice No. 24 in the amount of \$16,000.00 for Project management services through March 31, 2023 related to the Bexar County ESD 11 Fire Station 141 project.
14. Bexar County ESD 11 Fire Chief's report regarding emergency operations, response times, call volume, training, management activities, purchases, personnel and authorizing appropriate action as necessary – Chief Wendt
 - a. Run Report
 - b. Reporting Software
 - c. AT&T Mobile Gateways for apparatus
 - d. New apparatus pre-build
 - e. Aerial Operators course results
 - f. Upcoming Events
15. Financial Discussions and Appropriate Action as necessary:
 - a. Review of the District's financial reports for March 2023 – Administrator K. Foster
 - b. Update on the monthly Sales Tax receipt for the district for March 2023 – Administrator K Foster
16. Discussion of agenda items to be added to the next regularly scheduled monthly Board meeting on May 18, 2023.
 - a. District Goals Meeting – K Foster
 - b. Budget Workshop – K Foster
17. Adjourn.

I certify that the above notice of meeting was posted at BCESD11 Station 140 at 4511 Texas Palm Dr., Converse, TX 78109 and at www.BCESD11.org by 6:00 P.M. on Monday, April 17, 2023.

Kathy Foster
Administrator

Note: The Board may retire to Executive Session any time between the meeting's opening and adjournment for any purposes authorized by the Texas Open Meetings Act including but not limited to: consultation with legal counsel (Section 551.071 of the Texas Government Code); personnel matters (Section 551.074) and/or discussion of real estate acquisition (Section 551.072). Action, if any, will be taken in open session. This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretative services must be made 48 hours prior to this meeting. Please contact the Administrator, for concerns or requests, at (210) 467-5878. Anyone wishing to record or film the meeting will do so in the designated area.