

**MINUTES OF THE JUNE 23, 2025, REGULAR MEETING OF  
GALVESTON COUNTY EMERGENCY SERVICES DISTRICT NO. 1**

A regular Meeting was duly called of **GALVESTON COUNTY EMERGENCY SERVICES DISTRICT NO. 1**, which was held on June 23, 2025, at **Santa Fe Fire and Rescue Station 1** located at **13112 Highway 6, Santa Fe, Texas**.

The Meeting was called to order at 6:04 PM by Commissioner **SHARON FREE**. Those Commissioners present when the meeting commenced were **SHARON FREE, TOMMY GASS, JACK HELTON** and **KEVIN O'BRIEN**. Commissioner **GREG GARDNER** was absent. Also in attendance were Chief Anderson and other members and officers of Santa Fe Fire & Rescue ("Department") and District Legal Counsel John Peeler of Coveler & Peeler, P.C.

A quorum being present and established, the meeting proceeded as scheduled.

The Board opened the floor for public comment under item 2 of the agenda. No public comments were offered.

The Board then addressed item 3 of the agenda, to recognize the life of Lieutenant David Brown from Santa Fe Fire and Rescue. Chief Anderson noted that the Department is looking at ways to memorialize Lt. Brown, including naming an ambulance for him.

The Board then addressed item 4 of the agenda, to review and approve the minutes from prior meetings. The meeting minutes from May 27, 2025, meeting were sent to the Commissioners prior to the meeting for review. A motion was made by **Commissioner GASS**, seconded by **Commissioner O'BRIEN**, to approve the meeting minutes as presented. With a vote of 4 to 0 the motion carried.

The Board then addressed item 5, to review and act on financial matters, including financial reports, audits, investments, and bills. **Commissioner FREE** presented the monthly reports and bills including the invoice from Sterling McCall for the ambulance chassis and remount. Chief Anderson noted that the ambulance delivery is expected sometime between July 25<sup>th</sup> and July 28<sup>th</sup>. A motion was made by **Commissioner O'BRIEN**, seconded by **Commissioner GASS**, to approve the financial report and pay the District's bills as presented. With a vote of 4 to 0, the motion carried.

The Board then addressed item 6, to review and act on insurance coverage issues. There was discussion on how the primary insurance for facilities and the Fire Department is budgeted as well as ESD versus FD asset ownership.

The Board then addressed item 7, to receive a status update from the Strategic Planning Committee. There was no discussion on this item.

The Board then addressed item 8 to receive a monthly report from Santa Fe Fire & Rescue, including to authorize the payment of operations funding to Santa Fe Fire & Rescue in accordance with the adopted budget and service agreement. Chief Anderson presented run reports, ambulance billing reports, EMS billing account balances, upcoming and recent training, officer certifications and the monthly funding requests. He noted that the budget will be presented at the July meeting. He also noted that ISO will likely be coming soon to regrade and that the Department is worried that ISO is possibly planning to bump all the Class 1 and 2 provider ratings back to a rating 4 or higher. Chief Anderson noted that the lower number ratings are better. There was some discussion on new development and volunteer stipend going up. **Commissioner GASS** made a motion, seconded by **Commissioner O'BRIEN**, to approve the Fire Department report and pay monthly requests as presented. With a vote of 4 to 0, the motion carried.

The Board then addressed item 9 of the agenda, to review and approve expenditures necessitated for the maintenance, upkeep, replacement, purchase, repairs and modification of real property, vehicles, and equipment. There was no discussion or action on this item.

The Board then addressed item 10 of the agenda, to review and act regarding capital acquisitions, including fire fighting vehicles/apparatus, ambulances, and emergency equipment and acquisition funding/financing for the same. Chief Anderson noted that with the new ambulance coming next month, they should be set for about another year.

The Board did not meet in Closed Session under item 11 to consult with legal counsel of the agenda.

The Board did not meet in Closed Session under item 12 to deliberate regarding real estate of the agenda.

The Board then addressed item 13, to review and take any action regarding real estate, including sale, purchase, lease, platting, utilities, encumbrances, maintenance and legal actions related to real estate. It was noted that the recent property transaction had closed and that District Counsel John Peeler would be working with the college on an Interlocal Agreement to develop the training facility.

The Board then addressed item 14 of the agenda, to set the regular meeting date for July 2025 and potential workshops or special meetings, including meetings related to tax setting. The Board confirmed their Regular Meeting date will be Monday, July 28, 2025, at 6:00 pm. It was also noted that the District would propose their 2025 tax rate on August 11<sup>th</sup> and have the public hearing and adoption on August 25<sup>th</sup>.

There being no further business brought before the Board, **Commissioner GASS** made a motion, seconded by **Commissioner O'BRIEN**, to adjourn the meeting at 6:38 PM. By a vote of 4 to 0, the motion carried.

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Secretary of the Board