MINUTES OF JULY 7, 2026 REGULAR MEETING OF THE BRAZORIA COUNTY EMERGENCY SERVICES DISTRICT NO. 2

A meeting was duly called of the Brazoria County Emergency Services District No. 2, held at the Fire Training Center located at 4144 CR 353, Brazoria, Texas 77422, on July 7, 2026.

1. **Call meeting to order, roll call and establish a quorum.**

The meeting was called to order at 12:04 p.m. by Commissioner **McCaffety**, Board President. Those commissioners present when the meeting was called to order were **Jason McCaffety, Craig Peterson, Richard Allen,** and **Chuck Richardson. Chris Motley** was unable to attend. David Manley, the District's legal counsel, was also in attendance. Members of the service providers also attended the meeting.

Roll call of providers.

The following Service Providers were in attendance:

- Brazoria Fire Department
- Jones Creek Fire Department
- Old Ocean Fire Department
- Wild Peach Fire Department
- West Columbia Fire Department
- Rivers End Fire Department

Sweeny, and Damon Fire Departments were unable to attend.

2. **To receive public comment.**

None received.

3. **To approve minutes from prior meetings.**

Commissioner **Allen** made a Motion, seconded by Commissioner **Peterson** to approve the prior meeting minutes of the June 1, 2026 meeting. By a vote of 4 to 0, the Motion carried.

4. **To receive and approve the District's financial report and pay District bills.**

The Board reviewed the financial report and bills for payment as prepared by the District's bookkeepers, Myrtle Cruz. Commissioner **Richardson** made a Motion, seconded by Commissioner **Allen** to approve the financial report and pay the District's bills as presented. By a vote of 4 to 0, the Motion carried. Checks were distributed to those departments in attendance.

5. **To review, discuss and act on the acquisition of equipment, vehicles, or apparatus, to include determination of standard specification and amount of District contribution.**

The Board discussed estimates for new apparatus including pumpers and engines to meet the District's specifications. After discussion, Commissioner **Allen** made a Motion, seconded by Commissioner **Richardson,** to increase the purchasing allotment for apparatus from $500,000 to $750,000 per engine to meet the District's specifications. The Motion carried by a vote of 4 to 0.

6. **To review, discuss and act regarding amendments to the 2026 Budget.**

No action was taken by the Board.

7. **To review and approve expenses incurred for the repair, service and maintenance of equipment, vehicles, or apparatus.**

The Board reviewed a request from Sweeny Fire Department related to maintenance and repairs to Rescue 17. Commissioner **Allen** made a Motion, seconded by Commissioner **Peterson** to approve repairs for Sweeny Fire Department's Rescue 17 in the amount of $12,867, with $5,000 being deducted from the original request of $17,867. By a vote of 4 to 0, the Motion carried.

8. **To review and act on improvements, repairs, maintenance, and construction of facilities, including but not limited to selection of architectural or engineering services.**

The Board discussed the purchase of a generator for Wild Peach Fire Department at a cost of $35,800. Commissioner **Allen** made Motion, seconded by Commissioner **Peterson,** to approve the purchase as discussed. The Motion passed by a vote of 4 to 0.

The Board was also advised that the West Columbia City Council had voted to deed the West Columbia fire station and property to the District. Accepting the transfer would require approximately $500,000 to cover associated fees. After discussion, Commissioner **Peterson** made a Motion, seconded by Commissioner **Richardson,** to accept the transfer of the West Columbia fire station and provide a Letter of Intent to the City of West Columbia related to the same confirming the District's action. The Motion passed by a vote of 4 to 0.

9. **To receive monthly or quarterly reports from contracted service providers regarding run reports, training, call statistics, department rosters, and emergency services activities.**

Commissioner **Allen** provided an update regarding quarterly reports. He advised the Board would now only be requesting annual reports, including membership rosters, from each service provider.

10. **To review and discuss the budgets, financial reports, audit letters, and expenditures of the contracted service providers.**

The Service Providers are to submit their proposed budgets at the August meeting. No action was taken.

11. **To review, discuss and act on matters related to Fire Training Field including the purchase of training tools and props and approval of expenses related to upcoming training classes, course materials, equipment and related expenditures to be incurred by the District.**

The Board discussed training matters including the repair of the propane training prop, and upcoming extrication class planned for October with approximately twenty-five (25) students which would likely be funded through a grant from SFFMA. No action was taken by the Board.

12. **To review and act on issues with dispatching.**

No action was taken by the Board.

13. **To review, discuss and act regarding District website matters, including but not limited to shard links for Service Providers.**

No action was taken by the Board.

14. **To modify, renew or cancel service contracts with the District's service providers.**

No action was taken by the Board.

15. **To review, discuss and act regarding proposed tax sales accounts 8222-0042-000 as requested and submitted by the Brazoria County Tax Assessor's office.**

Mr. Manley presented one (1) account requested for sale by the County Tax Assessor's office. Commissioner **Richardson** made a Motion, seconded by Commissioner **Allen,** to approve the sale of the account as presented. By a vote of 4 to 0, the Motion carried.

16. **To review, discuss and take action on Service Agreement with Sweeny Firefighters Association related to the use and maintenance of the training field.**

No action was taken by the Board.

17. To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas.

The Board met in Closed Session beginning at 11:55 a.m. The Board reconvened in Open Session at 12:00 p.m.

18. To meet in Closed Session pursuant to Government Code §551.071 to deliberate on real estate matters.

No action was taken by the Board.

19. To act upon matters discussed in closed session.

No action was taken by the Board.

20. To set the date for upcoming regular and special meetings.

The next regular meeting was set for August 3, 2026, at 12:00 p.m.

21. Adjournment.

There being no further business brought before the Board, Commissioner **Richardson** made a Motion, seconded by Commissioner **Allen** to adjourn. By a vote of 4 to 0, the Motion carried, and the meeting was adjourned at 12:01 p.m.

The foregoing minutes were passed and approved by the District Board of Commissioners on August 3, 2026.

Richard Allen

Richard Allen
Secretary of the Board