



WATERLOO
 SECURITY INTELLIGENCE
 Texas Private Security License No. C-19401

INVESTIGATIVE SERVICES RETAINER AGREEMENT

State Licensed Private Investigation Firm

State Licensed Security Contractor

(214) 728-8975 · rcolvin@waterloosi.com · waterloosi.com

CONFIDENTIAL · ATTORNEY WORK PRODUCT · Texas Private Security License No. C-19401

1. PARTIES

Service Provider:	Waterloo Security Intelligence ("WSI") · Addison, Texas 75001 · (214) 728-8975 · rcolvin@waterloosi.com · Texas Private Security License No. C-19401
Retaining Firm:	Firm: _____ Attorney: _____ _____ Phone: _____ Email: _____ _____
Effective Date:	_____

2. SCOPE OF SERVICES

WSI agrees to provide investigative and security support services as directed by retaining counsel, including but not limited to:

- Surveillance and covert video documentation
- Background investigations, asset searches, and financial intelligence
- Witness location, profiling, credibility assessment, and interviews
- Interviews of incarcerated subjects at county and state levels (where permitted)
- Rapid DNA and evidence testing coordination
- Affidavit-supported documentation and court-ready reporting
- Case intelligence — ARRT™ L1 through L4 framework as directed by counsel
- Process serving, expert witness coordination, and trial support
- Legal document delivery and chain-of-custody courier services (via Waterloo Express)

3. RETAINER & FEES

Engagement Type	Retainer Amount	Hourly Rate	Billing Cycle
Per Assignment	\$ _____	\$ _____/hr	Upon engagement
Monthly Retainer	\$ _____	\$ _____/hr	Monthly
ARRT™ Subscription	\$ _____	\$150/hr overage	Monthly

Selected engagement type: _____ Retainer collected: \$ _____

4. TERMS & CONDITIONS

Attorney Direction: All investigative activities are conducted at the direction of retained counsel within applicable legal and ethical boundaries.

Confidentiality: All work product and communications are strictly confidential and protected as attorney work product where applicable.

Compliance: WSI does not claim or imply endorsement by any court or judge. All services are retained through counsel.

Payment: Retainer is due upon signing. Invoices exceeding the retainer are due within 14 days. Overdue balances accrue interest at 1.5% per month.

Termination: Either party may terminate with 5 days written notice. Unused retainer funds returned within 10 business days.

Governing Law: Governed by the laws of the State of Texas. Disputes resolved in Dallas County, Texas.

5. SIGNATURES

WATERLOO SECURITY INTELLIGENCE

RETAINING ATTORNEY / LAW FIRM

Authorized Signature

Signature / Printed Name / Bar Number

Date: _____

Date: _____