MINUTES OF JUNE 1, 2026 REGULAR MEETING OF THE BRAZORIA COUNTY EMERGENCY SERVICES DISTRICT NO. 2

A meeting was duly called of the Brazoria County Emergency Services District No. 2, held at the Fire Training Center located at 4144 CR 353, Brazoria, Texas 77422, on June 1, 2026.

1. **Call meeting to order, roll call and establish a quorum.**

The meeting was called to order at 12:00 p.m. by Commissioner **McCaffety**, Board President. Those commissioners present when the meeting was called to order were **Jason McCaffety, Craig Peterson, Richard Allen,** and **Chris Motley. Chuck Richardson** was unable to attend. Marissa Iguess, the District's bookkeeper, and David Manley, the District's legal counsel, were also in attendance. Members of the service providers also attended the meeting.

Roll call of providers.

The following Service Providers were in attendance:

- Brazoria Fire Department
- Jones Creek Fire Department
- Old Ocean Fire Department
- Wild Peach Fire Department
- Rivers End Fire Department

Sweeny, Damon, and West Columbia Fire Departments were unable to attend.

2. **To receive public comment.**

None received.

3. **To approve minutes from prior meetings.**

Commissioner **Motley** made a Motion, seconded by Commissioner **Allen** to approve the prior meeting minutes. By a vote of 4 to 0, the Motion carried.

4. **To receive and approve the District's financial report and pay District bills.**

Ms. Iguess presented the financial report and presented the bills. Commissioner **Peterson** made a Motion, seconded by Commissioner **Motley** to approve the financial report and pay the District's bills as presented. By a vote of 4 to 0, the Motion carried. Checks were distributed to those departments in attendance.

5. **To review, discuss and act on the acquisition of equipment, vehicles, or apparatus, to include determination of standard specification and amount of District contribution.**

No action was taken.

6. **To review, discuss and act regarding amendments to the 2026 Budget.**

The Board discussed amendments to the current budget. Commissioner **Motley** made a Motion, seconded by Commissioner **Allen,** to adopt the amendments as presented. By a vote of 4 to 0, the Motion carried.

7. **To review and approve expenses incurred for the repair, service and maintenance of equipment, vehicles, or apparatus.**

Jones Creek presented an estimate for repairs to Engine 3 from MetroFire in the amount of $46,402.23.

Commissioner **Motley** made a Motion, seconded by Commissioner **Allen** to approve repairs for Jones Creek Fire Department's Engine 3 in the amount of $46,402.23, with $5,000 being deducted from next quarter's payout, and to approve repairs for Old Ocean Fire Department's Engine 3101 in an amount not to exceed $60,000. By a vote of 4 to 0, the Motion carried.

8. **To review and act on improvements, repairs, maintenance, and construction of facilities, including but not limited to selection of architectural or engineering services.**

No action was taken.

9. **To receive monthly or quarterly reports from contracted service providers regarding run reports, training, call statistics, department rosters, and emergency services activities.**

Commissioner **Allen** reported on the status of provider reports, and advised training reports would only be requested at the end of the year. The Board was advised Old Ocean received $100,000 from Chevron. The Department requested the District pay for the new generators, and be repaid by the Department from future Chevron payments. Commissioner **Allen** made a Motion, seconded by Commissioner **Motley,** to approve the purchase of Kohler generators for Old Ocean Fire Department in the amount of $173,150, and to authorize Commissioner **Peterson** to execute paperwork related to the same. By a vote of 3 to 0, with Commissioner **Peterson** abstaining, the Motion carried.

10. **To review and discuss the budgets, financial reports, audit letters, and expenditures of the contracted service providers.**

No action was taken.

11. **To review, discuss and act on matters related to Fire Training Field including the purchase of training tools and props and approval of expenses related to upcoming training classes, course materials, equipment and related expenditures to be incurred by the District.**

Commissioner **Allen** made a Motion, seconded by Commissioner **Motley** to approve repairs to the car training prop, in an amount of up to $6,000. By a vote of 4 to 0, the Motion carried. Training on the use of the propo is currently scheduled for June 19th.

12. **To review and act on issues with dispatching.**

No action was taken.

13. **To review, discuss and act regarding District website matters, including but not limited to shard links for Service Providers.**

Mr. Manley addressed the District's website, including broken links to one (1) service provider and asked if links to provider Facebook pages should be added. No action was taken to add links to the District's page at this time.

14. **To modify, renew or cancel service contracts with the District's service providers.**

No action was taken.

15. **To review and act on issues related to background checks for service provider members.**

No action was taken.

16. **To review, discuss and act regarding proposed tax sales accounts 5600-0004-000 and 0118-0288-000 as requested and submitted by the Brazoria County Tax Assessor's office.**

Mr. Manley presented two (2) accounts requested for sale by the County Tax Assessor's office. Commissioner **Motley** made a Motion, seconded by Commissioner **Allen,** to approve the sale of both accounts as presented. By a vote of 4 to 0, the Motion carried.

17. **To review, discuss and take action on Service Agreement with Sweeny Firefighters Association related to the use and maintenance of the training field.**

No action was taken.

18. To review, discuss and act regarding the District's contract renewal for bookkeeping services.

Commissioner **Peterson** made a Motion, seconded by Commissioner **Motley,** to approve the contract renewal for bookkeeping services through Myrtle Cruz as presented. By a vote of 4 to 0, the Motion carried.

19. To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas.

The Board did not meet in Closed Session.

20. To meet in Closed Session pursuant to Government Code §551.071 to deliberate on real estate matters.

The Board did not meet in Closed Session.

21. To act upon matters discussed in closed session.

No action was taken.

22. To set the date for the July 2026 regular meeting.

The next regular meeting was set for July 7, 2026, at 12:00 p.m.

23. Adjournment.

There being no further business brought before the Board, Commissioner **Peterson** made a Motion, seconded by Commissioner **Motley** to adjourn. By a vote of 4 to 0, the Motion carried, and the meeting was adjourned at 1:18 p.m.

The foregoing minutes were passed and approved by the District Board of Commissioners on July 7, 2026.

Richard Allen
Secretary of the Board