

**MINUTES OF MAY 4, 2026 REGULAR MEETING OF THE
BRAZORIA COUNTY EMERGENCY SERVICES DISTRICT NO. 2**

A meeting was duly called of the Brazoria County Emergency Services District No. 2, held at the Fire Training Center located at 4144 CR 353, Brazoria, Texas 77422, on May 4, 2026.

1. Call meeting to order, roll call and establish a quorum.

The meeting was called to order at 12:00 p.m. by Commissioner **McCaffety**, Board President. Those commissioners present when the meeting was called to order were **Jason McCaffety, Craig Peterson, Richard Allen, and Chuck Richardson**. **Chris Motley** was unable to attend. Marissa Iguess, the District's bookkeeper, and David Manley, the District's legal counsel, were also in attendance. Members of the service providers also attended the meeting.

Roll call of providers.

The following Service Providers were in attendance:

- Brazoria Fire Department
- Jones Creek Fire Department
- Old Ocean Fire Department
- Wild Peach Fire Department
- Rivers End Fire Department
- West Columbia Fire Department
- Damon Fire Department

Sweeny Fire Department was unable to attend.

2. To receive public comment.

None received.

3. To approve minutes from prior meetings.

Commissioner **Allen** made a Motion, seconded by Commissioner **Peterson** to approve the prior meeting minutes. By a vote of 4 to 0, the Motion carried.

4. To receive and approve the District's financial report and pay District bills.

Ms. Iguess presented the financial report and presented the bills. Commissioner **Richardson** made a Motion, seconded by Commissioner **Allen** to approve the financial report and pay the District's bills as presented. By a vote of 4 to 0, the Motion carried.

5. To review, discuss and act on the District's 2025 audit.

Commissioner **Peterson** made a Motion, seconded by Commissioner Richardson to approve the 2025 Audit as presented. By a vote of 4 to 0, the Motion carried.

6. To review, discuss and act on the acquisition of equipment, vehicles, or apparatus.

Commissioner Richardson informed the Board he has requested two quotes regarding the Spec Apparatus and is waiting on the third. No action taken.

7. To modify, renew or cancel service contracts with the District's service providers.

No action taken.

8. To review, discuss and act regarding amendments to the 2026 Budget.

No action taken.

9. To review and approve expenses incurred for the repair, service and maintenance of equipment, vehicles, or apparatus.

Jones Creek reported that the 2009 Spartan pumper (E3) was out for repair and should be back in service the following week.

Commissioner **Peterson** made a Motion, seconded by Commissioner **Allen** to reimburse Wild Peach for pump repairs with Wild Peach assuming responsibility for the first \$5,000 in repair cost. By a vote of 4 to 0, the Motion carried.

10. To review and act on improvements, repairs, maintenance, and construction of facilities.

No action taken.

11. To receive monthly or quarterly reports from contracted service providers regarding run reports, training, call statistics, department rosters, and emergency services activities.

Commissioner **Allen** reported on the status of provider reports. He noted there are some first quarter reports still outstanding and that second quarter reports are now due, No action taken.

12. To review and discuss the budgets, financial reports, audit letters, and expenditures of the contracted service providers.

No action taken.

13. **To review and act on approval of expenses related to upcoming training classes, course materials, equipment, and related expenditures to be incurred by the District.**

No action taken.

14. **To review and act on issues with dispatching.**

No action taken.

15. **To review, discuss and act regarding the District's renewal for bookkeeping services.**

This item was tabled.

16. **To designate the Brazoria County Tax Assessor-Collector's Office to prepare the District's No New Revenue Tax Rate and related tax rate calculations for 2026 and to authorize District counsel to publish the necessary 2026 Tax Rate setting notices.**

Commissioner **Peterson** made a Motion, seconded by Commissioner **Richardson** to designate the Brazoria County Tax Assessor-Collector's Office to prepare the District's No New Revenue Tax Rate and related tax rate calculations for 2026 and to authorize District counsel to publish the necessary 2026 Tax Rate setting notices. By a vote of 4 to 0, the Motion carried.

17. **To review and take action on the ratification of a continuing Contract with a private law firm pursuant to §6.30 of the Tax Code for the collection of delinquent District ad valorem property taxes and providing for the payment of up to 20% of the delinquent taxes, penalties, and interest which are collected by the attorney under said Contract.**

Commissioner **Peterson** made a Motion, seconded by Commissioner **Richardson** to ratify the continuing Contract with a private law firm pursuant to §6.30 of the Tax Code for the collection of delinquent District ad valorem property taxes and providing for the payment of up to 20% of the delinquent taxes, penalties, and interest which are collected by the attorney under said Contract. By a vote of 4 to 0, the Motion carried.

18. **To discuss and take action on the imposition of additional penalty on delinquent taxes pursuant to §33.07 of the Tax Code and adoption of a Resolution regarding same for taxes.**

Commissioner **Peterson** made a Motion, seconded by Commissioner **Richardson** to approve the imposition of additional penalty on delinquent taxes pursuant to §33.07 of the Tax Code and adoption of a Resolution regarding same for taxes.

19. **To discuss and take action on the imposition of additional penalty on delinquent taxes to defray costs of collection by the District's delinquent tax attorney, pursuant to §33.08 of the Tax Code and adoption of a Resolution regarding same.**

Commissioner **Peterson** made a Motion, seconded by Commissioner **Richardson** to approve the imposition of additional penalty on delinquent taxes to defray costs of collection by the District's delinquent tax attorney, pursuant to §33.08 of the Tax Code and adoption of a Resolution regarding same. By a vote of 4 to 0, the Motion carried.

20. **To discuss and take action on the imposition of early additional penalty for collection costs for taxes imposed on personal property on delinquent taxes pursuant to §33.11 of the Tax Code and adoption of a Resolution regarding same.**

Commissioner **Peterson** made a Motion, seconded by Commissioner **Richardson** to approve the imposition of early additional penalty for collection costs for taxes imposed on personal property on delinquent taxes pursuant to §33.11 of the Tax Code and adoption of a Resolution regarding same. By a vote of 4 to 0, the Motion carried.

21. **To review, discuss and take action regarding real estate matters.**

No action taken.

22. **To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas.**

The Board went into closed session at 12:32 p.m. to confer with legal counsel. The Board came out of closed session at 12:53 p.m. No action taken.

23. **To meet in Closed Session pursuant to Government Code §551.071 to deliberate on real estate matters.**

No action taken.

24. **To act upon matters discussed in closed session.**

No action taken.

25. **To set the date for the June 2026 regular meeting.**

The next regular meeting was set for June 1, 2026, at 12:00 p.m.

26. **Adjournment.**

There being no further business brought before the Board, Commissioner **Richardson** made a Motion, seconded by Commissioner **Allen** to adjourn. By a vote of 4 to 0, the Motion carried, and the meeting was adjourned at 12:55 p.m.

The foregoing minutes were passed and approved by the District Board of Commissioners
on June 1, 2026.


Richard Allen
Secretary of the Board