

**MINUTES OF THE AUGUST 4, 2025 REGULAR MEETING OF THE  
BRAZORIA COUNTY EMERGENCY SERVICES DISTRICT NO. 2**

A meeting was duly called of the Brazoria County Emergency Services District No. 2, held at the Fire Training Center located at 4144 CR 353, Brazoria, Texas 77422, on August 4, 2025.

**1. Call meeting to order, roll call and establish a quorum.**

The meeting was called to order at 12:00 p.m. by Commissioner **McCaffety**, Board President. Those commissioners present when the meeting was called to order were **Jason McCaffety, Craig Peterson, Chris Motley, Richard Allen** and **Chuck Richardson**; Mindy Selby with Myrtle Cruz, and David Manley, the District's legal counsel was also in attendance. Members of the service providers also attended the meeting.

**Roll call of providers.**

The following Service Providers were in attendance:

- Sweeny Fire Department
- Brazoria Fire Department
- Jones Creek Fire Department
- Old Ocean Fire Department
- Wild Peach Fire Department
- Rivers End Fire Department
- Damon Fire Department
- West Columbia Fire Department.

**2. To receive public comment.**

None received.

**3. To propose the District's 2026 budget.**

A motion was made by Commissioner **Allen**, seconded by Commissioner **Motley**, to propose the 2025 budget as presented, based on anticipated revenues of \$4,514,102. After discussion, the motion passed by a vote of 5 to 0.

**4. To propose the District 2025 Tax Rate**

A motion was made by Commissioner **Allen**, seconded by Commissioner **Peterson**, to set the 2025 ad valorem tax rate at .082228 / \$100. After discussion, the motion passed by a vote of 5 to 0.

**5. To schedule a public hearing regarding the District's 2025 tax rate and the date of the meeting to adopt**

A motion was made by Commissioner **Allen**, seconded by Commissioner **Peterson** to set the public hearing and meeting to adopt for August 25, 2025 at 12:00 p.m. After discussion, the motion passed by a vote of 5 to 0.

**6. To review and take action on matters relating to an election to be held in November, 2025.**

A motion was made by Commissioner **Peterson**, seconded by Commissioner **Allen** to cancel the election previously set for November 2025. After discussion, the motion passed by a vote of 5 to 0.

**7. To approve minutes from prior meetings.**

No action taken.

**8. To receive and approve the District's financial report and pay District bills.**

Ms. Selby provided a summary of the District's financial position as prepared by Myrtle Cruz. For a more detailed overview of the District's financial condition, see the financial report on file with the District. Commissioner **Richardson** made a Motion, seconded by Commissioner **Motley** to approve the financial report and pay the District's bills. By a vote of 5 to 0, the Motion carried.

**9. To review and modify District budgets.**

No action taken.

**10. To review, discuss and act on the acquisition of equipment, vehicles or apparatus.**

No action taken.

**11. To modify, renew or cancel service contracts with the District's service providers.**

No action taken.

**12. To review and approve expenses incurred for the repair, service and maintenance of equipment, vehicles or apparatus.**

No action taken.

**13. To review and act on improvements, repairs, maintenance and construction of facilities.**

Commissioner Peterson updated the Board on the progress and status of projects related to Old Ocean's new Fire Station. A motion was made by Commissioner **Richardson**, seconded by Commissioner **Motley** to reimburse Old Ocean for necessary HVAC repairs for Station 3 in the amount of \$1,120.50. After discussion, the motion passed by a vote of 4 to 0, with Commissioner Peterson abstaining.

A motion was made by Commissioner **Allen**, seconded by Commissioner **Richardson** to authorize up to \$23,250 to replace an A/C unit, add fencing and cameras at Station 3. After discussion, the motion passed by a vote of 4 to 0, with Commissioner Peterson abstaining.

A motion was made by Commissioner **Allen**, seconded by Commissioner **Peterson** to authorize up to \$22,000 for paint and concrete work at Columbia Lakes Station 1. After discussion, the motion passed by a vote of 5 to 0.

**14. To receive monthly or quarterly reports from contracted service providers regarding run reports, training, call statistics, department rosters, and emergency services activities.**

Commissioner Allen reported on the status of provider reports. No action taken.

**15. To review and discuss the budgets, financial reports, audit letters and expenditures of the contracted service providers.**

A motion was made by Commissioner **Richardson**, seconded by Commissioner **Allen** to raise provider budgets by 5% across the board (\$143,325 and \$85,995). After discussion, the motion passed by a vote of 5 to 0.

**16. To review, discuss and act on the purchase of training tools and props.**

No action taken.

**17. To review and act on approval of expenses related to upcoming training classes, course materials, equipment and related expenditures to be incurred by the District.**

A motion was made by Commissioner **Motley**, seconded by Commissioner **Allen** to authorize up to \$2,000 for the Brazoria Fire Fighting Association's training event on September 5. After discussion, the motion passed by a vote of 5 to 0.

**18. To review and act on issues with dispatching.**

No action taken.

19. **To review, discuss and act on disposal of surplus equipment.**

No action taken.

20. **To review, discuss and act on real estate matters.**

No action taken

21. **To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers, real estate matters, or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas.**

No action taken.

22. **To meet in Closed Session pursuant to Government Code §551.071 to deliberate on real estate matters.**

No action taken.

23. **To act upon matters discussed in closed session.**

No action taken.

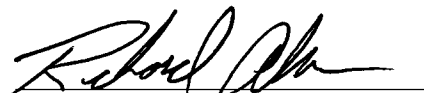
24. **To set the date for the September 2025 regular meeting.**

The next regular meeting was set for September 8, 2025 at 12:00 p.m., with all future meetings to be held at 12:00 p.m.

25. **Adjournment.**

There being no further business brought before the Board, Commissioner **Richardson** made a Motion, seconded by Commissioner **Motley** to adjourn. By a vote of 5 to 0, the Motion carried, and the meeting was adjourned at 12:45 p.m.

The foregoing minutes were passed and approved by the District Board of Commissioners on September 8, 2025.

  
Richard Allen  
Secretary of the Board