

**MINUTES OF THE JUNE 2, 2025 REGULAR MEETING OF THE
BRAZORIA COUNTY EMERGENCY SERVICES DISTRICT NO. 2**

A meeting was duly called of the Brazoria County Emergency Services District No. 2, held at the Fire Training Center located at 4144 CR 353, Brazoria, Texas 77422, on June 2, 2025.

1. Call meeting to order, roll call and establish a quorum.

The meeting was called to order at 11:33 a.m. by Commissioner **McCaffety**, Board President. Those commissioners present when the meeting was called to order were **Jason McCaffety, Craig Peterson, Chris Motley, Richard Allen** and **Chuck Richardson**; Kerrie Kay with Myrtle Cruz, and David Manley, the District's legal counsel was also in attendance. Members of the service providers also attended the meeting.

Roll call of providers.

The following Service Providers were in attendance:

- Sweeny Fire Department
- Brazoria Fire Department
- Jones Creek Fire Department
- Old Ocean Fire Department
- Wild Peach Fire Department
- Rivers End Fire Department
- Damon Fire Department

West Columbia Fire Department was not in attendance.

2. To receive public comment.

None received.

3. To receive and take action regarding the District's 2024 audit.

Tabled

4. To approve minutes from prior meetings.

A motion was made by Commissioner **Ricardson**, seconded by Commissioner **Allen**, to approve the minutes of the prior meetings. After discussion, the motion passed by a vote of 5 to 0.

5. To receive and approve the District's financial report and pay District bills.

Ms. Kay provided a summary of the District's financial position as prepared by Myrtle Cruz. For a more detailed overview of the District's financial condition, see the financial report on file with the District. Commissioner **Richardson** made a Motion, seconded by Commissioner **Allen** to approve the financial report and pay the District's bills. By a vote of 5 to 0, the Motion carried.

6. To designate the Brazoria County Tax Assessor-Collector's Office to prepare the District's No New Revenue Tax Rate and related tax rate calculations for 2025 and to authorize District counsel to publish the necessary 2025 Tax Rate setting notices.

Commissioner **Richardson** made a Motion, seconded by Commissioner **Motley** to designate the Brazoria County Tax Assessor-Collector's Office to prepare the District's No New Revenue Tax Rate and related tax rate calculations for 2025 and to authorize District counsel to publish the necessary 2025 Tax Rate setting notices. By a vote of 5 to 0, the Motion carried.

7. To review and take action on the ratification of a continuing Contract with a private law firm pursuant to §6.30 of the Tax Code for the collection of delinquent District ad valorem property taxes and providing for the payment of up to 20% of the delinquent taxes, penalties, and interest which are collected by the attorney under said Contract.

Commissioner **Allen** made a Motion, seconded by Commissioner **Motley** to ratify continuing Contract with a private law firm pursuant to §6.30 of the Tax Code for the collection of delinquent District ad valorem property taxes and providing for the payment of up to 20% of the delinquent taxes, penalties, and interest which are collected by the attorney under said Contract. By a vote of 5 to 0, the Motion carried.

8. To discuss and take action on the imposition of additional penalty on delinquent taxes pursuant to §33.07 of the Tax Code and adoption of a Resolution regarding same for taxes.

Commissioner **Allen** made a Motion, seconded by Commissioner **Motley** to impose additional penalty on delinquent taxes pursuant to §33.07 of the Tax Code and adoption of a Resolution regarding same for taxes. By a vote of 5 to 0, the Motion carried.

9. To discuss and take action on the imposition of additional penalty on delinquent taxes to defray costs of collection by the District's delinquent tax attorney, pursuant to §33.08 of the Tax Code and adoption of a Resolution regarding same.

Commissioner **Allen** made a Motion, seconded by Commissioner **Motley** to impose additional penalty on delinquent taxes to defray costs of collection by the District's delinquent tax attorney, pursuant to §33.08 of the Tax Code and adoption of a Resolution regarding same. By a vote of 5 to 0, the Motion carried.

