

**MINUTES OF THE AUGUST 25, 2025, REGULAR MEETING OF
GALVESTON COUNTY EMERGENCY SERVICES DISTRICT NO. 1**

A regular Meeting was duly called of **GALVESTON COUNTY EMERGENCY SERVICES DISTRICT NO. 1**, which was held on August 25, 2025, at **Santa Fe Fire and Rescue Station 1** located at **13112 Highway 6, Santa Fe, Texas**.

The Meeting was called to order at 6:45 PM by Commissioner **GREG GARDNER**. Those Commissioners present when the meeting commenced were **GREG GARDNER, SHARON FREE, TOMMY GASS** and **KEVIN O'BRIEN**. Commissioner **JACK HELTON** was absent. Also in attendance were Chief Anderson and other members and officers of Santa Fe Fire & Rescue ("Department") and District Legal Counsel John Peeler of Coveler & Peeler, P.C.

A quorum being present and established, the meeting proceeded as scheduled.

The Board opened the floor for public comment under item 2 of the agenda. No public comments were offered.

The Board then addressed item 3 of the agenda, to review and approve the minutes from prior meetings. The meeting minutes from July 31, 2025, and August 4, 2025 meetings were sent to the Commissioners prior to the meeting for review. A motion was made by **Commissioner FREE**, seconded by **Commissioner GASS**, to approve the meeting minutes as presented. With a vote of 4 to 0 the motion carried.

The Board then addressed item 4, to review and act on financial matters, including financial reports, audits, investments, and bills. **Commissioner FREE** presented the monthly reports and bills noting there was approximately 3 months' worth of operating funds in the reserve account. A motion was made by **Commissioner GASS**, seconded by **Commissioner O'BRIEN**, to approve the financial report and pay the District's bills as presented. With a vote of 4 to 0, the motion carried.

The Board then addressed item 5, to review and act on insurance coverage issues. There was no discussion or action on this agenda item.

The Board then addressed item 6, to receive a status update from the Strategic Planning Committee. There was no discussion or action on this agenda item.

The Board then addressed item 7 to receive a monthly report from Santa Fe Fire & Rescue, including to authorize the payment of operations funding to Santa Fe Fire & Rescue in accordance with the adopted budget and service agreement. Chief Anderson presented run reports, ambulance billing reports, EMS billing account balances,

upcoming and recent training, and the monthly funding requests. A motion was made by **Commissioner GASS**, seconded by **Commissioner O'BRIEN**, to approve the Fire Department report and pay monthly requests as presented. With a vote of 4 to 0, the motion carried.

The Board then addressed item 8 of the agenda, to review and approve expenditures necessitated for the maintenance, upkeep, replacement, purchase, repairs and modification of real property, vehicles, and equipment. There was no discussion or action on this item.

The Board then addressed item 9 of the agenda, to review and act regarding capital acquisitions, including fire fighting vehicles/apparatus, ambulances, and emergency equipment and acquisition funding/financing for the same. Chief Anderson noted that the most recently ordered tanker is at least a year and a half away from delivery.

The Board did not meet in Closed Session under item 10 to consult with legal counsel of the agenda.

The Board did not meet in Closed Session under item 11 to deliberate regarding real estate of the agenda.

The Board then addressed item 12, to review and take any action regarding real estate, including sale, purchase, lease, platting, utilities, encumbrances, maintenance and legal actions related to real estate. There was no discussion or action on this item.

The Board then addressed item 13 of the agenda, to set the regular meeting date for September 2025 and potential workshops or special meetings. The Board confirmed their Regular Meeting date will be Monday, September 22, 2025, at 6:00 pm.

There being no further business brought before the Board, **Commissioner GARDNER** made a motion, seconded by **Commissioner O'BRIEN**, to adjourn the meeting at 7:03 PM. By a vote of 4 to 0, the motion carried.

Secretary of the Board