- 10. To discuss and take action on the imposition of early additional penalty for collection costs for taxes imposed on personal property on delinquent taxes pursuant to §33.11 of the Tax Code and adoption of a Resolution regarding same.**

Commissioner **Allen** made a Motion, seconded by Commissioner **Motley** to impose additional penalty for collection costs for taxes imposed on personal property on delinquent taxes pursuant to §33.11 of the Tax Code and adoption of a Resolution regarding same. By a vote of 5 to 0, the Motion carried.

- 11. To review and modify District budgets.**

No action.

- 12. To review, discuss and act on the acquisition of equipment, vehicles or apparatus.**

Commissioner **Allen** made a Motion, seconded by Commissioner **Motley** to authorize Sweeny Fire Department to purchase a Rosenbauer Commercial FX Pumper from DACO, through HGAC, in the amount of \$561,602.00, plus tires for the 2005 Ferrera Pumper. The 2005 Ferrera will be used as a floater for the District. By a vote of 5 to 0, the Motion carried.

Damon Fire Department requested that the 10% fee for the Texas Forestry Services Grant be paid by the District, by deducting the amount of approximately \$21,550 from the loan balance. They will provide the exact amount at the July Board meeting. No action taken.

Commissioner **Motley** and Commissioner **Peterson** will meet with VFIS to get a quote to insure all District vehicles.

- 13. To modify, renew or cancel service contracts with the District's service providers.**

No action taken.

- 14. To review and approve expenses incurred for the repair, service and maintenance of equipment, vehicles or apparatus.**

Wild Peach Fire Department informed the Board that they made repairs to the 2006 Ferrera Pumper in the amount of \$9,427.90. Commissioner **Peterson** made a Motion, seconded by Commissioner **Allen** to authorize reimbursement of \$5,000.00 to Wild Peach Fire Department for the repairs made to the 2006 Ferrera Pumper. By a vote of 5 to 0, the Motion carried.

- 15. To review and act on improvements, repairs, maintenance and construction of facilities.**

Commissioner Peterson updated the Board on the progress and status of projects related to Old Ocean's new Fire Station.

Commissioner Peterson informed the Board that he had received a check from Phillips Petroleum in the amount of \$100,000. Commissioner **Motley** made a motion, seconded by Commissioner **Allen** to authorize Old Ocean to use proceeds received from Phillips Petroleum to pay for necessary concrete work in the amount of approximately \$56,000, with the remaining going to the District. By a vote of 4 to 0, the Motion carried. Commissioner Peterson abstained from the vote.

Commissioner **Allen** made a motion, seconded by Commissioner **Motley** to approve up to \$45,000 for the construction of a concrete pad, approximately 60 X 60, and related survey, contingent on land being titled in the District's name. By a vote of 5 to 0, the Motion carried.

- 16. To receive monthly or quarterly reports from contracted service providers regarding run reports, training, call statistics, department rosters, and emergency services activities.**

Commissioner Allen reported on the status of provider reports. No action taken.

- 17. To review and discuss the budgets, financial reports, audit letters and expenditures of the contracted service providers.**

No action taken.

- 18. To review, discuss and act on the purchase of training tools and props.**

No action taken.

- 19. To review and act on approval of expenses related to upcoming training classes, course materials, equipment and related expenditures to be incurred by the District.**

No action taken.

- 20. To review and act on issues with dispatching.**

No action taken.

- 21. To review, discuss and act on disposal of surplus equipment.**

No action taken.

- 22. To review, discuss and act on real estate matters.**

No action taken

- 23. To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers, real estate matters, or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas.**

No action.

- 24. To meet in Closed Session pursuant to Government Code §551.071 to deliberate on real estate matters.**

No action.

- 25. To act upon matters discussed in closed session.**

No action.

- 26. To set the date for the July 2025 regular meeting.**

The next regular meeting was set for July 14, 2025 at 11:30 a.m.

- 27. Adjournment.**

There being no further business brought before the Board, Commissioner **Richardson** made a Motion, seconded by Commissioner **Allen** to adjourn. By a vote of 5 to 0, the Motion carried, and the meeting was adjourned at 12:25 p.m.

The foregoing minutes were passed and approved by the District Board of Commissioners on July 14, 2025.



Richard Allen
Secretary of the Board